

CODE ORDINANCE

Requested by: Ted Leonard, Director of Finance  
Introduced: June 27, 2005  
Public Hearing: July 11, 2005  
Postponed Indefinitely: July 11, 2005  
Reconsidered: July 11, 2005  
Amended: July 11, 2005  
Adopted: July 11, 2005

Vote: Cox, Ewing, O'Neil, Sande in favor; Straub absent; Seat C vacant

**CITY OF WASILLA  
ORDINANCE SERIAL NO. 05-40(AM)**

**AN ORDINANCE OF THE WASILLA CITY COUNCIL AMENDING WMC 3.65.020.F, COVERAGE, USE, ACCRUAL, AND OTHER ASPECTS OF PAID TIME OFF ("PTO") TO PROVIDE FOR THE ACCRUAL OF PTO DURING ANY AUTHORIZED, UNPAID LEAVE.**

---

WHEREAS the City wishes to allow paid time off ("PTO") to accrue during all approved unpaid leaves of absence.

\* **Section 1. Classification.** This ordinance is of a general and permanent nature and shall become part of the city code.

\* **Section 2. Amendment of section.** WMC Section 3.65.020.F, Coverage, use, accrual, and other aspects of PTO, is amended as follows:

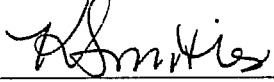
F. PTO shall not accrue during any pay period in which an employee is absent without written authorization of the department head or the mayor [,OR] PTO shall accrue during any pay period in which an employee is absent with written authorization, but is in non-paid status for not more than seven calendar days or 40 work hours within a calendar year.

\* **Section 3. Effective date.** This ordinance shall take effect upon adoption of the Wasilla City Council.

ADOPTED by the Wasilla City Council on July 11, 2005.

  
DIANNE M. KELLER, Mayor

ATTEST:

  
KRISTIE SMITHERS, MMC  
City Clerk

[SEAL]

**Bold and underline added.** [CAPS AND BRACKETS, DELETED.]

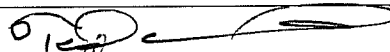
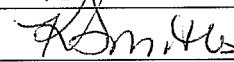


**CITY OF WASILLA  
LEGISLATION STAFF REPORT**

**RE: ORDINANCE SERIAL NO. 05-40: AMENDING WMC 3.65.020.F, PAID TIME OFF.**

Agenda of: June 13, 2005  
Originator: Ted Leonard

Date: June 2, 2005

Route to:	Department	Signature/Date
	Police	
	Recreational and Cultural Services Library, Museum	
	Public Works Planning	
X	Finance *signature required	
X	Clerk	

REVIEWED BY MAYOR DIANNE M. KELLER: 

FISCAL IMPACT:  yes\$ or  no

Funds Available  yes  no

Account name/number:

Attachments: none

**SUMMARY STATEMENT:** This ordinance is amending WMC 3.65.020.F. It has been the prior practice of the City of Wasilla to allow employees to accrue paid time off during an authorized leave without pay. This amendment will amend the code to clearly state that the City will allow employees to accrue leave during an authorized leave without pay. Employees will not accrue leave during an unauthorized leave without pay.