



HISTORIC PRESERVATION COMMISSION
TELECONFERENCE MEETING MINUTES
MONDAY, JULY 26, 2021 – 7:00 P.M.

ACTION MINUTES

1. **CALL TO ORDER:** Chair Davidson called the meeting to order at 7:00pm.
2. **PLEDGE OF ALLEGIANCE:** Chair Davidson administered the Pledge of Allegiance.
3. **ROLL CALL**
PRESENT: Chair Lola Davidson, Vice-Chair Matt Dubin, Edward Levin, Gail Ostergren, Michael King, Jacob Sotsky, Andrew Campbell.
ABSENT: None
STAFF PRESENT: Doug Vu, HPC Liaison, and Sharita Houston, HPC Secretary.
OTHER STAFF PRESENT: City Consultants Robert Chattel, President and Nels Youngborg, Senior Associate of Chattel, Inc.
4. **SPECIAL ORDER OF BUSINESS:**
 - A. **ELECTION OF CHAIR.**
The Historic Preservation Commission elected Commissioner Michael King as Chair of the Commission for a term through June 30, 2022.
Motion by Commissioner Levin, second by Commissioner Campbell and passes unanimously 7/7 vote.
 - B. **ELECTION OF VICE-CHAIR.**
The Historic Preservation Commission elected Commissioner Jacob Sotsky as Vice-Chair of the Commission for a term through June 30, 2022.
Motion by Commissioner Campbell, second by Commissioner Dubin and passes unanimously 7/7 vote.
5. **APPROVAL OF AGENDA:**
The Historic Preservation Commission is requested to approve the agenda.
Action: Approve the meeting agenda of Monday, July 26, 2021 as amended. Commissioner Levin moved Item 10.A.- Housing Element Update to the August 23, 2021 meeting. **Motion by Commissioner Levin, second by Commissioner Ostergren and motion passed by acclamation.**
6. **APPROVAL OF MINUTES:** The Historic Preservation Commission is requested to approve the minutes of prior Historic Preservation Commission meetings.
Action: Continue the prior meeting minutes of June 28, 2021 to the August 23, 2021 meeting. **Motion by Commissioner Levin, second by Commissioner Dubin and motion passed by acclamation.**

ITEM 5.B.

7. **PUBLIC COMMENT:** None
8. **CONSENT CALENDAR:** None.
9. **EXCLUDED CONSENT CALENDAR:** None.
10. **PUBLIC HEARINGS:** None
11. **NEW BUSINESS:**

- A. **WEST HOLLYWOOD LIBRARY NAMING REQUEST:** Naming request to rename the West Hollywood Library in honor of Supreme Court Justice Ruth Bader Ginsburg

STAFF DOUG VU AND MEMBERS OF THE COMMISSION discussed the purpose of the item before the commission as noted in the July 26, 2021 staff report and determined that the request is not in the purview of the HPC.

Commissioner Levin moved to respectfully thank the Public Facilities Commission for requesting input from the HPC, however, because it falls outside the purview of the Historic Preservation Commission, the Commission as a body takes no action concerning the request and recommends that individual members of the HPC speak to the Public Facilities Commission, or City Council concerning the item directly or in a private capacity. **Motion by Commissioner Levin, second by Commissioner Ostergren.**

Chair King suggested an amendment to the motion.

Commissioner Levin agreed to the amendment.

Commissioner Ostergren agreed to the amendment

Amendment to read as follows:

Chair King moved to amend the motion to state: The Historic Preservation Commission respectfully thanks the Public Facilities Commission for requesting input concerning New Business Item 10.A. - West Hollywood Library Naming Request, however, as the request is not within the purview of the Commission and there are no historic structures or resources involved, the Commission declines to act or take position on the item. **Motion by Chair King, second by Commissioner Ostergren and passed by roll call vote 5/2.**

- B. **HISTORIC PRESERVATION - IDENTIFICATION AND DESIGNATION TRAINING:** Nels Youngborg, LEED AP, Senior Associate with Chattel, Inc. provided training on historic preservation concepts and the identification and designation of cultural resources at the local level.

