

**SUBJECT: Proposed Fiscal Year 2002 Budget.**

PREPARED BY: Finance

DATE: April 20, 2001

FOR AGENDA OF: April 23, 2001

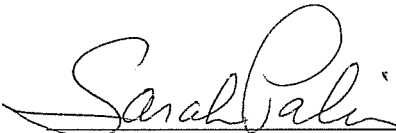
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**SUMMARY:**

Attached is the Mayor's proposed Fiscal Year 2002 Budget.

**FISCAL IMPACT:**  No  Yes, amount requested: \$13,264,435

**RECOMMENDED ACTION:** Council Consideration

  
\_\_\_\_\_  
Reviewed by: SARAH PALIN, Mayor

Attachments: Ordinance No. 01-28

Presented with: Ord 01-28  
Date: 4/23/01 Verified by: AY  
5/7/01  
5/14/01  
6/4/01

# **CITY OF WASILLA**

**BUDGET**

**FOR**

**FISCAL YEAR ENDING JUNE 30, 2002**

**AS SUBMITTED BY:**

**MAYOR SARAH PALIN**

**ON APRIL 23, 2001**

**AND AS AMENDED BY THE CITY COUNCIL  
AND ADOPTED ON**

**CITY OF WASILLA COUNCIL**

**HOWARD O'NEIL, SEAT A  
DIANNE M. KELLER, SEAT B  
NOEL H. LOWE, SEAT C  
JUDY PATRICK, DEPUTY MAYOR, SEAT D  
COLLEEN G. COTTLE, SEAT E  
DON BENNETT, SEAT F**

## TABLE OF CONTENTS

|                                       |            |
|---------------------------------------|------------|
| <b>BUDGET MESSAGE .....</b>           | <b>1</b>   |
| <b>BUDGET CALENDAR .....</b>          | <b>7</b>   |
| <b>FINANCIAL SUMMARIES.....</b>       | <b>13</b>  |
| FUND STRUCTURE.....                   | 13         |
| FISCAL POLICY.....                    | 14         |
| BUDGET SUMMARY .....                  | 18         |
| <b>GENERAL FUND .....</b>             | <b>21</b>  |
| FUND BALANCE .....                    | 21         |
| REVENUE SOURCES.....                  | 23         |
| EXPENDITURES .....                    | 28         |
| CLERK/COUNCIL .....                   | 32         |
| MAYOR .....                           | 34         |
| GENERAL ADMINISTRATION SERVICES ..... | 36         |
| FINANCE.....                          | 38         |
| MANAGEMENT INFORMATION SERVICES.....  | 40         |
| PLANNING.....                         | 42         |
| POLICE .....                          | 44         |
| PUBLIC WORKS.....                     | 46         |
| MUSEUM.....                           | 50         |
| RECREATION SERVICES .....             | 52         |
| NONDEPARTMENTAL .....                 | 54         |
| <b>SPECIAL REVENUE FUNDS.....</b>     | <b>57</b>  |
| LIBRARY.....                          | 58         |
| YOUTH COURT.....                      | 60         |
| ASSET FORFEITURE.....                 | 62         |
| <b>ENTERPRISE FUNDS.....</b>          | <b>65</b>  |
| SEWER UTILITY.....                    | 68         |
| WATER UTILITY .....                   | 80         |
| MUNICIPALAIRPORT .....                | 94         |
| <b>FIDUCIARY FUNDS.....</b>           | <b>101</b> |
| CEMETARY .....                        | 102        |
| <b>DEBT SERVICE FUNDS .....</b>       | <b>105</b> |
| SEWER.....                            | 106        |
| WATER.....                            | 108        |
| GAS .....                             | 110        |
| PAVING .....                          | 112        |
| BOND GUARANTEE .....                  | 114        |

**TABLE OF CONTENTS**

**CAPITAL PROJECT FUND BUDGETS..... 117**  
CAPITAL PROJECTS ..... 119  
VEHICLE ..... 131  
RIGHT-OF-WAY..... 137  
HONOR GARDEN ..... 140

**APPENDIX /STATISTICAL TABLES ..... 143**

**GLOSSARY..... 157**

## FISCAL YEAR 2002 AT A GLANCE

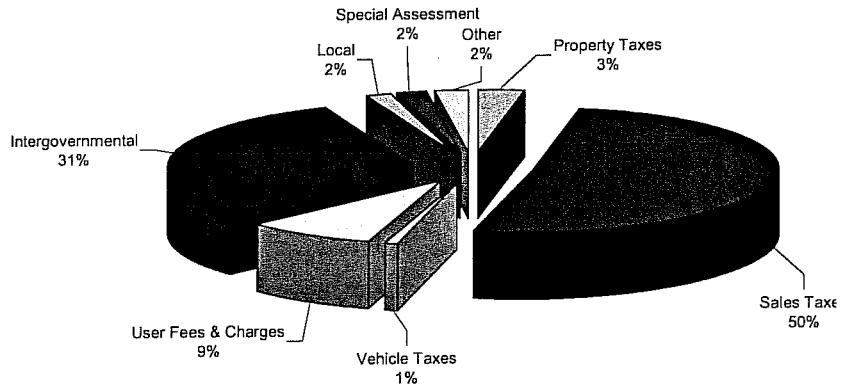
The general operating revenue is projected to increase by \$345,124 over what is projected to be collected in Fiscal Year 2001 (a 4.9% increase). Monies generated from sales tax continue to be the largest revenue source for the City of Wasilla. It is projected that revenue from sales tax collections will be 80% of the General Fund's revenue and 50% of total revenue generated by the city.

The City of Wasilla mill rate is proposed to be set at .9 mills. This mill rate is .1 mills lower than the previous year (a 10% reduction). This reduction in mill rate will reduce the property tax bill by \$10.00 per \$100,000 of property value in the City of Wasilla.

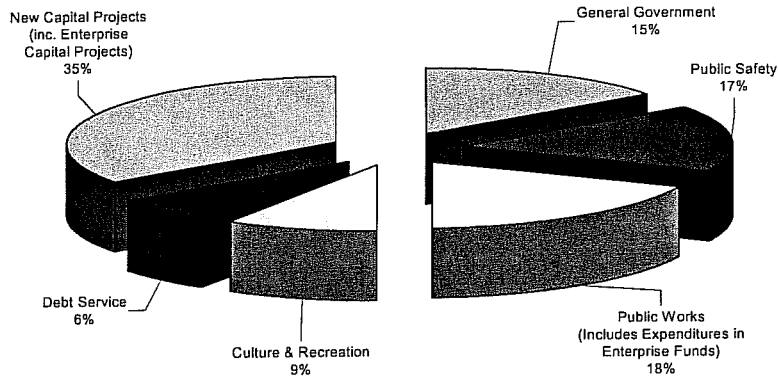
The General operating expenditure budget including debt service and transfers is projected to decrease by \$77,201 (a 1% decrease). Based on the General operating revenue and expenditure budgets, the City of Wasilla will increase projected Fiscal Year 2002 General Fund's unreserved fund balance by \$206,594.

Shown below is a breakdown of total revenue and total expenditures (ALL FUNDS) appropriated in Fiscal Year 2002 by category for the City of Wasilla:

**REVENUE BREAKDOWN BY CATEGORY (ALL FUNDS)**



**EXPENDITURE BREAKDOWN BY CATEGORY (ALL FUNDS)**



# **BUDGET MESSAGE**

## **CITY OF WASILLA FISCAL YEAR 2002 BUDGET LETTER OF TRANSMITTAL**

April 23, 2001

To The Wasilla City Council and The Residents of The City of Wasilla:

Transmitted herewith is the Fiscal Year 2002 budget document for the City of Wasilla. This budget is submitted according to the Wasilla City Municipal Code Section 5.04.020 and State Statutes, and includes the goals and objectives for Fiscal Year 2002.



### **Mission Statement**

The City of Wasilla is organized to execute the powers that have been granted to it through legislative action and by voter mandate. The mission of the City of Wasilla is to provide optimum service levels to the public as cost effectively as possible. Powers that have been granted to the City of Wasilla include public safety, planning, economic development, general administrative services, parks and recreation, library, road maintenance, and utility (water and sewer).

### **Major Issues**

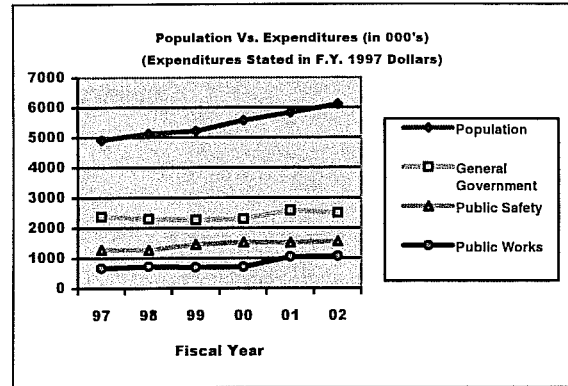
The City of Wasilla is one of the fastest growing communities in the United States. Along with this growth comes challenges for the City of Wasilla to keep up with the increased demand for services made upon the City based on the population growth. My commitment is to keep our local government small, efficient and accountable, while pro-actively assisting the private sector. The main goal of the City of Wasilla is to prioritize tax dollars to support Wasilla's much needed infrastructure improvements and public safety needs.

We are proud of this budget. We "held the line" and are able to present a General Fund budget that is 1% lower than last year's. The FY02 budget reflects a 10% property tax mill levy decrease, as well zero-growth in full-time employees (fte). In fact, we were actually able to decrease the fte level with a .25 reduction in a fte position without decreasing services for our residents.

Since Fiscal Year 1997, general government expenditures have increased 18% while expenditures for public safety have increased approximately 38% and expenditures on public work functions (not including Enterprise fund expenditures) have increased approximately 80%. As seen in the graph on the next page, if price increases due to inflation are factored out by stating each fiscal year's expenditures in FY97 dollars, expenditures for general government function have remained fairly constant over the last four years while expenditures in public safety and public works have increased. The FY02 budget is based on this same fiscally conservative philosophy. Total expenditures for general government are projected not to increase from FY01. Projected growth in the FY02 budget will center around increasing funding

for the Public Safety and the Public Works functions while also transferring over one million dollars to help fund city road, water and sewer construction projects.

In FY01, one of our major policy issues was to pass a Fiscal Policy on stabilization of funds (WMC 5.04.025). The reason for passing this code was to ensure that the City will maintain fund balances and retained earnings at levels sufficient to maintain the City's creditworthiness and to provide financial resources for unforeseeable emergencies. Having a stable General Fund fund balance will also allow the City to react to adverse changes in economic conditions and provide the City's Administration and Council with the flexibility to respond to unexpected opportunities that may help the City achieve its goals and objectives.



Through this fiscal policy, the council has set the target rate for the unreserved General Fund Balance to be not less than 50% of the succeeding budgeted general fund expenditures plus general obligation debt service, and not higher than 60% of succeeding budgeted general fund expenditures plus general obligation debt service. Also, the policy states that all of the enterprise funds would maintain positive retained earnings in each fund. The FY02 Budget is based on meeting all of these targets.

### Basis of Accounting

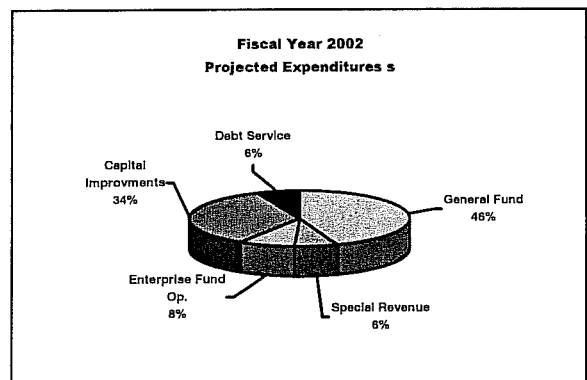
The City Of Wasilla uses the same basis for budgeting as it does for its financial record keeping and for financial statement presentation.

Governmental fund types (General fund and Special Revenue funds) are accounted for under the modified accrual basis of accounting. Revenues are recognized when measurable and available to finance current expenditures; expenditures are recognized when goods and services are received and liabilities are due and payable at year-end.

Proprietary fund types (Enterprise funds) are accounted for using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

### Budget Highlights and Fiscal Analysis

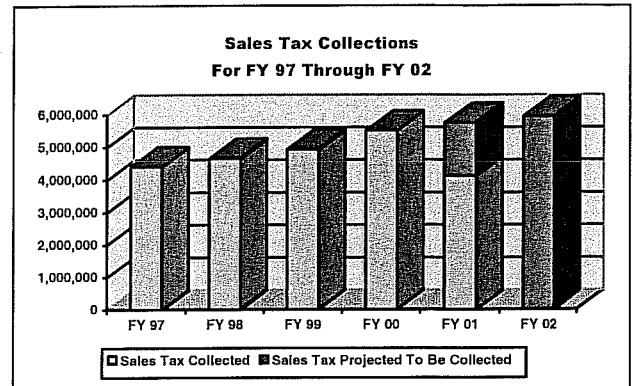
The total proposed expenditure budget for the City of Wasilla is \$11,712,385 (does not include transfers to other funds or projected depreciation). The breakdown of expenditures is as follows: 46% for the General fund expenditures (not including transfers to other funds and debt service), 6% for Special Revenue fund expenditures, 34% for Capital Improvement expenditures including enterprise construction projects (FY02 appropriations – does not include projected FY01 unexpended appropriations to be spent in FY02), 8% for enterprise fund operations (does not include projected depreciation expense), and 6% for debt service (including GO bond debt service).



## General Fund

The General Fund budget submitted is based on a property tax mill rate of nine-tenths of a mill (.9 mill). This mill rate is based on a 10% reduction in the mill rate from FY01.

In FY02, the main source of revenue for the General Fund is still sales tax revenue. Sales Tax revenue is projected to be approximately 80% of all General Fund revenue. Sales Tax revenue is projected to increase by 3.5% over the projected total collections in FY01. As seen in the graph, Sales Tax collections have continually increased each year. Based on the economic and population trend projections, it is projected that this Sales Tax collection trend will not decrease in the foreseeable future. Other taxes, fines and other locally generated revenue will be approximately 13% of the General Fund revenue and intergovernmental revenue will be approximately 7% of the General Fund revenue.



The General Fund Budget is \$7,165,172, including debt service on a general obligation bond and transfers to other funds. The Fiscal 2002 budget is \$77,201 less than the Fiscal Year 2001 revised budget. The breakdown of the Fiscal 2002 budget is as follows \$1,779,251 (24%) for general government, \$455,016 (6%) for culture and recreation, \$ 1,176,510 (26%) for Public Safety, \$1,120,930 (17%) for Public Works, \$440,323 (6%) debt service and \$1,505,374 (21%) transfers to other funds and community development.

## Capital Improvement Budgets

The most significant advancement in the budget document this year is the inclusion of a 5-year Capital budget for the Capital Fund and for the Enterprise Funds. These 5-year capital budgets will allow the City to better plan, design and build projects and control the cost of the projects more effectively and efficiently.

The total estimated expenditures for general capital project funds for FY02 is \$2,312,608 (includes \$1,151,152 of unexpended FY01 appropriations projected to be expended in FY02) and the total estimated expenditures for FY02 through FY06 is projected to be \$9,047,412. The capital budget for the Enterprise Funds is estimated to be \$5,625,340 (includes \$2,729,535 of unexpended FY01 appropriations projected to be expended in FY02) for FY02 and the total estimated capital expenditures for FY02 through FY06 for the Enterprise Funds is projected to be \$11,099,340.

As you know, this Administration supports asking our voters if they approve bonding for Wasilla's multi-use sports arena. This facility would be included on our capital projects list if it is approved by voters. The project is projected to have accompanying economic impacts, including economic development spin-offs that will be incorporated in future revenue projections.



## **Special Revenue Funds**

Special Revenue funds are used to account for the expenditures for Library Services and for providing a Youth Court for the youth of the Matanuska-Susitna Borough. Total expenditures for Library Services will increase by approximately \$30,000 (5.4% increase from FY02). The reason for increase in Library expenditures is due to increasing staff by .50 full-time equivalent (fte) in order to provide more support in customer service. Youth Court expenditures are projected to stay relatively level. These expenditures are funded through grants, donations and interest income.

## **Enterprise Funds**

The goal of the administration is to make the enterprise funds operationally self-sufficient. The City of Wasilla has made significant strides in meeting this goal over the last fiscal year. The City will transfer approximately \$91,850 to cover the excess of revenues over expenditures for the enterprise funds. The transfer for FY02 is projected to be \$103,434 less than FY01 (a 51% reduction).

## **Staffing, Compensation and Benefits**

Thanks to realignment of job duties and job functions between city departments, the City of Wasilla will be able to reduce permanent full-time equivalents positions (fte) by .25 fte. This reduction in positions is projected not to cause any reduction of services provided by the City's departments to its customers, or to the residents of Wasilla.

The City of Wasilla is projecting that Health Insurance cost will increase by approximately 10%. At the same time, the City of Wasilla's contribution to the Public Employees retirement system is projected to be reduced by 1.39%. It is projected that this reduction in the retirement contribution rate will more than offset the increases in health insurance rates. We are projecting that the cost of total salaries and benefits will not rise significantly in FY02.

## **Future Outlook**

The City of Wasilla through economic development and investment in the City's infrastructure has developed itself into the retail trade center for the Matanuska-Susitna (Mat-Su) Borough. It is estimated that the City of Wasilla provides services to over 40,000 citizens. Based on the investment trends of large retail companies and small business entrepreneurs locating in Wasilla, and the demographic trend for the Mat-Su Borough, the City of Wasilla will continue to retain its position as the financial and retail center for the Mat-Su Borough in the coming years.

One of the key economic factors in the continuing financial health of the City, and one of the key ingredients for the robust economy that the City of Wasilla has seen over the past years, is population growth. The Mat-Su Borough's population has grown by almost 50% in the last 10 years and the City of Wasilla's population has grown by over 66% in this same period. We believe that based on factors such as our superb quality of life here in the Valley, the availability of developable land and less expensive housing compared to Anchorage, and our improved transportation infrastructure, that this robust population growth trend will continue into the foreseeable future. It is projected that the population of the Borough could surpass 100,000 people by the year 2018.

Other factors that will continue to fuel the economic growth in the City of Wasilla will be the continued expansion of the tourist industry and the creation of private sector jobs. An example of the dramatic expansion of the tourist industry is the growth in hotel receipts (600% increase since 1993) and hotel employment (300% increase since 1990). The City of Wasilla will continue to support the development of these sectors in the City and the Mat-Su Borough.

In summary, the future looks very bright for the City of Wasilla and our economy. Based on population trends, the City of Wasilla could be servicing over 75,000 people by the Year 2018. Retail and service expansion will continue to dominate our economy. The City of Wasilla's economy is ultimately linked to the Mat-Su Borough's and the Municipality of Anchorage's. As long as SouthCentral Alaska's economy expands, the City of Wasilla will retain its place as one of the strongest performing economies in the State of Alaska.

### **Acknowledgement**

I would like to thank the entire City of Wasilla staff for the cooperative, efficient and dedicated service given to our community. Because of the challenges of limited revenues, increased population growth and heavy demand for quality services, our City Departments began budget preparation work early this year and came together as a team to address our challenges. Individual departments were able to come up with creative solutions to satisfy the needs of their department customers and the citizens of the City of Wasilla, while holding the line on expenses.

Particularly, I would like to point out that the preparation of this budget document could not have been accomplished without the dedicated services of the Finance Department. I would like to express my appreciation to our director, Ted Leonard. His tireless work on this document allows our residents to see how their tax dollars are spent in the clearest and most accountable way. His work is sincerely appreciated. Along with Mr. Leonard, his staff is to be commended. Thank you Susan Colligan, Rene Richardson, Deborah Davis, Connie James, Candie Graham and Sharon Sinko.

I would also like to thank the City Council for their interest and support in planning and conducting the financial operations of the City in a fiscally conservative and responsible manner.

### **Conclusion**

As we face the growing needs and desires in this community that we call home, I am confident that we are up to meeting the challenges and opportunities in front of us. This is an exciting time for Wasilla! Be assured that our team of dedicated employees work hard everyday for all of our benefit, and we realize we have been truly blessed beyond any individual efforts. We are entering this new fiscal year with renewed energy... full of hope and anticipation of more good things to come.

Respectfully submitted,



Sarah Palin  
Mayor

## BUDGET CALENDAR

CITY OF WASILLA  
FISCAL YEAR 2002

The following schedule outlines the City of Wasilla's plan for the formation of the Fiscal Year 2002 budget (July 1, 2001 through June 30, 2002).

| Date                       | Facilitator       | Action  |
|----------------------------|-------------------|---|
| December 2000              | Finance Director  | Finance Director prepares preliminary revenue projections.  |
| December 15, 2000          | Finance Director  | Distribution of budget worksheets to aid departments in submitting their budget request.                    |
| January 2001               | Clerk/<br>Council | Works session between Clerk and council to complete Council's budget.                                       |
| January 2001               | Mayor             | Work sessions with department heads to set FY 2002 goals and objectives.                                    |
| January 15, 2001           | Department Heads  | Department Heads submit staffing needs to the Mayor.  |
| February 01, 2001          | Finance Director  | Finance Department submits estimated staffing cost to Department Heads.                                     |
| February 15, 2001          | Department Heads  | Final day for Department Heads to submit budget request to the Finance Department.                          |
| February 15, 2001          | Clerk             | Final day for Clerk to submit the proposed budget for Council function.                                     |
| March 05, 2001             | Finance Director  | Proposed budget submitted to the Mayor.   |
| March 2001                 | Mayor             | Work sessions with the Department Heads to resolve or justify differences of department budgets.            |
| April 01, 2001             | Mayor             | Mayor submits approved proposed department budgets to the Finance Director with the Mayor's Budget Message. |
| April 23, 2001             | Finance Director  | Introduction of Budget Ordinance.   |
| April 23 through<br>May 14 | Council           | Special work session between Administration and Council to review proposed budget.                          |
| May 14, 2001               | Council           | Public hearing on the Budget Ordinance  |
| May 14, 2001               | Council           | Adoption of the Fiscal Year 2002 Operating and CIP Budgets.   |

## BUDGET CALENDAR

CITY OF WASILLA  
FISCAL YEAR 2002

| Date          | Facilitator   | Action   |
|---------------|---------------|--|
| June 11, 2001 | Council       | Reserved date, absolute deadline for setting Fiscal Year 2002 mill rate. |
| June 25, 2001 | Council       | Reserved date, absolute deadline for Fiscal 2002 Budget adoption.        |
| July 01, 2001 | All Concerned | Budget implementation and monitoring.                                    |

## **THE BUDGET PROCESS**

The mission of the budget process is to help decision makers make informed choices about the provision of services and capital assets and to promote stakeholder participation in the process. Several essential features characterize the City of Wasilla's budget process:

- Incorporates a long-term perspective.
- Establishes linkage to broad organizational goals.
- Focuses budget decisions on results and outcomes.
- Involves and promotes effective communication with stakeholders.

The development of the City of Wasilla's FY 2002 budget is an open process designed to reflect the needs and desires of the community as seen in the exhibit on the following page. Through out the year, the Mayor, Council Members and City Staff have obtained input from the citizens in regards of what services are needed. The citizens' needs are incorporated into the goals and objectives for the FY 2002 and are reflected in the FY 2002 Budget that is submitted to Council for adoption.

The budget process for the City of Wasilla begins in December of each year. At this time, the Finance Department's staff prepares a financial forecast for the following year including revenue projections and inflation projections. Also in December, worksheets are distributed to the various departments to aid them in preparing their budget requests.

During January, the Mayor will meet with the Department Heads to finish setting the goals and objectives for each department for Fiscal Year 2002. The Mayor and Department Heads will agree on which measurements will be used to assess whether or not the FY 2002 goals have been met. The Department Heads will submit to the Mayor an estimate of the number of needed personnel to meet the goals and the objectives of the City of Wasilla in the upcoming Fiscal Year. This approved list of personnel needs is then forwarded to the Finance Department to calculate the labor cost.

In February, the Finance Department will calculate the projected cost of labor based on the approved personnel needs. The cost of labor projections along with a six-month expense summary is forwarded to the Department Heads to be used in the formulation of their budget request. During February, the Department Heads with assistance from the Finance department complete their budget requests.

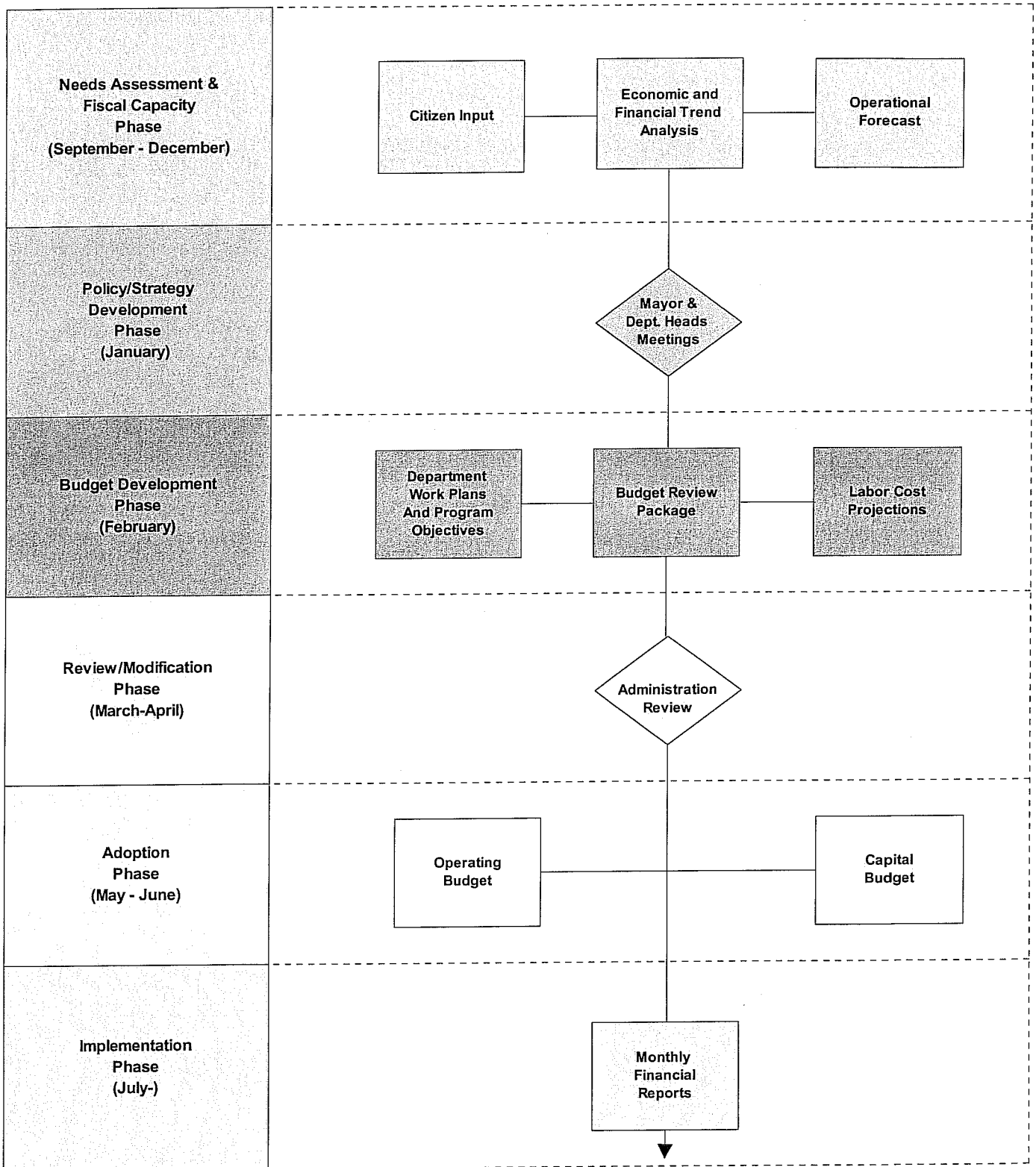
During March, work sessions are held between the Mayor, Finance Director, and Department Heads to review the department's budget request. In these work sessions, the budget requests are compared to the City's goals and objectives for the department and how these budget requests will affect the performance and outcomes of the department and the City of Wasilla in the upcoming Fiscal Year.

In April, the proposed operating budget and capital program is introduced in a budget ordinance. During the month of May, the Council will review the budget and capital program with the Mayor and Department Heads. During May, there will be at least one public hearing on the budget. The goal of the Council is to adopt the budget ordinance by May 14, 2000 and set the millage rate for the upcoming Fiscal Year. If the FY 2002 Budget is not adopted in May, the Council must adopt the Budget before June 30<sup>th</sup> per WMC 6.02.020 (C).

## **THE BUDGET PROCESS CONT.:**

On July 1<sup>st</sup>, the Fiscal 2002 budget will be implemented. During Fiscal 2002, the departments will be accountable for budgetary control throughout the fiscal year. Expenditure patterns will be examined, compared to budget plans, and corrective action, if necessary will be taken. The City Council throughout the year will be given financial reports disclosing the City's actual performance as compared to the budget plan.

# BUDGET PROCESS FLOWCHART



## **AMENDING THE BUDGET**

Amendments to the budget can occur anytime during the fiscal year through the Council or administrative action. Generally, the following actions are required at the level of the particular change:

1. All new appropriations are authorized by an appropriation ordinance that amends the annual budget ordinance.
2. A resolution of the Council is required to move (appropriate) amounts of over \$5,000 between departments and projects. Amounts under \$5,000 can be moved through administrative action by approval of the Mayor.



# FINANCIAL SUMMARIES

## **Fund Structure**

The City accounts are organized on the basis of fund and account groups, each of which is considered a separate accounting entity. Operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses as appropriate. City resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in this report are grouped into six generic fund types within three broad fund categories.

## **Governmental Fund Types**

General Fund – The General Fund is the operating fund of the City and is used to account for all financial resources, except those required to be accounted for in another fund.

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specific purposes.

Debt Service Funds – The Debt service Funds are used to account for the accumulation of, resources for, and the payment of general long-term debt principal, interest, and related costs.

Capital Project Funds – Capital Projects Funds are used to account for financial resources to be used for acquisition or construction of major capital facilities and equipment.

## **Proprietary Fund Types**

Enterprise Funds – Enterprise Funds are used to account for the operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

## **Fiduciary Funds Types**

Trust & Agency Funds – Trust and Agency Funds account for assets held in a trustee capacity or as an agent for individuals, private organizations and other funds. These include non-expendable trust funds and agency funds. Non-- expendable trust funds are accounted for in essentially the same manner as proprietary funds since capital maintenance is essential. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

## Wasilla Municipal Code Title 5

### Chapter 5.04 FISCAL POLICIES

#### Sections:

- 5.04.010 Fiscal year.
- 5.04.020 Annual budget.
- 5.04.030 General fixed assets.
- 5.04.040 Annual financial reporting.
- 5.04.050 Basis of accounting.
- 5.04.060 Examination of city financial records and financial statements.
- 5.04.070 Sales tax.
- 5.04.080 Real and personal property tax.
- 5.04.090 Motor vehicle registration tax.
- 5.04.100 Central treasury.
- 5.04.110 Central accounting.
- 5.04.120 Vouchers.
- 5.04.130 Checks.
- 5.04.140 Preparation and adoption of budget.
- 5.04.150 Transfer of appropriations.
- 5.04.160 Lapse of appropriations.

#### 5.04.010 Fiscal year.

The fiscal year of the city will be the first day of July each year to the thirtieth day of June. (Prior code § 6.04.010)

#### 5.04.020 Annual budget.

A. The annual budget will be compiled by the financial director based on detailed department estimates for approval by the council on or before May 30th of each year.

B. The combined budget will include detailed budgets for the following funds:

1. General fund;
2. Special revenue funds;
3. Special assessment funds;
4. Enterprise funds;
5. Debt service funds.

C. The council will adopt the annual budget before the thirtieth of June of each year.

D. Budget preparation shall begin at the department level requiring each department head

to submit, before the thirtieth of April each year, a preliminary budget for the department to the financial director.

E. Capital projects in progress projected for the next five years should be detailed with descriptions, estimated costs, and available revenue sources. A separate section of the annual budget document should be labeled "Capital Projects."

F. The annual budget will have a cover document recapping all funds, revenues and expenditures and presented as the annual city appropriation ordinance for approval by the council. (Prior code § 6.04.020)

#### 5.04.025 Stabilization of funds.

A. It is the policy of the city to maintain the fund balances and retained earnings of the various city operating funds at levels sufficient to maintain the city's creditworthiness, and to provide financial resources for unforeseeable emergencies. The purpose of this section is to carry out these policies.

B. Definitions. The following terms shall have the following meanings in this section:

1. "Maximum undesignated fund balance" means, with respect to any annual budget as amended from time to time, an amount that is equal to sixty (60) percent of the sum of budgeted general fund operating expenditures, plus the budgeted amount of general obligation debt service.

2. "Minimum undesignated fund balance" means, with respect to any annual budget as amended from time to time, an amount that is equal to fifty (50) percent of the sum of budgeted general fund operating expenditures, plus the budgeted amount of general obligation debt service.

3. "Minimum retained earnings" means, for any specified enterprise fund and with respect to any annual budget as amended from time to time, twenty (20) percent of the amount derived by deducting from the total amount of expenses budgeted for that fund, (i) budgeted expenditures

from the fund for debt service and capital projects, and (ii) the budgeted allowance for depreciation for the fund.

#### C. General Fund.

1. The annual budget for the general fund that is presented to the council, and all amendments to the annual budget for the general fund that are presented to the council, shall provide for an undesignated general fund balance not less than the minimum undesignated fund balance and not more than the maximum undesignated fund balance.

2. It is the policy of the city not to approve an appropriation from the general fund that would cause the undesignated general fund balance to be less than the minimum undesignated fund balance, except where the appropriation is required for an emergency expenditure or a major capital purchase.

3. It is the policy of the city to appropriate to the capital projects reserve fund any amount in the general fund balance at the end of a fiscal year (as confirmed by the city's annual audit), in excess of the maximum undesignated fund balance for the succeeding fiscal year, unless the annual budget for the succeeding fiscal year provides for the expenditure of that excess during the succeeding fiscal year.

4. If at the end of the fiscal year the undesignated general fund balance (as confirmed by the city's annual audit) is less than the minimum undesignated fund balance, the mayor shall submit to the council a plan to cause the undesignated general fund balance to be not less than the minimum undesignated fund balance before the end of the succeeding fiscal year.

#### D. Enterprise Funds.

1. It is the policy of the city to maintain a positive retained earnings balance in each of the enterprise funds to provide sufficient reserves for emergencies and revenue shortfalls.

2. The annual budgets for the sewer and water enterprise funds that are presented to the council, and all amendments to the annual

budgets for the sewer and water enterprise funds that are presented to the council, shall provide for an unreserved retained earnings balance in each fund at least equal to the minimum retained earnings for that fund.

E. It is the policy of the city not to maintain positive retained earnings balances in the internal service funds. The city shall transfer accumulated retained earnings from an internal service fund to other operating funds.

F. It is the policy of the city to maintain a reserve in each of its debt service funds in an amount not less than the sum of all reserve fund balances required by bond ordinances applicable to that fund. (Ord. 00-60 § 2, 2000)

#### 5.04.030 General fixed assets.

The financial director shall maintain a general fixed asset group of accounts detailing all assets purchased from revenues of any source over five hundred dollars (\$500.00) with proper account procedures. The general fixed assets should be part of the annual financial statement audit. (Prior code § 6.04.030)

#### 5.04.040 Annual financial reporting.

A. The city shall prepare and publish, as a matter of public record, a comprehensive annual financial report that encompasses all funds and account groups.

