

# PUBLIC SAFETY COMMISSION WORK PLAN

OCTOBER 2021 – JUNE 2022

**MISSION STATEMENT:** The West Hollywood the Public Safety Commission shall evaluate and recommend mechanisms involving public safety issues, assist the City Manager’s office and City Council in strengthening community response to emergencies, evaluate and make recommendations to City Council regarding neighborhood livability and domestic violence prevention.

## 2.60.080 Duties.

The Public Safety Commission shall have the power and be required to:

- a. Analyze the level of law enforcement needs and make policy recommendations to the City Council, which can include reimagining public safety through alternate community-based systems and mechanisms that are needed to achieve a safe community for all West Hollywood community members;
- b. Evaluate and recommend mechanisms to involve the Fire Department in community services;
- c. Analyze the level of emergency services preparedness and emergency management, make policy recommendations, and assist the City Manager’s office and the City Council in strengthening community response to emergencies;
- d. Analyze and make policy recommendations to the City Council on ways to promote, in partnership with law enforcement and first responders, the best practices in community-oriented policing for the fair treatment, safety, and well-being for all; serve as the principal citizen liaison with law enforcement, first responders, and other emergency service agencies;
- e. Serve, in conjunction with a staff person in the City Manager’s office, as the city’s main mechanism to establish and maintain communications with citizens relative to public safety, including processing, hearing, and monitoring trends in complaints received by the city regarding law enforcement;
- f. Assist the City Council in monitoring and evaluating all contracts with public safety agencies, develop recommendations for improving citizen input on public safety issues, evaluate any specialized training needs, and propose service level recommendations for Council consideration, including making recommendations for changes;
- g. Evaluate and make recommendations regarding neighborhood livability.

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**GOAL: 1)** 2.60.080 a. Analyze the level of law enforcement needs and make policy recommendations to the City Council, which can include reimagining public safety through alternate community-based systems and mechanisms that are needed to achieve a safe community for all West Hollywood community members;

Review current Sheriff 575 and make recommendations on Sheriff Staffing for the 2021-2022 budget, including MET staffing.		By the March 2022 PSC Meeting	2.60.080 a	Budget recommendations to be sent to City Manager & City Council	Reminder staff item to PSC - Jan 2022
Review current BBB staffing and make recommendations for the 2021-2022 budget.		By the March 2022 PSC Meeting	2.60.080 a	Budget recommendations to be sent to City Manager & City Council	Reminder staff item to PSC - Jan 2022
Review current PACWEST staffing and make recommendations for the 2021-2022 budget.		By the March 2022 PSC Meeting	2.60.080 a	Budget recommendations to be sent to City Manager & City Council	Reminder staff item to PSC - Jan 2022
Give feedback as requested on the proposed Behavioral Health Crisis Unit.		ongoing	2.60.080 a	TBD	First presentation in Sept 2021

**GOAL: 2)** 2.60.080 b. Evaluate and recommend mechanisms to involve the Fire Department in community services;

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TASK	DESIGNATED COMMISSIONER	DUE DATE	PURVIEW REFERENCE	BUDGET REQUIRED	STATUS
Review the CERT program and make recommendations for ongoing refreshers and new training opportunities subject to Health Order guidelines.			2.60.080 b	TBD	
Review the Fire Department’s involvement in previous Senior Health Fairs and make recommendations for future events subject to Health Order guidelines.			2.60.080 b	None at this time	

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**GOAL: 3)** 2.60.080 c. Analyze the level of emergency services preparedness and emergency management, make policy recommendations, and assist the City Manager’s office and the City Council in strengthening community response to emergencies;

TASK	DESIGNATED COMMISSIONER	DUE DATE	PURVIEW REFERENCE	BUDGET REQUIRED	STATUS
Assist staff with a general review of the City’s Emergency Plan and make recommendations.		June 2022	2.60.080 c	N/A	First presentation in Dec 2021
Identify a Commissioner to specifically assist staff with developing a working group and more robust plan for managing animals during a disaster.		June 2022	2.60.080 c	N/A	First presentation in Dec 2021

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**GOAL: 4)** 2.60.080 d. Analyze and make policy recommendations to the City Council on ways to promote, in partnership with law enforcement and first responders, the best practices in community-oriented policing for the fair treatment, safety, and well-being for all; serve as the principal citizen liaison with law enforcement, first responders, and other emergency service agencies;

TASK	DESIGNATED COMMISSIONER	DUE DATE	PURVIEW REFERENCE	BUDGET REQUIRED	STATUS
Support the work of the Center for Policing Equity. Give feedback on initial data when available and assist with community outreach efforts.			2.60.080 d	None at this time	First presentation in Sept 2021
Establish a sub-committee with the Women’s Advisory Board to address unique safety issues and support existing public outreach campaigns.	Roshay & Balbone		2.60.080 d	TBD	
Seek alternative analyses for data and identify research partners to support the fair treatment for all.					

