

Requested by: Mayor
Adopted: March 8, 2004
Vote: Unanimous; Cox and Lowe absent

**CITY OF WASILLA
RESOLUTION SERIAL NO. 04-12**

A RESOLUTION OF THE WASILLA CITY COUNCIL DESIGNATING CITY EMPLOYEES IN ORDER OF SUCCESSION TO PERFORM THE EXECUTIVE AND ADMINISTRATIVE FUNCTIONS OF THE MAYOR DURING THE MAYOR'S TEMPORARY ABSENCE OR DISABILITY AND DESIGNATING A CITY EMERGENCY MANAGEMENT COORDINATOR.

WHEREAS, WMC 2.16.060, Temporary absence or disability, provides that the city council approve a city employee or a series of employees in order of succession to perform the executive and administrative functions of the mayor during the mayor's temporary absence or disability.

NOW THEREFORE BE IT RESOLVED by the Wasilla City Council that the following series of employees are designated to perform the executive and administrative functions of the mayor during the mayor's temporary absence or disability:

1. Director of Finance and Administrative Services
2. Police Chief

BE IT FURTHER RESOLVED that pursuant to WMC 2.56.020, Emergency management coordinator designation, the following employee is designated as the city emergency management coordinator.

1. Police Chief

ADOPTED by the Wasilla City Council on March 8, 2004.


DIANNE M. KELLER, Mayor

ATTEST:



KRISTIE SMITHERS, CMC
City Clerk

[SEAL]

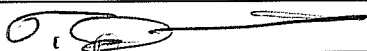
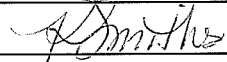


**CITY OF WASILLA
LEGISLATION STAFF REPORT**

RE: RESOLUTION SERIAL NO. 04-12: DESIGNATING CITY EMPLOYEES IN ORDER OF SUCCESSION TO PERFORM THE EXECUTIVE AND ADMINISTRATIVE FUNCTIONS OF THE MAYOR DURING THE MAYOR'S TEMPORARY ABSENCE OR DISABILITY PURSUANT TO WASILLA MUNICIPAL CODE 2.16.060.

Agenda of: March 8, 2004
Originator: Mayor Dianne M. Keller

Date: March 2, 2004

Route to:	Department	Signature/Date
	Police	
	Recreational and Cultural Services Library, Museum	
	Public Works Planning	
X	Finance *signature required	
X	Clerk	

REVIEWED BY MAYOR DIANNE M. KELLER: _____

FISCAL IMPACT: yes *or* no Funds Available yes no

Account name/number:

Attachments: n/a

SUMMARY STATEMENT: In accordance with WMC 2.16.060, I recommend that the council confirm my appointment in order of succession, the following employees to perform the executive and administrative duties in my temporary absence or disability.

1. Ted Leonard, Director of Finance and Administrative Services
2. Don Savage, Police Chief

In addition, pursuant to WMC 2.56.020, I designate the Police Chief as the City Emergency Management Coordinator.