B. The financial statements shall combine the general purpose financial statements:

1. Combining statements by fund type and account group; and

2. Combining statements by fund type and individual fund statements. (Prior code § 6.04.040)

#### 5.04.050 Basis of accounting.

The modified accrual or accrual basis of accounting, as appropriate, should be utilized in measuring financial position and operating results. (Prior code § 6.04.050)

5.04.060 Examination of city financial records and financial statements.

The city's financial records and its financial statements shall be examined by a certified public accounting firm, licensed to perform financial audits in the state of Alaska. The completion of this examination with the accountants' opinion on the financial statements must be completed by November 30th of each year. The accountants shall present the results of this examination to the council. The council shall then, if in agreement, accept the city's financial statements for public record. (Prior code § 6.04.060)

5.04.070 Sales tax.

The council may pass an ordinance for the levy of a sales tax not to exceed three percent of all retail sales and services within the city as prescribed by law. (Prior code § 6.04.070)

5.04.080 Real and personal property tax.

A. By ordinance the council may levy a general property tax in the manner provided for borough levies in A.S. 29.45.560-29.45.600. The city property tax levy will be subject to the statutory limitations referred to in A.S. 29.45.560.

B. Pursuant to A.S. 29.45.050(c)(3), the city adjusts the types of property subject to tax by the city to exempt all personal property.

C. The council shall by June 15th of each year present to the Matanuska-Susitna Borough Assembly, a statement of the city's rate of levy unless a different date is agreed upon by the borough and city. (Prior code § 6.04.080)

5.04.090 Motor vehicle registration tax.

Motor vehicles shall be subject to the Matanuska-Susitna Borough motor vehicle registration tax, pursuant to MSB 3.15.035(B), levied and collected by the state in accordance with A.S. 28.10.431. As provided by A.S. 28.10.431(f), revenue received by the Matanuska-Susitna Borough shall be allocated to the city. (Prior code § 6.04.090)

5.04.100 Central treasury.

The municipal financial director is the custodian of all municipal funds. (Prior code § 6.08.010)

5.04.110 Central accounting.

The municipal financial director shall keep an itemized account of money received and disbursed. (Prior code § 6.08.020)

5.04.120 Vouchers.

The municipal financial director shall pay money on vouchers drawn against appropriations. (Prior code § 6.08.030)

5.04.130 Checks.

The city checks shall be signed by the mayor, and/or the mayor's representative, and/or the council's designee. These signatures will also be placed on the signature cards with the banks. (Prior code § 6.08.040)

5.04.140 Preparation and adoption of budget.

The council shall establish the manner for the preparation and submission of the budgets and the capital programs by the executive. After public hearings the council may approve by quorum the budgets proposed. (Prior code § 6.12.010)

5.04.150 Transfer of appropriations.

No transfer of an appropriation from one accounting fund to another accounting fund may be made except by ordinance re-appropriating the funds. Within an accounting fund, the council may by resolution transfer part or all of any unencumbered funds among functions or activities. The mayor may transfer unencumbered funds within any department, function or activity up to five thousand dollars (\$5,000.00) per line item per fiscal year. (Prior code § 6.20.010)

5.04.160 Lapse of appropriations.

Every appropriation, except appropriation for a capital expenditure, shall lapse at the close of the

fiscal year to the extent that it has not been fully expended or fully encumbered by June 30th. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three years pass without any disbursement from or encumbrance of the appropriation. (Prior code § 6.20.020)

**BUDGET SUMMARY  
ALL FUNDS**

|   | General<br>Fund      | Special<br>Revenue<br>Funds | Debt<br>Service<br>Funds | Capital<br>Project<br>Funds | Total                |
|---|----------------------|-----------------------------|--------------------------|-----------------------------|----------------------|
| <b>Estimated Beginning Balances</b>               | <b>\$ 4,267,163</b>  | <b>\$ 47,570</b>            | <b>\$ 897,539</b>        | <b>\$ 1,587,600</b>         | <b>\$ 6,799,872</b>  |
| <b>Revenues</b>                                   |                      |                             |                          |                             |                      |
| Property Taxes                                    | \$ 343,254           | \$ -                        |                          |                             | \$ 343,254           |
| Sales Taxes                                       | 5,950,000            | -                           |                          |                             | 5,950,000            |
| Vehicle Taxes                                     | 89,000               | -                           |                          |                             | 89,000               |
| Licenses, Permits & Fines                         | 109,700              | -                           |                          |                             | 109,700              |
| Intergov. Revenues                                | 532,100              | 455,390                     |                          | 416,677                     | 1,404,167            |
| Intergov. Revenues - Appropriated In FY 01**      | -                    | -                           | -                        | 578,628                     | 578,628              |
| User Fees & Charges                               | -                    | 14,500                      |                          | -                           | 14,500               |
| Local Revenues                                    | 284,380              | 17,500                      | 38,050                   | 803,885                     | 1,143,815            |
| Special Assessment Revenue                        | -                    | -                           | 203,595                  |                             | 203,595              |
| Other Revenues                                    | 49,432               | -                           | -                        | 120,118                     | 169,550              |
| Amort. Of Contrib. Aid                            | -                    |                             |                          |                             | -                    |
| Transfers In                                      | 3,900                | 251,513                     | -                        | 602,549                     | 857,962              |
| <b>Total Available Funds</b>                      | <b>\$ 11,628,929</b> | <b>\$ 786,473</b>           | <b>\$ 1,139,184</b>      | <b>\$ 4,109,457</b>         | <b>\$ 17,664,043</b> |
| <b>Expenditures</b>                               |                      |                             |                          |                             |                      |
| General Government                                | \$ 1,793,019         | \$ -                        | \$ -                     | \$ -                        | 1,793,019            |
| Public Safety                                     | 1,765,510            | 149,595                     | -                        | -                           | 1,915,105            |
| Public Works                                      | 1,205,930            | -                           | -                        | -                           | 1,205,930            |
| Culture & Recreation                              | 455,016              | 595,313                     | -                        | -                           | 1,050,329            |
| Debt Service                                      | 440,323              | -                           | 284,936                  | -                           | 725,259              |
| Capital Outlay-Funded By F.Y. 01 Appropriations** | -                    | -                           | -                        | 1,151,152                   | 1,151,152            |
| Capital Outlay-Funded By F.Y. 02 Appropriations   | -                    | -                           | -                        | 1,161,456                   | 1,161,456            |
| Transfer Out                                      | 1,505,374            | -                           | 17,776                   | -                           | 1,523,150            |
| <b>Total Use of Funds</b>                         | <b>\$ 7,165,172</b>  | <b>\$ 744,908</b>           | <b>\$ 302,712</b>        | <b>\$ 2,312,608</b>         | <b>\$ 10,525,400</b> |
| <b>Estimated Funds Available 6/30/02</b>          | <b>\$ 4,463,757</b>  | <b>\$ 41,565</b>            | <b>\$ 836,472</b>        | <b>\$ 1,796,849</b>         | <b>\$ 7,138,643</b>  |

\*\* Note - Per City Of Wasilla Fiscal Policy, unexpended appropriations for capital expenditures do not lapse and will continue in force until the purpose for which it was made has been accomplished or abandoned.

**BUDGET SUMMARY  
ALL FUNDS**

|  | <u>Enterprise<br/>Funds</u> | <u>Fudiciary<br/>Fund</u> | <u>Total</u>        |
|--|-----------------------------|---------------------------|---------------------|
| <b>ESTIMATED BEGINNING RETAINED EARNINGS</b> | <b>\$ 918,327</b>           | <b>\$ 107,105</b>         | <b>\$ 1,025,432</b> |
| <b>Revenues</b>                              |                             |                           |                     |
| Property Taxes                               | \$ -                        | \$ -                      | \$ -                |
| Sales Taxes                                  | -                           | -                         | -                   |
| Vehicle Taxes                                | -                           | -                         | -                   |
| Licenses, Permits & Fines                    | -                           | -                         | -                   |
| Intergov. Revenues                           | -                           | -                         | -                   |
| User Fees & Charges                          | 863,656                     | 4,800                     | 868,456             |
| Local Revenues                               | 96,118                      | 3,900                     | 100,018             |
| Special Assessment Revenue                   | -                           | -                         | -                   |
| Other Revenues                               | -                           | -                         | -                   |
| Amort. Of Contrib. Aid                       | 728,500                     | -                         | 728,500             |
| Transfers In                                 | 100,738                     | -                         | 100,738             |
| <b>Total Available Funds</b>                 | <b>\$ 2,707,339</b>         | <b>\$ 115,805</b>         | <b>\$ 2,823,144</b> |
| <b>Expenditures</b>                          |                             |                           |                     |
| General Government                           | \$ -                        | \$ -                      | \$ -                |
| Public Safety                                | -                           | -                         | -                   |
| Public Works                                 | 956,627                     | -                         | 956,627             |
| Culture & Recreation                         | -                           | -                         | -                   |
| Debt Service                                 | 8,855                       | -                         | 8,855               |
| Depreciation                                 | 795,000                     | -                         | 795,000             |
| Transfer Out                                 | 25,000                      | 3,900                     | 28,900              |
| <b>Total Use of Funds</b>                    | <b>\$ 1,785,482</b>         | <b>\$ 3,900</b>           | <b>\$ 1,789,382</b> |
| <b>ESTIMATED ENDING RETAINED EARNINGS</b>    | <b>\$ 921,857</b>           | <b>\$ 111,905</b>         | <b>\$ 1,033,762</b> |

**CONSTRUCTION FOR ENTERPRISE FUNDS**

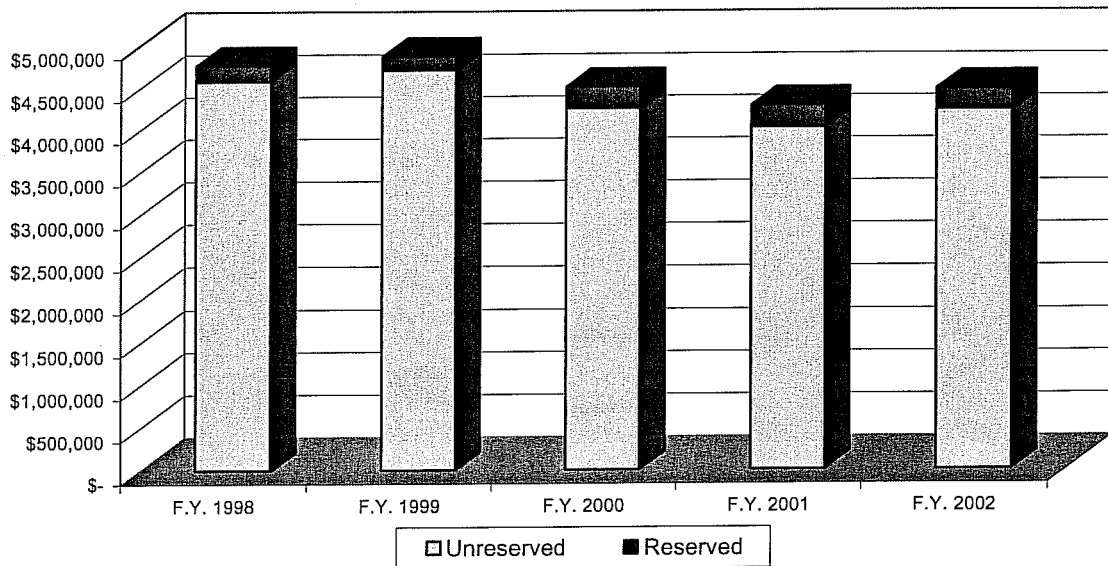
|  | <u>Enterprise<br/>Funds</u> |
|--|-----------------------------|
| <b>Estimated Beginning Balances-Designated<br/>Cash and Investments For Construction</b> | <b>\$ 927,210</b>           |
| Intergov. Revenues   | 2,180,805                   |
| Intergov. Revenues - Appropriated In FY 01**   | 1,823,975                   |
| Other Revenues   | 100,000                     |
| Residual Equity Transfers In   | 593,350                     |
| <b>Total Available Funds</b>   | <b>\$ 5,625,340</b>         |
| <b>Expenditures</b>  |                             |
| Capital Outlay-Funded By F.Y. 01 Appropriations**  | 2,729,535                   |
| Capital Outlay-Funded By F.Y. 02 Appropriations  | 2,895,805                   |
| <b>Total Use of Funds</b>  | <b>\$ 5,625,340</b>         |
| <b>Estimated Funds Available 6/30/02</b>   | <b>\$ -</b>                 |

\*\* Note - Per City Of Wasilla Fiscal Policy, unexpended appropriations for capital expenditures do not lapse and will continue in force until the purpose for which it was made has been accomplished or abandoned.

## GENERAL FUND BALANCE

The projected General Fund's unreserved fund balance for Fiscal Year 2002 is projected to be \$4,213,757, an increase of \$206,594 from projected Fiscal Year 2001 unreserved fund balance (5.2 percent increase). The unreserved fund balance target set by fiscal policy WMC 5.04.025 is \$3,463,700 (60 percent of Fiscal Year 2002 General Fund's operating expenditures and debt service). Based on this projection, the City of Wasilla will be able to transfer \$543,463 to a Capital Project Reserve Fund after the completion of the Fiscal Year 2001 Annual Audit and \$206,594 after the completion of the Fiscal Year 2002 Annual Audit.

### General Fund Balance – 5 Years





# GENERAL FUND REVENUES

## Revenue Sources and Estimates

**Sales Taxes.** Alaska Statutes (AS) 29.45.700-29.45.710: A retail sales tax of two percent is levied on all retail sales, rentals and services made within the city limits per WMC 5.16. It is estimated that the amount of sales tax collected will be \$5,950,000, which is approximately 3.5% higher than the amount of sales tax that is projected to be collected in Fiscal Year 2001 (\$5,750,000 projected as of 3/31/01). This estimate is based on the six-year trend of economic growth in the Matanuska-Susitna Borough.

**Real Property Taxes.** Alaska Statutes (AS) 29.45.010-29.45.500: The estimated assessed valuation as of 01/31/01 for net taxable property is projected to be \$363,231,794, a 6.2% growth from last year. The tax levy for real property tax is 0.9 mills. The levy would result in a .1 mill reduction in property tax from the previous Fiscal Year. The total estimated property tax revenue based on the estimated assessed valuation would be \$343,254 based on a 105% collection rate (included projected collection of prior year property taxes still owed).

**Motor Vehicle Taxes.** Alaska Statute (AS) 29.10.431 provides an alternative to the collection of property tax on motor vehicles. A motor vehicle tax is levied and collected by the Department of Public Safety, Division of Motor Vehicles, and remitted to the Matanuska-Susitna Borough, which then passes through the amount collected for the City of Wasilla. Revenue from this source is estimated to be approximately \$89,000.

**Licenses, Permits & Fines.** This category includes revenue from the City of Wasilla issuance of licenses & permits, foreclosure fees, animal control fines and vehicle fines. It is estimated that these sources of revenue will not grow significantly from last Fiscal Year.

**Intergovernmental Revenue.** This category includes revenue from Federal, State and Borough sources:

1. **Federal Sources:** The main sources of revenue from the Federal government are three federal grants: 1. a grant to offset cost of hiring officers, 2. a grant to help offset cost of overtime, and 3. a grant to fund the purchase of needed police equipment. Total estimated funding for federal grants is \$184,800.
2. **State Sources:** The main sources of revenue under State sources are State Revenue Sharing (AS 29.60.010-29.60.030), Municipal Assistance (AS 29.60.350 and AS 43.20.16) and Electric and Telephone Cooperative Revenue Sharing (AS 10.25.570). The equalization entitlement for State Revenue Sharing and Municipal Assistance is based on: population, the relative ability to generate revenue and local tax burden of the taxing entity. Based on the projected price of Oil, we are projecting that the State Of Alaska Legislature will not cut Revenue Sharing this year. The total estimated amount of Revenue Sharing and Safe Community Revenue is projected to be \$181,500. The Electric and Telephone Cooperative Revenue is a refund to local governments of the gross revenue tax collected from electric and telephone cooperatives within the City, less the cost expended by the State in their Collection. The estimate for this source is approximately \$135,000.
3. **Matanuska-Susitna Borough Sources:** The main source of revenue is funds received from the Borough for the management of parks located in the City of Wasilla. The revenue from the Borough is estimated to be \$11,000.

## GENERAL FUND REVENUES

The total amount of revenue from intergovernmental sources is projected to grow approximately 16% over last Fiscal Year.

**Local Revenue:** This category includes revenue from interest earning for investment of City's monies, revenues generated from animal licensing and fines, sales of copies and maps, and other miscellaneous revenues. Total revenue generated from these sources is estimated to be \$284,380. Approximately 79% of local revenue is from investing of available monies, which are invested under the guidelines established by Wasilla Municipal Code Chapter 6.30. We are estimating a 4.8% return on our investments. Estimated revenue from Interest Earnings will be approximately \$226,000.

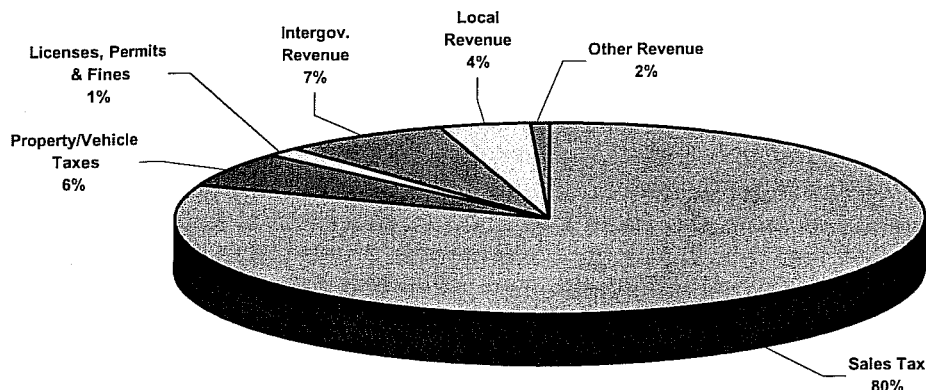
**Other Revenues & Transfers In:** This category includes revenue generated from special assessments, administration fees charged to other funds, other financing sources, and operating transfers in from other funds. Our estimated revenue from these sources is approximately \$53,332.

### General Fund Revenue Summary

|                                   | <u>Fiscal Year<br/>1999 Actual</u> | <u>Fiscal Year<br/>2000 Actual</u> | <u>Fiscal Year<br/>2001 Budget</u> | <u>Fiscal Year<br/>2002 Budget</u> |
|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| Sales Tax                         | \$ 4,932,493                       | \$ 5,509,279                       | \$ 5,300,000 *                     | \$ 5,950,000                       |
| Property Tax                      | 371,362                            | 363,867                            | 331,610                            | 343,254                            |
| Vehicle tax                       | 68,598                             | 77,010                             | 80,000                             | 89,000                             |
| Licenses, Permits & Fines         | 95,467                             | 89,088                             | 92,700                             | 109,700                            |
| Intergovernmental Revenue         | 599,018                            | 496,511                            | 458,212                            | 532,100                            |
| Local Revenue                     | 360,173                            | 450,997                            | 237,047                            | 284,380                            |
| Other Revenues                    | 40,408                             | 428,448                            | 67,073                             | 53,332                             |
| <b>Total General Fund Revenue</b> | <b><u>\$ 6,467,519</u></b>         | <b><u>\$ 7,415,200</u></b>         | <b><u>\$ 6,566,642</u></b>         | <b><u>\$ 7,361,766</u></b>         |

\*Amount actually projected to be collected for Fiscal Year 2001 is \$5,750,000. Total Amount of General Fund revenue projected to be collected for Fiscal Year 2001 is \$7,016,642.

### General Fund Revenue Breakdown – Fiscal Year 2002



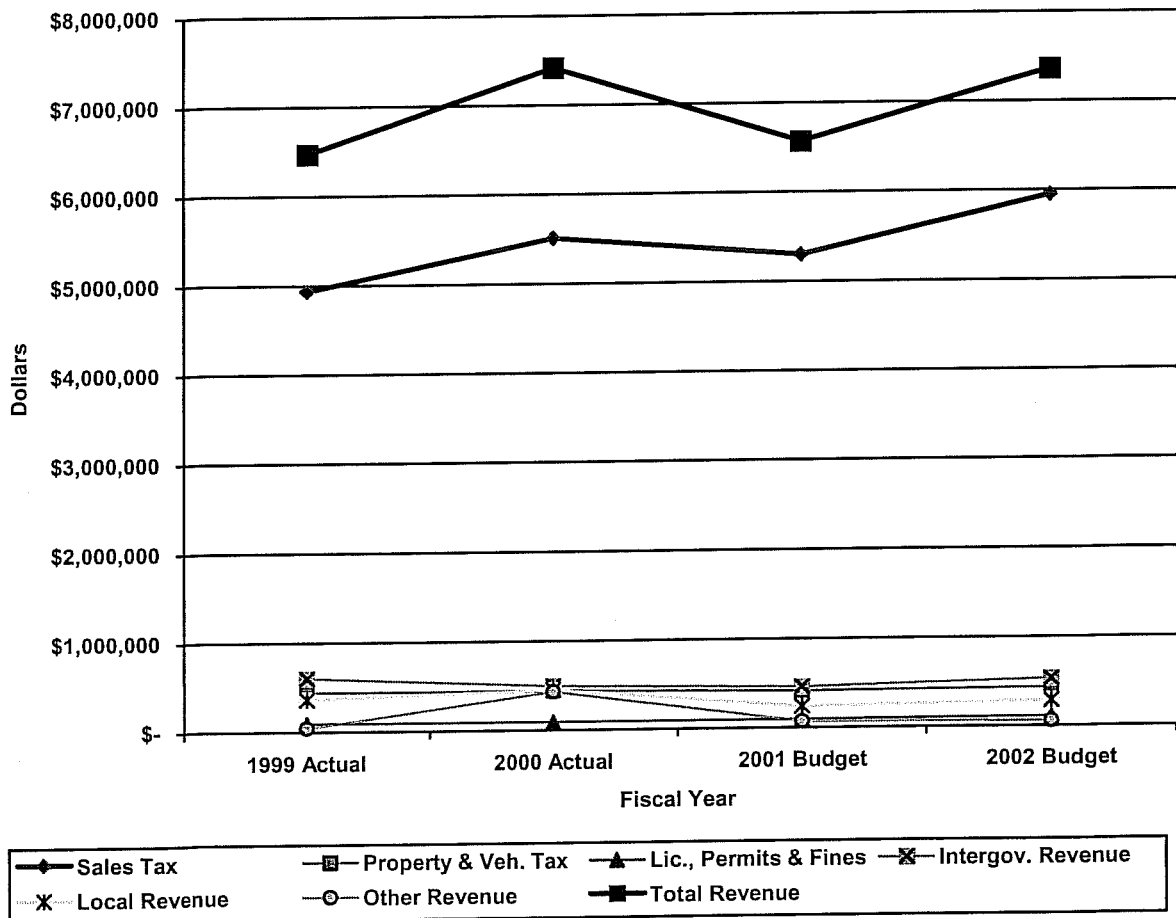
## GENERAL FUND REVENUES

### General Fund Revenue Breakdown – Fiscal Year 2002 (cont.)

The largest single source of revenue for the General Fund continues to be Sales Tax Revenue at 80% of total revenue. All other local taxes including property taxes are predicted to account for 6% and other miscellaneous and local revenue will also account for approximately 7% of total General Fund Revenue. Total revenue generated locally will be approximately 93% of the total budget while Intergovernmental Revenue generated from Federal, State and Borough sources will be approximately 7 percent of the total General Fund Revenue.

In looking at the comparison between Fiscal Years, Fiscal Year 2000 revenue is projected to generate \$53,434 more in revenue than is projected in Fiscal Year 2002. The reason for this spike in revenue is due to two one-time sources of revenue. In Fiscal Year 2000, the City of Wasilla sold land to the Matanuska-Susitna Borough for \$331,373 and made a one-time adjustment to liabilities for \$117,155 for a total of \$448,928. If you adjust out these one-time adjustments, Fiscal Year 2002 revenue is projected to be \$395,494 higher than Fiscal Year 2000's total general fund revenue (4.9% increase) and approximately 4.9 percent higher than projected actual revenue for Fiscal Year's 2001.

### General Fund Revenue Trends



## GENERAL FUND REVENUES

### Revenue Details

|  | F.Y 1999<br>Actual  | F.Y. 2000<br>Actual | F.Y 2001<br>Budget  | Actual<br>F.Y. 2001<br>3/31/01 | F.Y. 2002<br>Budget |
|--|---------------------|---------------------|---------------------|--------------------------------|---------------------|
| <b>TAXES (INC. PENALTIES &amp; INTEREST)</b>   |                     |                     |                     |                                |                     |
| Property                                       | \$ 371,362          | \$ 363,867          | \$ 331,610          | \$ 255,161                     | \$ 343,254          |
| Sales  | 4,932,493           | 5,509,279           | 5,300,000           | 4,544,759                      | 5,950,000           |
| Vehicle  | 68,598              | 77,010              | 80,000              | 58,646                         | 89,000              |
| <b>TOTAL TAXES</b>                             | <b>\$ 5,372,453</b> | <b>\$ 5,950,156</b> | <b>\$ 5,711,610</b> | <b>\$ 4,858,566</b>            | <b>\$ 6,382,254</b> |
| <b>LICENSES &amp; PERMITS</b>                  |                     |                     |                     |                                |                     |
| City License                                   | \$ 15,170           | \$ 14,905           | \$ 8,000            | \$ 10,085                      | \$ 12,500           |
| Animal License                                 | 70                  | 50                  | 100                 | 30                             | 100                 |
| Taxi Cab Permits                               | 1,715               | 3,420               | 2,000               | 2,325                          | 3,000               |
| Land Use Permits                               | 7,615               | 7,010               | 7,000               | 5,775                          | 7,000               |
| Utility Permits                                | 6,823               | 6,670               | 9,000               | 5,772                          | 6,800               |
| Drive Way Permits                              | 1,775               | 1,575               | 2,000               | 900                            | 1,800               |
| <b>TOTAL LICENSES &amp; PERMIT FEES</b>        | <b>\$ 33,168</b>    | <b>\$ 33,630</b>    | <b>\$ 28,100</b>    | <b>\$ 24,887</b>               | <b>\$ 31,200</b>    |
| <b>FINES</b>                                   |                     |                     |                     |                                |                     |
| Animal Fines                                   | \$ 1,599            | \$ 2,985            | \$ 1,600            | \$ 3,039                       | \$ 4,000            |
| Foreclosure Fees                               | 2,574               | 347                 | 3,000               | 3,810                          | 2,500               |
| Court Fines                                    | 58,126              | 52,126              | 60,000              | 33,526                         | 72,000              |
| <b>TOTAL FINES</b>                             | <b>\$ 62,299</b>    | <b>\$ 55,458</b>    | <b>\$ 64,600</b>    | <b>\$ 40,375</b>               | <b>\$ 78,500</b>    |
| <b>INTERGOVERNMENTAL REVENUE</b>               |                     |                     |                     |                                |                     |
| <b>Federal Revenue</b>                         |                     |                     |                     |                                |                     |
| Cop Hiring Grants                              | \$ -                | \$ 56,701           | \$ 52,500           | \$ 54,855                      | \$ 52,000           |
| Public Safety Grant (Byrne)                    | 53,115              | 54,522              | 58,000              | 28,236                         | 58,000              |
| Technology Policing Equipment Grant            | -                   | -                   | -                   | -                              | 63,800              |
| Other  | -                   | 13,136              | -                   | 2,466                          | 11,000              |
| <b>Total Federal Revenue</b>                   | <b>\$ 53,115</b>    | <b>\$ 124,359</b>   | <b>\$ 110,500</b>   | <b>\$ 85,557</b>               | <b>\$ 184,800</b>   |
| <b>State Revenue</b>                           |                     |                     |                     |                                |                     |
| Museum Grant-In-Aid                            | \$ -                | \$ 2,000            | \$ 2,000            | \$ -                           | \$ -                |
| ABC Grant                                      | -                   | -                   | -                   | 2,407                          | -                   |
| ERAD Grant                                     | -                   | -                   | -                   | 420                            | -                   |
| Vehicle Inspection Service Fees                | -                   | -                   | 10,000              | -                              | -                   |
| State Revenue Sharing                          | 82,700              | 46,265              | 41,176              | 40,576                         | 42,000              |
| Road Maintenance                               | 38,560              | 25,705              | 22,877              | 22,925                         | 23,000              |
| Health Facilities                              | 2,077               | 2,768               | 3,694               | 2,461                          | 3,500               |
| Safe Communities                               | 185,684             | 126,927             | 112,965             | 114,435                        | 113,000             |
| Alcoholic Beverage Taxes                       | 18,600              | 13,900              | 19,000              | -                              | 19,000              |
| Electric & Telephone Co-op Taxes               | 207,282             | 142,715             | 125,000             | -                              | 135,000             |
| Avaition Fuel Tax                              | -                   | 872                 | -                   | -                              | 800                 |
| Amusement & Gaming Tax                         | -                   | -                   | -                   | -                              | -                   |
| <b>Total State Revenue</b>                     | <b>\$ 534,903</b>   | <b>\$ 361,152</b>   | <b>\$ 336,712</b>   | <b>\$ 183,224</b>              | <b>\$ 336,300</b>   |
| <b>Matanuska-Susitna Borough</b>               |                     |                     |                     |                                |                     |
| Solid Waste                                    | \$ 1,000            | \$ 1,000            | \$ 1,000            | \$ -                           | \$ 1,000            |
| Parks & Recreation                             | 10,000              | 10,000              | 10,000              | 9,106                          | 10,000              |
| Other  | -                   | -                   | -                   | -                              | -                   |
| <b>Total Matanuska-Susitna Borough Revenue</b> | <b>\$ 11,000</b>    | <b>\$ 11,000</b>    | <b>\$ 11,000</b>    | <b>\$ 9,106</b>                | <b>\$ 11,000</b>    |
| <b>TOTAL INTERGOVERNMENTAL REVENUE</b>         | <b>\$ 599,018</b>   | <b>\$ 496,511</b>   | <b>\$ 458,212</b>   | <b>\$ 277,887</b>              | <b>\$ 532,100</b>   |
| <b>LOCAL REVENUE</b>                           |                     |                     |                     |                                |                     |
| <b>Investment Revenue</b>                      |                     |                     |                     |                                |                     |
| Interest Earnings                              | \$ 309,517          | \$ 277,126          | \$ 208,000          | \$ 192,864                     | \$ 226,000          |
| <b>Total Investment Revenue</b>                | <b>\$ 309,517</b>   | <b>\$ 277,126</b>   | <b>\$ 208,000</b>   | <b>\$ 192,864</b>              | <b>\$ 226,000</b>   |

## GENERAL FUND REVENUES

### Revenue Details

|  | F.Y 1999<br>Actual  | F.Y. 2000<br>Actual | F.Y 2001<br>Budget  | Actual<br>F.Y. 2001<br>3/31/01 | F.Y. 2002<br>Budget |
|--|---------------------|---------------------|---------------------|--------------------------------|---------------------|
| <b>Rental Revenue</b>                          |                     |                     |                     |                                |                     |
| City Hall                                      | \$ -                | \$ -                | \$ -                | \$ -                           | \$ -                |
| Museum Facilities                              | -                   | -                   | -                   | -                              | -                   |
| Outdoor Facilities                             | 650                 | 700                 | 800                 | 1,833                          | 700                 |
| Valley Performing Arts                         | 100                 | 100                 | 100                 | 100                            | 100                 |
| <b>Total Rental Revenue</b>                    | <b>\$ 750</b>       | <b>\$ 800</b>       | <b>\$ 900</b>       | <b>\$ 1,933</b>                | <b>\$ 800</b>       |
| <b>Other Local Revenue</b>                     |                     |                     |                     |                                |                     |
| Miscellaneous Revenue                          | \$ 34,331           | \$ 145,140          | \$ 13,697           | \$ 33,516                      | \$ 35,000           |
| Donations                                      | -                   | 19,851              | 1,000               | 4,417                          | 12,000              |
| Alpar Youth Liter Patrol                       | 10,500              | 1,328               | 5,000               | 2,672                          | 5,000               |
| NSF Fees                                       | 100                 | 25                  | 100                 | 50                             | 100                 |
| Copy Machine Fees                              | 107                 | 168                 | 200                 | 129                            | 180                 |
| Maps & Publication Fees                        | 299                 | 378                 | 250                 | 135                            | 200                 |
| Sewer Loan Application Fees                    | 500                 | 300                 | 300                 | -                              | 300                 |
| Museum Admission Fees                          | 4,069               | 5,001               | 6,000               | 2,337                          | 4,000               |
| Recreation Fees                                | -                   | 880                 | 1,600               | 100                            | 800                 |
| Other Local Revenue                            | -                   | -                   | -                   | -                              | -                   |
| <b>Total Other Local Revenue</b>               | <b>\$ 49,906</b>    | <b>\$ 173,071</b>   | <b>\$ 28,147</b>    | <b>\$ 43,356</b>               | <b>\$ 57,580</b>    |
| <b>TOTAL LOCAL REVENUE</b>                     | <b>\$ 360,173</b>   | <b>\$ 450,997</b>   | <b>\$ 237,047</b>   | <b>\$ 238,153</b>              | <b>\$ 284,380</b>   |
| <b>OTHER REVENUE</b>                           |                     |                     |                     |                                |                     |
| <b>Special Assessment Revenue</b>              |                     |                     |                     |                                |                     |
| Aspen Gas - Principal                          | \$ 539              | \$ -                | \$ -                | \$ -                           | \$ -                |
| Aspen Gas - Interest                           | 252                 | -                   | -                   | -                              | -                   |
| <b>Total Special Assessment Revenue</b>        | <b>\$ 791</b>       | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>                    | <b>\$ -</b>         |
| <b>Administration Fees</b>                     |                     |                     |                     |                                |                     |
| Admin. Fees - Capital Fund                     | \$ 29,915           | \$ 11,825           | \$ 20,000           | \$ 2,906                       | \$ 15,000           |
| Admin. Fees - Library Maint.                   | 262                 | 3,009               | 5,400               | 5,400                          | -                   |
| Admin. Fees - Library General                  | 8,000               | -                   | 8,000               | -                              | -                   |
| Admin Fees - Special Assessments               | 1,440               | -                   | 1,600               | 626                            | 1,600               |
| <b>Total Administration Fees</b>               | <b>\$ 39,617</b>    | <b>\$ 14,834</b>    | <b>\$ 35,000</b>    | <b>\$ 8,932</b>                | <b>\$ 16,600</b>    |
| <b>Transfers from Enterprise Funds</b>         |                     |                     |                     |                                |                     |
| <b>For Expenditures Paid By General Fund</b>   |                     |                     |                     |                                |                     |
| Cemetary Fund                                  | \$ -                | \$ 21,793           | \$ -                | \$ 1,631                       | \$ 3,900            |
| Sewer Utility                                  | -                   | 26,290              | 11,547              | 8,660                          | 12,000              |
| Water Utility                                  | -                   | 34,158              | 11,694              | 8,771                          | 12,000              |
| <b>Total Transfers From Enterprise Funds</b>   | <b>-</b>            | <b>82,241</b>       | <b>23,241</b>       | <b>19,062</b>                  | <b>27,900</b>       |
| <b>Other Financing Sources</b>                 |                     |                     |                     |                                |                     |
| Sale Of General Fixed Assets                   | \$ -                | \$ 331,373          | \$ -                | \$ -                           | \$ -                |
| Shop Loan Repayment                            | -                   | -                   | 8,832               | 15,023                         | 8,832               |
| <b>Total Other Financing Sources</b>           | <b>\$ -</b>         | <b>\$ 331,373</b>   | <b>\$ 8,832</b>     | <b>\$ 15,023</b>               | <b>\$ 8,832</b>     |
| <b>TOTAL OTHER REVENUE</b>                     | <b>\$ 40,408</b>    | <b>\$ 428,448</b>   | <b>\$ 67,073</b>    | <b>\$ 43,017</b>               | <b>\$ 53,332</b>    |
| <b>TOTAL REVENUES, OTHER FINANCING SOURCES</b> | <b>\$ 6,467,519</b> | <b>\$ 7,415,200</b> | <b>\$ 6,566,642</b> | <b>\$ 5,482,885</b>            | <b>\$ 7,361,766</b> |

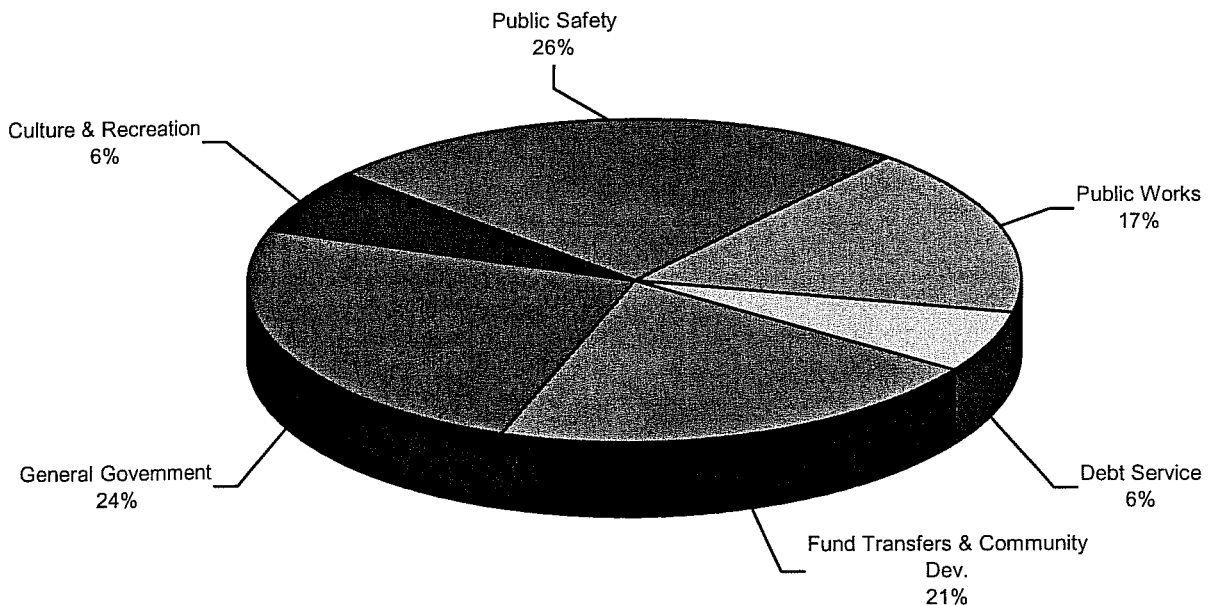
## GENERAL FUND EXPENDITURES

### General Fund Expenditures By Function

The total General Fund Budget is \$7,165,172 for Fiscal Year 2002, approximately a 1.1 percent decrease over Fiscal Year 2001. As seen in the table, the expenditures for Public Safety are the largest function of expenditures (approximately 26%) in the General Fund Budget. It is projected that expenditures for Public Safety will increase by 6.9 percent over Fiscal Year 2001. General Government expenditures account for approximately 24 percent of the budget. The expenditures in departments that are included in General Government Function include: Clerk/Council, Mayor, General Administration Services, Finance, Management Information Services and Planning. It is projected that expenditures for the General Government Function will increase by approximately 3.6 percent over the proceeding Fiscal Year. Transfers to other funds including transfers to Capital Project Funds are approximately 20 percent of the budget. It is projected that transfers to other funds will be reduced by approximately 15 percent from last Fiscal Year. The main reason for the reductions is that the City is able to leverage City funds with grants funds from the state and the federal government. This ability to leverage the City's funds with grant funds has allowed administration to reduce projected transfers to other funds while not reducing the City's plan expenditures on Capital Projects in Fiscal Year 2002.