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**GOAL: 5) 2.60.080 e.** Serve, in conjunction with a staff person in the City Manager’s office, as the city’s main mechanism to establish and maintain communications with citizens relative to public safety, including processing, hearing, and monitoring trends in complaints received by the city regarding law enforcement;

TASK	DESIGNATED COMMISSIONER	DUE DATE	PURVIEW REFERENCE	BUDGET REQUIRED	STATUS
Educate constituents on the PSC’s calendar and how to speak during public comment. Connect constituents with the Service Area Lieutenant for formal complaints or commendations.		Ongoing	2.60.080 e	N/A	
Assist particularly vulnerable populations interact with law enforcement, including but not limited to immigrants, sex workers, persons experiencing homelessness, and others.			2.60.080 e		

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**GOAL: 6)** 2.60.080 f. Assist the City Council in monitoring and evaluating all contracts with public safety agencies, develop recommendations for improving citizen input on public safety issues, evaluate any specialized training needs, and propose service level recommendations for Council consideration, including making recommendations for changes

TASK	DESIGNATED COMMISSIONER	DUE DATE	PURVIEW REFERENCE	BUDGET REQUIRED	STATUS
Identify trainings that may benefit first responders, staff, or Commissioners.		June 2022	2.60.080 f	TBD	
Support the dock less mobility project and enforcement to protect persons living with disabilities.			2.60.080 f		
Support the City’s efforts to address climate change.			2.60.080 f		
Review information on complaints that go directly to the Sheriff’s Department and bypass the City.			2.60.080 f		

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**GOAL: 7) 2.60.080 g.** Evaluate and make recommendations regarding neighborhood livability.

TASK	DESIGNATED COMMISSIONER	DUE DATE	PURVIEW REFERENCE	BUDGET REQUIRED	STATUS
Review list of existing NW groups and make recommendations regarding residents who may be able to support new group formation in neighborhoods without coverage.		February 2022	2.60.080 g	N/A	
Work with staff on planning National Night Out.		June 2022 (project will continue through August 2022)	2.60.080 g	NNO budget is approved during regular city budget process	
Educate constituents on the City’s App and how to contact the proper department to assist.		ongoing	2.60.080 g	N/A	
Involve the Fire Department, Code Compliance, and Building and Safety in community education, building safety, and other residential safety issues		ongoing	2.60.080 g		



