



	Presented
Comment:	3/20/06
Verified by:	<i>W. Miller</i>

**WASILLA CITY COUNCIL INFORMATION MEMORANDUM**

**IM No. 06-07**

**TITLE: REQUEST FOR PROPOSAL (RFP) FOR GENERAL COUNSEL LEGAL SERVICES; EVALUATION COMMITTEE REPORT AND SCORING RESULTS.**

Agenda of: March 20, 2006  
 Originator: William Miller Purchasing Officer

Date: March 9, 2006

Route to:	Department	Signature/Date
X	Finance *signature required	<i>Dwayne E. Collins</i>
X	Clerk	<i>W. Miller</i>

**REVIEWED BY MAYOR DIANNE M. KELLER:** *Dianne M. Keller*

**FISCAL IMPACT:**  yes \$ or  no      Funds Available  yes  no

Account name/number:  
 Attachments: Scoring Documentation

**SUMMARY STATEMENT:** On January 23, 2006 the Wasilla City Council appointed a seven member RFP Evaluation Committee to evaluate and score proposals submitted in response to the General Counsel Legal Services RFP.

The RFP Evaluation Committee consisting of Council Members Ewing, Menard, and Metiva, Deputy Mayor O'Neil, as well as, Archie Giddings, Public Works Director, Sandra Garley, City Planner, and William Miller, Purchasing Officer have completed their review and report the following findings to the Council:

Name of Firm	Total Points Received
Birch, Horton, Bittner & Cherot	668
Preston, Gates & Ellis	584
Vern Rupright	450
Walker & Levesque	668
Wolforth, Johnson, Brecht, Cartledge & Brooking	673

Based upon the scoring results of the RFP Evaluation Committee, it is recommended that the Council interview the following firms for General Counsel Legal Services:

- Birch, Horton, Bittner, and Cherot
- Walker and Levesque
- Wolforth, Johnson, Brecht, Cartledge, and Brooking

**STAFF RECOMMENDED ACTION:** No objection to conducting interviews for General Counsel with the firms of Birch, Horton, Bittner, and Cherot; Walker and Levesque; and Wolforth, Johnson, Brecht, Cartledge, and Brooking on April 13, 2006, beginning at 8:30 a.m.

**Scoring Results**  
**ITB No. 0609-0-2006/WM**  
**General Counsel Legal Services**

	Birch, Horton, Bittner & Cherot	Preston, Gates & Ellis	Vern Rupright	Walker & Levesque	Wolforth, Johnson, Brecht, Cartledge & Brooking	Average
Reviewer #1	100	92	85	100	100	95.4
Reviewer #2	97	88.5	58	95	95	86.7
Reviewer #3	90	70.5	62	91	94	81.5
Reviewer #4	97	94	85	99	100	95
Reviewer #5	92	89	57	92	96	85.2
Reviewer #6	92	72.5	60	94	93	82.3
Reviewer #7	100	77.5	43	97	95	82.5
<b>Total Points</b>	<b>668</b>	<b>584</b>	<b>450</b>	<b>668</b>	<b>673</b>	<b>609</b>