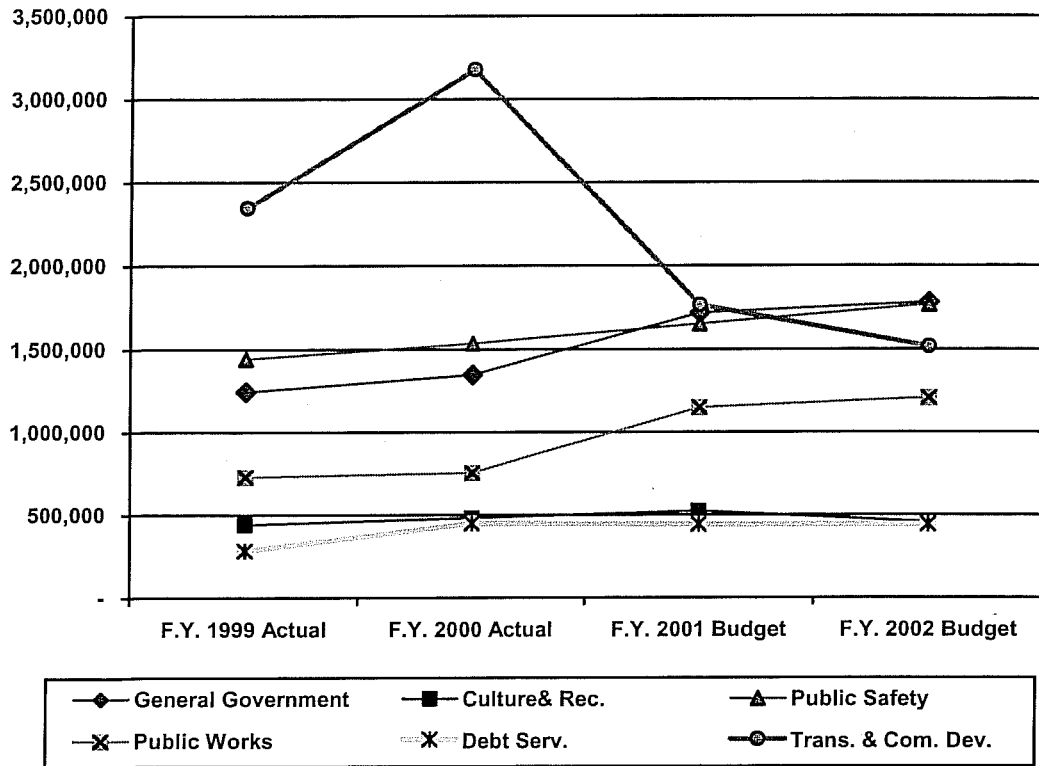
|                               | <b>Fiscal Year<br/>1999 Actual</b> | <b>Fiscal Year<br/>2000 Actual</b> | <b>Fiscal Year<br/>2001 Budget</b> | <b>Fiscal Year<br/>2002 Budget</b> |
|-------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| General Government            | \$ 1,242,335                       | \$ 1,345,668                       | \$ 1,716,284                       | \$ 1,779,251                       |
| Culture & Recreation          | 439,771                            | 480,530                            | 522,594                            | 455,016                            |
| Public Safety                 | 1,440,812                          | 1,535,107                          | 1,650,024                          | 1,765,510                          |
| Public Works                  | 728,390                            | 754,121                            | 1,148,639                          | 1,205,930                          |
| Community Development         | 43,577                             | 38,893                             | 27,260                             | 13,768                             |
| Debt Service                  | 281,341                            | 446,241                            | 440,942                            | 440,323                            |
| Oper./Resid. Equity Transfers | 2,300,991                          | 3,137,831                          | 1,736,630                          | 1,505,374                          |
| <b>Total</b>                  | <b>\$ 6,477,217</b>                | <b>\$ 7,738,391</b>                | <b>\$ 7,242,373</b>                | <b>\$ 7,165,172</b>                |

### General Fund Expenditures By Function For F.Y. 2002



## GENERAL FUND EXPENDITURES

General Fund Expenditure Trend By Function For F.Y. 2002



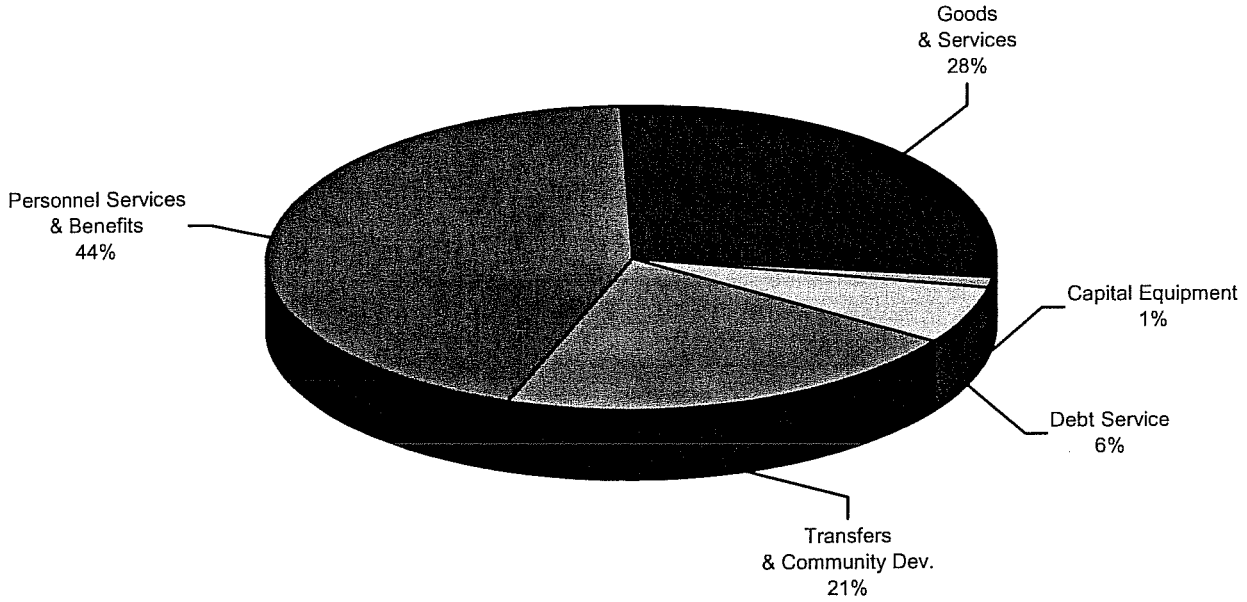
### General Fund Expenditures By Category

As seen in the graph on the following page, personnel services and benefits comprise the largest category of expenditures in the General Fund Budget. Personnel services and benefits are 44 percent of the total General Fund Budget. The City of Wasilla is projecting a 4.3 percent increase in personnel salaries and benefits from the previous year. This increase includes the increase funding for the two new police officers that were hired in the last part of Fiscal Year 2001. The main reason why this category did not increase by a larger percentage was that the City's contribution rate to the State of Alaska retirement system (PERS) was lowered from 9.59 to 8.19 percent of an employee's salary by the State of Alaska.

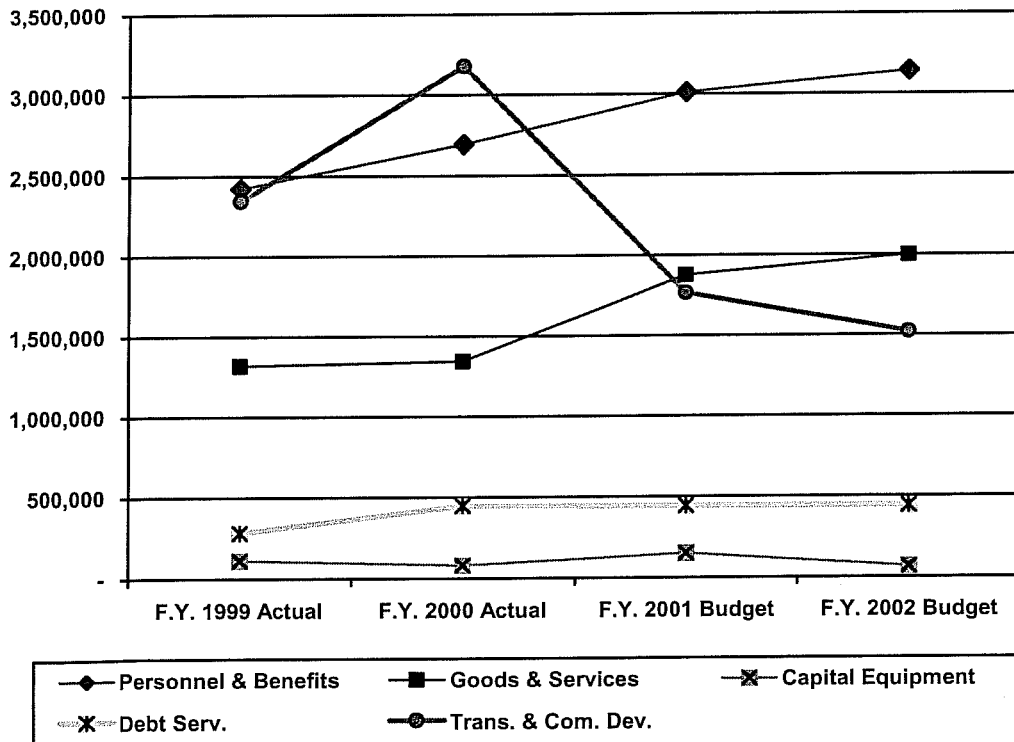
Goods and Services expenditures is the next largest category of expenditures in the General Fund Budget. Goods and services expenditures are approximately 28 percent of the General Fund Budget. Expenditures for goods and services are projected to increase by 6.7 percent over Fiscal Year 2001. The main reason for this increase is that there has been a change in the City's fixed asset capitalization policy. In Fiscal 2002, for a piece of equipment to be classified as capital equipment, the asset must have a value of over \$5,000. In Fiscal Year 2001, the capitalization level was \$500. It is projected a large percentage of the increase in expenditures for goods and services is actually expenditures for equipment that would have been classified under Capital expenditures in Fiscal Year 2001. The total expenditures on goods and services and capital equipment in Fiscal Year 2002 is \$37,930 (1.9 percent increase) more than what is projected to be spent in Fiscal Year 2001.

# GENERAL FUND EXPENDITURES

## General Fund Expenditures By Category For F.Y. 2002



## General Fund Expenditures Trend By Category For F.Y. 2002





## GENERAL FUND EXPENITURES

### Expenditures By Department

| <u>DEPARTMENT</u>               | <u>F.Y. 1999<br/>ACTUAL</u> | <u>F.Y. 2000<br/>ACTUAL</u> | <u>F.Y. 2001<br/>BUDGET</u> | <u>F.Y. 2001<br/>ACTUAL<br/>3/31/01</u> | <u>F.Y. 2002<br/>BUDGET</u> |
|---------------------------------|-----------------------------|-----------------------------|-----------------------------|---|-----------------------------|
| Council                         | \$ 263,941                  | \$ 269,417                  | \$ 397,592                  | \$ 245,286                              | \$ 396,433                  |
| Mayor                           | 281,497                     | 321,801                     | 319,046                     | 221,256                                 | 314,345                     |
| General Administration Services | -                           | -                           | 112,835                     | 94,510                                  | 176,116                     |
| Finance                         | 520,228                     | 545,691                     | 451,582                     | 283,725                                 | 448,248                     |
| Management Information Services | -                           | -                           | 132,220                     | 102,798                                 | 160,124                     |
| Planning                        | 149,954                     | 184,326                     | 260,519                     | 121,296                                 | 237,985                     |
| Police                          | 1,495,812                   | 1,590,106                   | 1,705,024                   | 1,274,622                               | 1,823,510                   |
| Public Works - Administration   | 119,389                     | 175,178                     | 204,021                     | 151,795                                 | 281,757                     |
| Public Works - Road Maint.      | 480,877                     | 460,779                     | 667,651                     | 460,761                                 | 689,725                     |
| Public Works - Property Maint.  | 173,124                     | 163,165                     | 321,967                     | 186,665                                 | 284,448                     |
| Museum                          | 96,786                      | 94,388                      | 107,325                     | 75,478                                  | 66,308                      |
| Recreation Services             | 342,985                     | 386,142                     | 420,269                     | 285,238                                 | 393,708                     |
| Nondepartmental                 | 2,552,624                   | 3,547,398                   | 2,142,322                   | 1,517,982                               | 1,892,465                   |
|                                 | <u>\$ 6,477,217</u>         | <u>\$ 7,738,391</u>         | <u>\$ 7,242,373</u>         | <u>\$ 5,021,412</u>                     | <u>\$ 7,165,172</u>         |

# DEPARTMENT BUDGET SUMMARY

## Council/Clerk

### Program

The Wasilla City Council is the legislative body of the city of Wasilla. The City Council enacts the laws of the city, sets the mill rate for property taxes within the city, and approves the annual budget for the city to include operations, maintenance, and capital projects. The City Council appoints the city clerk and city attorney.

The City Clerk's Office is the core of local government, a direct link between the residents of the city and the City Council. The City Clerk's Office is responsible for administrative support to the City Council, and the administration of elections, record management, and public information. Other areas of responsibility are defined in Alaska Statute.

### Goal

To provide efficient administrative support to the City Council, administer city elections, provide policy guidance, direction, and assistance to the public, administration, and City Council, and allow for a uniform method of records management for city records in order to provide increased administrative efficiency and reduce administrative costs.

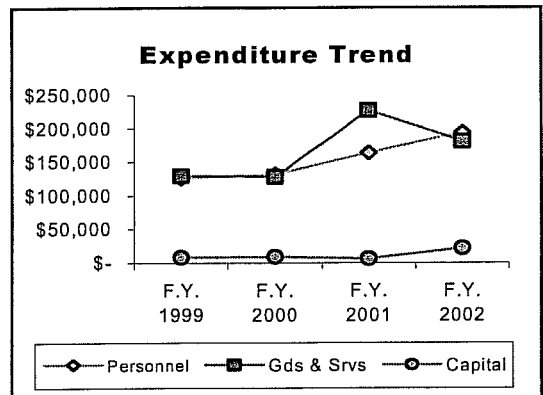
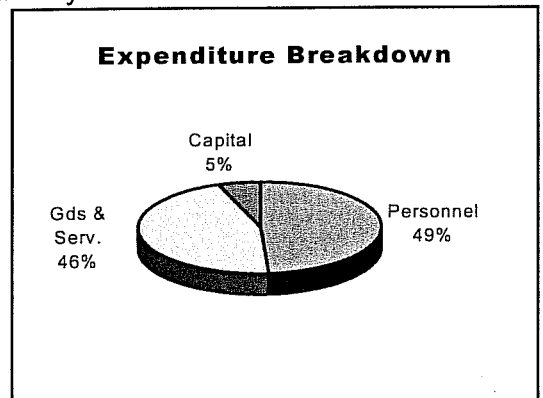
### Objectives for Fiscal Year 2002

- ❑ Implement a uniform record retention schedule for the entire city.
- ❑ Install a user-friendly records management system.
- ❑ Proceed to update the cemetery program.
- ❑ Continue to update the code by preparation of ordinances to simplify procedure.

### Significant Budget changes

The City Clerk's area of the budget has no significant budget changes. It is sometimes difficult to differentiate between the council and clerk's budgets since the amount budgeted are combined in each account.

The significant budget changes for the City Council include funding health insurance benefits to the council's compensation package and an increase in their salary to attend council meetings. This budget also reflects an increase in travel for the City Council allowing one trip for each council member to travel to a conference of choice for training or on other city business. Continuing education increased only to allow each council member to attend a conference of choice. Legal services have also been increased. Also, the budget for Lobbyist services was eliminated from the Council Budget (F.Y. 01 budget for Lobbyist services was \$45,000).



## Council/Clerk

### Significant Budget Changes Cont.

The clerk portion of the budget includes an increase in equipment rental to provide for an upgrade in the copy machine. A slight increase in dues and subscriptions due to the AML increase of fees with the population growth. The largest increase includes funding for a new records management program that will allow an easy citywide program to track records.

### Previous Year's Accomplishments

- Continued to streamline office procedures to provide a uniform and efficient service to the public, administration and City Council.
- Completion of the codification of the Wasilla Municipal Code.
- Provided the Wasilla Municipal Code on-line to the public through our publisher.
- Updated the Oath of Office process for elected and appointed officials and police officers.
- Continued update of cemetery records to ease process of locating loved ones in our cemetery.

### Summary Of Expenditures

|                          | F.Y. 1999<br>ACTUAL | F.Y. 2000<br>ACTUAL | F.Y 2001<br>BUDGET | ACTUAL<br>F.Y. 2001<br>3/31/01 | Proposed<br>F.Y 2002<br>BUDGET |
|--------------------------|---------------------|---------------------|--------------------|--------------------------------|--------------------------------|
| Personnel Services       | \$ 96,312           | \$ 103,080          | \$ 127,934         | \$ 79,457                      | \$ 139,899                     |
| Fringe Benefits          | 29,307              | 28,539              | 35,635             | 20,786                         | 54,334                         |
| Support Goods & Services | 130,139             | 128,395             | 227,173            | 141,985                        | 180,700                        |
| Capital Outlay           | 8,183               | 9,403               | 6,850              | 3,058                          | 21,500                         |
| Total                    | <u>\$ 263,941</u>   | <u>\$ 269,417</u>   | <u>\$ 397,592</u>  | <u>\$ 245,286</u>              | <u>\$ 396,433</u>              |

### Personnel (Full-time Equivalents)

| POSITION        | F.Y. 1999   | F.Y. 2000   | F.Y 2001    | F.Y.2002    |
|-----------------|-------------|-------------|-------------|-------------|
| Council Members | 6.00        | 6.00        | 6.00        | 6.00        |
| City Clerk      | 1.00        | 1.00        | 1.00        | 1.00        |
| Deputy Clerk    | 1.00        | 1.00        | 1.00        | 1.00        |
| Student Intern  | -           | 0.50        | 0.50        | 0.50        |
| Total           | <u>8.00</u> | <u>8.50</u> | <u>8.50</u> | <u>8.50</u> |

### Performance Indicators

|                                  | F.Y. 2000 | F.Y 2001<br>Estimated | F.Y.2002<br>Projected |
|----------------------------------|-----------|-----------------------|-----------------------|
| Ordinances                       | 70        | 67                    | 72                    |
| Resolutions                      | 46        | 55                    | 57                    |
| Regular Meetings                 | 22        | 22                    | 19                    |
| Special Meetings                 | 9         | 8                     | 10                    |
| Elections - Seats Available      | 3         | 2                     | 2                     |
| Elections - Propositions         | -         | -                     | 2                     |
| Registered Voters                | 3,780     | 3,890                 | 4,100                 |
| Absentee Voters - City Elections | 71        | 80                    | 90                    |

## DEPARTMENT BUDGET SUMMARY

### Mayor

#### Program

As set forth in WMC 2.16.005, the Mayor is the chief administrator of the city and has the same powers and duties as those of a manager under AS Title 29. The Mayor performs all duties required by law, including serving as personnel officer, preparing and executing the annual budget and capital improvement program, exercising legal custody over all city property, supervising the enforcement of city law, presiding at council meetings and acting as ceremonial head of the city. The three-person department (including the Deputy Administrator and Administrative Assistant) has not grown in size in this Administration's terms in office, nor is any request for growth forthcoming.

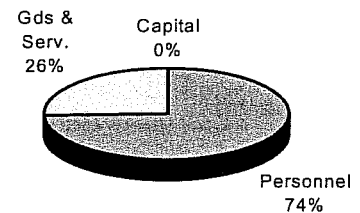
#### Goal

To continue our successful service to Alaska's fastest growing community in the most fiscally conservative, accountable and accessible manner possible by: prioritizing budgets to take care of much-needed infrastructure improvements; continuing to gain ground in our efforts to become a more self-sufficient and self-determined city by studying the benefits of working towards Home Rule status; continuing the Mayor's Office "open door" policy of hearing all concerned citizens and putting forth extreme effort to find solutions for any concerns brought to our attention; spending our residents' tax dollars judiciously and watchfully while leveraging resources to produce positive gain; fostering teamwork in our organization by encouraging team members who recognize and respect our mission here, which is to *literally* serve the public; continue our success with securing grants for our major infrastructure projects, versus relying on sales tax revenues to meet all needs; put together the ballot question for voters' consideration of our Multi-Use Sports Complex.

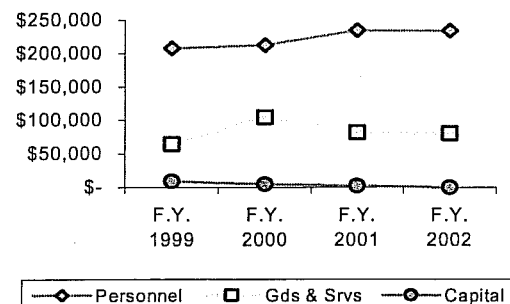
#### Objectives for Fiscal Year 2002

- To secure grants that enable us to leverage local tax dollars for major long-range infrastructure improvements, including: water sources; construction of storm drain systems; sewage treatment and waterline expansions; L.I.D. paving projects
- To continue reducing the property tax mill levy
- To support continued private-sector growth, including additional major retail development, that is guaranteed to happen in Wasilla
- To resolve Church Rd. South land litigation for road completion, in conjunction with DOT and AK Railroad plans (including the multi-modal transportation depot), with the addition of trails to capitalize on winter tourism and to better accommodate Wasilla's international claims to fame: the Iditarod, Jr. Iditarod and Iron Dog races
- To continue to support and promote efforts for our Multi-Use Sports Complex and local Hotel/Convention Center facilities
- To continue to "green up" Iditapark

#### Expenditure Breakdown



#### Expenditure Trend



## Mayor

### Objectives for Fiscal Year 2002 Cont.:

- To promote our recognition as a City of Character by working with residents, schools, law enforcement, churches and the media to strengthen the community as a whole by promoting excellence in character and recognizing and rewarding good behavior

### Significant Budget Changes

None. Continued conservative budget due to consolidations and having a mayor who is extremely parsimonious. This budget reflects the Mayor's directive to all departments to again hold the line, and even reduce, operation costs, while considering personnel and inflationary costs.

### Previous Year's Accomplishments

- **Successfully obtained nearly \$7,000,000 in grants and low-interest loans for Wasilla projects.**
- Oversaw major capital improvement projects and operations in all city departments that allows another reduction in property taxes and encourages progress, which leads to a higher quality of life with more private-sector services available in our community.
- Increased WPD manpower and acquired existing local vacant building to house WPD.
- Wasilla voters mandate a non-intrusive, yet energetic and pro-active local government that allows positive private-sector progress. We continue to meet this mandate.
- All accomplishments are attributed to the outstanding staff at Wasilla City Hall.

### Summary Of Expenditures

|                        | F.Y. 1999<br>ACTUAL | F.Y. 2000<br>ACTUAL | F.Y 2001<br>BUDGET | ACTUAL<br>F.Y 2001<br>3/31/01 | PROPOSED<br>F.Y 2002<br>BUDGET |
|------------------------|---------------------|---------------------|--------------------|-------------------------------|--------------------------------|
| Personnel Services     | \$ 155,271          | \$ 161,594          | \$ 174,904         | \$ 122,257                    | \$ 176,058                     |
| Fringe Benefits        | 52,214              | 50,946              | 59,559             | 38,051                        | 57,937                         |
| Support Gds & Services | 64,677              | 104,348             | 82,083             | 58,423                        | 80,350                         |
| Capital Outlay         | 9,335               | 4,913               | 2,500              | 2,525                         | -                              |
| Total                  | <u>\$ 281,497</u>   | <u>\$ 321,801</u>   | <u>\$ 319,046</u>  | <u>\$ 221,256</u>             | <u>\$ 314,345</u>              |

### Personnel (Full-time Equivalents)

| POSITION             | F.Y. 1999   | F.Y 2000    | F.Y 2001    | F.Y 2002    |
|----------------------|-------------|-------------|-------------|-------------|
| Mayor                | 1.00        | 1.00        | 1.00        | 1.00        |
| Deputy Administrator | 1.00        | 1.00        | 1.00        | 1.00        |
| Admin. Assistant     | 1.00        | 1.00        | 1.00        | 1.00        |
| Total                | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |

### Performance Measurements

N/A

# DEPARTMENT BUDGET SUMMARY

## General Administration Services

### Program

The General Administration Services include a variety of functions that are necessary to the overall efficient operation of the City. These functions include providing for insurance coverage (general liability); a risk management program; a human resource program; telecommunication services; repair and maintenance of general office equipment; and stocking of standard office supplies for all of the departments.

### Goal

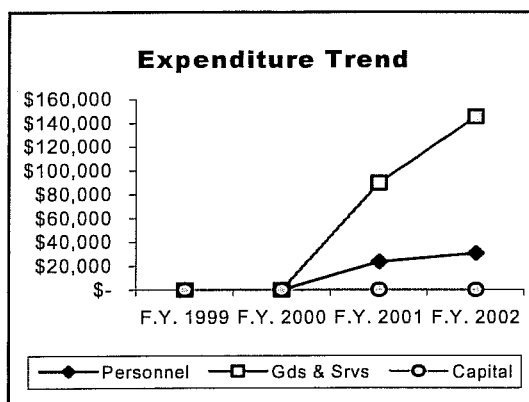
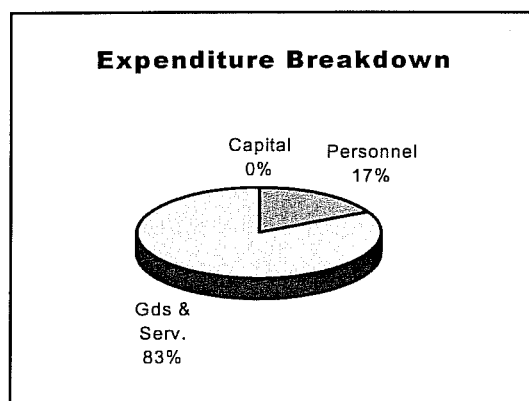
To provide the services listed above in the most efficient and cost effective way possible and to maintain an effective Risk Management program for the City.

### Objectives for Fiscal Year 2002

- Maintain an effective Risk Management Program to ensure that the City of Wasilla has the best insurance coverage and that the City has an effective program to reduce liability exposure.
- Analysis Health and Life Insurance policy and coverage to ensure that the City of Wasilla is providing the best health insurance coverage for employees in the most cost effective means possible.
- Revise drug testing policy and procedures for D.O.T. and NonD.O.T. Drug testing.
- Revise OSHA reporting procedures.

### Significant Budget Changes

The General Administration Program was setup in Fiscal Year 2001 in order for the City to track expenditures for functions that are not directly tied to any one department but are needed for the overall efficiency of the City. The significant budget changes projected for the upcoming year include that the Human Resource Assistant position will be funded for a complete Fiscal Year (position filled on 9/01/00) and the Lobbyist budgeted expenditure (\$45,000) has been transferred from the Council's budget to the General Administration Service's budget.



## General Administration Services

### Previous Year's Accomplishments Cont.

- Implemented new Human Resource System for tracking personnel and applicant information.
- Transferred payroll processing and payroll reporting from Finance Department to Human Resources.
- Revised and updated all employee personnel files.
- Implemented employee background investigation procedure.
- Completed Nondiscrimination testing for cafeteria 125 plan and 5500 reporting.

### Summary Of Expenditures

|                          | F.Y. 1999<br>ACTUAL | F.Y. 2000<br>ACTUAL | F.Y. 2001<br>BUDGET | F.Y 2001<br>ACTUAL<br>3/31/01 | PROPOSED<br>F.Y 2002<br>BUDGET |
|--------------------------|---------------------|---------------------|---------------------|-------------------------------|--------------------------------|
| Personnel Services       | \$ -                | \$ -                | \$ 17,000           | \$ 15,965                     | \$ 21,393                      |
| Fringe Benefits          | -                   | -                   | 6,251               | 5,609                         | 9,225                          |
| Support Goods & Services | -                   | -                   | 89,584              | 70,471                        | 145,498                        |
| Capital Outlay           | -                   | -                   | -                   | 2,465                         | -                              |
| Total                    | \$ -                | \$ -                | \$ 112,835          | \$ 94,510                     | \$ 176,116                     |

### Personnel (Full-time Equivalents)

| POSITION             | F.Y. 1999 | F.Y 2000 | F.Y 2001 | F.Y 2002 |
|----------------------|-----------|----------|----------|----------|
| Human Resource Asst. | -         | -        | 1.00     | 1.00     |
| Total                | -         | -        | 1.00     | 1.00     |

\*Note -45% of position's cost is allocated to Finance Department.

### Performance Indicators

|   | F.Y. 2001<br>Estimated | F.Y. 2002<br>Projected |
|---|------------------------|------------------------|
| All Vacant Positions Filled             |                        |                        |
| Within Established Time Frames          | Yes                    | Yes                    |
| Employment Applications Reviewed        | 95                     | 110                    |
| Employee Turnover                       | 2                      | 0                      |
| Number Of Worker Compensation<br>Claims | 12                     | 6                      |

# DEPARTMENT BUDGET SUMMARY

## Finance

### Program

The Finance Department has several areas of responsibility. The Finance Department's main function is to properly budget, account for and report promptly on all revenues and expenditures for the City Of Wasilla. Other functions include cash management, collections of receivables, issuance and refinancing of debt instruments (bond sales), assessment billings and collections, and sales tax administration.

### Goal

To provide the City's citizens and departments with accurate and timely financial information; to provide the City's departments with reliable and competent accounting services; to provide safeguards for the City's financial assets; to provide for high returns on investments while minimizing risk and maintaining liquidity; and to ensure that the City's accounts receivables and payables are settled in a timely fashion.

### Objectives for Fiscal Year 2002

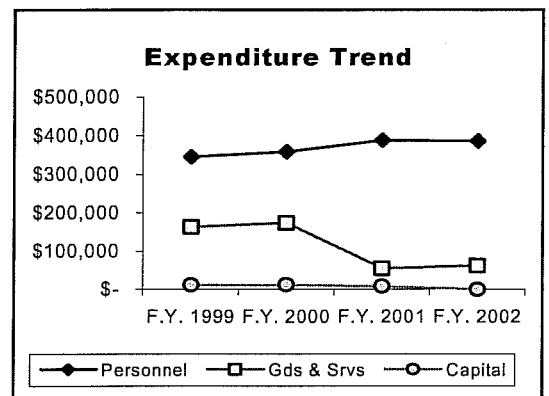
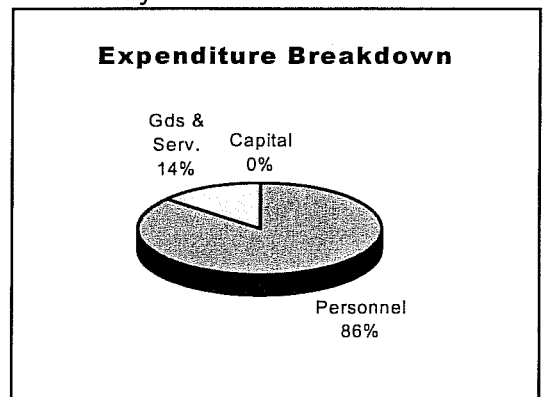
- ❑ To receive the Certificate of Achievement Award for Financial Reporting for Fiscal Year 2002.
- ❑ To have the Comprehensive Annual Financial Report distributed by October 31<sup>st</sup>.
- ❑ To have reports distributed by 10 working days after the end of the month.
- ❑ To continue to streamline our special assessments and sales tax collections systems.
- ❑ To implement the project costing portion of the HTE Citysoft system.
- ❑ To establish an administrative policy and procedure for procurement.

