



**CITY OF MANHATTAN BEACH
DEPARTMENT OF COMMUNITY DEVELOPMENT
MEMORANDUM**

DATE: June 9, 2021

TO: Planning Commission

FROM: Carrie Tai, AICP, Director of Community Development

SUBJECT: Selection of Planning Commission Chair and Vice-Chair

RECOMMENDATION

Staff recommends that the Planning Commission select members to serve as the Chair and Vice-Chair positions for the upcoming year.

BACKGROUND

At the first meeting every June, the Planning Commission selects a Chair and Vice-Chair to serve through May 31 of the following year. The Commissioner who served as Vice-Chair in one year is customarily selected to become the Chair in the following year, and the Commissioner of next greatest seniority is selected to be the Vice-Chair.

DISCUSSION

The City Council appointed Planning Commissioners for two seats on May 4, 2021. The current Planning Commission Vice-Chair was not reappointed to a second term. As such, there is currently no customary successor to the Chair position. Therefore, there are two recommended options at this time for the selection of Chair and Vice-Chair:

Option 1 is to select the current Chair (Gerry Morton) to serve a second year as Chair, and select the Commissioner of next greatest seniority (Joseph Ungoco) to the Vice-Chair position.

Option 2 is to select the Commissioner of next greatest seniority (Joseph Ungoco) for the Chair position, and select the Commissioner with the following greatest seniority (Robert Tokashiki) as Vice-Chair.