



**CITY OF MANHATTAN BEACH  
DEPARTMENT OF COMMUNITY DEVELOPMENT  
MEMORANDUM**

**DATE:** August 10, 2022

**TO:** Planning Commission

**FROM:** Carrie Tai, AICP, Community Development Director

**SUBJECT:** Selection of a Representative and Alternate for the Outdoor Dining and Business Use Task Force

**RECOMMENDATION**

Staff recommends that the Planning Commission select a representative and designate an alternate to participate on the Outdoor Dining and Business Use Task Force.

**BACKGROUND**

On July 5, 2022, the City Council directed staff to convene a working group to support a Work Plan item on Long-Term Outdoor Dining and Business Uses on Public and Private Property, referred to herein as the "Work Plan Item". The working group is tentatively named the Outdoor Dining and Business Use Task Force, and has 15 members. The member representation is attached. Seat #1 is for a Planning Commission representative. To ensure continuity, staff also requests that the Planning Commission designate an alternate member to attend if the selected representative is unavailable. Staff is currently reaching out to business groups for participation and will be conducting outreach to garner interest for the at-large representatives.

**DISCUSSION**

The Outdoor Dining and Business Use Task Force will provide a broad range of perspectives in a discussion framework around the use of public right-of-way and private property for business and parking use. The discussion framework, to be approved by the City Council, is anticipated to include policy topics such as use of public property for private uses, application of parking requirements, residential adjacency issues, coastal access, and safety concerns, as well as regulatory and fee structures.

It is estimated that project meetings for the Work Plan Item will commence approximately in October 2022 and be monthly in frequency, and may include formation of subgroups for more narrowly-focused issues. Meetings would be open to the public and facilitated by City staff.

#### **PUBLIC NOTIFICATION AND COMMENT**

The public has been informed of this agenda item as part of the City's standard meeting notice practices via public bulletin boards, website calendar, and social media.

#### **CONCLUSION**

Staff recommends that the Planning Commission select a representative and designate an alternate to participate in the Outdoor Dining and Business Use Task Force.

#### Attachments:

- A. Work Plan Item
- B. Approved Task Force representation

# WORK PLAN

COMMUNITY DEVELOPMENT DEPARTMENT



## LONG-TERM OUTDOOR DINING AND BUSINESS USES ON PUBLIC AND PRIVATE PROPERTY

On August 24, 2021, the City Council directed staff to initiate a work plan item to study long-term outdoor dining and business uses in the public right-of-way and on private property. During the COVID-19 pandemic recovery, the City permitted businesses to use parking spaces and street areas in the public right-of-way during COVID-19 operating restrictions through Emergency Orders. The long-term effort to evaluate long-term businesses uses is intended to be comprehensive, including broad community engagement, evaluation of fiscal implications, study of alternatives, environmental review, and required permitting.



<b>TARGET DUE DATE</b>	QUARTER 4 2023
<b>FUNDING SOURCE</b>	GENERAL
<b>PRIORITY LEVEL</b>	B
<b>DEPTS. INVOLVED</b>	PW, FN, MS, PD, FD

**STATUS:**



**COMPLETED ACTION ITEMS:**

- Discussed Work Plan framework at October 5, 2021 City Council meeting.
- Held Community Development Work Plan priority discussion with City Council on February 1, 2022.

**ACTIONS PENDING:**

- Define work effort.
- Determine the scope of community engagement.
- Identification of staffing and fiscal resources.
- Define project schedule and milestones.
- Environmental review and permitting.

**NEXT CITY COUNCIL ACTION:**

As part of Fiscal Year 2022-2023 Budget, receive City Council approval of investment request to facilitate development of long-term outdoor dining and business use of the public right-of-way program utilizing a consultant.

**STAFF CONTACT:**

**CARRIE TAI, AICP**, Community Development Director, [ctai@manhattanbeach.gov](mailto:ctai@manhattanbeach.gov)

# CITY COUNCIL DIRECTION 7/5/2022

\*Note: This PowerPoint presentation is intended solely for your aid to an oral staff presentation of an agenda report topic. In the event of any differences between the presentation and the agenda report, the information in the agenda report prevails.\*

## ATTACHMENT B

1. PC Rep
2. PPIC Rep
3. Chamber 1
4. Chamber 2
5. Downtown DBPA
6. Downtown resident
7. North MBBID
8. North MB resident
9. MVSC commercial
10. Non MVSC commercial
11. At-large resident
12. At-large resident
13. At-large resident/business
14. At-large resident/business
15. At-large resident/business

PC rep l alt	PPIC rep l alt	Chamber
Chamber	Downtown (DBPA)	Downtown (resident)
North MB (NMBBID)	North MB (resident)	Comm. (MVSC)
Comm. (non-MVSC)	At-large (resident)	At-large (resident)
At-large (res. or bus.)	At-large (res. or bus.)	At-large (res. or bus.)