### Significant Budget changes

The only significant budget change relates to the capitalization of general fixed assets referenced in Wasilla Municipal Code 5.04.030 General Fixed Assets. In the past fixed assets over \$500 were capitalized, now fixed assets over \$5000 will be capitalized.

### Previous Year's Accomplishments

- Received GFOA'S Certificate of Achievement award for Fiscal Year 2000 Comprehensive Annual Report (also received in FY96 through FY99). We are confident that we will receive the award for Fiscal Year 2001.





## Finance

### Previous Year's Accomplishments Cont.

- Successfully installed special assessment software designed by HTE Citysoft to automate special assessment revenue collection.
- Successfully streamlined sales tax collection system.
- Established an administrative policy and procedure for applying for and reporting grants.

### Summary Of Expenditures

|                          | F.Y. 1999<br>ACTUAL | F.Y. 2000<br>ACTUAL | F.Y. 2001<br>BUDGET | ACTUAL<br>F.Y. 2001<br>3/31/01 | PROPOSED<br>F.Y 2002<br>BUDGET |
|--------------------------|---------------------|---------------------|---------------------|--------------------------------|--------------------------------|
| Personnel Services       | \$ 255,336          | \$ 266,487          | \$ 283,314          | \$ 190,863                     | \$ 290,152                     |
| Fringe Benefits          | 89,824              | 91,911              | 104,099             | 68,285                         | 95,586                         |
| Support Goods & Services | 163,610             | 174,532             | 55,648              | 17,754                         | 62,510                         |
| Capital Outlay           | 11,458              | 12,761              | 8,521               | 6,823                          | -                              |
| Total                    | <u>\$ 520,228</u>   | <u>\$ 545,691</u>   | <u>\$ 451,582</u>   | <u>\$ 283,725</u>              | <u>\$ 448,248</u>              |

### Personnel (Full-time Equivalents)

| POSITION          | F.Y. 1999   | F.Y. 2000   | F.Y. 2001   | F.Y 2002    |
|-------------------|-------------|-------------|-------------|-------------|
| Finance Director  | 0.75        | 0.75        | 0.75        | 0.75        |
| Senior Accountant | 1.00        | 1.00        | 1.00        | 1.00        |
| Finance Clerk     | 4.00        | 4.00        | 4.00        | 4.00        |
| Cashier           | -           | -           | 1.00        | 1.00        |
| File Clerk        | 1.00        | 1.00        | -           | -           |
| Total             | <u>6.75</u> | <u>6.75</u> | <u>6.75</u> | <u>6.75</u> |

**Note – In FY 2001 and 2002, 25 percent of the Finance Director's salary and benefits will be allocated to the MIS Department and the Finance Department will fund 45 percent of the Human Resource Assistant's salary and benefits.**

### Performance Indicators

| POSITION                                | F.Y. 2000<br>Actual | F.Y. 2001<br>Estimated | F.Y 2002<br>Projected |
|---|---------------------|------------------------|-----------------------|
| Monthly Financials (Working Days)       | 12.00               | 10.00                  | 10.00                 |
| Award For Annual CAFR                   | Yes                 | Yes                    | Yes                   |
| CAFR Distributed By Oct. 31st           | Yes                 | Yes                    | Yes                   |
| Personnel Turnover                      | 1.00                | -                      | -                     |
| Number Of Sales Tax Rep. Issued Monthly | 9.00                | 950.00                 | 1,000.00              |
| Amount Of Sales Tax Collected           | 5,497,307           | 5,700,000              | 5,922,500             |

# DEPARTMENT BUDGET SUMMARY

## Management Information Systems

### Program

Provide data processing services to the City of Wasilla. Areas of responsibility include: developing and maintaining the management information systems (MIS); evaluating and selecting hardware, software, and application software; operating the central distribution data center; controlling data input and output; designing and managing data communications; developing information processing policies and procedures; conducting feasibility studies of new manual or automated systems; researching potential systems, methods, or equipment that could improve implementing office automation systems; reporting on the performance of the preceding areas of responsibility to senior management on a specified periodic basis; oversee the maintenance of data processing equipment; and review and approve data processing equipment acquisitions , external data processing services and contracts throughout the City of Wasilla.

### Goal

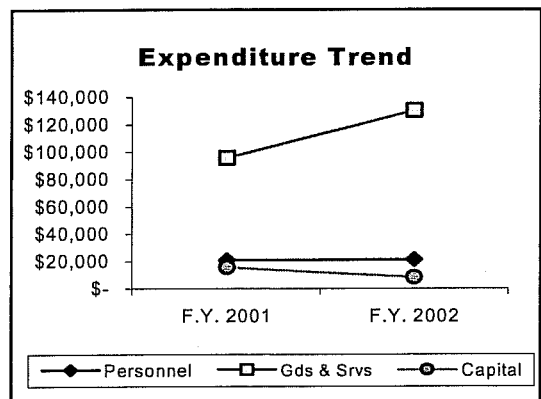
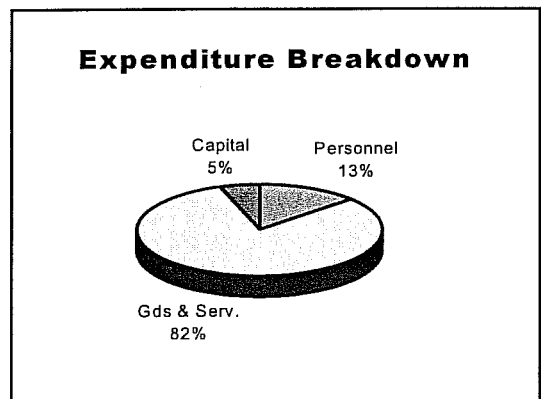
To provide the City of Wasilla with the very best cost effective data processing services; to use all available resources to ensure user satisfaction while investigating innovations to increase productivity; to optimize the City's management information systems and the information that the systems provide to users.

### Objectives For Fiscal Year 2002

- ❑ To implement a project costing system for capital projects.
- ❑ To install and implement a web page for the City of Wasilla.
- ❑ To implement an E-commerce system on the City's web page for payment of Utility and Receivable bills.
- ❑ To continue to increase user's satisfaction with daily operations of the LAN and personal computers through training.
- ❑ To implement a standardization policy on purchase of computer hardware and software.

### Significant Budget Changes

The main significant budget change in the MIS budget was to increase projected number of contracted network technician hours by approximately 200 hours due to adding another server to our system at the new Public Safety Building.



## Management Information Systems

### Previous Year's Accomplishments

- Implemented a new local area network at the new Public Safety Building.
- Installed a Special Assessment package on the As400.
- Setup system so that Library and other remote sites can tie into the As400 system and look up financial information.
- Installed a new Human Resource system on the As400 system to track and report on employee and applicant information.
- Setup new printer systems in order to give the Departments the ability to provide more professional appearing documents.
- Completed computer policies and guidelines for use of Internet, electronic mail and the City's other information systems.

### Summary Of Expenditures

|                          | F.Y. 1999<br>ACTUAL | F.Y. 2000<br>ACTUAL | F.Y. 2001<br>BUDGET | ACTUAL<br>F.Y. 2001<br>3/31/01 | PROPOSED<br>F.Y 2002<br>BUDGET |
|--------------------------|---------------------|---------------------|---------------------|--------------------------------|--------------------------------|
| Personnel Services       | \$ -                | \$ -                | \$ 16,323           | \$ 11,546                      | \$ 16,827                      |
| Fringe Benefits          | -                   | -                   | 4,546               | 3,661                          | 4,502                          |
| Support Goods & Services | -                   | -                   | 95,651              | 72,396                         | 130,295                        |
| Capital Outlay           | -                   | -                   | 15,700              | 15,195                         | 8,500                          |
| Total                    | \$ -                | \$ -                | \$ 132,220          | \$ 102,798                     | \$ 160,124                     |

### Personnel (Full-time Equivalent)

| POSITION         | F.Y. 1999 | F.Y. 2000 | F.Y. 2001 | F.Y. 2002 |
|------------------|-----------|-----------|-----------|-----------|
| Finance Director | -         | -         | 0.25      | 0.25      |
|                  | -         | -         | 0.25      | 0.25      |

### Performance Indicators

|                                | F.Y. 2001<br>ESTIMATED | F.Y. 2002<br>PROJECTED |
|--------------------------------|------------------------|------------------------|
| Local Area Networks            | 4.00                   | 4.00                   |
| Midrang Servers (IBM As400)    | 2.00                   | 2.00                   |
| Web Server                     | -                      | 1.00                   |
| PC Devices                     | 52.00                  | 54.00                  |
| Printers                       | 24.00                  | 26.00                  |
| As400 Devices                  | 8.00                   | 8.00                   |
| Network Users Supported        | 50.00                  | 50.00                  |
| Application Programs Supported | 26.00                  | 31.00                  |

# DEPARTMENT BUDGET SUMMARY

## Planning

### Program

The Planning Office's main function is to administer Wasilla Municipal Code, Title 16, known as the Wasilla Development Code. Other functions include obtaining grants, structuring a Capital Improvement Program, administration of the Comprehensive Plan, annexation of additional properties to within city limits, management of various short and long range plans for the City of Wasilla, and serves as a public resource.

### Goal

To provide the City's citizens and departments with accurate and timely land use information; to provide the City's departments with a structured Capital Improvement Program; to provide safeguards for the city's residents with neighboring developments, annex additional commercial properties that will increase the tax base, attract new commercial businesses, and provide a Comprehensive Plan that can be used to meet the future goals of Wasilla.

### Objectives for Fiscal Year 2002

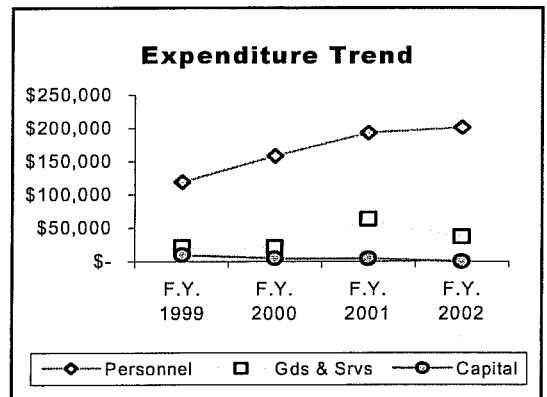
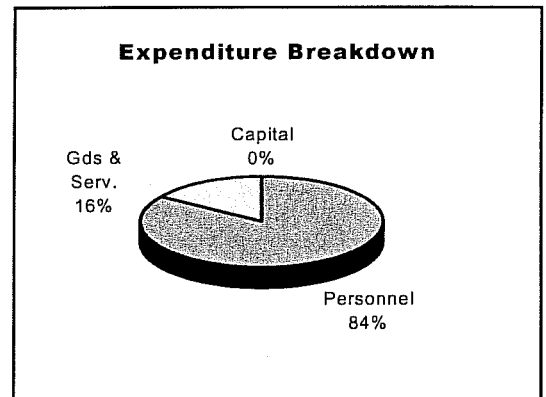
- ❑ To participate in the Matanuska-Susitna Borough area-wide transportation plan.
- ❑ To update the Comprehensive Plan.
- ❑ To structure a Capital Improvement Program.
- ❑ To continue to nominate needed projects to the State Transportation Improvement Program (STIP).
- ❑ To advocate trail development for recreational vehicles.
- ❑ To update the Wasilla Development Code.
- ❑ Annex additional properties into city limits.
- ❑ To attract new commercial businesses.
- ❑ To upgrade computers to operate AutoCad.

### Significant Budget changes

There are no significant budget changes for Fiscal Year 2002.

### Previous Year's Accomplishments

- Received Federal Aviation Administration for airport master plan.
- Simplified the Landscaping Standard.
- Administered numerous land use issues, rezones and processed several conditional use permits.
- Procurement of a vacant property for a Police Station.
- Assisted in the formation of Local Improvement Districts to pave city streets.
- Prepared an Emergency Operations Guide and Administrative Overview.



## Planning

### Previous Year's Accomplishments Cont.

- Prepared reconnaissance study to relocate railroad tracks.
- Annexed 313 acres voluntarily into the city limits.
- Created alternative trail routes between Wasilla Lake and Lake Lucille.
- Created a Parks Highway landscaping concept

### Summary Of Expenditures

|                        | F.Y. 1999<br>ACTUAL | F.Y. 2000<br>ACTUAL | F.Y. 2001<br>BUDGET | ACTUAL<br>F.Y. 2001<br>3/31/00 | PROPOSED<br>F.Y 2002<br>BUDGET |
|------------------------|---------------------|---------------------|---------------------|--------------------------------|--------------------------------|
| Personnel Services     | \$ 87,082           | \$ 123,191          | \$ 141,558          | \$ 83,374                      | \$ 157,941                     |
| Fringe Benefits        | 31,822              | 34,639              | 51,042              | 23,009                         | 42,914                         |
| Support Gds & Services | 21,534              | 21,496              | 63,719              | 13,070                         | 37,130                         |
| Capital Outlay         | 9,516               | 5,000               | 4,200               | 1,843                          | -                              |
| Total                  | <u>\$ 149,954</u>   | <u>\$ 184,326</u>   | <u>\$ 260,519</u>   | <u>\$ 121,296</u>              | <u>\$ 237,985</u>              |

### Personnel (Full-time Equivalents)

| <u>POSITION</u>    | <u>F.Y. 1999</u> | <u>F.Y. 2000</u> | <u>F.Y. 2001</u> | <u>F.Y 2002</u> |
|--------------------|------------------|------------------|------------------|-----------------|
| City Planner       | 1.00             | 1.00             | 1.00             | 1.00            |
| Econ. Dev. Planner | 1.00             | 1.00             | 1.00             | 1.00            |
| Planning Clerk     | 1.00             | 1.00             | 1.00             | 1.00            |
| Total              | <u>3.00</u>      | <u>3.00</u>      | <u>3.00</u>      | <u>3.00</u>     |

### Performance Indicators

N/A

# DEPARTMENT BUDGET SUMMARY

## Police

### Program

The Police Department has many areas of responsibility. Our main function is to protect citizens and save lives and property. We also enforce the laws and ordinances of the State of Alaska and of the City of Wasilla. All officers are sworn to uphold the constitutions of the United States and the State of Alaska. As a general rule we respond to both civil and criminal incidents. We serve papers for the City and for the Courts, conduct civil standbys, assist other agencies on an as needed basis, investigate crimes, testify in court, participate on a multi-agency task force and maintain a high level of professionalism by ongoing training programs.

### Goal

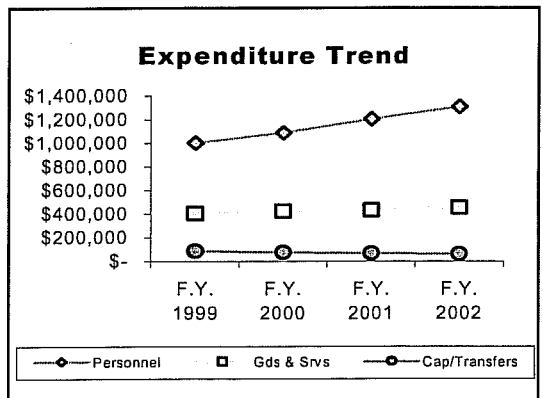
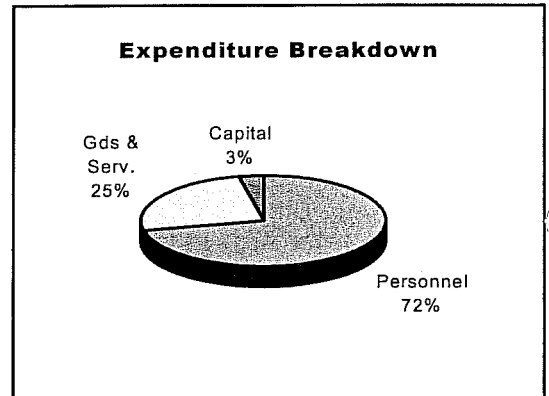
To provide the citizens within the City of Wasilla the highest quality of law enforcement service possible, by maintaining quality, highly trained personnel who are men and women of strong character and who willingly serve the public.

### Objectives for Fiscal Year 2002

- ❑ To stay within the scope of our budget in FY02.
- ❑ To obtain overtime grant funds from Alcohol Beverage Control for overtime investigation of minors consuming alcohol.
- ❑ To obtain grant funds for commercial vehicle enforcement.
- ❑ To obtain grant funds for two additional radar units.
- ❑ To continue our participation in the Mat-Su Drug Task Force.
- ❑ To increase our Reserve strength by adding four additional personnel.
- ❑ To obtain a decrease in our stats in the area of "vandalism" and "motor vehicle accidents" through education and targeting of offenders.

### Significant Budget Changes

With the acquisition of a new public safety building, some additional costs have increased. We have added a few line items to cover this additional cost. The cost of property insurance will rise due to the fact that we have purchased a new Public Facility Building, and with the addition of two new officers last year other line items will experience small increases. There are other areas that may experience an increase in costs with the acquisition of the new building, and we will be able to determine potential budget changes after a time of occupation. There is a \$12,000 decline in the dispatch contract.



## Police

### Previous Year's Accomplishments

- Obtained an \$6,000 grant to assist with costs of overtime for liquor license and ABC liquor related enforcement
- Awarded two new positions and have been notified that we will be receiving a \$63,000. Federal Grant for equipment.
- Successfully acquired four new reserve officers with academy training
- Saw a 29 % decline in burglaries (2<sup>nd</sup> decline in last two years)
- Saw a decline in warrant arrests from 1999 thru 2000.
- Saw a small decline in drug related arrests and report

### Summary Of Expenditures

|                          | F.Y. 1999<br>ACTUAL | F.Y. 2000<br>ACTUAL | F.Y. 2001<br>BUDGET | ACTUAL<br>F.Y. 2001<br>3/31/01 | PROPOSED<br>F.Y 2002<br>BUDGET |
|--------------------------|---------------------|---------------------|---------------------|--------------------------------|--------------------------------|
| Personnel Services       | \$ 752,648          | \$ 823,864          | \$ 875,394          | \$ 692,420                     | \$ 968,943                     |
| Fringe Benefits          | 251,232             | 264,687             | 329,391             | 234,697                        | 338,399                        |
| Support Goods & Services | 406,495             | 425,560             | 431,439             | 277,205                        | 453,168                        |
| Capital Outlay           | 30,437              | 20,995              | 13,800              | 15,300                         | 5,000                          |
| Transfer To Vehicle Fund | 55,000              | 55,000              | 55,000              | 55,000                         | 58,000                         |
| <b>Total</b>             | <b>\$ 1,495,812</b> | <b>\$ 1,590,106</b> | <b>\$ 1,705,024</b> | <b>\$ 1,274,622</b>            | <b>\$ 1,823,510</b>            |

### Personnel (Full-time Equivalents)

| POSITION          | F.Y. 1999    | F.Y. 2000    | F.Y. 2001    | F.Y 2002     |
|-------------------|--------------|--------------|--------------|--------------|
| Police Chief      | 1.00         | 1.00         | 1.00         | 1.00         |
| Lieutenant        | -            | -            | 1.00         | 1.00         |
| Sargeant          | 1.00         | 1.00         | 1.00         | 1.00         |
| Ivestigator       | 1.00         | 1.00         | 1.00         | 1.00         |
| Admin. Assistant  | 1.00         | 1.00         | 1.00         | 1.00         |
| Police Officer II | -            | 11.00        | 12.00        | 12.00        |
| Police Officer I  | 10.00        | 1.00         | 1.00         | 1.00         |
| <b>Total</b>      | <b>14.00</b> | <b>16.00</b> | <b>18.00</b> | <b>18.00</b> |

### Performance Indicators

|                             | F.Y. 2000 | F.Y. 2001<br>ESTIMATED | F.Y 2002<br>PROJECTED |
|-----------------------------|-----------|------------------------|-----------------------|
| Logged Calls For Service    | 8,429.00  | 8,600.00               | 8,800.00              |
| DWI's                       | 181.00    | 200.00                 | 180.00                |
| Total Arrests               | 901.00    | 871.00                 | 876.00                |
| Fines Received              | 53,344.00 | 58,000.00              | 65,000.00             |
| Total Reserved Office Hours | 1,998.00  | 2,100.00               | 2,200.00              |

# DEPARTMENT BUDGET SUMMARY

## Public Works

### Program

Public Works has six divisions: Administration, Airport, Property Maintenance, Recreational Services, Roads, Sewer, and Water. These divisions provide a broad range of services to city agencies and the general public.

### Goal

Public Works' mission is to preserve and expand the city's infrastructure including the airport, public buildings, roads, parks, and water and sewer systems.

### Objectives for Fiscal Year 2002

#### Administration

- Establish training program for heavy equipment operations by January 31, 2002.

#### Road Maintenance Division

- Rehabilitate one mile of gravel roads with new ditches and contoured road surfaces by June 30, 2002.
- Transportation Master Plan
- Storm Drain Master Plan

#### Property Maintenance Division

- Install energy efficient windows in Public Works Northwest office by October 31, 2001.

### Significant Budget changes

The Recreational Services Division was transferred to public works to improve operational efficiency. The new police building has significantly increased the Facilities Division budget for maintenance and utilities.

### Previous Year's Accomplishments

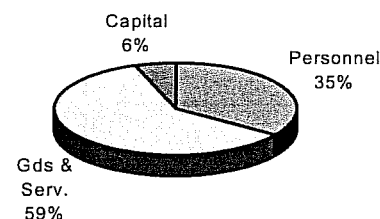
#### Administration

- Prepared a five-year Capital Improvement Program for the City.
- Prepared a Utility Operations and Maintenance Manual.

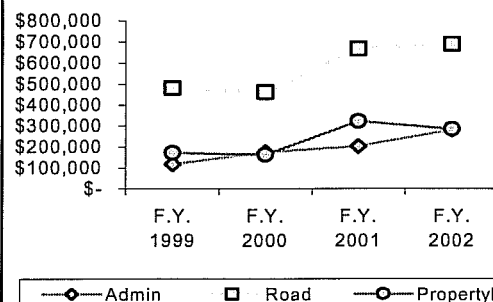
#### Road Maintenance Division

- Cataloged and mapped all storm drain outlets in City.
- Awarded an asphalt crack sealing contract.

**Expenditure Breakdown**



**Expenditure Trend**





## **Public Works**

### **Property Maintenance Division**

- Repaired exterior gable wall in Mayor's office.
- Installed energy efficient windows in southwest Public Works office
- Award Fencing Contract for repairs and new fencing
- Awarded Janitorial Contract.

### **Summary Of Expenditures**

#### **Administration:**

|                           | <b>F.Y. 1999<br/>ACTUAL</b> | <b>F.Y. 2000<br/>ACTUAL</b> | <b>F.Y. 2001<br/>BUDGET</b> | <b>ACTUAL<br/>F.Y. 2001<br/>3/31/01</b> | <b>PROPOSED<br/>F.Y. 2002<br/>BUDGET</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|---|--|
| Personnel Services        | \$ 52,554                   | \$ 107,721                  | \$ 108,757                  | \$ 81,423                               | \$ 148,371                               |
| Fringe Benefits           | 13,444                      | 23,429                      | 31,086                      | 19,417                                  | 46,700                                   |
| Support Goods & Services  | 43,629                      | 35,728                      | 52,678                      | 41,699                                  | 81,686                                   |
| Capital Outlay            | 4,762                       | 3,300                       | 6,500                       | 4,256                                   | -  |
| Transfers To Vehicle Fund | 5,000                       | 5,000                       | 5,000                       | 5,000                                   | 5,000                                    |
| <b>Total</b>              | <b>\$ 119,389</b>           | <b>\$ 175,178</b>           | <b>\$ 204,021</b>           | <b>\$ 151,795</b>                       | <b>\$ 281,757</b>                        |

#### **Road Maintenance:**

|                          | <b>F.Y. 1999<br/>ACTUAL</b> | <b>F.Y. 2000<br/>ACTUAL</b> | <b>F.Y. 2001<br/>BUDGET</b> | <b>ACTUAL<br/>F.Y. 2001<br/>3/31/01</b> | <b>PROPOSED<br/>F.Y. 2002<br/>BUDGET</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|---|--|
| Personnel Services       | \$ 124,711                  | \$ 131,164                  | \$ 122,876                  | \$ 88,191                               | \$ 131,908                               |
| Fringe Benefits          | 47,909                      | 42,121                      | 48,720                      | 34,773                                  | 49,199                                   |
| Support Goods & Services | 248,475                     | 240,552                     | 383,784                     | 236,369                                 | 448,618                                  |
| Capital Outlay           | 24,782                      | 11,942                      | 77,271                      | 66,428                                  | 20,000                                   |
| Transfer To Vehicle Fund | 35,000                      | 35,000                      | 35,000                      | 35,000                                  | 40,000                                   |
| <b>Total</b>             | <b>\$ 480,877</b>           | <b>\$ 460,779</b>           | <b>\$ 667,651</b>           | <b>\$ 460,761</b>                       | <b>\$ 689,725</b>                        |

#### **Property Maintenance:**

|                          | <b>F.Y. 1999<br/>ACTUAL</b> | <b>F.Y. 2000<br/>ACTUAL</b> | <b>F.Y. 2001<br/>BUDGET</b> | <b>ACTUAL<br/>F.Y. 2001<br/>3/31/01</b> | <b>PROPOSED<br/>F.Y. 2002<br/>BUDGET</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|---|--|
| Personnel Services       | \$ 52,338                   | \$ 25,877                   | \$ 54,764                   | \$ 30,100                               | \$ 45,165                                |
| Fringe Benefits          | 15,783                      | 9,837                       | 19,057                      | 10,170                                  | 14,239                                   |
| Support Goods & Services | 100,003                     | 122,451                     | 238,582                     | 141,395                                 | 220,044                                  |
| Capital Outlay           | -                           | -                           | 4,564                       | -                                       | -  |
| Transfer To Vehicle Fund | 5,000                       | 5,000                       | 5,000                       | 5,000                                   | 5,000                                    |
| <b>Total</b>             | <b>\$ 173,124</b>           | <b>\$ 163,165</b>           | <b>\$ 321,967</b>           | <b>\$ 186,665</b>                       | <b>\$ 284,448</b>                        |

## **Public Works**

### **Personnel (Full-time Equivalents)**

#### **Administration:**

| <u>POSITION</u>        | <u>F.Y. 1999</u> | <u>F.Y. 2000</u> | <u>F.Y. 2001</u> | <u>F.Y. 2002</u> |
|------------------------|------------------|------------------|------------------|------------------|
| Director               | 1.00             | 1.00             | 1.00             | 1.00             |
| Deputy Director        | 1.00             | 1.00             | 1.00             | 1.00             |
| Engineer               | -                | -                | 1.00             | 1.00             |
| Public Works Clerk     | 1.00             | 1.00             | 1.00             | 1.00             |
| Secretary II           | 1.00             | 1.00             | 1.00             | 1.00             |
| Public Works Assistant | -                | -                | -                | 0.75             |
| Total                  | <u>4.00</u>      | <u>4.00</u>      | <u>5.00</u>      | <u>5.75</u>      |

**\*Note: A portion of administration salaries are allocated to Enterprise funds and to Construction projects.**

#### **Road Maintenance:**

| <u>POSITION</u>     | <u>F.Y. 1999</u> | <u>F.Y. 2000</u> | <u>F.Y. 2001</u> | <u>F.Y. 2002</u> |
|---------------------|------------------|------------------|------------------|------------------|
| Road Technician III | 1.00             | 1.00             | 1.00             | -                |
| Road Technician II  | 1.00             | 1.00             | 1.00             | 1.00             |
| Road technician I   |                  |                  |                  | 1.00             |
| Total               | <u>2.00</u>      | <u>2.00</u>      | <u>2.00</u>      | <u>1.00</u>      |

**\*Note: A portion of road maintenance salaries are allocated to Municipal Airport fund.**

#### **Property Maintenance:**

| <u>POSITION</u>         | <u>F.Y. 1999</u> | <u>F.Y. 2000</u> | <u>F.Y. 2001</u> | <u>F.Y. 2002</u> |
|-------------------------|------------------|------------------|------------------|------------------|
| Property Technician III | 1.00             | 1.00             | 1.00             | 1.00             |
| Total                   | <u>1.00</u>      | <u>1.00</u>      | <u>1.00</u>      | <u>1.00</u>      |

## **Public Works**

### **Performance Indicators**

#### **Administration:**

N/A

#### **Road Maintenance:**

|   | <b><u>F.Y. 2001<br/>ESTIMATED</u></b> | <b><u>F.Y. 2002<br/>PROJECTED</u></b> |
|---|---------------------------------------|---------------------------------------|
| Number of miles of Asphalt Road swept                     | 10.00                                 | 10.00                                 |
| Seal Cracks on Asphalt Roads (Sealant) in Lbs. Of Sealant | 250.00                                | 300.00                                |
| Restore ditches on gravel roads in miles                  | 1.00                                  | 1.00                                  |

#### **Property Maintenance:**

|                                    | <b><u>F.Y. 2001<br/>ESTIMATED</u></b> | <b><u>F.Y. 2002<br/>PROJECTED</u></b> |
|------------------------------------|---------------------------------------|---------------------------------------|
| Change out of Windows in City Hall | 5.00                                  | 6.00                                  |
| Paint Buildings                    | -                                     | 1.00                                  |

# DEPARTMENT BUDGET SUMMARY

## Museum

### Program

The Museum Department has several areas of responsibility. The main function is to operate the Dorothy G. Page Museum & Visitor Center. Other functions include exhibit development and guided tours for educational purposes, conservation and registration of artifacts with historical significance to the Wasilla, Knik, Willow Creek area. The City of Wasilla working with the Wasilla-Knik-Willow Creek Historical Society assisting with local community activities, and visitor services in tourism to the Wasilla area.

### Goal

To preserve the heritage and culture of the Wasilla, Knik, Willow Creek area; to provide information on the area to tourists and local residents; to assist local schools in the education of students, to accurately register all artifacts on computerized system and care for items loaned or donated in a responsible manner.

### Objectives for Fiscal Year 2002

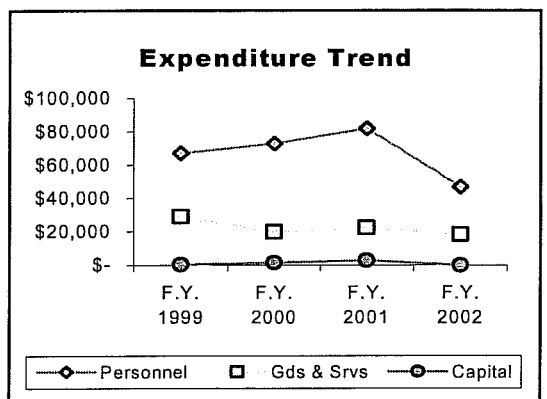
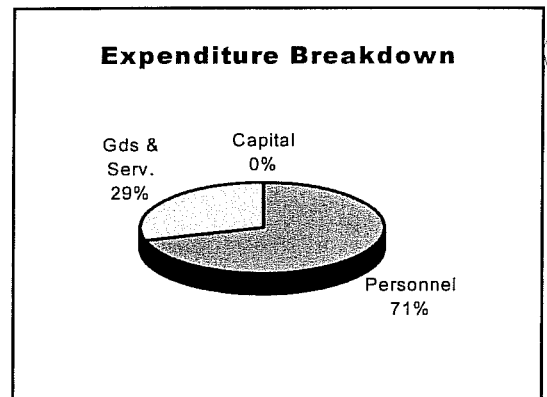
- ❑ To continue registration of the museum inventory using Past Perfect software and digital camera
- ❑ To improve educational exhibits to benefit community schools
- ❑ To continue with grant writing proposals for the purpose of assisting in our history preservation
- ❑ To increase annual visitation through joint ventures with advertising and tour companies. (Tourism was down all over the state this past August)

### Significant Budget changes

The significant budget changes include: continue wages for a museum summer temp to assist with the registration program, museum hours of service will be reduced from 12 months to 6 months. April through September. This schedule accommodates roughly 80% of the museum visitors based on last year's numbers.

### Previous Year's Accomplishments

- Hosted the following special exhibits: Iditarod, "Turn of this Century"  
Quilt Show, antique toys, and garage sale
- Hosted and/or assisted with the following community events: Santa's Village, Iditarod Open House, Farmer's Market, Alaska Day Dinner, Preservation Week, Chief of Wasilla Statue, Clean Up Days, Joe Reddington- "Father of the Iditarod"
- Organized storage rooms, using archival safe materials
- Preservation of photographs, postcards, and Herring's diaries using archival safe materials
- Continued with pest management - obtained freezer as quarantine unit



## Museum

### Previous Years Accomplishments Cont.

- Painted fence
- Made changes in advertising companies to better our circulation
- Newspaper organization and preservation inventory

### Summary Of Expenditures

|                          | F.Y. 1999<br>ACTUAL | F.Y. 2000<br>ACTUAL | F.Y. 2001<br>BUDGET | ACTUAL<br>F.Y. 2001<br>3/31/01 | PROPOSED<br>F.Y 2002<br>BUDGET |
|--------------------------|---------------------|---------------------|---------------------|--------------------------------|--------------------------------|
| Personnel Services       | \$ 45,793           | \$ 56,181           | \$ 62,421           | \$ 46,658                      | \$ 36,598                      |
| Fringe Benefits          | 21,244              | 16,631              | 19,429              | 14,023                         | 10,170                         |
| Support Goods & Services | 29,313              | 19,952              | 22,575              | 11,483                         | 19,540                         |
| Capital Outlay           | 436                 | 1,624               | 2,900               | 3,314                          | -                              |
| Total                    | <u>\$ 96,786</u>    | <u>\$ 94,388</u>    | <u>\$ 107,325</u>   | <u>\$ 75,478</u>               | <u>\$ 66,308</u>               |

### Personnel (Full-time Equivalents)

| POSITION         | F.Y. 1999   | F.Y. 2000   | F.Y. 2001   | F.Y 2002    |
|------------------|-------------|-------------|-------------|-------------|
| Museum Registrar | 1.00        | 1.00        | 1.00        | 0.50        |
| Museum Aide      | 1.00        | 1.00        | 1.00        | 0.50        |
| Total            | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>1.00</u> |

### Performance Indicators

| POSITION                                | F.Y. 2000 | F.Y. 2001<br>ESTIMATED | F.Y 2002<br>PROJECTED |
|---|-----------|------------------------|-----------------------|
| Number of People in Tours               | 706       | 650                    | 700                   |
| Number of Vistors (not including Tours) | 5,102     | 6,700                  | 6,000                 |
| Number of Exhibits/Events               | 9         | 9                      | 9                     |

# DEPARTMENT BUDGET SUMMARY

## Recreation Services

### Program

The Recreation Services department is in charge of providing recreational opportunities for the citizens of Wasilla. A significant share of the department's resources is dedicated to the upkeep of the city's parks, playgrounds, ball fields and the cemetery. The department is also working on the beautification of the City of Wasilla in order to continue the tradition of having a colorful city enter while keeping annual maintenance costs down.

### Goal

Public Works' mission is to preserve and expand the city's recreational infrastructure and to improve operational efficiency of the Recreation department.