Meeting Date	Item Requested	Commissioner Requesting	Details	Assigned to	Answer	Status
3/14/2022	Rental Car Companies Precluding Rentals	Balbone	Commissioner Balbone referenced previous vehicle burglary prevention activities including preventing known suspects from renting cars	Lt. Moulder	Lt. Moulder spoke with Detective Bureau about coordinating with rental car companies on this issue.	Complete
3/14/2022	Bicycle Theft Operations	Berger	Commissioner Berger asked if there are any current bicycle theft operations.	Lt. Moulder	Lt. Moulder will have our COPPS and EPT Teams conduct one.	Complete
3/14/2022	Bicycle Theft Perpetrators' Prior Arrests	Berger	Commissioner Berger asked if there is information regarding bicycle theft perpetrators' prior arrests for the same crime.	Lt. Moulder	There was only one arrest for bike theft on November 17, 2021. The suspect did not have priors.	Complete
3/14/2022	Prior Arrests Data for Park 1 Crimes	Berger	Commissioner Berger asked if there is information available for Part 1 crime perpetrators' prior arrests.	Lt. Moulder	This request is very large and would take quite some time to obtain. Most have records.	Complete
3/14/2022	Mental Health Clinician / Mental Health Field Responder Salaries and/or Contract Costs	Soon-Shiong	Commissioner Soon-Shiong asked for salary information for mental health professionals serving West Hollywood	Kristin to follow-up with Social Services	DMH MET clinician annual cost is \$176,000. Social Services will provide information at the May PSC meeting.	Pending to a future meeting
3/14/2022	Monthly Arrest Stats for Part 1 Crimes	Soon-Shiong	Commissioner Soon-Shiong asked if each Part 1 Crime category could include arrests (in each category)	Lt. Moulder	The request was for Part 1 Crime arrests for 2021 which have been provided in the Sheriff report.	Initial Information Shared, Further Additions to Charts pending
3/14/2022	Televising PSC meetings	Berger	A resident asked if PSC meetings could be televised. Chair Berger asked staff to follow-up.	Kristin	Currently PSC meetings are streamed on YouTube. The request to televise has been shared with the City Manager. Council approved on 4/4/22.	Complete - PSC will be moving to the City Council Chambers
3/14/2022	Cameras	Berger	Commissioners requested more information regarding smart cameras, surveillance cameras, and ALPR cameras	Lt. Moulder	Scheduled for April 2022 PSC Meeting	Complete
Meeting Date	Item Requested	Commissioner Requesting	Details	Assigned to	Answer	Status
4/11/2022	Part I and Part II Crime Data to include Arrests and Solve Rates.	Balbone / Soon-Shiong	Commissioners requested to view data in different ways, including as trend lines.	AC Moulder	AC Moulder's responses are part of the May packet	In progress
4/11/2022	Update on Pickpocket Theft Prevention Efforts	Roman	Commissioners asked for additional information regarding pickpocket theft prevention efforts.	AC Moulder	AC Moulder's responses are part of the May packet	Complete
4/11/2022	Coordinate with the Chamber regarding BBB Security Escort Services	Balbone	Commissioners encouraged additional coordination with the Chamber to advertise BBB's services.	Kristin	Kristin followed up with the Chamber.	Complete
4/11/2022	ALPR Camera Intersection Considerations	Commissioners	Consider Sunset at Holloway for future funding.	Kristin	Kristin to submit comments to the FY 22-23 Budget process.	Budget Request is Complete
4/11/2022	ALPR Camera at La Brea and SMB Data Request	Commissioners	Commissioners asked for additional information regarding ALPR cameras currently operating at La Brea and SMB.	AC Moulder	AC Moulder can bring a representative from the ASAP Unit if the PSC wishes	Pending per PSC direction
4/11/2022	Vacant Property at 1280 N Sweetzer	Berger	Public speaker asked for assistance with a vacant property at 1280 N Sweetzer.	Code Compliance	Kristin has followed up with Danny Rivas	Complete - referred to Code Compliance
4/11/2022	Scooter Safety	Berger	Public speaker asked for staff to address scooter safety.	Long Range Planning & Parking Staff	Kristin has referred to staff managing the scooter program.	Complete - referred to staff
6/13/2022	Dockless Mobility Pilot Program	Commissioners	Commissioners requested Item 6.B return at the next regular meeting with a recommendation to prepare a memo to the City Council summarizing the concerns brought forth by the Commission and members of the public.	Staff Liaison	Staff added this item to the regular scheduled meeting of July 13, 2022.	Complete
6/13/2022	Nighttime Safety Study Session	Balbone	Commissioner Balbone requested information on when the study session for nighttime safety would be scheduled.	Staff Liaison	Staff received a tentative date of August 1, 2022, at 4 p.m. scheduled for the nighttime safety study session.	In progress
7/11/2022	Nighttime Safety Study Session	Balbone	Commissioner Balbone requested information on when the study session for nighttime safety would be scheduled.	Staff Liaison	Staff received a confirmed date of August 2, 2022, at 6 p.m. scheduled for the nighttime safety study session in the Council Chambers. The City Clerk's office also sent an email to those respective representatives from various Commissions and Advisory Boards along with Councilmembers who will be in attendance confirming the meeting.	Complete

