

Requested by: Public Works
Prepared by: Public Works
Meeting date: November 25, 2002
Adopted: November 25, 2002
Vote: Unanimously

**CITY OF WASILLA
RESOLUTION SERIAL NO. 02-34**

A RESOLUTION OF THE CITY OF WASILLA TRANSFERRING FUNDS WITHIN AN ACCOUNTING FUND AND EXTENDING THE PUBLIC WORKS CLERICAL ASSISTANT POSITION NO. 301-1 FROM SEASONAL FULL-TIME TO REGULAR FULL-TIME.

WHEREAS, the Clerical Assistant, Position No. 301-1 is currently a seasonal (nine month) full-time position where the incumbent is laid off in the winter season.

WHEREAS, the workload is increasing with new utilities and new roads and this position is needed to support the other two clerical staff with on going public works activities during the winter months.

NOW THEREFORE BE IT RESOLVED by the Wasilla City Council that the Public Works Clerical Assistant Position No. 301-1 be upgraded from seasonal full-time (nine months) to regular full- time (12 months) status.

BE IT FURTHER RESOLVED that the source and use of funding are as follows:

Source:	Contractual Services	
	01-53-431-110	\$ 9,649.83
Use:	Public Works Administration	
	01-53-432-591	\$ 9,649.83

ADOPTED by the Wasilla City Council on November 25, 2002.



DIANNE M. KELLER, Mayor

ATTEST:



KRISTIE L. SMITHERS, CMC
City Clerk

[SEAL]