### Objectives for Fiscal Year 2002

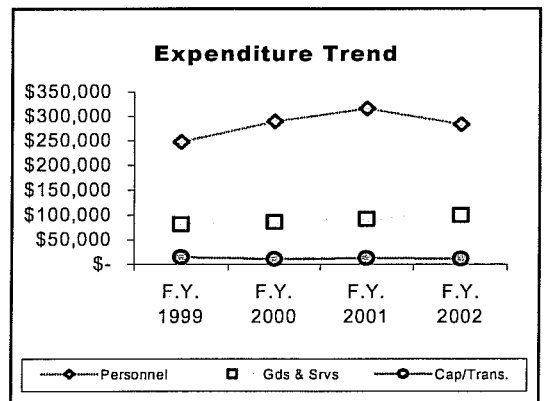
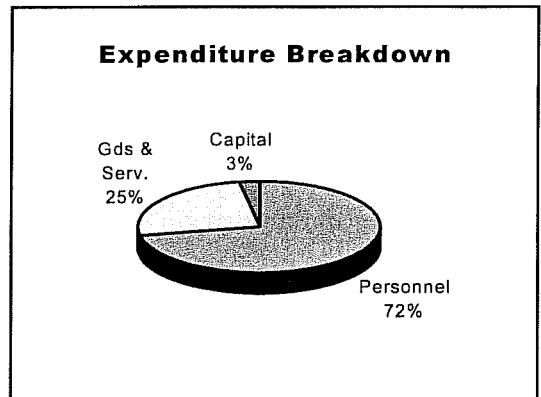
- ❑ Hang eighty 14-inch full flowing Lobelia baskets along city streets and buildings by Memorial Day 2001 and have all other flower gardens completed by June 15, 2001.
- ❑ Erect flag poles at Honor Garden and fabricate flower beds.
- ❑ Paint Teeland House

### Significant Budget Changes

The Recreational Services Division has been transferred to Public Works department to improve operational efficiency.

### Previous Year's Accomplishments

- Planted 250 Siberian Pea Shrubs at Iditapark.
- Enlarged greenhouse and installed gas heat.
- Planted 30 trees east end of Iditapark.
- Provide concrete work for new pavilion.
- Constructed BMX track at Iditarod.
- Constructed storage building and plumbed well at Cemetery



## Recreational Services

### Summary Of Expenditures

|                          | F.Y. 1999<br>ACTUAL | F.Y. 2000<br>ACTUAL | F.Y. 2001<br>BUDGET | ACTUAL<br>F.Y. 2001<br>3/31/01 | PROPOSED<br>F.Y 2002<br>BUDGET |
|--------------------------|---------------------|---------------------|---------------------|--------------------------------|--------------------------------|
| Personnel Services       | \$ 196,440          | \$ 228,369          | \$ 247,255          | \$ 165,485                     | \$ 227,326                     |
| Fringe Benefits          | 51,040              | 61,437              | 68,555              | 52,013                         | 56,319                         |
| Support Goods & Services | 81,261              | 85,936              | 91,959              | 57,273                         | 99,063                         |
| Capital Outlay           | -                   | -                   | 7,500               | 5,467                          | 5,000                          |
| Transfer To Vehicle Fund | 14,244              | 10,400              | 5,000               | 5,000                          | 6,000                          |
| Total                    | <u>\$ 342,985</u>   | <u>\$ 386,142</u>   | <u>\$ 420,269</u>   | <u>\$ 285,238</u>              | <u>\$ 393,708</u>              |

### Personnel (Full-time Equivalents)

| POSITION                        | F.Y. 1999   | F.Y. 2000   | F.Y. 2001   | F.Y 2002    |
|---------------------------------|-------------|-------------|-------------|-------------|
| Comm. Act. Coord.               | 1.00        | 1.00        | 1.00        | -           |
| Museum Registrar                | -           | -           | -           | 0.50        |
| Parks & Prop. Tech. I           | 2.00        | 2.00        | 2.00        | 2.00        |
| Parks & Prop. Tech. I - Grounds | 0.59        | 0.59        | 0.59        | 0.59        |
| Total                           | <u>3.59</u> | <u>3.59</u> | <u>3.59</u> | <u>3.09</u> |

\* Note: Parks & Prop. Technicians' salaries are allocated between Recreation and Property Maintenance departments.

### Performance Indicators

|  | F.Y. 2001<br>ESTIMATED | F.Y 2002<br>PROJECTED |
|--|------------------------|-----------------------|
| Flag Poles Installed                     |                        | 7                     |
| Water and Electric Lines Installed (ft.) | -                      | 1,000                 |
| Siberian Shrubs Planted                  | 250                    | -                     |
| Trees Planted                            | 100                    | 100                   |

## **DEPARTMENT BUDGET SUMMARY**

### **Nondepartmental**

#### **Program**

The Nondepartmental program was setup in Fiscal Year 1999 to keep track of expenditures and other financial uses including debt service on general obligation bonds that are not directly related to general operations of the City. These expenditures include funding grants for non-profit agencies that provide needed services to the residents of the City of Wasilla. A portion of the funding is actually a pass through of State of Alaska Revenue sharing funds for health agencies. The other main financial uses that are tracked in this department are the transfer of monies from the general fund to other funds of the City of Wasilla and the payment of interest and principal on the general obligation debt issued for paving construction.

#### **Goal**

To provide financial assistance to non-profit agencies to ensure that the agencies can provided needed services to the citizens of Wasilla, to transfer such sums of money as are necessary to fully support the activities of the City of Wasilla and to meet all debt service requirements for the general obligation debt of the City of Wasilla.

#### **Objectives for Fiscal Year 2002**

N/A

#### **Significant Budget Changes**

N/A

#### **Previous Year's Accomplishments**

N/A



## **Nondepartmental**

### **Summary Of Expenditures**

|                             | <b>F.Y. 1999<br/>ACTUAL</b> | <b>F.Y. 2000<br/>ACTUAL</b> | <b>F.Y. 2001<br/>BUDGET</b> | <b>ACTUAL<br/>F.Y 2001<br/>3/31/01</b> | <b>PROPOSED<br/>F.Y 2002<br/>ACTUAL</b> |
|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--|---|
| Support Goods& Services     | \$ 26,715                   | \$ 24,433                   | \$ 42,490                   | \$ 28,914                              | \$ 46,000                               |
| Funding For Non Prof. Agen. | 43,577                      | 38,893                      | 27,260                      | 23,212                                 | 13,768                                  |
| Transfer to Other Funds     | 1,193,613                   | 2,417,051                   | 882,810                     | 587,631                                | 799,024                                 |
| Residual Equity Tranfers    | 1,007,378                   | 620,780                     | 748,820                     | 437,334                                | 593,350                                 |
| Debt Service                | 281,341                     | 446,241                     | 440,942                     | 440,891                                | 440,323                                 |
| Total                       | <u>\$ 2,552,624</u>         | <u>\$ 3,547,398</u>         | <u>\$ 2,142,322</u>         | <u>\$ 1,517,982</u>                    | <u>\$ 1,892,465</u>                     |

### **Personnel (Full-time Equivalents)**

N/A

### **Performance Indicators**

N/A

## SPECIAL REVENUE FUNDS

### SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that are restricted to expenditures for specified purposes.

#### LIBRARY

This fund was setup to account for operations and maintenance of the City Library.

#### YOUTH COURT

This fund accounts for the operation of the Youth Court Program. Youth Court is an early-intervention program for the entire Matanuska-Susitna Valley.

#### ASSET FORFEITURE

This fund was setup to account for funds received from the United States Department of Justice for the police department's share of federally forfeited property. The funds from the forfeiture program can be used to support community policing activities, training and activities calculated to enhance future investigations and operations that may result in further seizures and forfeitures of profits and proceeds of illegal activities.

### SPECIAL REVENUE FUND RECAP

|  | LIBRARY           | YOUTH<br>COURT    | ASSET<br>FORFEITURE | TOTAL             |
|--|-------------------|-------------------|---------------------|-------------------|
| <b>ESTIMATED BEGINNING<br/>BALANCES</b>      | \$ -              | \$ 34,733         | \$ 12,837           | \$ 47,570         |
| <b>REVENUES</b>                              |                   |                   |                     |                   |
| Intergovernmental                            | \$ 328,300        | \$ 127,090        | \$ -                | \$ 455,390        |
| User Fees & Charges                          | 14,500            | -                 | -                   | 14,500            |
| Local Revenue                                | 1,000             | 16,000            | 500                 | 17,500            |
| Transfer In                                  | 251,513           | -                 | -                   | 251,513           |
| <b>TOTAL AVAILABLE FUNDS</b>                 | <b>\$ 595,313</b> | <b>\$ 177,823</b> | <b>\$ 13,337</b>    | <b>\$ 786,473</b> |
| <b>EXPENDITURES</b>                          |                   |                   |                     |                   |
| Culture & Recreation                         | \$ 595,313        | \$ -              | \$ -                | \$ 595,313        |
| Public Safety                                | -                 | 149,595           | -                   | 149,595           |
| <b>TOTAL USE OF FUNDS</b>                    | <b>\$ 595,313</b> | <b>\$ 149,595</b> | <b>\$ -</b>         | <b>\$ 744,908</b> |
| <b>ESTIMATED FUNDS<br/>AVAILABLE 6/30/02</b> | <b>\$ -</b>       | <b>\$ 28,228</b>  | <b>\$ 13,337</b>    | <b>\$ 41,565</b>  |

# DEPARTMENT BUDGET SUMMARY

## Library

### Program

The Wasilla Public Library serves the residents of the greater Wasilla area, with joint funding from the City of Wasilla and the Matanuska-Susitna Borough. While the Library is primarily supported with tax revenue, services and resources are supplemented with donations from area businesses and individuals. The Friends of the Library coordinate fund raising and library advocacy activities. The Wasilla Library shares the automation system and resources with the Matanuska-Susitna Borough Libraries and the Palmer Library. This budget reflects the library's proportionate share of operating and maintaining the system.

### Goal

To provide high quality library services to the citizens of the greater Wasilla area using the most efficient and cost effective methods possible and to continue to pursue opportunities to enhance services through the use of telecommunication and other electronic resources.

### Objectives for Fiscal Year 2002

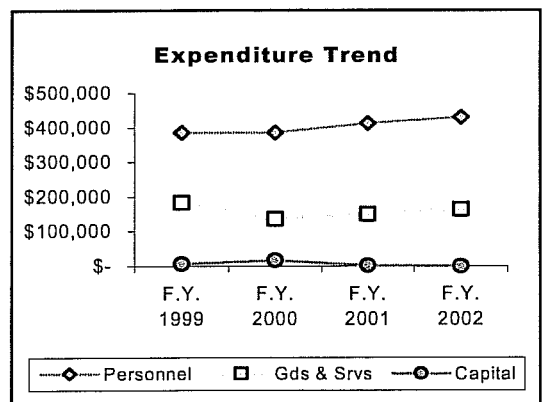
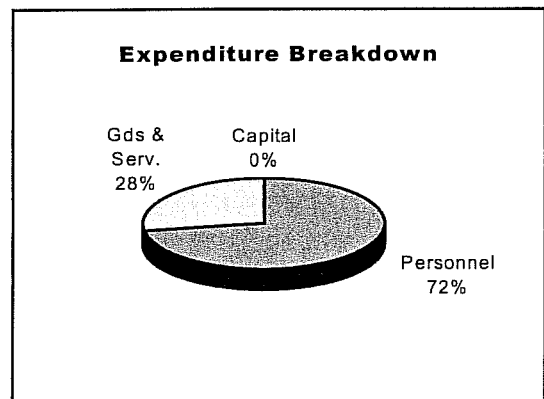
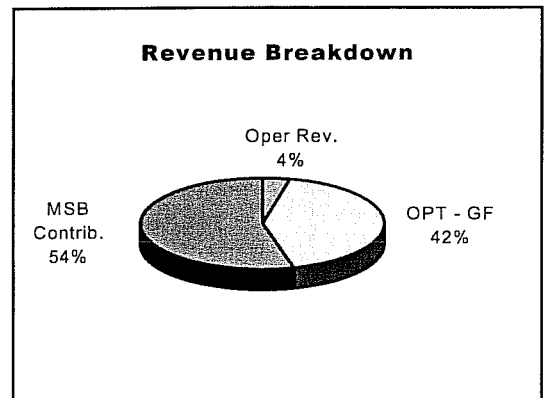
- ❑ To continue to improve delivery of services through the use of print and electronic information resources.
- ❑ To improve collection of outstanding debts.
- ❑ To continue to provide, and explore new, library sponsored programs for the community

### Significant Budget Changes

The proposed budget for F.Y. 2002 keeps activities going at our current levels. Increases and decreases are reflected according to current year expenses for utilities, supplies and collection of items. The funds allocated for collection items are reduced by the need to replace lost and stolen items.

### Previous Year's Accomplishments

- Improved delivery of services through the increased availability of electronic resources.
- Increased the number and range of story time programming for children
- Provided web-access to the shared Matanuska-Susitna Library Network Catalog



## Library

### Summary of Revenue And Expenditures

|  | F.Y. 1999<br>ACTUAL | F.Y. 2000<br>ACTUAL | F.Y. 2001<br>BUDGET | ACTUAL<br>F.Y. 2001<br>3/31/01 | PROPOSED<br>F.Y.2002<br>BUDGET |
|--|---------------------|---------------------|---------------------|--------------------------------|--------------------------------|
| <b>REVENUES</b>                        |                     |                     |                     |                                |                                |
| Fines & Fees                           | \$ 21,681           | \$ 20,307           | \$ 15,500           | \$ 6,574                       | \$ 14,500                      |
| State Of Alaska                        | 8,040               | 6,300               | 1,575               | 6,300                          | 6,300                          |
| MSB Contribution                       | 322,000             | 322,000             | 322,000             | 322,000                        | 322,000                        |
| Misc. Revenue                          | -                   | 1,025               | 1,100               | 3,314                          | 1,000                          |
| OPT - General Fund                     | 224,891             | 189,179             | 224,014             | 168,010                        | 251,513                        |
| <b>TOTAL REVENUES</b>                  | <b>\$ 576,612</b>   | <b>\$ 538,811</b>   | <b>\$ 564,189</b>   | <b>\$ 506,198</b>              | <b>\$ 595,313</b>              |
| <b>EXPENDITURES</b>                    |                     |                     |                     |                                |                                |
| Personnel Services                     | \$ 289,508          | \$ 300,573          | \$ 309,714          | \$ 202,738                     | \$ 328,840                     |
| Fringe Benefits                        | 95,839              | 85,297              | 103,390             | 59,954                         | 102,054                        |
| Goods & Services                       | 183,516             | 136,332             | 149,975             | 116,096                        | 164,419                        |
| Capital                                | 6,970               | 17,013              | 2,000               | 1,309                          | -                              |
| <b>TOTAL EXPENDITURES</b>              | <b>\$ 575,833</b>   | <b>\$ 539,215</b>   | <b>\$ 565,079</b>   | <b>\$ 380,097</b>              | <b>\$ 595,313</b>              |
| Increase (Decrease)<br>In Fund Balance | \$ 779              | \$ (404)            | \$ (890)            | \$ 126,101                     | \$ -                           |

### Personnel (Full-time Equivalents)

| Position                 | F.Y. 1999   | F.Y. 2000   | F.Y 2001    | F.Y.2002    |
|--------------------------|-------------|-------------|-------------|-------------|
| Library Director         | 1.00        | 1.00        | 1.00        | 1.00        |
| Children's Librarian     | 1.00        | 1.00        | 1.00        | 1.00        |
| Adult Services Librarian | 1.00        | 1.00        | 1.00        | 1.00        |
| ILL Coordinator          | 1.00        | 1.00        | 1.00        | 1.00        |
| Library Aide             | 4.00        | 4.50        | 4.50        | 5.00        |
| Library Intern           | 0.50        | 0.50        | 0.50        | 0.50        |
| <b>Total</b>             | <b>8.50</b> | <b>9.00</b> | <b>9.00</b> | <b>9.50</b> |

### Performance Indicators

|   | F.Y. 1999 | F.Y. 2000 | F.Y 2001<br>Estimated | F.Y.2002<br>Projected |
|---|-----------|-----------|-----------------------|-----------------------|
| Children's Story-time Programs                | 48        | 48        | 183                   | 183                   |
| Internet Access Sessions                      | -         | 1,542     | 3,450                 | 3,800                 |
| Public Access Internet/Data Base<br>Computers | 2         | 2         | 4                     | 5                     |

# DEPARTMENT BUDGET SUMMARY

## Youth Court

### Program

The Mat-Su Youth Court is a diversion program acting on authority from the Division of Juvenile Justice. Mat-Su Youth Court provides intervention services to assist the state in resolving criminal cases of juveniles who are typically first-time, minor offenders living in the Mat-Su Valley. MSYC also offers criminal law training to middle and high school students in the Mat-Su Valley, allowing them to defend, prosecute, and judge their peers who have committed minor offenses. Student members are offered a half of a high school credit for ninety hours of participation. Juvenile offenders do not receive a criminal record as a result of completing the Mat-Su Youth Court program.

### Goal

Resolve minor juvenile offenses in a timely manner by diverting first-time youthful offenders from Youth Corrections to Mat-Su Youth Court; providing criminal law education and ongoing training to middle and high school students to participate in the process by handing down sanctions to their peers that promote accountability and responsibility. The Mat-Su youth court members will act as role models for the delinquent defendants that are processed through the system.

### Objectives for Fiscal Year 2002

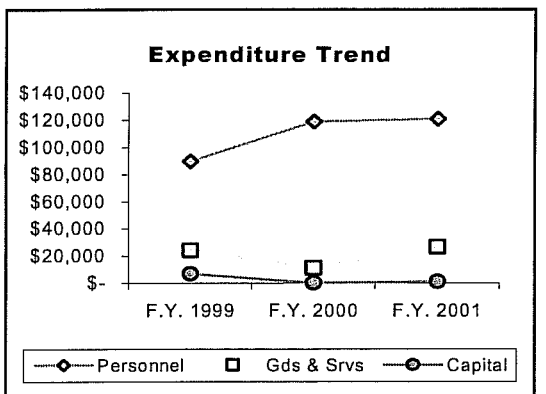
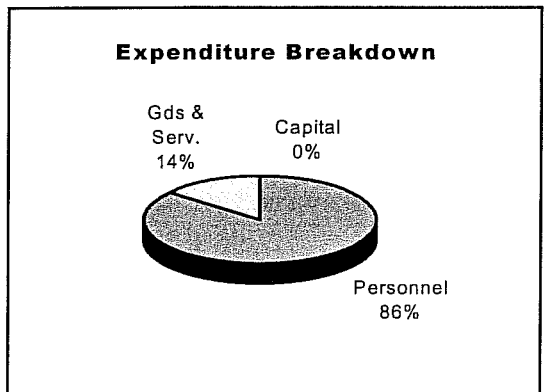
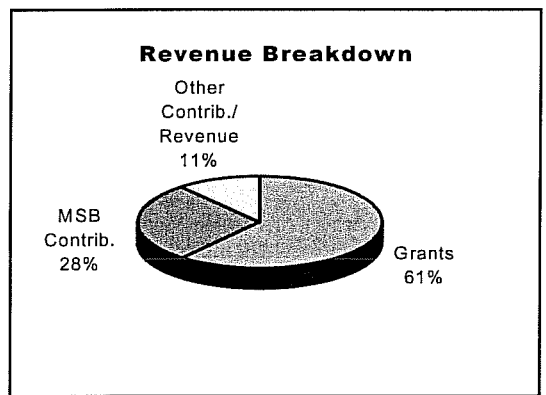
- ❑ To stay within the scope of our budget.
- ❑ To obtain new sources of funding from the Mat-Su community.
- ❑ To apply for appropriate foundation grants.
- ❑ To add a spring training class for new students to join MSYC.

### Significant Budget Changes

There were no significant budget changes this fiscal year.

### Previous Year's Accomplishments

- The amount of cases increased from 146 in 1999 to 152 in 2000.
- The amount of defendants who completed the program and have not reoffended went from 93% in 1999 to 92% in 2000.
- \$3,078.98 in restitution was paid to victims in 2000.
- Defendants worked 1,942 hours in community work service.
- 24 students completed the criminal law training.



## Youth Court

### Previous Year's Accomplishments Cont.

- MSYC added Wednesday evenings for hearing court cases; as well as Saturdays, enabling cases to be processed faster.
- Youth Court moved into Wasilla City Hall, saving valuable resources.

### Summary Of Revenues and Expenditures:

|  | F.Y 1999<br>ACTUAL | F.Y 2000<br>ACTUAL | F.Y. 2001<br>BUDGET | ACTUAL<br>F.Y. 2001<br>3/31/01 | PROPOSED<br>F.Y.2002<br>BUDGET |
|--|--------------------|--------------------|---------------------|--------------------------------|--------------------------------|
| <b>REVENUES</b>                                |                    |                    |                     |                                |                                |
| Grants   | \$ 111,473         | \$ 123,385         | \$ 156,557          | \$ 102,180                     | \$ 87,090                      |
| MSB Contribution                               | 20,000             | -                  | 20,000              | -                              | 40,000                         |
| Interest Income                                | 831                | 1,578              | -                   | 1,308                          | 200                            |
| Other Contribution                             | 11,140             | 768                | 8,000               | 7,129                          | 15,800                         |
| OPT - General Fund                             | 7,970              | -                  | -                   | -                              | -                              |
| <b>TOTAL REVENUES</b>                          | <b>\$ 151,414</b>  | <b>\$ 125,731</b>  | <b>\$ 184,557</b>   | <b>\$ 110,617</b>              | <b>\$ 143,090</b>              |
| <b>EXPENDITURES</b>                            |                    |                    |                     |                                |                                |
| Personnel Services                             | \$ 66,379          | \$ 91,724          | \$ 89,107           | \$ 66,468                      | \$ 97,001                      |
| Fringe Benefits                                | 23,384             | 27,371             | 31,914              | 22,605                         | 31,567                         |
| Goods & Services                               | 24,089             | 11,285             | 26,721              | 8,865                          | 21,027                         |
| Capital  | 6,848              | 146                | 1,300               | 7,502                          | -                              |
| Contingency                                    | -                  | -                  | -                   | -                              | -                              |
| <b>TOTAL EXPENDITURES</b>                      | <b>\$ 120,700</b>  | <b>\$ 130,526</b>  | <b>\$ 149,042</b>   | <b>\$ 105,440</b>              | <b>\$ 149,595</b>              |
| <b>INCREASE (DECREASE)<br/>IN FUND BALANCE</b> | <b>\$ 30,714</b>   | <b>\$ (4,795)</b>  | <b>\$ 35,515</b>    | <b>\$ 5,177</b>                | <b>\$ (6,505)</b>              |

### Personnel (Full-time Equivalents)

| POSITION          | F.Y 1999    | F.Y. 2000   | F.y. 2001   | F.Y.2002    |
|-------------------|-------------|-------------|-------------|-------------|
| Probation Officer | 1.50        | 1.50        | 1.50        | 1.50        |
| Secretary II      | 1.00        | 1.00        | 1.00        | 1.00        |
| <b>TOTAL</b>      | <b>2.50</b> | <b>2.50</b> | <b>2.50</b> | <b>2.50</b> |

### Performance Indicators

| POSITION               | F.Y. 2000 | F.y. 2001<br>ESTIMATED | F.Y.2002<br>PROJECTED |
|------------------------|-----------|------------------------|-----------------------|
| Number of New Students | 40.00     | 40.00                  | 40.00                 |
| Number of Clients      | 96.00     | 90.00                  | 84.00                 |
| Number of Cases        | 146.00    | 140.00                 | 136.00                |
| Recidivism Rate        | 93.00%    | 93.00%                 | 93.00%                |

## **DEPARTMENT BUDGET SUMMARY**

### **Asset Forfeiture**

#### **Program**

This fund was setup to account for funds received from the United States Department of Justice for the police department's share of federally forfeited property. The primary purpose of the Justice Departments' Forfeiture program is Law Enforcement: to deter crime by depriving criminals of the profits and proceeds of their illegal activities and to weaken criminal enterprises by removing the instrumentalities of crime. An ancillary purpose of the program is to enhance cooperation among federal, state, and local law enforcement agencies through the equitable sharing of federal forfeiture proceeds. The funds from the forfeiture program can be used to support community-policing activities, training and law enforcement operations calculated to result in further seizures and forfeitures.

#### **Goal**

To use the funds generated from this program to support community policing activities, training and activities calculated to enhance future investigations and operations that may result in further seizures and forfeitures of profits and proceeds of illegal activities.

#### **Objectives for Fiscal Year 2002**

N/A

#### **Significant Budget Changes**

Funds from this program must be used to increase or supplement the resources of the receiving state or local law enforcement agency or any other ultimate recipient agencies. Shared resources will not be used to replace or supplant the resources of the City's police department. Thus anticipated receipts and expenditures are not budgeted in this fund. Funds are budgeted and spent as the Police Department receives them.

#### **Previous Year's Accomplishments**

- Support Dare program.
- Used funds to purchase supplies and equipment for the reserve patrol program.

## Asset Forfeiture

### Summary of Revenues And Expenditures

|  | F.Y. 1999<br>ACTUAL | F.Y. 2000<br>ACTUAL | F.Y. 2001<br>BUDGET | ACTUAL<br>F.Y 2001<br>3/31/00 | PROPOSED<br>F.Y.2002<br>BUDGET |
|--|---------------------|---------------------|---------------------|-------------------------------|--------------------------------|
| <b>REVENUES</b>                        |                     |                     |                     |                               |                                |
| Forfeiture Revenue                     | \$ 117,061          | \$ 48,036           | \$ 11,378           | \$ 11,378                     | \$ -                           |
| Interest Earnings                      | 1,275               | 816                 | 500                 | 179                           | 500                            |
| <b>TOTAL REVENUES</b>                  | <b>\$ 118,336</b>   | <b>\$ 48,852</b>    | <b>\$ 11,878</b>    | <b>\$ 11,557</b>              | <b>\$ 500</b>                  |
| <b>EXPENDITURES</b>                    |                     |                     |                     |                               |                                |
| Misc. Expenditures                     | \$ 61,619           | \$ 97,197           | \$ 11,000           | \$ 11,557                     | \$ -                           |
| <b>TOTAL EXPENDITURES</b>              | <b>\$ 61,619</b>    | <b>\$ 97,197</b>    | <b>\$ 11,000</b>    | <b>\$ 11,557</b>              | <b>\$ -</b>                    |
| Increase (Decrease)<br>In Fund Balance | \$ 56,717           | \$ (48,345)         | \$ 878              | \$ -                          | \$ 500                         |

### Personnel (Full-time Equivalents)

N/A

### Performance Indicators

N/A



## **ENTERPRISE FUNDS**

### **ENTERPRISE FUNDS**

Enterprise funds are used to account for operations that are financed and operated in manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing bases be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

### **SEWER**

This fund was setup to account for the revenues and expenses to provide sewer services to the residents of the City. All activities necessary to provide sewer services are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, construction projects and billing and collection.

### **WATER**

This fund was setup to account for the revenues and expenses to provide water services to the residents of the City. All activities necessary to provide water services are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, construction projects and billing and collection.

### **AIRPORT**

This fund accounts for the activities of the Wasilla Municipal Airport. All activities necessary for the operation of the Airport are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, construction projects and billing and collection.

## ENTERPRISE FUNDS

### OPERATIONS RECAP

|  |                     |                     |                   |                     |
|--|---------------------|---------------------|-------------------|---------------------|
| <b>ESTIMATED BEGINNING<br/>RETAINED EARNINGS</b>             | \$ 369,915          | \$ 519,114          | \$ 29,298         | \$ 918,327          |
| <b>REVENUES</b>  |                     |                     |                   |                     |
| User Fees & Charges  | 437,266             | 396,390             | 30,000            | 863,656             |
| Local Revenue  | 18,000              | 76,818              | 1,300             | 96,118              |
| Transfers In   | 41,291              | 22,093              | 37,354            | 100,738             |
| Amortization of Contrib. Aid                                 | 325,000             | 133,500             | 270,000           | 728,500             |
| <b>TOTAL AVAILABLE FUNDS</b>                                 | <u>\$ 1,191,472</u> | <u>\$ 1,147,915</u> | <u>\$ 367,952</u> | <u>\$ 2,707,339</u> |
| <b>EXPENDITURES</b>  |                     |                     |                   |                     |
| Operating Expenditures                                       | \$ 481,557          | \$ 409,913          | \$ 65,157         | \$ 956,627          |
| Operating Transfer to Vehicle Fund                           | 15,000              | 10,000              | -                 | 25,000              |
| Depreciation   | 325,000             | 200,000             | 270,000           | 795,000             |
| <b>TOTAL USE OF FUNDS</b>                                    | <u>\$ 821,557</u>   | <u>\$ 619,913</u>   | <u>\$ 335,157</u> | <u>\$ 1,776,627</u> |
| <b>ESTIMATED RETAINED<br/>EARNINGS AVAILABLE<br/>6/30/02</b> | <u>\$ 369,915</u>   | <u>\$ 528,002</u>   | <u>\$ 32,795</u>  | <u>\$ 930,712</u>   |

### CONSTRUCTION RECAP

|  | <u>SEWER</u>        | <u>WATER</u>        | <u>AIRPORT</u>    | <u>TOTAL</u>        |
|--|---------------------|---------------------|-------------------|---------------------|
| <b>SOURCES</b>                                     |                     |                     |                   |                     |
| Intergovernmental Revenue                          | 1,047,590           | 2,607,190           | 350,000           | 4,004,780           |
| Other Revenue                                      | 50,000              | 50,000              | -                 | 100,000             |
| Residual Equity Transfers                          | 280,000             | 295,000             | 18,350            | 593,350             |
| Prior Year Sources                                 | 905,560             | -                   | 21,650            | 927,210             |
| <b>TOTAL AVAILABLE FUNDS</b>                       | <u>\$ 2,283,150</u> | <u>\$ 2,952,190</u> | <u>\$ 390,000</u> | <u>\$ 5,625,340</u> |
| <b>EXPENDITURES</b>                                |                     |                     |                   |                     |
| Capital Outlays- Prior Year<br>Appropriations      | 1,577,060           | 802,475             | 350,000           | 2,729,535           |
| Capital Outlays - Fiscal Year 02<br>Appropriations | 706,090             | 2,149,715           | 40,000            | 2,895,805           |
| <b>TOTAL USE OF FUNDS</b>                          | <u>\$ 2,283,150</u> | <u>\$ 2,952,190</u> | <u>\$ 390,000</u> | <u>\$ 5,625,340</u> |

### DEBT SERVICE

|               | <u>Outstanding<br/>Balance<br/>7/1/01</u> | <u>Principal<br/>Additions</u> | <u>Principal<br/>Reductions</u> | <u>Outstanding<br/>Balance<br/>6/30/02</u> |
|---------------|---|--------------------------------|---------------------------------|--|
| Sewer         | -   | -                              | -                               | -  |
| Water         | 155,581                                   | -                              | 8,855                           | 146,726                                    |
| Airport       | -   | -                              | -                               | -  |
| <b>Totals</b> | <u>\$ 155,581</u>                         | <u>\$ -</u>                    | <u>\$ 8,855</u>                 | <u>\$ 146,726</u>                          |

# DEPARTMENT BUDGET SUMMARY

## Sewer Utility Fund

### Sewer Operations:

#### Program

This fund was setup to account for the revenues and expenses to provide sewer services to the residents of the City. All activities necessary to provide sewer services are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, construction projects and billing and collection.

#### Goal

Public Works' mission is to preserve and expand the city's infrastructure for the sewer systems.

#### Objectives for Fiscal Year 2002

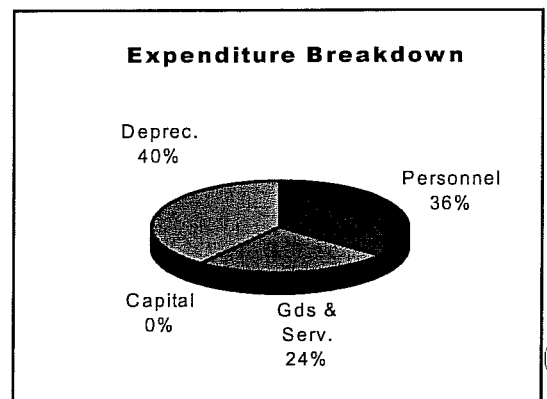
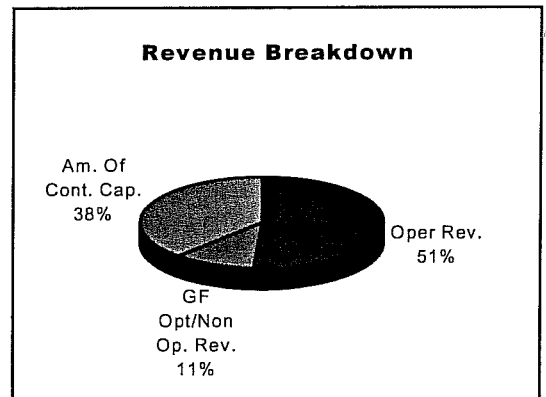
- ❑ Locate, excavate, inspect, clean and/or repair 149 mainline valve vaults in the sewer system by June 30, 2002.
- ❑ Pump and clean 145 septic tanks by June 30, 2002.
- ❑ Clean, inspect and repair digester components by January 31, 2002.
- ❑ Replace six 20" man ways with OSHA approved manways
- ❑ Replace four septic tanks due to failure of tank
- ❑ Flush transmission mains

#### Significant Budget changes

There are no significant budget changes for the sewer budget.