7/11/2022	Special Commission Meeting Pick Pocketing	Roman	Commissioner Roman requested a special meeting be conducted on the topic of pick pocketing. There was consensus from the Commission to calendar such meeting.	Staff Liaison	Staff sent an email to the Commission on July 25th requesting a response for a tentative meeting date of August 24th at 6 p.m. Six Commissioners responded, with 2 Commissioners stating they could not be present. Staff will bring up during items from Staff at the August 8th meeting.	In progress
7/11/2022	Memo to Council	Oliver	Commissioners approved motion to develop a memo to the City Council regarding concerns with the Dockless Mobility Program.	Staff Liaison	Staff met with the internal departments involved and learned the update to the City Council will occur on September 19th. A draft memo will be circulated to the entire Commission prior to the update being provided to the City Council on September 19th. Once finalized, the memo will be sent to the City Council and attached to the item on September 19th.	In progress

**PUBLIC SAFETY COMMISSION  
2021-2022 WORK-PLAN CALENDAR - WORKING DRAFT**

**July 2021**

- Election of Chair and Vice-Chair
- Homeless Initiative Update
- Regular Sheriff, Fire, BBB Reports - including Cookies and Reimagining Policing/Equity

**August 2021**

- Repeat – Election of Chair and Vice-Chair
- Presentation on PSC purview – City Clerk
- Sheriff’s Volunteer Guest – Hate Crimes and Anti-Semitism
- Regular Sheriff, Fire, BBB Reports – including Cookies and Reimagining Policing/Equity

**September 2021**

- Center for Policing Equity – Update and Guest, Sean Eldridge
- Presentation on the development of a City Behavioral Health Crisis Response Unit from the Strategic Initiatives Division
- Regular Sheriff, Fire, BBB Reports – including Cookies and Reimagining Policing/Equity

**October 2021**

- Work Plan Development
- Liaison Assignments
- Contract Law and 575 Review - Guest Speaker from Contract Law
- Remind Commissioners of November 15<sup>th</sup> Public Safety Discussion at City Council
- Regular Sheriff, Fire, BBB Reports – including Cookies and Reimagining Policing/Equity

**November 2021**

**Special Meeting – November 5, 2021**

- Discussion of Block by Block Kiosks and Resource Allocation
- Work Plan Development
- Outstanding Liaison Assignments

**Regular Meeting – November 8, 2021**

- Code Compliance Update – Danny Rivas
- Sheriff Social Media Update – Richard Best
- Regular Sheriff, Fire, BBB Reports – including Cookies and Reimagining Policing/Equity
- Work Plan Development
- Outstanding Liaison Assignments

**PUBLIC SAFETY COMMISSION  
2021-2022 WORK-PLAN CALENDAR - WORKING DRAFT**

**December 2021**

- Request for review of City's Emergency Plan / select working group / include more consideration for animals
- Presentation from Dignity and Power Now
- Regular Sheriff, Fire, BBB Reports – including Cookies and Reimagining Policing/Equity

**January 2022**

- Review current LASD 575 and make recommendations for 2022-2023 budget
- Review security contract staffing and make recommendations for 2022-2023 budget
- Regular Sheriff, Fire, BBB Reports – including Reimagining Policing/Equity

**February 2022**

- Provide input on Social Services Funding Priorities – 2022-2025
- Review current LASD 575 and make recommendations for 2022-2023 budget
- Review security contract staffing and make recommendations for 2022-2023 budget
- Regular Sheriff, Fire, BBB Reports – including Reimagining Policing/Equity

**March 2022**

- Discussion on Building and Safety / Code Compliance
- Regular Sheriff, Fire, BBB Reports – including Reimagining Policing/Equity

**April 2022**

- Reimagining Neighborhood Watch
- Cameras – ALPR & General Security
- Regular Sheriff, Fire, BBB Reports – including Reimagining Policing/Equity

**May 2022**

- (possible) Discussion with Social Services Manager on existing contracts providing mental health services
- Center for Policing Equity update
- Regular Sheriff, Fire, BBB Reports – including Reimagining Policing/Equity

**June 2022**

- TBD
- Regular Sheriff, Fire, BBB Reports – including Reimagining Policing/Equity

**PUBLIC SAFETY COMMISSION  
2021-2022 WORK-PLAN CALENDAR - WORKING DRAFT**

**July 2022**

- Election of Chair and Vice-Chair
- Regular Sheriff, Fire, BBB Reports
- Center for Policing Equity – Update and Guest, Sean Eldridge

**August 2022**

- Regular Sheriff, Fire, BBB Reports
- International Holocaust Remembrance Alliance – Definition on antisemitism
- Work Plan Development