



**CITY OF MANHATTAN BEACH
DEPARTMENT OF COMMUNITY DEVELOPMENT
MEMORANDUM**

DATE: June 26, 2024

TO: Planning Commission

FROM: Talyn Mirzakhanian, Community Development Director

BY: Adam Finestone, Planning Manager

SUBJECT: Reorganization of the Planning Commission - Selection of Planning Commission Chair and Vice-Chair

RECOMMENDATION

Staff recommends that the Planning Commission select members to serve as the Chair and Vice-Chair positions for the upcoming year.

BACKGROUND

At the first meeting every June, the Planning Commission selects a Chair and Vice-Chair to serve through May 31 of the following year. The Commissioner who served as Vice-Chair is customarily selected to become the Chair in the following year, and the Commissioner of next greatest seniority is selected to be the Vice-Chair.

DISCUSSION

The current Planning Commission Vice-Chair is Kristin Sistos. The next Commissioner of greatest seniority is Jim Dillavou. Therefore, the recommended option at this time for the selection of Chair and Vice-Chair is to select the current Vice-Chair (Kristin Sistos) to serve as Chair and select the Commissioner of next greatest seniority (Jim Dillavou) to serve as Vice-Chair.