#### Previous Year's Accomplishments

- Drained and cleaned lagoon # 2 at treatment plant.
- Replaced six man ways with standard manholes.
- Pumped 145 septic tanks of 3 year cycle totaling 435
- Yearly maintenance on 149 main line valve vaults
- Replaced four septic tanks due to failure
- Completed Sewer Master Plan



## Sewer Utility Fund

### Sewer Operations Cont.

|   | <u>F.Y 1999<br/>ACTUAL</u> | <u>F.Y 2000<br/>ACTUAL</u> | <u>F.Y. 2001<br/>BUDGET</u> | <u>F.Y. 2001<br/>ACTUAL<br/>3/31/00</u> | <u>F.Y. 2002<br/>PROPOSED<br/>BUDGET</u> |
|---|----------------------------|----------------------------|-----------------------------|---|--|
| OPERATING REVENUE                                   | \$ 377,266                 | \$ 422,408                 | \$ 395,000                  | \$ 314,028                              | \$ 437,266                               |
| <b>EXPENDITURES</b>                                 |                            |                            |                             |   |  |
| <b>General Administration</b>                       |                            |                            |                             |   |  |
| Personnel Services                                  | \$ 31,705                  | \$ 48,956                  | \$ 72,386                   | \$ 50,192                               | \$ 76,307                                |
| Fringe Benefits                                     | 45,060                     | 39,789                     | 51,991                      | 50,478                                  | 54,968                                   |
| Goods & Services                                    | 72,543                     | 78,818                     | 99,128                      | 51,371                                  | 93,337                                   |
| Equipment   | 2,446                      | 4,459                      | 4,500                       | 2,099                                   | -  |
| <b>Customer Accounting</b>                          |                            |                            |                             |   |  |
| Personnel Services                                  | 16,082                     | 16,478                     | 17,534                      | 1,686                                   | 18,929                                   |
| Goods & Services                                    | 6,669                      | 5,124                      | 5,008                       | 19,032                                  | 5,008                                    |
| <b>Treatment Plant O &amp; M:</b>                   |                            |                            |                             |   |  |
| Personnel Services                                  | 54,695                     | 49,756                     | 57,579                      | 5,990                                   | 58,332                                   |
| Goods & Services                                    | 40,722                     | 38,233                     | 43,350                      | 31,966                                  | 43,566                                   |
| <b>Collection Sys. O &amp; M:</b>                   |                            |                            |                             |   |  |
| Personnel Services                                  | 84,088                     | 75,991                     | 90,239                      | 76,882                                  | 85,110                                   |
| Goods & Services                                    | 82,801                     | 74,346                     | 46,000                      | 46,373                                  | 46,000                                   |
| <b>Total Expenditures</b>                           | <u>\$ 436,811</u>          | <u>\$ 431,950</u>          | <u>\$ 487,715</u>           | <u>\$ 336,069</u>                       | <u>\$ 481,557</u>                        |
| <b>TOTAL INCOME<br/>BEFORE DEPRECIATION</b>         | \$ (59,545)                | \$ (9,542)                 | \$ (92,715)                 | \$ (22,041)                             | \$ (44,291)                              |
| Less: Depreciation                                  | 335,694                    | 342,928                    | 320,000                     | 240,000                                 | 325,000                                  |
| <b>OPERATING INCOME<br/>(LOSS)</b>                  | \$ (395,239)               | \$ (352,470)               | \$ (412,715)                | \$ (262,041)                            | \$ (369,291)                             |
| <b>Add:</b>   |                            |                            |                             |   |  |
| Nonoperating Revenue                                | 35,101                     | 116,315                    | 2,500                       | 35,966                                  | 18,000                                   |
| General Fund Transfer                               | 79,394                     | 107,425                    | 100,874                     | 76,555                                  | 41,291                                   |
| <b>Less:</b>  |                            |                            |                             |   |  |
| Transfer To Vehicle Fund                            | 20,000                     | 15,000                     | 15,000                      | 15,000                                  | 15,000                                   |
| <b>NET GAIN (LOSS)</b>                              | <u>\$ (300,744)</u>        | <u>\$ (143,730)</u>        | <u>\$ (324,341)</u>         | <u>\$ (164,520)</u>                     | <u>\$ (325,000)</u>                      |
| <b>Add: Amort. Of Contributed<br/>Capital</b>       |                            |                            |                             |   |  |
|   | 318,674                    | 317,718                    | 320,000                     | 240,000                                 | 325,000                                  |
| <b>INCREASE (DECREASE)<br/>IN RETAINED EARNINGS</b> | <u>\$ 17,930</u>           | <u>\$ 173,988</u>          | <u>\$ (4,341)</u>           | <u>\$ 75,480</u>                        | <u>\$ -</u>                              |

### Personnel (Full-time Equivalents)

| <u>POSITION</u>         | <u>F.Y. 1999</u> | <u>F.Y 2000</u> | <u>F.Y 2001</u> | <u>F.Y 2002</u> |
|-------------------------|------------------|-----------------|-----------------|-----------------|
| Laborer                 | -                | 0.70            | 0.70            | 0.70            |
| WW Technician I         | 1.00             | 1.00            | 1.00            | 1.00            |
| WW Collection Tech II   | 1.00             | 1.00            | 1.00            | 1.00            |
| WW Treatment Tech II    | 1.00             | 1.00            | 1.00            | 1.00            |
| WW/Water Technician III | -                | 0.50            | 0.50            | 0.50            |
| <b>Total</b>            | <u>3.00</u>      | <u>4.20</u>     | <u>4.20</u>     | <u>4.20</u>     |

### Performance Indicators:

|   | <u>F.Y. 2001<br/>ESTIMATED</u> | <u>F.Y. 2002<br/>PROJECTED</u> |
|---|--------------------------------|--------------------------------|
| General Fund Transfer Needed<br>To Cover Operating Expenditures<br>Before Depreciation. | \$ 105,215.00                  | \$ 41,291.00                   |
| Number Of Customers   | 479                            | 510                            |
| Number of Feet Of Sewer Main  | 92,928                         | 95,198                         |

## Sewer Construction Projects

|                                     | <u>F.Y. 2001<br/>L-T-D Budget</u> | <u>Projected<br/>Activity<br/>As of 6/31/01</u> | <u>Project<br/>Balance<br/>6/31/01</u> |
|-------------------------------------|-----------------------------------|---|--|
| <b>Revenue:</b>                     |                                   |   |  |
| Federal Grants                      | \$ 600,000                        | \$ 450,000                                      | \$ 150,000                             |
| State Grants                        | 1,204,000                         | 682,500   | 521,500                                |
| LID Bond Proceeds                   | 90,359                            | 90,359  | -                                      |
| Private Contributions               | -                                 | -   | -                                      |
| General Fund Operating Transfer     | 387,000                           | 387,000   | -                                      |
| Water Construction Transfer         | 588,858                           | 75,000  | 513,858                                |
| Sewer Operation Retained Earnings   | 155,000                           | 63,579  | 91,421                                 |
| Sewer Project Fund's Fund Balance   | 183,781                           | (116,500)                                       | 300,281                                |
| <b>Total Revenue</b>                | <b><u>\$ 3,208,998</u></b>        | <b><u>\$ 1,631,938</u></b>                      | <b><u>\$ 1,577,060</u></b>             |
| <b>Projects:</b>                    |                                   |   |  |
| Miscellaneous Sewer Projects        | \$ 327                            | \$ 327  | \$ -                                   |
| Manway Changeout                    | 30,013                            | 30,013  | -                                      |
| Septic Tank Replacement             | 30,000                            | 30,000  | -                                      |
| Sewer System Engineering            | -                                 | -   | -                                      |
| Future Sewer Plant Permitting       | 70,000                            | 70,000  | -                                      |
| Broadview Sewer LID                 | 15,638                            | 15,638  | -                                      |
| Lucille Street Sewer Main Extension | -                                 | -   | -                                      |
| Sewer Lagoon Upgrade                | 618,000                           | 38,000  | 580,000                                |
| Flush Sewer Mains                   | 20,000                            | 20,000  | -                                      |
| Automatic Meter Reading Sys.        | 25,000                            | 25,000  | -                                      |
| Sewer Construction                  | 187,460                           | 187,460   | -                                      |
| Septage Facility Phase A&B          | 2,159,560                         | 1,162,500                                       | 997,060                                |
| Alternative School Sewer Ext.       | 53,000                            | 53,000  | -                                      |
| <b>Total Project Expenditures</b>   | <b><u>\$ 3,208,998</u></b>        | <b><u>\$ 1,631,938</u></b>                      | <b><u>\$ 1,577,060</u></b>             |

Note - 6/31/01 Project Balances per Wasilla Municipal Code are automatically brought forward to Fiscal Year 2002. It is projected that all the project balances will be expended in Fiscal Year 2002. Therefore, the 6/31/01 Project Balances are included in the Fiscal Year 2002 Budgeted Activity numbers.

| <u>F.Y. 2002<br/>Budgeted<br/>Activity</u> | <u>F.Y. 2003<br/>Budgeted<br/>Activity</u> | <u>F.Y. 2004<br/>Budgeted<br/>Activity</u> | <u>F.Y. 2005<br/>Budgeted<br/>Activity</u> | <u>F.Y. 2006<br/>Budgeted<br/>Activity</u> |
|--|--|--|--|--|
| \$ 526,090                                 | \$ -                                       | \$ -                                       | \$ -                                       | \$ -                                       |
| 521,500                                    | -  | -  | -  | -  |
| -  | -  | -  | -  | -  |
| 50,000                                     | -  | -  | -  | -  |
| 280,000                                    | 105,000                                    | 55,000                                     | 55,000                                     | 55,000                                     |
| 513,858                                    | -  | -  | -  | -  |
| 91,421                                     | -  | -  | -  | -  |
| 300,281                                    | -  | -  | -  | -  |
| <u><u>\$ 2,283,150</u></u>                 | <u><u>\$ 105,000</u></u>                   | <u><u>\$ 55,000</u></u>                    | <u><u>\$ 55,000</u></u>                    | <u><u>\$ 55,000</u></u>                    |

|                            |                          |                         |                         |                         |
|----------------------------|--------------------------|-------------------------|-------------------------|-------------------------|
| \$ -                       | \$ -                     | \$ -                    | \$ -                    | \$ -                    |
| 30,000                     | 50,000                   | -                       | -                       | -                       |
| 30,000                     | 30,000                   | 30,000                  | 30,000                  | 30,000                  |
| -                          | 25,000                   | 25,000                  | 25,000                  | 25,000                  |
| 20,000                     | -                        | -                       | -                       | -                       |
| -                          | -                        | -                       | -                       | -                       |
| 426,090                    | -                        | -                       | -                       | -                       |
| 630,000                    | -                        | -                       | -                       | -                       |
| -                          | -                        | -                       | -                       | -                       |
| -                          | -                        | -                       | -                       | -                       |
| 1,147,060                  | -                        | -                       | -                       | -                       |
| -                          | -                        | -                       | -                       | -                       |
| <u><u>\$ 2,283,150</u></u> | <u><u>\$ 105,000</u></u> | <u><u>\$ 55,000</u></u> | <u><u>\$ 55,000</u></u> | <u><u>\$ 55,000</u></u> |

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

Replace 20" man ways constructed under the original sewer system with standard man ways . This also meets OSHA requirements. There are approximately 12 manways left to change out. The average cost is \$6,000

**Impact on Operating Budget:**

Replacements will lower cost of servicing the equipment.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget     | Project Expenditures To Date | Project Balance | Additions        |                  |                |                |                | Total CIP Cost    |
|-------------------|------------------|------------------------------|-----------------|------------------|------------------|----------------|----------------|----------------|-------------------|
|                   |                  |                              |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| Administration/OH | \$ -             | \$ -                         | \$ -            | \$ -             | \$ -             | \$ -           | \$ -           | \$ -           | \$ -              |
| Land              | -                | -                            | -               | -                | -                | -              | -              | -              | -                 |
| Design Services   | -                | -                            | -               | -                | -                | -              | -              | -              | -                 |
| Engineering       | -                | -                            | -               | -                | -                | -              | -              | -              | -                 |
| Construction      | \$30,013         | \$30,013                     | -               | \$30,000         | \$50,000         | -              | -              | -              | 110,013           |
| Equipment         | -                | -                            | -               | -                | -                | -              | -              | -              | -                 |
| Other Services    | -                | -                            | -               | -                | -                | -              | -              | -              | -                 |
| Contingency       | -                | -                            | -               | -                | -                | -              | -              | -              | -                 |
| <b>Totals</b>     | <b>\$ 30,013</b> | <b>\$ 30,013</b>             | <b>\$ -</b>     | <b>\$ 30,000</b> | <b>\$ 50,000</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 110,013</b> |

**Funding Source Summary**

**Funding Sources:**

|                     | Prior Budget     | Project Revenue To Date | Project Balance | Additions        |                  |                |                |                | Total CIP Funding |
|---------------------|------------------|-------------------------|-----------------|------------------|------------------|----------------|----------------|----------------|-------------------|
|                     |                  |                         |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| Federal:            | \$ -             | \$ -                    | \$ -            | \$ -             | \$ -             | \$ -           | \$ -           | \$ -           | \$ -              |
|                     | -                | -                       | -               | -                | -                | -              | -              | -              | -                 |
| State:              | -                | -                       | -               | -                | -                | -              | -              | -              | -                 |
|                     | -                | -                       | -               | -                | -                | -              | -              | -              | -                 |
| Local:              | -                | -                       | -               | -                | -                | -              | -              | -              | -                 |
| Operating Transfers | \$30,013         | \$30,013                | -               | \$30,000         | \$50,000         | -              | -              | -              | 110,013           |
|                     | -                | -                       | -               | -                | -                | -              | -              | -              | -                 |
|                     | -                | -                       | -               | -                | -                | -              | -              | -              | -                 |
| <b>Totals</b>       | <b>\$ 30,013</b> | <b>\$ 30,013</b>        | <b>\$ -</b>     | <b>\$ 30,000</b> | <b>\$ 50,000</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 110,013</b> |

Cost Beyond 5-Year Program:

Note - Project Balances Are Projected To Be Expended In Fiscal Year 2002.

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**  
Septic tanks within the sewer system are reaching their life expectancy. They are starting to leak and are presenting problems for personnel during annual maintenance procedures. No average cost is available due to the fact that cost is dependant on tank volume.

**Impact on Operating Budget:**

**Project Cost Summary**

Expenditure Category:

|                   | Prior Budget     | Project Expenditures To Date | Project Balance | Additions        |                  |                  |                  |                  | Total CIP Cost    |
|-------------------|------------------|------------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-------------------|
|                   |                  |                              |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Administration/OH | \$ -             | \$ -                         | \$ -            | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
| Land              | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Design Services   | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Engineering       | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Construction      | \$30,000         | \$30,000                     | -               | \$30,000         | \$30,000         | 30,000           | 30,000           | 30,000           | 180,000           |
| Equipment         | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Other Services    | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Contingency       | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| <b>Totals</b>     | <b>\$ 30,000</b> | <b>\$ 30,000</b>             | <b>\$ -</b>     | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 180,000</b> |

**Funding Source Summary**

Funding Sources:

|                     | Prior Budget     | Project Revenue To Date | Project Balance | Additions        |                  |                  |                  |                  | Total CIP Funding |
|---------------------|------------------|-------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-------------------|
|                     |                  |                         |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Federal:            | \$ -             | \$ -                    | \$ -            | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
| State:              | -                | -                       | -               | -                | -                | -                | -                | -                | -                 |
| Local:              |                  |                         |                 |                  |                  |                  |                  |                  |                   |
| Operating Transfers | \$30,000         | \$30,000                | -               | \$30,000         | \$30,000         | 30,000           | 30,000           | 30,000           | 180,000           |
| <b>Totals</b>       | <b>\$ 30,000</b> | <b>\$ 30,000</b>        | <b>\$ -</b>     | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 180,000</b> |

Cost Beyond 5-Year Program:

Note - Project Balances Are Projected To Be Expended In Fiscal Year 2002.



City Of Wasilla  
 Capital Improvement Project Detail  
 Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
 (Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
 (Assigned By Administration)

**Project Narrative:**

Funds will be used for preliminary engineering.

**Impact on Operating Budget:**

None.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget | Project Expenditures To Date | Project Balance | Additions      |                  |                  |                  |                  | Total CIP Cost    |
|-------------------|--------------|------------------------------|-----------------|----------------|------------------|------------------|------------------|------------------|-------------------|
|                   |              |                              |                 | Fiscal YR 2002 | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Administration/OH | \$ -         | \$ -                         | \$ -            | \$ -           | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
| Land              | -            | -                            | -               | -              | -                | -                | -                | -                | -                 |
| Design Services   | -            | -                            | -               | -              | 25,000           | 25,000           | 25,000           | 25,000           | 100,000           |
| Engineering       | -            | -                            | -               | -              | -                | -                | -                | -                | -                 |
| Construction      | -            | -                            | -               | -              | -                | -                | -                | -                | -                 |
| Equipment         | -            | -                            | -               | -              | -                | -                | -                | -                | -                 |
| Other Services    | -            | -                            | -               | -              | -                | -                | -                | -                | -                 |
| Contingency       | -            | -                            | -               | -              | -                | -                | -                | -                | -                 |
| <b>Totals</b>     | <b>\$ -</b>  | <b>\$ -</b>                  | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 100,000</b> |

**Funding Source Summary**

**Funding Sources:**

|                     | Prior Budget | Project Revenue To Date | Project Balance | Additions      |                  |                  |                  |                  | Total CIP Funding |
|---------------------|--------------|-------------------------|-----------------|----------------|------------------|------------------|------------------|------------------|-------------------|
|                     |              |                         |                 | Fiscal YR 2002 | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Federal:            | \$ -         | \$ -                    | \$ -            | \$ -           | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
|                     | -            | -                       | -               | -              | -                | -                | -                | -                | -                 |
| State:              | -            | -                       | -               | -              | -                | -                | -                | -                | -                 |
|                     | -            | -                       | -               | -              | -                | -                | -                | -                | -                 |
| Local:              | -            | -                       | -               | -              | -                | -                | -                | -                | -                 |
| Operating Transfers | -            | -                       | -               | -              | 25,000           | 25,000           | 25,000           | 25,000           | 100,000           |
| Retained Earning    | -            | -                       | -               | -              | -                | -                | -                | -                | -                 |
| Drawdown            | -            | -                       | -               | -              | -                | -                | -                | -                | -                 |
| <b>Totals</b>       | <b>\$ -</b>  | <b>\$ -</b>             | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 100,000</b> |

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

This project will address preliminary permitting needs and public involvement to identify a new future sewer treatment plant site. A DEC grant was awarded for \$45,000. The city budgeted \$25,000 in FY 01. Another \$25,000 is needed to provide the needed grant match funds.

**Impact on Operating Budget:**

None

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget     | Project Expenditures To Date | Project Balance | Additions        |                |                |                |                | Total CIP Cost   |
|-------------------|------------------|------------------------------|-----------------|------------------|----------------|----------------|----------------|----------------|------------------|
|                   |                  |                              |                 | Fiscal YR 2002   | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                  |
| Administration/OH | \$ 10,000        | \$ 10,000                    | \$ -            | \$ -             | \$ -           | \$ -           | \$ -           | \$ -           | \$ 10,000        |
| Land              | -                | -                            | -               | -                | -              | -              | -              | -              | -                |
| Design Services   | -                | -                            | -               | -                | -              | -              | -              | -              | -                |
| Engineering       | 60,000           | 60,000                       | -               | 20,000           | -              | -              | -              | -              | 80,000           |
| Construction      | -                | -                            | -               | -                | -              | -              | -              | -              | -                |
| Equipment         | -                | -                            | -               | -                | -              | -              | -              | -              | -                |
| Other Services    | -                | -                            | -               | -                | -              | -              | -              | -              | -                |
| Contingency       | -                | -                            | -               | -                | -              | -              | -              | -              | -                |
| <b>Totals</b>     | <b>\$ 70,000</b> | <b>\$ 70,000</b>             | <b>\$ -</b>     | <b>\$ 20,000</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 90,000</b> |

**Funding Source Summary**

**Funding Sources:**

|                     | Prior Budget     | Project Revenue To Date | Project Balance  | Additions        |                |                |                |                | Total CIP Funding |
|---------------------|------------------|-------------------------|------------------|------------------|----------------|----------------|----------------|----------------|-------------------|
|                     |                  |                         |                  | Fiscal YR 2002   | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| Federal:            | \$ -             | \$ -                    | \$ -             | \$ -             | \$ -           | \$ -           | \$ -           | \$ -           | \$ -              |
| State:              | 45,000           | -                       | 45,000           | -                | -              | -              | -              | -              | 45,000            |
| Local:              | 25,000           | -                       | 25,000           | 20,000           | -              | -              | -              | -              | 45,000            |
| Operating Transfers | -                | -                       | -                | -                | -              | -              | -              | -              | -                 |
| <b>Totals</b>       | <b>\$ 70,000</b> | <b>\$ -</b>             | <b>\$ 70,000</b> | <b>\$ 20,000</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 90,000</b>  |

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

Extend 6-inch water main north approximately 1400 lineal feet from present terminus on Danna Avenue to Tract 3C Fred Nelson Subdivision.

**Impact on Operating Budget:**

22 new residential customers are expected at time of construction. 20 additional connections on the same property are expected in a few years. Service from this main will be available to large undeveloped areas along Lucille Street.

Expenses will be limited to minimal field maintenance and pumping costs.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget | Project Expenditures To Date | Project Balance | Additions         |                |                |                |                | Total CIP Cost    |
|-------------------|--------------|------------------------------|-----------------|-------------------|----------------|----------------|----------------|----------------|-------------------|
|                   |              |                              |                 | Fiscal YR 2002    | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| Administration/OH | \$ -         | \$ -                         | \$ -            | \$ 10,000         | \$ -           | \$ -           | \$ -           | \$ -           | \$ 10,000         |
| Land              | -            | -                            | -               | -                 | -              | -              | -              | -              | -                 |
| Design Services   | -            | -                            | -               | 20,000            | -              | -              | -              | -              | 20,000            |
| Engineering       | -            | -                            | -               | 31,000            | -              | -              | -              | -              | 31,000            |
| Construction      | -            | -                            | -               | 330,390           | -              | -              | -              | -              | 330,390           |
| Equipment         | -            | -                            | -               | -                 | -              | -              | -              | -              | -                 |
| Other Services    | -            | -                            | -               | -                 | -              | -              | -              | -              | -                 |
| Contingency       | -            | -                            | -               | 34,700            | -              | -              | -              | -              | 34,700            |
| <b>Totals</b>     | <b>\$ -</b>  | <b>\$ -</b>                  | <b>\$ -</b>     | <b>\$ 426,090</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 426,090</b> |

**Funding Source Summary**

**Funding Sources:**

|   | Prior Budget | Project Revenue To Date | Project Balance | Additions         |                |                |                |                | Total CIP Funding |
|---|--------------|-------------------------|-----------------|-------------------|----------------|----------------|----------------|----------------|-------------------|
|   |              |                         |                 | Fiscal YR 2002    | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| <b>Federal:</b>                           |              |                         |                 |                   |                |                |                |                |                   |
| Comm Dev Blk Grt                          | \$ -         | \$ -                    | \$ -            | \$ 100,000        | \$ -           | \$ -           | \$ -           | \$ -           | \$ 100,000        |
| RDA Grant                                 | -            | -                       | -               | 276,090           | -              | -              | -              | -              | 276,090           |
| <b>State:</b>                             |              |                         |                 |                   |                |                |                |                |                   |
|   | -            | -                       | -               | -                 | -              | -              | -              | -              | -                 |
|   | -            | -                       | -               | -                 | -              | -              | -              | -              | -                 |
| <b>Local:</b>                             |              |                         |                 |                   |                |                |                |                |                   |
| Operating Transfers (private contrib/VRS) | -            | -                       | -               | 50,000            | -              | -              | -              | -              | 50,000            |
|   | -            | -                       | -               | -                 | -              | -              | -              | -              | -                 |
| <b>Totals</b>                             | <b>\$ -</b>  | <b>\$ -</b>             | <b>\$ -</b>     | <b>\$ 426,090</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 426,090</b> |

**Cost Beyond 5-Year**

Program:

\* - Project Balance Is Projected To Be Expended In Fiscal Year 2002.

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

To improve treatment of sewer by upgrading the blower capacity with less electricity and by providing new aeration tubin that will float instead of sinking into the sludge and clogging.

**Impact on Operating Budget:**

Reduce Maintenance cost.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget      | Project Expenditures To Date | Project Balance*  | Additions        |                |                |                |                | Total CIP Cost    |
|-------------------|-------------------|------------------------------|-------------------|------------------|----------------|----------------|----------------|----------------|-------------------|
|                   |                   |                              |                   | Fiscal YR 2002   | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| Administration/OH | \$ 1,000          | \$ 1,000                     | \$ -              | \$ 20,000        | \$ -           | \$ -           | \$ -           | \$ -           | \$ 21,000         |
| Land              | -                 | -                            | -                 | -                | -              | -              | -              | -              | -                 |
| Design Services   | 37,000            | 37,000                       | -                 | -                | -              | -              | -              | -              | 37,000            |
| Engineering       | -                 | -                            | -                 | 30,000           | -              | -              | -              | -              | 30,000            |
| Construction      | \$580,000         | \$0                          | 580,000           | -                | -              | -              | -              | -              | 580,000           |
| Equipment         | -                 | -                            | -                 | -                | -              | -              | -              | -              | -                 |
| <b>Totals</b>     | <b>\$ 618,000</b> | <b>\$ 38,000</b>             | <b>\$ 580,000</b> | <b>\$ 50,000</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 668,000</b> |

**Funding Source Summary**

**Funding Sources:**

|                     | Prior Budget      | Project Revenue To Date | Project Balance*  | Additions        |                |                |                |                | Total CIP Funding |
|---------------------|-------------------|-------------------------|-------------------|------------------|----------------|----------------|----------------|----------------|-------------------|
|                     |                   |                         |                   | Fiscal YR 2002   | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| Federal:            | \$ -              | \$ -                    | \$ -              | \$ -             | \$ -           | \$ -           | \$ -           | \$ -           | \$ -              |
| State:              |                   |                         |                   |                  |                |                |                |                |                   |
| DEC Lagoon Grant    | 309,000           | -                       | 309,000           | -                | -              | -              | -              | -              | 309,000           |
| Local:              |                   |                         |                   |                  |                |                |                |                |                   |
| Operating Transfers | \$154,000         | \$38,000                | 116,000           | 50,000           | -              | -              | -              | -              | 204,000           |
| Sewer Retained      | -                 | -                       | -                 | -                | -              | -              | -              | -              | -                 |
| Earnings            | 155,000           | -                       | 155,000           | -                | -              | -              | -              | -              | 155,000           |
| <b>Totals</b>       | <b>\$ 618,000</b> | <b>\$ 38,000</b>        | <b>\$ 580,000</b> | <b>\$ 50,000</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 668,000</b> |

**Cost Beyond 5-Year**

Program:

\* - Project Balance is projected to expended in Fiscal Year 2002.

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

This funding is needed to complete the project. The costs for this project have risen since original cost estimates were prepared over two years ago, and due to splitting the construction into two separate phases (multi-phase construction was used due to timing of grants).

**Impact on Operating Budget:**

Employee labor costs will be reduced due to lessening of maintenance. Power costs will slightly increase operating costs; estimated to be \$5,000 per year.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget        | Project Expenditures To Date | Project Balance   | Additions         |                |                |                |                | Total CIP Cost      |
|-------------------|---------------------|------------------------------|-------------------|-------------------|----------------|----------------|----------------|----------------|---------------------|
|                   |                     |                              |                   | Fiscal YR 2002    | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                     |
| Administration/OH | \$ -                | \$ -                         | \$ -              | \$ 20,000         | \$ -           | \$ -           | \$ -           | \$ -           | \$ 20,000           |
| Land              | -                   | -                            | -                 | -                 | -              | -              | -              | -              | -                   |
| Design Services   | -                   | -                            | -                 | -                 | -              | -              | -              | -              | -                   |
| Engineering       | -                   | -                            | -                 | -                 | -              | -              | -              | -              | -                   |
| Construction      | 2,159,560           | 1,162,500                    | 997,060           | 130,000           | -              | -              | -              | -              | 2,289,560           |
| Equipment         | -                   | -                            | -                 | -                 | -              | -              | -              | -              | -                   |
| Other Services    | -                   | -                            | -                 | -                 | -              | -              | -              | -              | -                   |
| Contingency       | -                   | -                            | -                 | -                 | -              | -              | -              | -              | -                   |
| <b>Totals</b>     | <b>\$ 2,159,560</b> | <b>\$ 1,162,500</b>          | <b>\$ 997,060</b> | <b>\$ 150,000</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 2,309,560</b> |

**Funding Source Summary**

**Funding Sources:**

|                                       | Prior Budget        | Project Revenue To Date | Project Balance   | Additions         |                |                |                |                | Total CIP Funding   |
|---------------------------------------|---------------------|-------------------------|-------------------|-------------------|----------------|----------------|----------------|----------------|---------------------|
|                                       |                     |                         |                   | Fiscal YR 2002    | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                     |
| Federal:                              | \$ 600,000          | \$ 450,000              | \$ 150,000        | \$ -              | \$ -           | \$ -           | \$ -           | \$ -           | \$ 600,000          |
|                                       | -                   | -                       | -                 | -                 | -              | -              | -              | -              | -                   |
| State:                                |                     |                         |                   |                   |                |                |                |                |                     |
| DEC Grants                            | 850,000             | 637,500                 | 212,500           | -                 | -              | -              | -              | -              | 850,000             |
| Local:                                |                     |                         |                   |                   |                |                |                |                |                     |
| Construction Transfer -Water Fund     | 588,858             | 75,000                  | 513,858           | -                 | -              | -              | -              | -              | 588,858             |
| Operating Transfers                   | -                   | -                       | -                 | 150,000           | -              | -              | -              | -              | 150,000             |
| Sewer Eng (20 yr)                     | -                   | -                       | -                 | -                 | -              | -              | -              | -              | -                   |
| Reappropriation of Onter Construction | -                   | -                       | -                 | -                 | -              | -              | -              | -              | -                   |
| Project's Budget                      | 120,702             | -                       | 120,702           | -                 | -              | -              | -              | -              | 120,702             |
|                                       | -                   | -                       | -                 | -                 | -              | -              | -              | -              | -                   |
| <b>Totals</b>                         | <b>\$ 2,159,560</b> | <b>\$ 1,162,500</b>     | <b>\$ 997,060</b> | <b>\$ 150,000</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 2,309,560</b> |

**Cost Beyond 5-Year**

Program:

\* - Project Balance Is Project To Be Expended In Fiscal Year 2002.

# DEPARTMENT BUDGET SUMMARY

## Water Fund

### Water Utility Operations:

#### Program

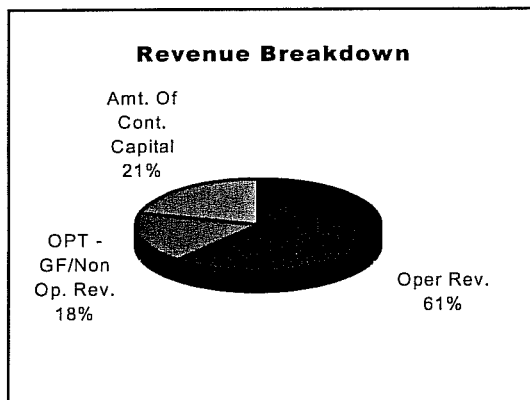
This fund was setup to account for the revenues and expenses to provide water services to the residents of the City. All activities necessary to provide water services are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, construction projects and billing and collection.

#### Goal

Public Works' mission is to preserve and expand the city's infrastructure for the water systems and provide quality drinking water for the community.

#### Objectives for Fiscal Year 2002

- Inspect, clean, exercise, and/or repair all 6 inch or greater mainline key boxes in system by June 30, 2002.
- Add risers to 25 city fire hydrants by June 30, 2002.
- Inspect, repair and paint 167 fire hydrants
- Install an average of 10 new service connections
- Inspect, repair key box for 750 service connections
- Change out existing meter heads to new electronic read heads approximately 180
- Finalize emergency power for Mission Hills and Lacey Lane
- Prepare Water Master Plan

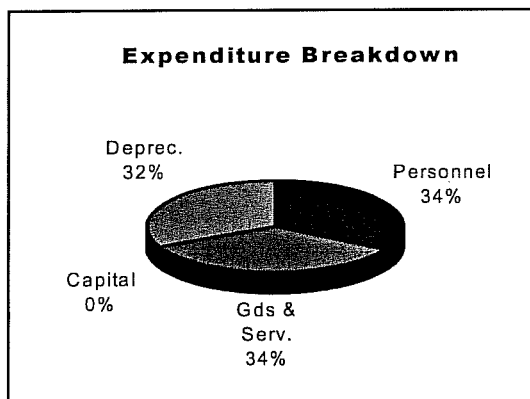


#### Significant Budget changes

There are no significant budget changes for the water budget.

