



CITY OF WASILLA

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CODE ORDINANCE
REQUESTED BY: ADMINISTRATION
PREPARED BY: ADMINISTRATION
INTRODUCTION DATE: 08/12/96
PUBLIC HEARING DATE: 08/26/96

ORDINANCE SERIAL NO. 96-40

AN ORDINANCE OF THE CITY OF WASILLA, ALASKA AMENDING CHAPTER 3.20 SALARY ADMINISTRATION AND CHAPTER 3.25 HOURS OF WORK, HOLIDAYS WITH PAY, OVERTIME & OTHER BENEFITS, WASILLA MUNICIPAL CODE.

BE IT ORDAINED AND ENACTED BY THE CITY OF WASILLA, ALASKA AS FOLLOWS:

SECTION I. Classification. This ordinance is of a general and permanent nature and shall become a part of the Wasilla Municipal Code.

SECTION II. Purpose. To amend the existing provisions of the Personnel Rules to more clearly define overtime paid to hourly employees.

SECTION III. Amendment.

Chapters 3.20 and 3.25 of the Wasilla Municipal Code are amended as follows (a strike through denote deletions, bold underlined sections are additions):

3.20.110 Salary For Special Types Of Appointments/Assignments.

C. Public Works Department Stand-By: Employees who are on **Public Works on Call** stand-by will receive 2 hours of credit for compensation at 1-1/2 times the normal hourly rate of pay for each holiday, Saturday and Sunday for which they are on stand-by. Work that must be performed on those days shall be a minimum 2 hour call-out compensated at 1-1/2 times the normal hourly rate of pay ~~if the employee has worked in excess of 40 hours during the week.~~

D. Public Works Department Call-out: Employees on call-out which requires work **outside of normally scheduled regular shift** ~~in excess of 40 hours per week~~ shall be compensated at 1-1/2 times the normal hourly rate of pay for that employee. Any call-out work on holidays and weekends will be compensated at 1-1/2 times the normal hourly rate of pay, with a two hour minimum for any call-out.

3.25.020 Shifts. The following types of regular shifts are authorized:

A. Established Shift

2. A regular shift (e.g. **7:00** ~~8:00~~ a.m. to 6:00 p.m.) or other ~~40~~ **ten (10)** hour time frame that generally applies to all employees of a department, division, section or work unit.

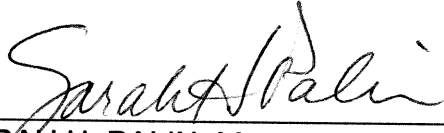
3.25.070 Overtime and Holiday Pay.

B. All employees, except exempt employees, ~~and library employees,~~ shall be paid one and one-half times their regular rate of pay for properly authorized hours of work in excess of **their normally scheduled regular shift or** forty (40) hours actual work including holidays **and**

preapproved authorized leave in any unit week. Authorized overtime work on non-work days (normally Saturdays, Sundays and Holidays) ~~or at the end of any regular shift~~, is compensable only if the overtime work, when added to all regularly scheduled time actually worked, including preapproved authorized leave, during the same unit week, exceeds forty (40) hours or in the case of library employees, exceeds eighty (80) hours in a two week period. Each unit week shall be as stated in 3.25.010 ~~begin at one minute past twelve midnight, on the employees first day of work for that week.~~ Department Heads may assign an employee a different work week than that stated in 3.25.010 as is necessary to adequately staff their department.

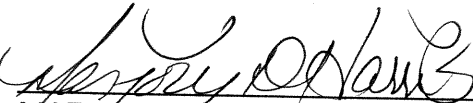
SECTION IV. Effective Date. This ordinance becomes effective upon adoption by the Wasilla City Council.

ADOPTED by the Council of the City of Wasilla on this 14th day of October, 1996.



SARAH H. PALIN, Mayor

ATTEST:



MARJORIE D. HARRIS, CMC
City Clerk