ROBERT CHATTEL AND NELS YOUNGBORG OF CHATTEL, STAFF AND THE COMMISSION discussed information pertaining to item one of the following three training sessions and addressed possible modifications to future sessions/content.

1. Identification and Designation
 - What is a historic resource?
 - How is significance determined?
 - West Hollywood Preservation
2. Rehabilitation and Review
 - What is the proposed project and how does it affect the character-defining feature of the historic resource?
 - What information do you have to help you make a decision? Is it enough?
3. HPC procedures
 - Role of the West Hollywood Historic Preservation Commission (HPC) and enabling legislation.
 - Preservation Law and precedent
 - Decision-making and findings
 - Opportunities for change.

Action: None

12. UNFINISHED BUSINESS:

A. COMMISSION TRAINING: The Historic Preservation Commission provided feedback regarding the proposed training outline as noted in Item 12.A. - Memorandum dated July 19, 2021:

- Session 1 Historic Preservation 101: *Identification and Designation* (7/26/21)
- Session 2 Historic Preservation 101: *Rehabilitation and Review* (Date TBD)
- Session 3 *HPC Procedures* (Date TBD)

The consensus of the Commission was to add additional training dates to accommodate an in-depth study necessary to address each training topic/session more efficiently.

COMMISSIONER OSTERGREN recommended that Draft and Final Environmental Impact Reports (EIR) be added to the curriculum and a list of topics scheduled for discussion be included within future meeting agenda packets.

Action: None

13. ITEMS FROM STAFF:

A. UPCOMING PROJECTS: HPC Liaison Doug Vu discussed information concerning the following information:

August 2021 Meeting:

- Digital Billboard at 8730 Sunset Blvd
- Housing Element Draft Update Review
- Mandatory training Wednesday, 7/28/21 6-7:30pm
Racial Justice Training – Dr. Robin DiAngelo

14. PUBLIC COMMENT:

LYNN RUSSELL WEST HOLLYWOOD spoke in support of comments by Commissioners Levin & Ostergren during Item 11.B., commended Chattel, Inc. on the presentation and spoke about the importance and necessity of the discussion item.

15. ITEMS FROM COMMISSIONERS:

COMMISSIONER CAMPBELL thanked Staff, the Commission and all participants for the meeting.

COMMISSIONER LEVIN congratulated Chair King and Vice-Chair Sotsky on their elections and thanked the former officials Commissioners Davidson and Dubin for their service.

COMMISSIONER OSTERGREN congratulated Chair King and Vice-Chair Sotsky on their elections, thanked former officials Commissioners Davidson and Dubin for their service and commended Chair for officiating a well ran meeting.

COMMISSIONER DUBIN thanked Staff for the meeting and Chattel, Inc for the training. He commented against minor changes to previously approved HPC Resolution No. HPC 21-149 at 9157 Sunset Blvd discussed during a recent City Council meeting and said such changes should be prohibited. He congratulated Chair King and Vice-Chair Sotsky on their elections and thanked former officials Commissioner Davidson and Commissioner Dubin for their service.

- 16. ADJOURNMENT:** The Historic Preservation Commission adjourned at 9:24 pm *to a regular scheduled teleconference meeting on Monday, August 23, 2021 beginning at 7:00 P.M.* until completion. Given the local, state and nation state of emergency, this meeting will be a teleconference meeting (with detailed instructions for participation included on the posted agenda).

APPROVED BY A MOTION OF THE HISTORIC PRESERVATION
COMMISSION ON THIS 28th DAY OF JUNE 2021.

CHAIRPERSON, LOLA DAVIDSON

ATTEST:

HISTORIC PRESERVATION COMMISSION
SECRETARY, SHARITA HOUSTON

NOTE: A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request. (Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore, the recordings are not of commercial quality.)

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