#### Previous Year's Accomplishments

- Installed 12 new service connections.
- Inspected and flushed 167 city hydrants
- Inspect clean and repair 526 main line water key boxes.
- Install two well with partial emergency power sources
- Installed approximately 180 electronic meter heads



## Water Fund

### Water Utility Operations Cont.:

|   | <u>F.Y 1999<br/>ACTUAL</u> | <u>F.Y 2000<br/>ACTUAL</u> | <u>F.Y. 2001<br/>BUDGET</u> | <u>F.Y. 2001<br/>ACTUAL<br/>3/31/00</u> | <u>F.Y. 2002<br/>PROPOSED<br/>BUDGET</u> |
|---|----------------------------|----------------------------|-----------------------------|---|--|
| <b>OPERATING REVENUE</b>                            | \$ 320,096                 | \$ 381,926                 | \$ 365,000                  | \$ 295,909                              | \$ 396,390                               |
| <b>EXPENDITURES</b>                                 |                            |                            |                             |   |  |
| <b>General Administration</b>                       |                            |                            |                             |   |  |
| Personnel Services                                  | 28,868                     | 56,261                     | 72,386                      | 50,192                                  | 76,307                                   |
| Fringe Benefits                                     | 31,891                     | 36,377                     | 52,477                      | 37,501                                  | 45,029                                   |
| Goods & Services                                    | 40,832                     | 57,160                     | 72,902                      | 35,029                                  | 75,049                                   |
| Equipment   | 609                        | 573                        | 1,500                       | 7,027                                   | -  |
| <b>Customer Accounting</b>                          |                            |                            |                             |   |  |
| Personnel Services                                  | 24,124                     | 24,717                     | 26,300                      | 12,082                                  | 28,394                                   |
| Goods & Services                                    | 6,277                      | 4,895                      | 4,308                       | 3,562                                   | 4,308                                    |
| <b>Treatment Plant O &amp; M:</b>                   |                            |                            |                             |   |  |
| Personnel Services                                  | 27,615                     | 30,741                     | 32,667                      | 23,753                                  | 30,620                                   |
| Goods & Services                                    | 43,614                     | 40,566                     | 53,100                      | 23,869                                  | 53,100                                   |
| <b>Distribution System</b>                          |                            |                            |                             |   |  |
| Personnel Services                                  | 42,977                     | 54,334                     | 59,031                      | 43,031                                  | 55,706                                   |
| Goods & Services                                    | 11,283                     | 24,438                     | 36,000                      | 7,712                                   | 41,400                                   |
| <b>Total Expenditures</b>                           | <u>\$ 258,090</u>          | <u>\$ 330,062</u>          | <u>\$ 410,671</u>           | <u>\$ 243,758</u>                       | <u>\$ 409,913</u>                        |
| <b>TOTAL INCOME<br/>BEFORE DEPRECIATION</b>         | \$ 62,006                  | \$ 51,864                  | \$ (45,671)                 | \$ 52,151                               | \$ (13,523)                              |
| Less: Depreciation                                  | 157,048                    | 172,170                    | 175,000                     | 131,250                                 | 200,000                                  |
| <b>OPERATING INCOME<br/>(LOSS)</b>                  | \$ (95,042)                | \$ (120,306)               | \$ (220,671)                | \$ (79,099)                             | \$ (213,523)                             |
| <b>Add:</b>   |                            |                            |                             |   |  |
| Nonoperating Revenue                                | (5,743)                    | 83,440                     | 55,818                      | 59,427                                  | 76,818                                   |
| General Fund Transfer                               | -                          | 52,104                     | 53,003                      | 39,752                                  | 13,205                                   |
| Water Debt Serv. Transfer                           | -                          | -                          | -                           | -                                       | 8,888                                    |
| <b>Less:</b>  |                            |                            |                             |   |  |
| Transfer To Vehicle Fund                            | 5,000                      | 5,000                      | 10,000                      | 10,000                                  | 10,000                                   |
| <b>NET GAIN (LOSS)</b>                              | <u>\$ (105,785)</u>        | <u>\$ 10,238</u>           | <u>\$ (121,850)</u>         | <u>\$ 10,080</u>                        | <u>\$ (124,612)</u>                      |
| <b>Add: Amort. Of Contributed<br/>Capital</b>       | 101,095                    | 108,498                    | 108,500                     | 81,375                                  | 133,500                                  |
| <b>INCREASE (DECREASE)<br/>IN RETAINED EARNINGS</b> | <u>\$ (4,690)</u>          | <u>\$ 118,736</u>          | <u>\$ (13,350)</u>          | <u>\$ 91,455</u>                        | <u>\$ 8,888</u>                          |

### Personnel (Full-time Equivalents)

| <u>POSITION</u>         | <u>F.Y. 1999</u> | <u>F.Y 2000</u> | <u>F.Y 2001</u> | <u>F.Y 2002</u> |
|-------------------------|------------------|-----------------|-----------------|-----------------|
| Laborer                 | -                | 0.30            | 0.30            | 0.30            |
| Water Technician I      | 1.00             | 1.00            | 1.00            | 1.00            |
| Water Technician II     | 1.00             | 1.00            | 1.00            | 1.00            |
| WW/Water Technician III | -                | 0.50            | 0.50            | 0.50            |
| <b>Total</b>            | <u>2.00</u>      | <u>2.80</u>     | <u>2.80</u>     | <u>2.80</u>     |

### Performance Indicators

|   | <u>F.Y. 2001<br/>ESTIMATED</u> | <u>F.Y 2002<br/>PROJECTED</u> |
|---|--------------------------------|-------------------------------|
| General Fund Transfer Needed<br>To Cover Operation Expenditures | \$ 66,353                      | \$ 13,205                     |
| Number Of Customers   | 660                            | 693                           |
| Number Of Feet Of Water Main                                    | 170,544                        | 180,840                       |

## Water Construction Projects

|  | F.Y. 2001<br>L-T-D Budget | Projected<br>Activity<br>As of 6/31/01 | Project<br>Balance<br>6/31/01 |
|--|---------------------------|--|-------------------------------|
| <b>Revenue:</b>  |                           |  |                               |
| Federal Grants   | \$ 339,975                | \$ -                                   | \$ 339,975                    |
| State Grants   | 772,525                   | 310,025                                | 462,500                       |
| Private Contributions  | -                         | -                                      | -                             |
| General Fund Operating Transfer                                | 340,170                   | 340,170                                | -                             |
| Water Operation Retained Earnings                              | -                         | -                                      | -                             |
| Water Project Fund's Fund Balance                              | 846,018                   | 846,018                                | -                             |
| <b>Total Revenue</b>   | <b>\$ 2,298,688</b>       | <b>\$ 1,496,213</b>                    | <b>\$ 802,475</b>             |
| <b>Projects:</b>   |                           |  |                               |
| Miscellaneous Water Projects                                   | \$ 43,654                 | \$ 43,654                              | \$ -                          |
| East Water Main  | -                         | -                                      | -                             |
| Water Master Plan  | 67,675                    | 67,675                                 | -                             |
| Water Well Drilling  | 98,558                    | 98,558                                 | -                             |
| Palmer-Wasilla/Glenwood Main Ext.                              | 425,000                   | 85,025                                 | 339,975                       |
| Water Enginneering   | 1,223                     | 1,223                                  | -                             |
| Emergency Water Source   | 465,000                   | 465,000                                | -                             |
| Remote Reader Replacement Sys.                                 | 11,520                    | 11,520                                 | -                             |
| West Water Main Ext.   | 597,200                   | 134,700                                | 462,500                       |
| Water Main Improvements  | -                         | -                                      | -                             |
| Water/Sewer Maintenance Building                               | -                         | -                                      | -                             |
| Lucille Street Water Main                                      | -                         | -                                      | -                             |
| Automated Meter Reading System                                 | -                         | -                                      | -                             |
| Bumpus Well & Reservoir  | -                         | -                                      | -                             |
| Water Construction Fund Transfer<br>To Septic Facility Project | 588,858                   | 588,858                                | -                             |
| <b>Total Project Expenditures</b>                              | <b>\$ 2,298,688</b>       | <b>\$ 1,496,213</b>                    | <b>\$ 802,475</b>             |

Note - 6/31/01 Project Balances per Wasilla Municipal Code are automatically brought forward to Fiscal Year 2002. It is projected that all the project balances will be expended in Fiscal Year 2002. Therefore, the 6/31/01 Project Balances are included in the Fiscal Year 2002 Budgeted Activity numbers.



| <b>F.Y. 2002<br/>Budgeted<br/>Activity</b> | <b>F.Y. 2003<br/>Budgeted<br/>Activity</b> | <b>F.Y. 2004<br/>Budgeted<br/>Activity</b> | <b>F.Y. 2005<br/>Budgeted<br/>Activity</b> | <b>F.Y. 2006<br/>Budgeted<br/>Activity</b> |
|--|--|--|--|--|
| \$ 1,304,715                               | \$ 1,949,500                               | \$ 1,929,500                               | \$ -                                       | \$ -                                       |
| 1,302,475                                  | 240,000                                    | 200,000                                    | 75,000                                     | 75,000                                     |
| 50,000                                     | -  | -  | -  | -  |
| 295,000                                    | 245,000                                    | 225,000                                    | 125,000                                    | 125,000                                    |
| -  | -  | -  | -  | -  |
| -  | -  | -  | -  | -  |
| <b><u>\$ 2,952,190</u></b>                 | <b><u>\$ 2,434,500</u></b>                 | <b><u>\$ 2,354,500</u></b>                 | <b><u>\$ 200,000</u></b>                   | <b><u>\$ 200,000</u></b>                   |

|                            |                            |                            |                          |                          |
|----------------------------|----------------------------|----------------------------|--------------------------|--------------------------|
| \$ -                       | \$ -                       | \$ -                       | \$ -                     | \$ -                     |
| -                          | -                          | -                          | -                        | -                        |
| -                          | -                          | -                          | -                        | -                        |
| -                          | -                          | -                          | -                        | -                        |
| 762,250                    | -                          | -                          | -                        | -                        |
| -                          | 25,000                     | 25,000                     | 25,000                   | 25,000                   |
| -                          | -                          | -                          | -                        | -                        |
| -                          | -                          | -                          | -                        | -                        |
| 1,698,850                  | -                          | -                          | -                        | -                        |
| -                          | 150,000                    | 150,000                    | 150,000                  | 150,000                  |
| 40,000                     | 580,000                    | 500,000                    | -                        | -                        |
| 426,090                    | -                          | -                          | -                        | -                        |
| 25,000                     | 25,000                     | 25,000                     | 25,000                   | 25,000                   |
| -                          | 1,654,500                  | 1,654,500                  | -                        | -                        |
| -                          | -                          | -                          | -                        | -                        |
| <b><u>\$ 2,952,190</u></b> | <b><u>\$ 2,434,500</u></b> | <b><u>\$ 2,354,500</u></b> | <b><u>\$ 200,000</u></b> | <b><u>\$ 200,000</u></b> |

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

Extend 12-inch water main westward from present terminus on Parks Highway. Pipe route will be along the new Palmer-Wasilla Hwy Extension. A water main will also be constructed at Glenwood to connect the "MUC" water system (owned by city) to the city's 12-inch main in Knik-Goose Bay Road to complete the "loop." It is imperative that the mains be constructed while state road construction is done.

**Impact on Operating Budget:**

No new customers are expected at time of construction. Mains are being constructed for future users.

Expenses will be limited to minimal field maintenance.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget      | Project Expenditures To Date | Project Balance   | Additions         |                |                |                |                | Total CIP Cost    |
|-------------------|-------------------|------------------------------|-------------------|-------------------|----------------|----------------|----------------|----------------|-------------------|
|                   |                   |                              |                   | Fiscal YR 2002    | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| Administration/OH | \$ 10,000         | \$ 3,500                     | \$ 6,500          | \$ 32,735         | \$ -           | \$ -           | \$ -           | \$ -           | \$ 42,735         |
| Land              | -                 | -                            | -                 | -                 | -              | -              | -              | -              | -                 |
| Design Services   | 46,113            | 46,113                       | -                 | -                 | -              | -              | -              | -              | 46,113            |
| Engineering       | 18,887            | 18,887                       | -                 | 28,400            | -              | -              | -              | -              | 47,287            |
| Construction      | 350,000           | -                            | 350,000           | 332,940           | -              | -              | -              | -              | 682,940           |
| Equipment         | -                 | -                            | -                 | -                 | -              | -              | -              | -              | -                 |
| Other Services    | -                 | -                            | -                 | -                 | -              | -              | -              | -              | -                 |
| Contingency       | -                 | -                            | -                 | 28,200            | -              | -              | -              | -              | 28,200            |
| <b>Totals</b>     | <b>\$ 425,000</b> | <b>\$ 68,500</b>             | <b>\$ 356,500</b> | <b>\$ 422,275</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 847,275</b> |

**Funding Source Summary**

**Funding Sources:**

|                     | Prior Budget      | Project Revenue To Date | Project Balance   | Additions         |                |                |                |                | Total CIP Funding |
|---------------------|-------------------|-------------------------|-------------------|-------------------|----------------|----------------|----------------|----------------|-------------------|
|                     |                   |                         |                   | Fiscal YR 2002    | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| <b>Federal:</b>     |                   |                         |                   |                   |                |                |                |                |                   |
| RDA Grant           | \$ 339,975        | \$ -                    | \$ 339,975        | \$ -              | \$ -           | \$ -           | \$ -           | \$ -           | \$ 339,975        |
|                     | -                 | -                       | -                 | -                 | -              | -              | -              | -              | -                 |
| <b>State:</b>       |                   |                         |                   |                   |                |                |                |                |                   |
| DEC Grant           | 10,025            | -                       | 10,025            | 292,275           | -              | -              | -              | -              | 302,300           |
|                     | -                 | -                       | -                 | -                 | -              | -              | -              | -              | -                 |
| <b>Local:</b>       |                   |                         |                   |                   |                |                |                |                |                   |
| Operating Transfers | 75,000            | 68,500                  | 6,500             | 130,000           | -              | -              | -              | -              | 205,000           |
|                     | -                 | -                       | -                 | -                 | -              | -              | -              | -              | -                 |
| <b>Totals</b>       | <b>\$ 425,000</b> | <b>\$ 68,500</b>        | <b>\$ 356,500</b> | <b>\$ 422,275</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 847,275</b> |

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:   
 Project Description:   
 Department/Div.:

Project Number:   
 (Assigned By Finance Department)  
 Ranking:   
 (Assigned By Administration)

Project Narrative:

Impact on Operating Budget:

**Project Cost Summary**

Expenditure Category:

|                   | Prior Budget | Project Expenditures To Date | Project Balance | Additions      |                  |                  |                  |                  | Total CIP Cost    |
|-------------------|--------------|------------------------------|-----------------|----------------|------------------|------------------|------------------|------------------|-------------------|
|                   |              |                              |                 | Fiscal YR 2002 | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Administration/OH | \$ -         | \$ -                         | \$ -            | \$ -           | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
| Land              | -            | -                            | -               | -              | -                | -                | -                | -                | -                 |
| Design Services   | -            | -                            | -               | -              | 25,000           | 25,000           | 25,000           | 25,000           | 100,000           |
| Engineering       | -            | -                            | -               | -              | -                | -                | -                | -                | -                 |
| Construction      | -            | -                            | -               | -              | -                | -                | -                | -                | -                 |
| Equipment         | -            | -                            | -               | -              | -                | -                | -                | -                | -                 |
| Other Services    | -            | -                            | -               | -              | -                | -                | -                | -                | -                 |
| Contingency       | -            | -                            | -               | -              | -                | -                | -                | -                | -                 |
| <b>Totals</b>     | <b>\$ -</b>  | <b>\$ -</b>                  | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 100,000</b> |

**Funding Source Summary**

Funding Sources:

|                     | Prior Budget | Project Revenue To Date | Project Balance | Additions      |                  |                  |                  |                  | Total CIP Funding |
|---------------------|--------------|-------------------------|-----------------|----------------|------------------|------------------|------------------|------------------|-------------------|
|                     |              |                         |                 | Fiscal YR 2002 | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Federal:            | \$ -         | \$ -                    | \$ -            | \$ -           | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
| State:              | -            | -                       | -               | -              | -                | -                | -                | -                | -                 |
| Local:              | -            | -                       | -               | -              | -                | -                | -                | -                | -                 |
| Operating Transfers | -            | -                       | -               | -              | 25,000           | 25,000           | 25,000           | 25,000           | 100,000           |
| <b>Totals</b>       | <b>\$ -</b>  | <b>\$ -</b>             | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 100,000</b> |

Cost Beyond 5-Year Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

Extend 16-inch water main westward from present terminus on Parks Highway. Pipe route will be along Commercial Drive, then paralleling Parks Highway to Lucus Road. Pipe will then run north up Lucus Road to Nicola Street, then eastward to Deska's Street. Pipe will also be bored under the Parks Highway at Lucus in order to connect to existing "dry main" on Hallea Drive.

**Impact on Operating Budget:**

Additional revenue will be received from new customers. One known new customer that will be hooked up immediately will be the Burchell Alternative School.

Expenses will be limited to water production costs for new users (minimal pumping costs) and minimal field maintenance.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget      | Project Expenditures To Date | Project Balance   | Additions           |                |                |                |                | Total CIP Cost      |
|-------------------|-------------------|------------------------------|-------------------|---------------------|----------------|----------------|----------------|----------------|---------------------|
|                   |                   |                              |                   | Fiscal YR 2002      | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                     |
| Administration/OH | \$ 20,000         | \$ 20,000                    | \$ -              | \$ -                | \$ -           | \$ -           | \$ -           | \$ -           | \$ 20,000           |
| Land              | -                 | -                            | -                 | -                   | -              | -              | -              | -              | -                   |
| Design Services   | 70,000            | 70,000                       | -                 | -                   | -              | -              | -              | -              | 70,000              |
| Engineering       | 75,000            | 44,700                       | 30,300            | -                   | -              | -              | -              | -              | 75,000              |
| Construction      | 432,200           | -                            | 432,200           | 1,143,550           | -              | -              | -              | -              | 1,575,750           |
| Equipment         | -                 | -                            | -                 | -                   | -              | -              | -              | -              | -                   |
| Other Services    | -                 | -                            | -                 | 20,000              | -              | -              | -              | -              | 20,000              |
| Contingency       | -                 | -                            | -                 | 72,800              | -              | -              | -              | -              | 72,800              |
| <b>Totals</b>     | <b>\$ 597,200</b> | <b>\$ 134,700</b>            | <b>\$ 462,500</b> | <b>\$ 1,236,350</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 1,833,550</b> |

**Funding Source Summary**

**Funding Sources:**

|                     | Prior Budget      | Project Revenue To Date | Project Balance   | Additions           |                |                |                |                | Total CIP Funding   |
|---------------------|-------------------|-------------------------|-------------------|---------------------|----------------|----------------|----------------|----------------|---------------------|
|                     |                   |                         |                   | Fiscal YR 2002      | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                     |
| <b>Federal:</b>     |                   |                         |                   |                     |                |                |                |                |                     |
| RDA Grant           | \$ -              | \$ -                    | \$ -              | \$ 757,350          | \$ -           | \$ -           | \$ -           | \$ -           | \$ 757,350          |
|                     | -                 | -                       | -                 | -                   | -              | -              | -              | -              | -                   |
| <b>State:</b>       |                   |                         |                   |                     |                |                |                |                |                     |
| DEC Grant           | 462,500           | -                       | 462,500           | 379,000             | -              | -              | -              | -              | 841,500             |
|                     | -                 | -                       | -                 | -                   | -              | -              | -              | -              | -                   |
| <b>Local:</b>       |                   |                         |                   |                     |                |                |                |                |                     |
| Operating Transfers | 134,700           | 134,700                 | -                 | 100,000             | -              | -              | -              | -              | 234,700             |
|                     | -                 | -                       | -                 | -                   | -              | -              | -              | -              | -                   |
| <b>Totals</b>       | <b>\$ 597,200</b> | <b>\$ 134,700</b>       | <b>\$ 462,500</b> | <b>\$ 1,236,350</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 1,833,550</b> |

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:   
 Project Description:   
 Department/Div.:

Project Number:   
 (Assigned By Finance Department)  
 Ranking:   
 (Assigned By Administration)

**Project Narrative:**  
 Funds to be available for unspecified water main extension projects.

**Impact on Operating Budget:**  
 Additional revenue will be received from new customers.  
 Expenses will be limited to water production costs for new users (minimal pumping costs) and minimal field maintenance.

**Project Cost Summary**

| Expenditure Category: | Prior Budget | Project Expenditures To Date | Project Balance | Additions      |                   |                   |                   |                   | Total CIP Cost    |
|-----------------------|--------------|------------------------------|-----------------|----------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                       |              |                              |                 | Fiscal YR 2002 | Fiscal YR 2003    | Fiscal YR 2004    | Fiscal YR 2005    | Fiscal YR 2006    |                   |
| Administration/OH     | \$ -         | \$ -                         | \$ -            | \$ -           | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 20,000         |
| Land                  | -            | -                            | -               | -              | -                 | -                 | -                 | -                 | -                 |
| Design Services       | -            | -                            | -               | -              | 10,000            | 10,000            | 10,000            | 10,000            | 40,000            |
| Engineering           | -            | -                            | -               | -              | 10,000            | 10,000            | 10,000            | 10,000            | 40,000            |
| Construction          | -            | -                            | -               | -              | 110,000           | 110,000           | 110,000           | 110,000           | 440,000           |
| Equipment             | -            | -                            | -               | -              | -                 | -                 | -                 | -                 | -                 |
| Other Services        | -            | -                            | -               | -              | -                 | -                 | -                 | -                 | -                 |
| Contingency           | -            | -                            | -               | -              | 15,000            | 15,000            | 15,000            | 15,000            | 60,000            |
| <b>Totals</b>         | <b>\$ -</b>  | <b>\$ -</b>                  | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 600,000</b> |

**Funding Source Summary**

| Funding Sources:    | Prior Budget | Project Revenue To Date | Project Balance | Additions      |                   |                   |                   |                   | Total CIP Funding |
|---------------------|--------------|-------------------------|-----------------|----------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                     |              |                         |                 | Fiscal YR 2002 | Fiscal YR 2003    | Fiscal YR 2004    | Fiscal YR 2005    | Fiscal YR 2006    |                   |
| Federal:            | \$ -         | \$ -                    | \$ -            | \$ -           | \$ 75,000         | \$ 75,000         | -                 | -                 | \$ 150,000        |
|                     | -            | -                       | -               | -              | -                 | -                 | -                 | -                 | -                 |
| State:              | -            | -                       | -               | -              | -                 | -                 | 75,000            | 75,000            | 150,000           |
| DEC                 | -            | -                       | -               | -              | -                 | -                 | -                 | -                 | -                 |
| Local:              | -            | -                       | -               | -              | 75,000            | 75,000            | 75,000            | 75,000            | 300,000           |
| Operating Transfers | -            | -                       | -               | -              | -                 | -                 | -                 | -                 | -                 |
| <b>Totals</b>       | <b>\$ -</b>  | <b>\$ -</b>             | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 600,000</b> |

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

Construct a maintenance building on lots 3, 4, and 5, Century Park II Subdivision. The pre-fab metal building will include utility equipment/vehicle storage, utility maintenance equipment and supplies, SCADA facilities, office space, and breakroom facilities. The project includes fencing and an asphalt parking lot.

For FY 02, \$100,000 is requested to begin site development. The funds will be used for site engineering, repairing the existing well and well house, constructing the sewer connection/footing/foundation and bringing in electric and telephone utilities. A fence will also be constructed.

**Impact on Operating Budget:**

Incremental cost compared to using existing public works facility estimated at \$2,000/month (primarily for utilities: natural gas, electric, telephone, sewer).

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget | Project Expenditures To Date | Project Balance | Additions        |                   |                   |                |                | Total CIP Cost      |
|-------------------|--------------|------------------------------|-----------------|------------------|-------------------|-------------------|----------------|----------------|---------------------|
|                   |              |                              |                 | Fiscal YR 2002   | Fiscal YR 2003    | Fiscal YR 2004    | Fiscal YR 2005 | Fiscal YR 2006 |                     |
| Administration/OH | \$ -         | \$ -                         | \$ -            |                  | \$ 10,000         | \$ 5,000          | \$ -           | \$ -           | \$ 15,000           |
| Land              | -            | -                            | -               | -                | -                 | -                 | -              | -              | -                   |
| Design Services   | -            | -                            | -               | -                | 10,000            | 5,000             | -              | -              | 15,000              |
| Engineering SDC   | -            | -                            | -               | -                | 10,000            | 10,000            | -              | -              | 20,000              |
| Construction      | -            | -                            | -               | 40,000           | 550,000           | 400,000           | -              | -              | 990,000             |
| Equipment         | -            | -                            | -               | -                | -                 | -                 | -              | -              | -                   |
| Other Services    | -            | -                            | -               | -                | -                 | -                 | -              | -              | -                   |
| Contingency       | -            | -                            | -               | -                | -                 | 80,000            | -              | -              | 80,000              |
| <b>Totals</b>     | <b>\$ -</b>  | <b>\$ -</b>                  | <b>\$ -</b>     | <b>\$ 40,000</b> | <b>\$ 580,000</b> | <b>\$ 500,000</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 1,120,000</b> |

**Funding Source Summary**

**Funding Sources:**

|                     | Prior Budget | Project Revenue To Date | Project Balance | Additions        |                   |                   |                |                | Total CIP Funding   |
|---------------------|--------------|-------------------------|-----------------|------------------|-------------------|-------------------|----------------|----------------|---------------------|
|                     |              |                         |                 | Fiscal YR 2002   | Fiscal YR 2003    | Fiscal YR 2004    | Fiscal YR 2005 | Fiscal YR 2006 |                     |
| Federal:            |              |                         |                 |                  |                   |                   |                |                |                     |
| RDA                 | \$ -         | \$ -                    | \$ -            | \$ -             | \$ 220,000        | \$ 200,000        | \$ -           | \$ -           | \$ 420,000          |
|                     | -            | -                       | -               | -                | -                 | -                 | -              | -              | -                   |
| State:              |              |                         |                 |                  |                   |                   |                |                |                     |
| DEC Grant           | -            | -                       | -               | -                | 240,000           | 200,000           | -              | -              | 440,000             |
|                     | -            | -                       | -               | -                | -                 | -                 | -              | -              | -                   |
| Local:              |              |                         |                 |                  |                   |                   |                |                |                     |
| Operating Transfers | -            | -                       | -               | 40,000           | 120,000           | 100,000           | -              | -              | 260,000             |
|                     | -            | -                       | -               | -                | -                 | -                 | -              | -              | -                   |
| <b>Totals</b>       | <b>\$ -</b>  | <b>\$ -</b>             | <b>\$ -</b>     | <b>\$ 40,000</b> | <b>\$ 580,000</b> | <b>\$ 500,000</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 1,120,000</b> |

Cost Beyond 5-Year Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

Extend 12-inch water main south approximately 1800 lineal feet from present terminus on Bridgestone Avenue to Tract 3C Fred Nelson Subdivision. This main will ultimately be extended another 1,500 feet to complete a critical "loop" from the Spruce Avenue reservoir to the downtown area, as depicted in the city's Water Master Plan.

**Impact on Operating Budget:**

22 new residential customers are expected at time of construction. Service from this main will be available to large undeveloped areas along Lucille Street.

Expenses will be limited to minimal field maintenance.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget | Project Expenditures To Date | Project Balance | Additions         |                |                |                |                | Total CIP Cost    |
|-------------------|--------------|------------------------------|-----------------|-------------------|----------------|----------------|----------------|----------------|-------------------|
|                   |              |                              |                 | Fiscal YR 2002    | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| Administration/OH | \$ -         | \$ -                         | \$ -            | \$ 10,000         | \$ -           | \$ -           | \$ -           | \$ -           | \$ 10,000         |
| Land              | -            | -                            | -               | -                 | -              | -              | -              | -              | -                 |
| Design Services   | -            | -                            | -               | 20,000            | -              | -              | -              | -              | 20,000            |
| Engineering       | -            | -                            | -               | 31,000            | -              | -              | -              | -              | 31,000            |
| Construction      | -            | -                            | -               | 330,390           | -              | -              | -              | -              | 330,390           |
| Equipment         | -            | -                            | -               | -                 | -              | -              | -              | -              | -                 |
| Other Services    | -            | -                            | -               | -                 | -              | -              | -              | -              | -                 |
| Contingency       | -            | -                            | -               | 34,700            | -              | -              | -              | -              | 34,700            |
| <b>Totals</b>     | <b>\$ -</b>  | <b>\$ -</b>                  | <b>\$ -</b>     | <b>\$ 426,090</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 426,090</b> |

**Funding Source Summary**

**Funding Sources:**

|   | Prior Budget | Project Revenue To Date | Project Balance | Additions         |                |                |                |                | Total CIP Funding |
|---|--------------|-------------------------|-----------------|-------------------|----------------|----------------|----------------|----------------|-------------------|
|   |              |                         |                 | Fiscal YR 2002    | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| <b>Federal:</b>                             |              |                         |                 |                   |                |                |                |                |                   |
| CDB Grant                                   | \$ -         | \$ -                    | \$ -            | \$ 100,000        | \$ -           | \$ -           | \$ -           | \$ -           | \$ 100,000        |
| RDA Grant                                   | -            | -                       | -               | 107,390           | -              | -              | -              | -              | 107,390           |
| <b>State:</b>                               |              |                         |                 |                   |                |                |                |                |                   |
| DEC Grant                                   | -            | -                       | -               | 168,700           | -              | -              | -              | -              | 168,700           |
| <b>Local:</b>                               |              |                         |                 |                   |                |                |                |                |                   |
| Operating Transfers (priv contribution/VRS) | -            | -                       | -               | 50,000            | -              | -              | -              | -              | 50,000            |
| <b>Totals</b>                               | <b>\$ -</b>  | <b>\$ -</b>             | <b>\$ -</b>     | <b>\$ 426,090</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 426,090</b> |

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
 Capital Improvement Project Detail  
 Fiscal Year 2002 Through Fiscal Year 2006

**Project Title:**

**Project Description:**

**Department/Div.:**

**Project Number:**   
 (Assigned By Finance Department)

**Ranking:**   
 (Assigned By Administration)

**Project Narrative:**  
 Replace existing manual read meter heads with automatic electronic heads. There are approximately 700 meter heads to be replace. Costs per head vary as to the size of meter.

**Impact on Operating Budget:**  
 Regular O&M budget would have to be increase by the same amount of money as requested under CIP budget.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget     | Project Expenditures To Date | Project Balance | Additions        |                  |                  |                  |                  | Total CIP Cost    |
|-------------------|------------------|------------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-------------------|
|                   |                  |                              |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Administration/OH | \$ -             | \$ -                         | \$ -            | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
| Land              | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Design Services   | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Engineering       | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Construction      | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Equipment         | \$25,000         | 25,000                       | -               | \$25,000         | \$25,000         | \$25,000         | \$25,000         | \$25,000         | 150,000           |
| Other Services    | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Contingency       | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| <b>Totals</b>     | <b>\$ 25,000</b> | <b>\$ 25,000</b>             | <b>\$ -</b>     | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 150,000</b> |

**Funding Source Summary**

**Funding Sources:**

|                     | Prior Budget     | Project Revenue To Date | Project Balance | Additions        |                  |                  |                  |                  | Total CIP Funding |
|---------------------|------------------|-------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-------------------|
|                     |                  |                         |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Federal:            | \$ -             | \$ -                    | \$ -            | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
|                     | -                | -                       | -               | -                | -                | -                | -                | -                | -                 |
| State:              | -                | -                       | -               | -                | -                | -                | -                | -                | -                 |
|                     | -                | -                       | -               | -                | -                | -                | -                | -                | -                 |
| Local:              | -                | -                       | -               | -                | -                | -                | -                | -                | -                 |
| Operating Transfers | \$25,000         | 25,000                  | -               | \$25,000         | \$25,000         | \$25,000         | \$25,000         | \$25,000         | 150,000           |
|                     | -                | -                       | -               | -                | -                | -                | -                | -                | -                 |
| <b>Totals</b>       | <b>\$ 25,000</b> | <b>\$ 25,000</b>        | <b>\$ -</b>     | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 150,000</b> |

**Cost Beyond 5-Year Program:**



City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:

(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:

(Assigned By Administration)

**Project Narrative:**

The Water Master Plan has identified the southwest corner of Bumpus Park as the preferred location for the city's new water source and a 2 million gallon reservoir. A transmission main will be constructed that will tie into the city's water system, as part of this project. The construction cost are estimated to be 3.3 million dollars. The construction of the system is planned for July 2003 through September 2004. This water source and reservoir will also be able to provide fire flow to the airport area (after an additional six to nine thousand feet of main is installed).

**Impact on Operating Budget:**

None.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget | Project Expenditures To Date | Project Balance | Additions      |                     |                     |                |                | Total CIP Cost      |
|-------------------|--------------|------------------------------|-----------------|----------------|---------------------|---------------------|----------------|----------------|---------------------|
|                   |              |                              |                 | Fiscal YR 2002 | Fiscal YR 2003      | Fiscal YR 2004      | Fiscal YR 2005 | Fiscal YR 2006 |                     |
| Administration/OH | \$ -         | \$ -                         | \$ -            | \$ -           | \$ 72,000           | \$ 72,000           | -              | \$ -           | \$ 144,000          |
| Land              | -            | -                            | -               | -              | -                   | -                   | -              | -              | -                   |
| Design Services   | -            | -                            | -               | -              | 96,000              | 96,000              | -              | -              | 192,000             |
| Engineering       | -            | -                            | -               | -              | 72,000              | 72,000              | -              | -              | 144,000             |
| Construction      | -            | -                            | -               | -              | 1,198,500           | 1,198,500           | -              | -              | 2,397,000           |
| Equipment         | -            | -                            | -               | -              | -                   | -                   | -              | -              | -                   |
| Other Services    | -            | -                            | -               | -              | -                   | -                   | -              | -              | -                   |
| Contingency       | -            | -                            | -               | -              | 216,000             | 216,000             | -              | -              | 432,000             |
| <b>Totals</b>     | <b>\$ -</b>  | <b>\$ -</b>                  | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ 1,654,500</b> | <b>\$ 1,654,500</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 3,309,000</b> |

**Funding Source Summary**

**Funding Sources:**

|                     | Prior Budget | Project Revenue To Date | Project Balance | Additions      |                     |                     |                |                | Total CIP Funding   |
|---------------------|--------------|-------------------------|-----------------|----------------|---------------------|---------------------|----------------|----------------|---------------------|
|                     |              |                         |                 | Fiscal YR 2002 | Fiscal YR 2003      | Fiscal YR 2004      | Fiscal YR 2005 | Fiscal YR 2006 |                     |
| Federal:            |              |                         |                 |                |                     |                     |                |                |                     |
| RDA Grant           | \$ -         | \$ -                    | \$ -            | \$ -           | \$ 744,525          | \$ 744,525          | \$ -           | \$ -           | \$ 1,489,050        |
| RDA Loan            | -            | -                       | -               | -              | 909,975             | 909,975             | -              | -              | 1,819,950           |
| State:              | -            | -                       | -               | -              | -                   | -                   | -              | -              | -                   |
| Local:              |              |                         |                 |                |                     |                     |                |                |                     |
| Operating Transfers | -            | -                       | -               | -              | -                   | -                   | -              | -              | -                   |
| <b>Totals</b>       | <b>\$ -</b>  | <b>\$ -</b>             | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ 1,654,500</b> | <b>\$ 1,654,500</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 3,309,000</b> |

**Cost Beyond 5-Year**

Program:

## Water Fund Debt Service

### Program

These funds were established to finance and account for the payment of principal on all Water Fund Enterprise debt. Funds to pay the principal come from appropriation of unreserved retained earnings in the Water Enterprise Fund. Interest is paid through the Water Enterprise operation budget

### Goal

To account for the accumulation of money for payment of principal related to debt for the Water Enterprise Fund.

### Objectives for Fiscal Year 2002

- To meet all debt service requirements when due, thus avoiding any charges for penalties or interest.

### Significant Budget changes

N/A

### Previous Year's Accomplishments

N/A

### Schedule Of Debt

|   | <u>Outstanding<br/>Balance<br/>7/1/01</u> | <u>Principal<br/>Additions</u> | <u>Principal<br/>Reductions</u> | <u>Outstanding<br/>Balance<br/>6/30/02</u> |
|---|---|--------------------------------|---------------------------------|--|
| Water Utility Note -KGB<br>(Org Note 177,100 @ 3.68 Int.) | 155,581                                   | -                              | 8,885                           | 146,696                                    |
| <b>Totals</b>   | <b>\$ 155,581</b>                         | <b>\$ -</b>                    | <b>\$ 8,885</b>                 | <b>\$ 146,696</b>                          |

# DEPARTMENT BUDGET SUMMARY

## Airport Fund

### Airport Operations:

#### Program

This fund accounts for the activities of the Wasilla Municipal Airport. All activities necessary for the operation of the Airport are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, construction projects and billing and collection.

#### Goal

Public Works' mission is to preserve and expand the city's infrastructure for the Municipal Airport.

#### Objectives for Fiscal Year 2002.

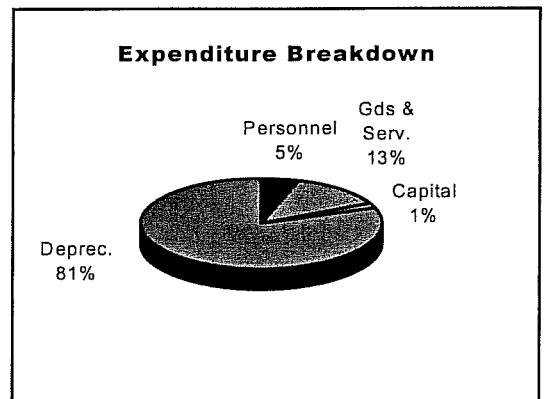
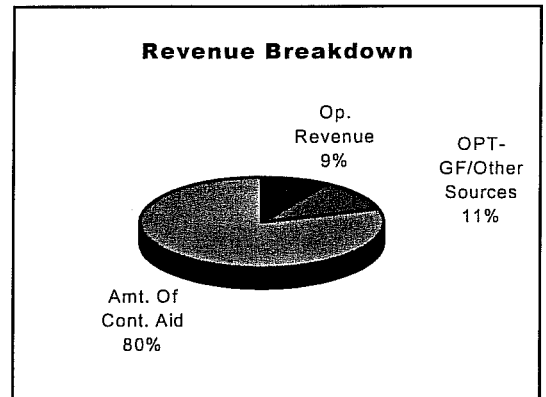
- ❑ Lease two lots by June 30, 2002.
- ❑ Clear and grub for seeding an additional 5 acres.
- ❑ Construct on site a snow dump area.
- ❑ Install electronic security gates.
- ❑ Seed 5 acres by August 2002.
- ❑ Rose Compass by volunteers by June 2002
- ❑ Complete Airport Master plan

#### Significant Budget changes

There are no significant budget changes for the airport budget.

#### Previous Year's Accomplishments

- Leased one lot.
- Cleared and grubbed 5 acres for seeding.



