



CITY OF WASILLA

290 E. HERNING AVE.
WASILLA, ALASKA 99654-7091
PHONE: (907) 373-9050
FAX: (907) 373-9085

CODE ORDINANCE

REQUESTED BY: MUSEUM DEPARTMENT
PREPARED BY: CLERK'S OFFICE

ORDINANCE SERIAL NO. 96-02

AN ORDINANCE OF THE CITY OF WASILLA, ALASKA AMENDING CHAPTER 8.03, PARKS COMMISSION OF THE WASILLA MUNICIPAL CODE.

BE IT ORDAINED AND ENACTED BY THE CITY OF WASILLA, ALASKA AS FOLLOWS:

SECTION I. Classification. This ordinance is of a general and permanent nature and shall become a part of the Wasilla Municipal Code.

SECTION II. Purpose. To amend the existing Parks Commission to better define their roll with the new Department of Museum and Recreation Services.

SECTION III. Amendment. Chapter 8.03 of the Wasilla Municipal Code is amended as follows:

CHAPTER 8.03

PARKS AND RECREATION COMMISSION

SECTIONS:

8.03.010	Parks and Recreation Commission Established-Purpose
8.03.020	Commission Membership
8.03.030	Commission Officials
8.03.040	Vacancies
8.03.050	Meetings
8.03.060	Order of Business
8.03.070	Reserved
8.03. 080 060	Formal Acts by Motion
8.03. 090 070	Funds
8.03. 100 080	Additional Functions of the Parks and Recreation Commission

8.03.010 Parks and Recreation Commission Established-Purpose. There is hereby established the Parks and Recreation Commission for the City of Wasilla to advise the Council and Mayor on matters pertaining to civic amenities, parks and recreation facilities public facilities and programs including beautification, parks, playgrounds, cemeteries, commemorations, memorials, athletic fields, team sports and trails pursuant to the delegation or contracting of Matanuska-Susitna Borough area wide parks and recreation powers to the City.

8.03.020 Commission Membership.

A. The Parks and Recreation Commission shall consist of not ~~less~~ fewer than three (3) nor more than ~~seven (7)~~ nine (9) members, ~~the majority of members must be City residents.~~

B. Members shall be appointed by the Mayor for a term of three (3) years subject to confirmation by the Council. Members first appointed shall draw lots for one, two, and three year terms. Appointments to fill vacancies are for the unexpired term. The majority of the members shall be City residents. The compensation and expenses of the Commission shall be paid as budgeted by Council.

8.03.030 Commission Officials. The Commission shall elect a ~~Chairman~~ to conduct the affairs of the Commission and preside over meetings, a ~~Vice-chairman~~ to serve as ~~Chairman~~ in his/her absence, and a Clerk to prepare the minutes of the journal of the Commission's proceedings.

8.03.040 Vacancies.

A. A vacancy shall be declared and filled as above provided, under the following conditions:

1. If a person nominated and confirmed to membership fails to qualify and take office within thirty (30) days;
2. If a member departs from the City with the intent to remain away for a period of ninety (90) or more days;
3. If a member's resignation is submitted and accepted by the ~~Council~~ Mayor;
4. If a member is physically unable to attend Commission meetings for a period of more than ninety (90) days; or
5. If a member misses three (3) or more consecutive regular meetings, unless excused by the Commission.

B. The Clerk shall keep attendance records and notify the ~~Chairman~~ when vacancies occur.

8.03.050 Meetings.

A. Regular meetings shall be held at least once ~~every two months~~ each month. Special meetings may be called by the ~~Chairman~~ or shall be called by him the chair at the request of two (2) members.

B. Meetings may be conducted under Robert's Rules of order, and such modified or amended rules as may be adopted by the Commission.

C. The Clerk shall keep minutes and a journal of all meetings which shall be a public record. Minutes and records shall be filed with the Municipal Clerk.

~~8.03.060 Order of Business:~~

~~A. The order of business at regular meetings shall be:~~

~~1. Call to order;~~

~~2. Roll call and determination of quorum;~~

~~3. Approval of Agenda;~~

~~4. Approval of Minutes;~~

~~5. Public Hearing;~~

~~6. Persons to be Heard;~~

~~7. Unfinished Business;~~

~~8. New Business;~~

~~9. Communications;~~

~~10. Staff Report;~~

~~11. Audience Comments;~~

~~12. Commissioner's Comments; and~~

~~13. Adjournment.~~

~~8.03.070 Reserved.~~

~~8.03.060~~ 8.03.060 Formal Acts by Motion. All formal actions of the Commission shall be made by motion by a majority of the Commission.

~~8.03.070~~ 8.03.070 Funds. All funds of the Commission received as fees and charges or otherwise, shall be deposited in the general fund of the City as receipts of the activities of the Commission.

~~8.03.080~~ 8.03.080 Additional Functions of the Parks and Recreation Commission.

A. To prepare from time to time, at the direction of the Planning Commission or on its own initiative, plans for the systematic development of parks and recreation facilities and programs.

B. To coordinate with, and obtain approval of the Planning Commission of site locations and general development plans for parks and recreation facilities and programs.

C. To recommend to the City Council proposals for the general and specific development of parks and recreation facilities and programs.

D. To recommend to the City Council such rules, procedures and regulations for adoption by ordinance that are believed necessary for the safety, general welfare, and financial necessity pertaining to the use of and the activities within city parks and recreation facilities.

E. To assist the City of Wasilla in enrolling and directing volunteer groups and individuals to operate, maintain, or improve city parks and recreation facilities and programs.

SECTION IV. Effective Date. This ordinance becomes effective upon adoption by the Wasilla City Council.

Introduction: 01/08/96


Public Hearing: 01/22/96

ADOPTED by the Council of the City of Wasilla on this 12th day of February, 1996.



JOHN C. STEIN, Mayor

ATTEST:



MARJORIE D. HARRIS, CMC
City Clerk