



# CITY OF WASILLA

290 E. HERNING AVE.  
WASILLA, ALASKA 99654-7091  
PHONE: (907) 373-9050  
FAX: (907) 373-9085

CODE ORDINANCE

REQUESTED BY: FINANCE  
PREPARED BY: FINANCE

ORDINANCE SERIAL NO. 95-12

AN ORDINANCE OF THE CITY OF WASILLA, ALASKA AMENDING CHAPTER 6.24 (PURCHASING) OF THE WASILLA MUNICIPAL CODE.

BE IT ORDAINED AND ENACTED BY THE CITY OF WASILLA, ALASKA AS FOLLOWS:

SECTION I. Classification. This is a code ordinance and shall become a permanent part of the Wasilla Municipal Code.

SECTION II. Purpose. to amend the purchasing authority structure in Sections 6.24.030 (A) & 6.24.050(A) (2).

SECTION III. Amendment. Sections 6.24.030 (A) & 6.24.050(A) (2) are amended to read as follows:

#### 6.24.030 Authority of Mayor.

A. The Mayor's purchasing authority is \$10,000.00 under the procedures set forth in this chapter.

1. Services or goods may be purchased or paid for by the Mayor without further Council approval if the purchase or payment is:

- a. authorized for purchase or payment by an approved budget ordinance,
- and
- b. within the \$10,000.00 authority stated above; and
- c. provided to the City under procedures in compliance with the competitive bid requirements set forth herein, if applicable.

2. The authority hereby granted to the Mayor in this sub-paragraph is expressly intended to permit and allow purchases or payments that may, within a fiscal year, exceed \$10,000.00 in total amount, but such authority is limited to the types of routine and ongoing matters noted herein that are within a Council approved budget. Purchases or payments for budgeted routine and ongoing authorized contracts or services (e.g., utility bills, regular professional services, Council approved contracts, or approved multi-month construction contracts, etc.) that are otherwise in compliance with the requirements set forth herein, may be purchased or paid for by the Mayor without further Council approval.

3. The Mayor may authorize any department, office or agency of the City to purchase directly, certain specified supplies, materials, equipment or contractual services under conditions not less restrictive than those prescribed under this chapter, whenever the purchase price is ~~One Thousand (\$1,000.00)~~ Two Thousand Five Hundred (2,500.00) dollars or less.

4. The Mayor shall provide quarterly reports to the Council of all expenditures between Five Thousand Dollars (\$5,000.00) and Ten Thousand Dollars (\$10,000.00).

#### 6.24.050 Competitive Bids

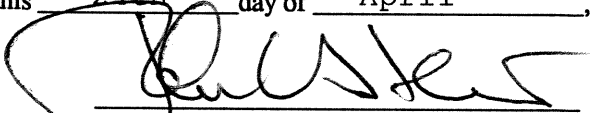
2. A contractual service, purchase or sale where the known requirements are estimated to be less than Ten Thousand Dollars (\$10,000.00) may be made either upon competitive bids in accordance with subsection A-3 of this section or in the open market, ~~in at~~ at the discretion of the Mayor, ~~but Open market purchases shall,~~ so far as is practicable, ~~shall~~ be based on at least three ~~competitive bids requests for price quotations~~ and recorded as provided in Section 6.24.180. Purchases made under this subsection with a value of less than ~~Five-Ten~~ Five Thousand dollars (~~\$5,000.00~~) (\$10,000.00) do not require Council approval. ~~Purchases of Five Thousand dollars (\$5,000.00) or more require Council approval.~~

SECTION IV. Effective Date. This ordinance becomes effective upon adoption by the Wasilla City Council.

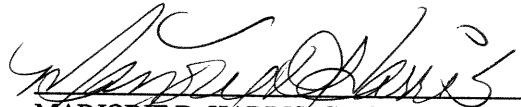
Introduction: 02/27/95

Public Hearing: 03/13/95

ADOPTED by the Council of the City of Wasilla on this 24th day of April, 1995.

  
\_\_\_\_\_  
JOHN C. STEIN, Mayor

ATTEST:

  
\_\_\_\_\_  
MARJORIE D. HARRIS, CMC  
City Clerk