

Requested by: Recreation and Cultural Services Manager
Substituted: February 14, 2005
Adopted: February 14, 2005
Vote: Unanimous; Lowe and Sande absent

**CITY OF WASILLA
RESOLUTION SERIAL NO. 05-06(SUB)**

**A RESOLUTION OF THE WASILLA CITY COUNCIL ESTABLISHING LIBRARY
CARD FEES FOR NON-BOROUGH RESIDENTS AT THE WASILLA LIBRARY.**

WHEREAS, the City of Wasilla has established fees for various library services and resources; and

WHEREAS, these revenues are used to offset the operational costs of the library; and

WHEREAS, the Matanuska-Susitna Borough passed Resolution No. 04-149 approving a fee for library cards issued to non-borough residents; and

WHEREAS, the City of Wasilla Library and the Matanuska-Susitna Borough Libraries are all part of the Mat-Su Library Network (MSLN); and

WHEREAS, it is the goal of all libraries in the MSLN to have the same policies for all library users; and

WHEREAS, non-resident library card fees are common practice throughout Alaska and the Lower 48.

NOW THEREFORE BE IT RESOLVED that the Wasilla City Council hereby approves the following fees for the issuing of non-borough library cards:

Service	Fee
Library Card:	
City or Borough Resident	No Charge
Non-Borough Resident (annual)	\$35.00
Non-Borough Resident (3-month)	\$10.00

ADOPTED by the Wasilla City Council on February 14, 2005.

ATTEST:



KRISTIE L. SMITHERS, MMC
City Clerk


DIANNE M. KELLER, Mayor

[SEAL]



**CITY OF WASILLA
LEGISLATION STAFF REPORT**

RE: Establishing library card fees for non-city and non-borough residents at the Wasilla Library; Resolution Serial No. 05-06.

Agenda of: February 14, 2005

Date: February 3, 2005

Originator: Recreation and Cultural Services Manager

Route to:	Department	Signature/Date
	Police	
	Recreational and Cultural Services Library, Museum	<i>[Signature]</i> 2/3/05
	Public Works Planning	
X	Finance *signature required	<i>[Signature]</i> 2/05/05
X	Clerk	<i>[Signature]</i>

REVIEWED BY MAYOR DIANNE M. KELLER: *[Signature]*

FISCAL IMPACT: yes\$ or no Funds Available yes no

Account name/number:

Attachments: Matanuska-Susitna Borough IM No. 04-272 and Resolution No. 04-149

SUMMARY STATEMENT: The Mat-Su Library Network (MSLN) is made up of representatives from the Wasilla, Palmer, and Mat-Su Libraries. This group consisting of librarians from each of the libraries have been working together to establish uniform policies for all phases of library operations. Most recently they have adopted a "Policy for Obtaining Library Cards" within the Mat-Su Library Network. Prior to this policy, non-borough residents (residents living outside the Mat-Su Borough boundaries) did not pay for using any of the Cities or Borough Libraries. Non-resident library card fees are common practice throughout the state and the Lower 48.

Recently, The Matanuska-Susitna Borough Assembly adopted the policy for residents and non-residents to obtain library cards. The following is the policy that was adopted:

Policy for Obtaining Library Cards in the MSLN

Purpose: To identify resident library card applicant procedures, and to address the increased use of MSLN public libraries by non Mat-Su Borough residents by setting up non-resident card fees.

Resident Library Cards: All permanent residents in the Mat-Su Borough are entitled to a library card free of charge. These library cards can be used at any public library in the Matanuska-Susitna Library Network Library.

To obtain a library card with full borrowing privileges, an applicant must first present a picture ID and proof of residency status in the Mat-Su Borough, along with verification of current mailing address.

The current mailing address will be verified by presenting a recent piece of canceled mail to the applicant's address or a post card can be provided to be mailed to applicant if no canceled mail is available.

Residency status can be verified with a current tax bill, utility bill, rental agreement, or a similar document for a location within the Mat-Su Borough.

Cards for children under the age of 18 will be issued only in the presence of and with the signature of a parent or legal guardian. The parent or guardian must meet the same requirements as any adult applicant.

Non-Resident Library Cards: Non-City and non-Mat-Su Borough residents may apply for a library card as follows:

All applicants must provide a picture ID, permanent mailing address information, and a local mailing address if possible. These cards are available to non-residents who regularly visit the Mat-Su Borough for an extended period of time.

Recommended fees for non-resident cards are:

\$35 annually for a full service library card with the same borrowing privileges as a resident card.

\$10 for a 3 month temporary card with the limited borrowing privileges of 3 items checked out at one time.

Exceptions to the non-resident card fees will be made to any person while an employee or volunteer for the Matanuska-Susitna Borough, City of Palmer, or the City of Wasilla, will have MSLN full borrowing privileges.

Any fees collected for these non-resident library cards will be considered revenue for the Wasilla Library and the City of Wasilla and will help offset operating expenses and are comparable to other public libraries in the state.