## Airport Fund

### Summary of Operations:

|   | F.Y 1999<br>ACTUAL | F.Y 2000<br>ACTUAL | F.Y. 2001<br>BUDGET | F.Y. 2001<br>ACTUAL<br>3/31/01 | F.Y. 2002<br>PROPOSED<br>BUDGET |
|---|--------------------|--------------------|---------------------|--------------------------------|---------------------------------|
| OPERATING REVENUE                                   | \$ 20,974          | \$ 21,223          | \$ 21,000           | \$ 22,646                      | \$ 30,000                       |
| <b>EXPENDITURES</b>                                 |                    |                    |                     |                                |                                 |
| General Admin:                                      |                    |                    |                     |                                |                                 |
| Personnel Services                                  | \$ 14,900          | \$ 14,844          | \$ 10,943           | \$ 7,591                       | \$ 12,430                       |
| Fringe Benefits                                     | 4,393              | 4,263              | 3,894               | 1,799                          | 3,952                           |
| Goods & Services                                    | 28,613             | 37,232             | 42,570              | 30,854                         | 43,775                          |
| Capital   |                    |                    | 5,000               | -                              | 5,000                           |
| Total Expenditures                                  | \$ 47,906          | \$ 56,339          | \$ 62,407           | \$ 40,244                      | \$ 65,157                       |
| <b>TOTAL INCOME<br/>BEFORE DEPRECIATION</b>         | \$ (26,932)        | \$ (35,116)        | \$ (41,407)         | \$ (17,598)                    | \$ (35,157)                     |
| Less: Depreciation                                  | 224,705            | 265,439            | 266,000             | 199,500                        | 270,000                         |
| <b>OPERATING INCOME<br/>(LOSS)</b>                  | (251,637)          | (300,555)          | (307,407)           | (217,098)                      | (305,157)                       |
| Add:  |                    |                    |                     |                                |                                 |
| Nonoperating Revenue                                | 340                | 646                | -                   | 952                            | 1,300                           |
| General Fund Transfer                               | 39,698             | 54,136             | 41,407              | 31,055                         | 37,354                          |
| <b>NET GAIN (LOSS)</b>                              | (211,599)          | (245,773)          | (266,000)           | (185,091)                      | (266,503)                       |
| Add: Amort. Of Contributed<br>Capital               | 224,705            | 264,045            | 264,045             | 198,034                        | 270,000                         |
| <b>INCREASE (DECREASE)<br/>IN RETAINED EARNINGS</b> | 13,106             | 18,272             | (1,955)             | 12,943                         | 3,497                           |

### Personnel (Full-time Equivalents)

\*Note: A portion of Road Maintenance Department's personnel salary cost is allocated to this fund.

### Performance Indicators

|  | F.Y. 2001<br>ESTIMATED | F.Y. 2002<br>PROJECTED |
|--|------------------------|------------------------|
| General Fund Transfer Needed<br>To Cover Operating Expenses      | \$ 41,407              | \$ 34,854              |
| Available Tie Down Spaces Rented<br>Out From June Through August | 100%                   | 100%                   |

## Airport Construction Projects

|  | F.Y. 2001<br>L-T-D Budget | Projected<br>Activity<br>As of 6/31/01 | Project<br>Balance<br>6/31/01 |
|--|---------------------------|--|-------------------------------|
| <b>Revenue:</b>                          |                           |  |                               |
| Federal Grants                           | \$ 421,875                | \$ 71,875                              | \$ 350,000                    |
| State Grants                             | -                         | -                                      | -                             |
| General Fund Operating Transfer          | 28,125                    | 28,125                                 | -                             |
| Airport Retained Earnings - Operations   | -                         | -                                      | -                             |
| Airport Project Fund's Retained Earnings | 45,792                    | 24,142                                 | 21,650                        |
| <b>Total Revenue</b>                     | <b><u>\$ 495,792</u></b>  | <b><u>\$ 124,142</u></b>               | <b><u>\$ 371,650</u></b>      |
| <b>Projects:</b>                         |                           |  |                               |
| Airport Master Plan                      | \$ 450,000                | \$ 100,000                             | \$ 350,000                    |
| Airport Clear Zone Brushing              | 15,000                    | 15,000                                 | -                             |
| Airport Engineering                      | 29,350                    | 7,700                                  | 21,650                        |
| Airport Upgrades                         | 1,442                     | 1,442                                  | -                             |
| Airport Security Gates                   | -                         | -                                      | -                             |
| <b>Total Project Expenditures</b>        | <b><u>\$ 495,792</u></b>  | <b><u>\$ 124,142</u></b>               | <b><u>\$ 371,650</u></b>      |

Note - 6/31/01 Project Balances per Wasilla Municipal Code are automatically brought forward to Fiscal Year 2002. It is projected that all the project balances will be expended in Fiscal Year 2002. Therefore, the 6/31/01 Project Balances are included in the Fiscal Year 2002 Budgeted Activity numbers.

Note - Unexpended project Balance in Airport Engineering will be transferred to Airport Security Gate Project.

| <u>F.Y. 2002<br/>Budgeted<br/>Activity</u> | <u>F.Y. 2003<br/>Budgeted<br/>Activity</u> | <u>F.Y. 2004<br/>Budgeted<br/>Activity</u> | <u>F.Y. 2005<br/>Budgeted<br/>Activity</u> | <u>F.Y. 2006<br/>Budgeted<br/>Activity</u> |
|--|--|--|--|--|
| \$ 350,000                                 | \$ -                                       | \$ -                                       | \$ -                                       | \$ -                                       |
| -  | -  | -  | -  | -  |
| 18,350                                     | 15,000                                     | -  | -  | -  |
| -  | -  | -  | -  | -  |
| 21,650                                     | -  | -  | -  | -  |
| <u>\$ 390,000</u>                          | <u>\$ 15,000</u>                           | <u>\$ -</u>                                | <u>\$ -</u>                                | <u>\$ -</u>                                |

|                   |                  |             |             |             |
|-------------------|------------------|-------------|-------------|-------------|
| \$ 350,000        | \$ -             | -           | -           | -           |
| 15,000            | 15,000           | -           | -           | -           |
| -                 | -                | -           | -           | -           |
| -                 | -                | -           | -           | -           |
| 25,000            | -                | -           | -           | -           |
| <u>\$ 390,000</u> | <u>\$ 15,000</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

This project is funded to conduct an Airport Master Plan study for the Wasilla Municipal Airport. This master plan is a twenty year projection for the needs for the Wasilla Airport. The majority of this master plan is funded by the Federal Aviation Administration (93.75%) and the rest is a match from the City of Wasilla (6.25%). This project was started in april of Fiscal Year 2001 and will be completed in Fiscal Year 2002.

**Impact on Operating Budget:**

None anticipated.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget      | Project Expenditures To Date | Project Balance   | Additions      |                |                |                |                | Total CIP Cost    |
|-------------------|-------------------|------------------------------|-------------------|----------------|----------------|----------------|----------------|----------------|-------------------|
|                   |                   |                              |                   | Fiscal YR 2002 | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| Administration/OH | \$ -              | \$ -                         | \$ -              | \$ -           | \$ -           | \$ -           | \$ -           | \$ -           | \$ -              |
| Land              | -                 | -                            | -                 | -              | -              | -              | -              | -              | -                 |
| Design Services   | 450,000           | 100,000                      | 350,000           | -              | -              | -              | -              | -              | 450,000           |
| Engineering       | -                 | -                            | -                 | -              | -              | -              | -              | -              | -                 |
| Construction      | -                 | -                            | -                 | -              | -              | -              | -              | -              | -                 |
| Equipment         | -                 | -                            | -                 | -              | -              | -              | -              | -              | -                 |
| Other Services    | -                 | -                            | -                 | -              | -              | -              | -              | -              | -                 |
| Contingency       | -                 | -                            | -                 | -              | -              | -              | -              | -              | -                 |
| <b>Totals</b>     | <b>\$ 450,000</b> | <b>\$ 100,000</b>            | <b>\$ 350,000</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 450,000</b> |

**Funding Source Summary**

**Funding Sources:**

|                       | Prior Budget      | Project Revenue To Date | Project Balance   | Additions      |                |                |                |                | Total CIP Funding |
|-----------------------|-------------------|-------------------------|-------------------|----------------|----------------|----------------|----------------|----------------|-------------------|
|                       |                   |                         |                   | Fiscal YR 2002 | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| <b>Federal:</b>       |                   |                         |                   |                |                |                |                |                |                   |
| Federal Aviation Adm. | \$ 421,875        | \$ 71,875               | \$ 350,000        | \$ -           | \$ -           | \$ -           | \$ -           | \$ -           | \$ 421,875        |
|                       | -                 | -                       | -                 | -              | -              | -              | -              | -              | -                 |
| <b>State:</b>         |                   |                         |                   |                |                |                |                |                |                   |
|                       | -                 | -                       | -                 | -              | -              | -              | -              | -              | -                 |
|                       | -                 | -                       | -                 | -              | -              | -              | -              | -              | -                 |
| <b>Local:</b>         |                   |                         |                   |                |                |                |                |                |                   |
| Operating Transfers   | 28,125            | 28,125                  | -                 | -              | -              | -              | -              | -              | 28,125            |
|                       | -                 | -                       | -                 | -              | -              | -              | -              | -              | -                 |
|                       | -                 | -                       | -                 | -              | -              | -              | -              | -              | -                 |
| <b>Totals</b>         | <b>\$ 450,000</b> | <b>\$ 100,000</b>       | <b>\$ 350,000</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 450,000</b> |

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**  
Continue Clearing, brushing, leveling and seeding of required Airport clear zone in order to reduce future maintenance costs on a yearly basis. Two more years at the current years budget is required to complete the project.

**Impact on Operating Budget:**  
reduce irregular budgeting cost for airport by like amount of CIP. Reduce future needs for maintenance labor to accomplish same task.

**Project Cost Summary**

| Expenditure Category: | Prior Budget     | Project Expenditures To Date | Project Balance | Additions        |                  |                |                |                | Total CIP Cost   |
|-----------------------|------------------|------------------------------|-----------------|------------------|------------------|----------------|----------------|----------------|------------------|
|                       |                  |                              |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                  |
| Administration/OH     | \$ -             | \$ -                         | \$ -            | \$ -             | \$ -             | \$ -           | \$ -           | \$ -           | \$ -             |
| Land                  | -                | -                            | -               | -                | -                | -              | -              | -              | -                |
| Design Services       | -                | -                            | -               | -                | -                | -              | -              | -              | -                |
| Engineering           | -                | -                            | -               | -                | -                | -              | -              | -              | -                |
| Construction          | -                | -                            | -               | -                | -                | -              | -              | -              | -                |
| Equipment             | \$15,000         | \$5,796                      | 9,204           | \$15,000         | \$15,000         | -              | -              | -              | 45,000           |
| Other Services        | -                | -                            | -               | -                | -                | -              | -              | -              | -                |
| Contingency           | -                | -                            | -               | -                | -                | -              | -              | -              | -                |
| <b>Totals</b>         | <b>\$ 15,000</b> | <b>\$ 5,796</b>              | <b>\$ 9,204</b> | <b>\$ 15,000</b> | <b>\$ 15,000</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 45,000</b> |

**Funding Source Summary**

| Funding Sources:    | Prior Budget     | Project Revenue To Date | Project Balance | Additions        |                  |                |                |                | Total CIP Funding |
|---------------------|------------------|-------------------------|-----------------|------------------|------------------|----------------|----------------|----------------|-------------------|
|                     |                  |                         |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| Federal:            | \$ -             | \$ -                    | \$ -            | \$ -             | \$ -             | \$ -           | \$ -           | \$ -           | \$ -              |
| State:              | -                | -                       | -               | -                | -                | -              | -              | -              | -                 |
| Local:              | -                | -                       | -               | -                | -                | -              | -              | -              | -                 |
| Operating Transfers | \$15,000         | \$5,796                 | 9,204           | \$15,000         | \$15,000         | -              | -              | -              | 45,000            |
| <b>Totals</b>       | <b>\$ 15,000</b> | <b>\$ 5,796</b>         | <b>\$ 9,204</b> | <b>\$ 15,000</b> | <b>\$ 15,000</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 45,000</b>  |

Cost Beyond 5-Year Program:



City Of Wasilla  
 Capital Improvement Project Detail  
 Fiscal Year 2002 Through Fiscal Year 2006

**Project Title:**   
**Project Description:**   
**Department/Div.:**

**Project Number:**   
 (Assigned By Finance Department)

**Ranking:**   
 (Assigned By Administration)

**Project Narrative:**  
 Provide security gates to reduce vandalism and theft. Reduce City liability in regards to aircraft utilizing the airport.

**Impact on Operating Budget:**  
 O&M costs approximately \$500 per year. Electrical costs and maintenance of equipment.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget | Project Expenditures To Date | Project Balance | Additions        |                |                |                |                | Total CIP Cost   |
|-------------------|--------------|------------------------------|-----------------|------------------|----------------|----------------|----------------|----------------|------------------|
|                   |              |                              |                 | Fiscal YR 2002   | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                  |
| Administration/OH | \$ -         | \$ -                         | \$ -            | \$ -             | \$ -           | \$ -           | \$ -           | \$ -           | \$ -             |
| Land              | -            | -                            | -               | -                | -              | -              | -              | -              | -                |
| Design Services   | -            | -                            | -               | -                | -              | -              | -              | -              | -                |
| Engineering       | -            | -                            | -               | -                | -              | -              | -              | -              | -                |
| Construction      | -            | -                            | -               | -                | -              | -              | -              | -              | -                |
| Equipment         | -            | -                            | -               | \$25,000         | -              | -              | -              | -              | 25,000           |
| Other Services    | -            | -                            | -               | -                | -              | -              | -              | -              | -                |
| Contingency       | -            | -                            | -               | -                | -              | -              | -              | -              | -                |
| <b>Totals</b>     | <b>\$ -</b>  | <b>\$ -</b>                  | <b>\$ -</b>     | <b>\$ 25,000</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 25,000</b> |

**Funding Source Summary**

**Funding Sources:**

|   | Prior Budget | Project Revenue To Date | Project Balance | Additions        |                |                |                |                | Total CIP Funding |
|---|--------------|-------------------------|-----------------|------------------|----------------|----------------|----------------|----------------|-------------------|
|   |              |                         |                 | Fiscal YR 2002   | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| Federal:  | \$ -         | \$ -                    | \$ -            | \$ -             | \$ -           | \$ -           | \$ -           | \$ -           | \$ -              |
| State:  | -            | -                       | -               | -                | -              | -              | -              | -              | -                 |
| Local:  | -            | -                       | -               | -                | -              | -              | -              | -              | -                 |
| Operating Transfers                               | -            | -                       | -               | \$3,350          | -              | -              | -              | -              | 3,350             |
| Transfer of Unexpended Balance From Other project | -            | -                       | -               | 21,650           | -              | -              | -              | -              | 21,650            |
| <b>Totals</b>                                     | <b>\$ -</b>  | <b>\$ -</b>             | <b>\$ -</b>     | <b>\$ 25,000</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 25,000</b>  |

**Cost Beyond 5-Year Program:**

## **FIDUCIARY FUNDS**

### **FIDUCIARY FUNDS**

Trust and Agency Funds account for assets held in a trustee capacity or as an agent for individuals, private organizations and other funds. These include nonexpendable trust funds and agency funds. Nonexpendable trust funds are accounted for in essentially the same manner as proprietary funds since capital maintenance is essential

### **CEMETERY**

This fund is a nonexpendable trust fund. This fund was setup to account for cemetery funds received and related investment income. The Cemetery Fund sets aside proceeds from lot sales in perpetuity to generate investment income to help fund the operations, maintenance and capital improvements of the cemetery. Per WMC 13.24.050, interest earnings when available, will be transferred through an operating transfer to the general fund to be used for the maintenance and operation of the cemetery and for capital improvements construction in the cemetery.

## **DEPARTMENT BUDGET SUMMARY**

### **Cemetery**

#### **Program**

The Wasilla Aurora Cemetery is located at Mile 1.1 Wasilla Fishhook Road. The property was deeded over to the city in 1980 from the Wasilla Cemetery Association. The cemetery currently has approximately 500 plots. The city has consistently made improvements to the cemetery since its acquisition. Per WMC 13.16.14, it is the intent of the city to sell all lots and to maintain the existing cemetery in perpetuity, with no further acquisitions of land. Funds from the sale of lots are deposited in an irreducible non-expendable trust accounting fund, the interest of which shall be used exclusively for the maintenance, operation of and capital improvements construction in the cemetery, with actual operations continuing in the general fund.

#### **Goal**

Our goals are to provide citizens with efficient access to cemetery records, to provide perpetual maintenance to insure that the grounds are acceptable for all of our visitors. We strive to provide a serene and beautiful setting that will benefit the entire community.

#### **Objectives for Fiscal Year 2002**

- To continue with records verification/restoration.
- To mark unmarked graves.

#### **Significant Budget changes**

None

#### **Previous Year's Accomplishments**

- Installed well for irrigation of grounds.

## Cemetery

### Summary of Revenue and Expenditures

|  | <u>F.Y. 1999<br/>ACTUAL</u> | <u>F.Y. 2000<br/>ACTUAL</u> | <u>F.Y. 2001<br/>BUDGET</u> | <u>ACTUAL<br/>F.Y. 2001<br/>3/31/01</u> | <u>PROPOSED<br/>F.Y.2002<br/>BUDGET</u> |
|--|-----------------------------|-----------------------------|-----------------------------|---|---|
| <b>REVENUES</b>                        |                             |                             |                             |   |   |
| Cemetery Lot Sales                     | \$ 14,400                   | \$ 8,200                    | \$ 5,000                    | \$ 8,475                                | \$ 4,800                                |
| Interest Earnings                      | 4,644                       | 5,281                       | 3,800                       | 1,810                                   | 3,900                                   |
| Operating Transfer-GF                  | 3,750                       | -                           | -                           | -                                       | -                                       |
| <b>TOTAL REVENUES</b>                  | <u>\$ 19,044</u>            | <u>\$ 13,481</u>            | <u>\$ 8,800</u>             | <u>\$ 10,285</u>                        | <u>\$ 8,700</u>                         |
| <b>EXPENDITURES</b>                    |                             |                             |                             |   |   |
| Computer Software                      | \$ 3,559                    | \$ 5,051                    | \$ -                        | \$ -                                    | \$ -                                    |
| Operating Transfer - GF                | -                           | 21,793                      | 3,800                       | 1,810                                   | 3,900                                   |
| <b>TOTAL EXPENDITURES</b>              | <u>\$ 3,559</u>             | <u>\$ 26,844</u>            | <u>\$ 3,800</u>             | <u>\$ 1,810</u>                         | <u>\$ 3,900</u>                         |
| Increase (Decrease)<br>In Fund Balance | <u>\$ 15,485</u>            | <u>\$ 8,430</u>             | <u>\$ 5,000</u>             | <u>\$ 8,475</u>                         | <u>\$ 4,800</u>                         |

### Personnel (Full-time Equivalents)

N/A

### Performance Indicators

N/A

## DEBT SERVICE FUNDS

### DEBT SERVICE FUNDS

Debt Service Funds are used to account for the accumulation of resources for and the payment of special assessment debt principal, interest and related cost.

|                           | Outstanding<br>Balance<br>7/1/01 | Principal<br>Additions | Principal<br>Reductions | Outstanding<br>Balance<br>6/30/02 |
|---------------------------|----------------------------------|------------------------|-------------------------|-----------------------------------|
| Sewer Special Assmt Debt  | \$ 204,659                       | \$ -                   | \$ 12,436               | \$ 192,223                        |
| Water Special Assmt Debt  | 136,094                          |                        | 3,954                   | 132,140                           |
| Gas Special Assmt Debt    | -                                | -                      | -                       | -                                 |
| Paving Special Assmt Debt | 1,024,059                        | -                      | 158,442                 | 865,617                           |
| <b>Totals</b>             | <u>\$ 1,364,812</u>              | <u>\$ -</u>            | <u>\$ 174,832</u>       | <u>\$ 1,189,980</u>               |

### DEBT SERVICE RECAP

|  | SEWER             | WATER             | GAS               | PAVING            | BOND<br>GUARANTEE | TOTAL               |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| <b>ESTIMATED BEGINNING<br/>BALANCES</b>      | \$ 146,477        | \$ 115,503        | \$ 130,335        | \$ 465,241        | \$ 39,983         | \$ 897,539          |
| <b>REVENUES</b>                              |                   |                   |                   |                   |                   |                     |
| Local  | \$ 4,700          | \$ 5,350          | \$ 6,000          | \$ 16,000         | \$ 6,000          | \$ 38,050           |
| Special Assessment                           | 29,502            | 29,672            | -                 | 144,421           | -                 | 203,595             |
| Other  | -                 | -                 | -                 | -                 | -                 | -                   |
| <b>TOTAL AVAILABLE FUNDS</b>                 | <u>\$ 180,679</u> | <u>\$ 150,525</u> | <u>\$ 136,335</u> | <u>\$ 625,662</u> | <u>\$ 45,983</u>  | <u>\$ 1,139,184</u> |
| <b>EXPENDITURES</b>                          |                   |                   |                   |                   |                   |                     |
| Debt Service                                 | \$ 25,286         | \$ 12,289         | \$ 40,162         | \$ 207,199        | \$ -              | \$ 284,936          |
| Transfers                                    | -                 | 17,776            | -                 | -                 | -                 | 17,776              |
| <b>TOTAL USE OF FUNDS</b>                    | <u>\$ 25,286</u>  | <u>\$ 30,065</u>  | <u>\$ 40,162</u>  | <u>\$ 207,199</u> | <u>\$ -</u>       | <u>\$ 302,712</u>   |
| <b>ESTIMATED FUNDS<br/>AVAILABLE 6/30/02</b> | <u>\$ 155,393</u> | <u>\$ 120,460</u> | <u>\$ 96,173</u>  | <u>\$ 418,463</u> | <u>\$ 45,983</u>  | <u>\$ 836,472</u>   |

## **DEPARTMENT BUDGET SUMMARY**

### **Sewer Special Assessment Funds**

#### **Program**

These funds were established to finance and account for the payment of interest and principal on all sewer special assessment debt. Funds to pay the interest and principal come from the accumulation of assessment revenue from the property owners in the assessment districts.

#### **Goal**

These funds account for the accumulation of money for payment of principal, interest, and fiscal fees related to bond debt for Sewer Special Assessment Districts.

#### **Objectives for Fiscal Year 2002**

- To meet all debt service requirements when due, thus avoiding any charges for penalties or interest.

#### **Significant Budget changes**

A bond issue was issued at the end of Fiscal Year 2001 for the Broadview Special Assessment District for approximately \$90,358.

#### **Previous Year's Accomplishments**

N/A

## Sewer Special Assessment Funds

### Sewer Improvement Districts

#### Summary Of Revenue And Expenditures

|  | F.Y. 1999<br>ACTUAL | F.Y. 2000<br>ACTUAL | F.Y 2001<br>BUDGET | ACTUAL<br>F.Y 2001<br>3/31/01 | PROPOSED<br>F.Y 2002<br>BUDGET |
|--|---------------------|---------------------|--------------------|-------------------------------|--------------------------------|
| <b>REVENUES</b>                                |                     |                     |                    |                               |                                |
| Assessment Principal                           | \$ 22,301           | \$ 22,842           | \$ 3,726           | \$ 6,932                      | \$ 4,000                       |
| Assmt Int. & Penalties                         | 9,985               | 10,888              | 5,825              | 5,123                         | 13,605                         |
| Interest Income                                | 2,657               | 3,954               | 2,200              | 2,615                         | 14,897                         |
| Administration Fees                            | -                   | -                   | -                  | -                             | -                              |
| <b>TOTAL REVENUE</b>                           | <b>\$ 34,943</b>    | <b>\$ 37,684</b>    | <b>\$ 11,751</b>   | <b>\$ 14,670</b>              | <b>\$ 32,502</b>               |
| <b>EXPENDITURES</b>                            |                     |                     |                    |                               |                                |
| Bond Principal                                 | \$ 3,400            | \$ 3,400            | \$ 3,400           | \$ 3,400                      | \$ 12,436                      |
| Bond Interest                                  | 8,093               | 7,872               | 7,650              | 7,651                         | 12,850                         |
| <b>TOTAL EXPENDITURES</b>                      | <b>\$ 11,493</b>    | <b>\$ 11,272</b>    | <b>\$ 11,050</b>   | <b>\$ 11,051</b>              | <b>\$ 25,286</b>               |
| <b>INCREASE (DECREASE)<br/>IN FUND BALANCE</b> | <b>23,450</b>       | <b>26,412</b>       | <b>701</b>         | <b>3,619</b>                  | <b>7,216</b>                   |

### 86S1 Overlook Sewer District

#### Summary Of Revenue And Expenditures

|  | F.Y. 1999<br>ACTUAL | F.Y. 2000<br>ACTUAL | F.Y 2001<br>BUDGET | ACTUAL<br>F.Y 2001<br>3/31/01 | PROPOSED<br>F.Y 2002<br>BUDGET |
|--|---------------------|---------------------|--------------------|-------------------------------|--------------------------------|
| <b>REVENUES</b>                                |                     |                     |                    |                               |                                |
| Assessment Principal                           | \$ -                | \$ 2,066            | \$ -               | \$ -                          | \$ 1,000                       |
| Assmt Int. & Penalties                         | -                   | -                   | -                  | -                             | -                              |
| Interest Income                                | 708                 | 849                 | -                  | 509                           | 700                            |
| Administration Fees                            | -                   | -                   | -                  | -                             | -                              |
| <b>TOTAL REVENUE</b>                           | <b>\$ 708</b>       | <b>\$ 2,915</b>     | <b>\$ -</b>        | <b>\$ 509</b>                 | <b>\$ 1,700</b>                |
| <b>EXPENDITURES</b>                            |                     |                     |                    |                               |                                |
| Bond Principal                                 | \$ -                | \$ -                | \$ -               | \$ -                          | \$ -                           |
| Bond Interest                                  | -                   | -                   | -                  | -                             | -                              |
| <b>TOTAL EXPENDITURES</b>                      | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>        | <b>\$ -</b>                   | <b>\$ -</b>                    |
| <b>INCREASE (DECREASE)<br/>IN FUND BALANCE</b> | <b>708</b>          | <b>2,915</b>        | <b>-</b>           | <b>509</b>                    | <b>1,700</b>                   |

## DEPARTMENT BUDGET SUMMARY

### Water Special Assessment Funds

#### Program

These funds were established to finance and account for the payment of interest and principal on all water special assessment debt. Funds to pay the interest and principal come from the accumulation of assessment revenue from the property owners in the assessment districts.

#### Goal

These funds account for the accumulation of money for payment of principal, interest, and fiscal fees related to bond debt for Water Special Assessment Districts.

#### Objectives for Fiscal Year 2002

- To meet all debt service requirements when due, thus avoiding any charges for penalties or interest.

#### Significant Budget changes

No new bond issues are projected for Fiscal Year 2002.

#### Previous Year's Accomplishments

N/A

### Water 78-1

#### Summary Of Revenue And Expenditures

|  | <u>F.Y. 1999<br/>ACTUAL</u> | <u>F.Y. 2000<br/>ACTUAL</u> | <u>F.Y 2001<br/>BUDGET</u> | <u>ACTUAL<br/>F.Y 2001<br/>3/31/01</u> | <u>PROPOSED<br/>F.Y 2002<br/>BUDGET</u> |
|--|-----------------------------|-----------------------------|----------------------------|--|---|
| <b>REVENUES</b>                                |                             |                             |                            |  |   |
| Assessment Principal                           | \$ 20,677                   | \$ 8,109                    | \$ 7,400                   | \$ 19,887                              | \$ 8,913                                |
| Assmt Int. & Penalties                         | 12,401                      | 10,562                      | 8,540                      | 6,884                                  | 10,973                                  |
| Interest Income                                | 3,036                       | 3,557                       | 1,100                      | 1,710                                  | 3,700                                   |
| <b>TOTAL REVENUE</b>                           | <u>\$ 36,114</u>            | <u>\$ 22,228</u>            | <u>\$ 17,040</u>           | <u>\$ 28,481</u>                       | <u>\$ 23,586</u>                        |
| <b>EXPENDITURES</b>                            |                             |                             |                            |  |   |
| OPT-CAPITAL FUND                               | \$ 10,317                   | \$ 8,888                    | \$ 8,888                   | \$ 6,666                               | \$ 8,888                                |
| OPT-WATER FUND                                 | 10,317                      | 8,888                       | 8,888                      | 6,666                                  | 8,888                                   |
| <b>TOTAL EXPENDITURES</b>                      | <u>\$ 20,634</u>            | <u>\$ 17,776</u>            | <u>\$ 17,776</u>           | <u>\$ 13,332</u>                       | <u>\$ 17,776</u>                        |
| <b>INCREASE (DECREASE)<br/>IN FUND BALANCE</b> | <u>15,480</u>               | <u>4,452</u>                | <u>(736)</u>               | <u>15,149</u>                          | <u>5,810</u>                            |



## Water Special Assessment Funds

### South Side Water

#### Summary Of Revenue And Expenditures

|  | <u>F.Y. 1999<br/>ACTUAL</u> | <u>F.Y. 2000<br/>ACTUAL</u> | <u>F.Y 2001<br/>BUDGET</u> | <u>ACTUAL<br/>F.Y 2001<br/>3/31/01</u> | <u>PROPOSED<br/>F.Y 2002<br/>BUDGET</u> |
|--|-----------------------------|-----------------------------|----------------------------|--|---|
| <b>REVENUES</b>                                |                             |                             |                            |  |   |
| Assessment Principal                           | \$ 20,732                   | \$ 8,190                    | \$ 3,874                   | \$ 894                                 | \$ 3,687                                |
| Assmt Int. & Penalties                         | 5,508                       | 5,542                       | 6,168                      | 1,529                                  | 6,498                                   |
| Interest Income                                | 920                         | 1,650                       | 600                        | 832                                    | 1,650                                   |
| <b>TOTAL REVENUE</b>                           | <u>\$ 27,160</u>            | <u>\$ 15,382</u>            | <u>\$ 10,642</u>           | <u>\$ 3,255</u>                        | <u>\$ 11,835</u>                        |
| <b>EXPENDITURES</b>                            |                             |                             |                            |  |   |
| Bond Principal                                 | \$ 3,954                    | \$ 3,960                    | \$ 3,954                   | \$ -                                   | \$ 3,954                                |
| Bond Interest                                  | 9,062                       | 8,814                       | 8,578                      | -                                      | 8,335                                   |
| <b>TOTAL EXPENDITURES</b>                      | <u>\$ 13,016</u>            | <u>\$ 12,774</u>            | <u>\$ 12,532</u>           | <u>\$ -</u>                            | <u>\$ 12,289</u>                        |
| <b>INCREASE (DECREASE)<br/>IN FUND BALANCE</b> | <u>14,144</u>               | <u>2,608</u>                | <u>(1,890)</u>             | <u>3,255</u>                           | <u>(454)</u>                            |

#### Personnel (Full-time Equivalents)

N/A

#### Performance Indicators

N/A

## **DEPARTMENT BUDGET SUMMARY**

### **Gas Special Assessment Fund**

#### **Program**

This fund was established to finance and account for the payment of interest and principal on all gas special assessment debt and also to collect rebates from the natural gas provider and rebate the rebates to the property owners in the gas district (Free Main Allowances). Funds to pay the interest and principal come from the accumulation of assessment revenue from the property owners in the assessment districts and revenue for the rebates comes from the natural gas provider.

#### **Goal**

This fund accounts for the accumulation of money for payment of principal, interest, and fiscal fees related to bond debt for Gas Special Assessment Districts and to get the gas rebates to the property owners in a timely manner.

#### **Objectives for Fiscal Year 2002**

- To meet all debt service requirements when due, thus avoiding any charges for penalties or interest.

#### **Significant Budget changes**

There are no bond issues projected to be issued in FY 2002.

#### **Previous Year's Accomplishments**

N/A

## Gas Special Assessment Fund

### Summary Of Revenue And Expenditures

|  | <u>F.Y. 1999<br/>ACTUAL</u> | <u>F.Y. 2000<br/>ACTUAL</u> | <u>F.Y 2001<br/>BUDGET</u> | <u>ACTUAL<br/>F.Y 2001<br/>3/31/01</u> | <u>PROPOSED<br/>F.Y 2002<br/>BUDGET</u> |
|--|-----------------------------|-----------------------------|----------------------------|--|---|
| <b>REVENUES</b>                                |                             |                             |                            |  |   |
| Assessment Principal                           | \$ 1,294                    | \$ 1,900                    | \$ -                       | \$ -                                   | \$ -                                    |
| Assmt Int. & Penalties                         | 748                         | 949                         | -                          | -                                      | -                                       |
| Interest Income                                | 5,863                       | 11,299                      | 2,000                      | 4,291                                  | 6,000                                   |
| Free Main Allow. Rebates                       | 81,148                      | 7,320                       | 2,000                      | 54,538                                 | -                                       |
| <b>TOTAL REVENUE</b>                           | <u>\$ 89,053</u>            | <u>\$ 21,468</u>            | <u>\$ 4,000</u>            | <u>\$ 58,829</u>                       | <u>\$ 6,000</u>                         |
| <b>EXPENDITURES</b>                            |                             |                             |                            |  |   |
| Free Main Allowance Refunds                    | \$ 47,673                   | \$ -                        | \$ 20,048                  | \$ 64,768                              | \$ 40,162                               |
| <b>TOTAL EXPENDITURES</b>                      | <u>\$ 47,673</u>            | <u>\$ -</u>                 | <u>\$ 20,048</u>           | <u>\$ 64,768</u>                       | <u>\$ 40,162</u>                        |
| <b>INCREASE (DECREASE)<br/>IN FUND BALANCE</b> | <u>41,380</u>               | <u>21,468</u>               | <u>(16,048)</u>            | <u>(5,939)</u>                         | <u>(34,162)</u>                         |

### Personnel (Full-time Equivalents)

N/A

### Performance Indicators

N/A

## **DEPARTMENT BUDGET SUMMARY**

### **Paving Special Assessment Fund**

#### **Program**

This fund was established to finance and account for the payment of interest and principal on all paving special assessment debt. Funds to pay the interest and principal come from the accumulation of assessment revenue from the property owners in the assessment districts.

#### **Goal**

This fund accounts for the accumulation of money for payment of principal, interest, and fiscal fees related to bond debt for Paving Special Assessment Districts.

#### **Objectives for Fiscal Year 2002**

- To meet all debt service requirements when due, thus avoiding any charges for penalties or interest.

#### **Significant Budget changes**

Two new bond issues were issued in FY 2001. A bond for the Tallerico Special Assessment District in the amount of \$215,095 and a bond for the Susitna Ave Special Assessment District \$22,129.

#### **Previous Year's Accomplishments**

N/A

## Paving Special Assessment Fund

### Summary Of Revenue And Expenditures

|  | F.Y. 1999<br>ACTUAL | F.Y. 2000<br>ACTUAL | F.Y 2001<br>BUDGET | ACTUAL<br>F.Y 2001<br>3/31/01 | PROPOSED<br>F.Y 2002<br>BUDGET |
|--|---------------------|---------------------|--------------------|-------------------------------|--------------------------------|
| <b>REVENUES</b>                                |                     |                     |                    |                               |                                |
| Assessment Principal                           | \$ 216,732          | \$ 182,866          | \$ 98,976          | \$ 119,808                    | \$ 97,689                      |
| Assmt Int. & Penalties                         | 38,851              | 45,159              | 49,918             | 42,029                        | 46,732                         |
| Interest Income                                | 12,614              | 18,883              | 5,000              | 11,579                        | 16,000                         |
| Administration Fees                            | -                   | -                   | -                  | -                             | -                              |
| <b>TOTAL REVENUE</b>                           | <u>\$ 268,197</u>   | <u>\$ 246,908</u>   | <u>\$ 153,894</u>  | <u>\$ 173,416</u>             | <u>\$ 160,421</u>              |
| <b>EXPENDITURES</b>                            |                     |                     |                    |                               |                                |
| Bond Principal                                 | \$ 92,336           | \$ 117,329          | \$ 121,064         | \$ 121,055                    | \$ 158,442                     |
| Bond Interest & Penalties                      | 40,439              | 55,382              | 44,227             | 44,252                        | 48,757                         |
| <b>TOTAL EXPENDITURES</b>                      | <u>\$ 132,775</u>   | <u>\$ 172,711</u>   | <u>\$ 165,291</u>  | <u>\$ 165,307</u>             | <u>\$ 207,199</u>              |
| <b>INCREASE (DECREASE)<br/>IN FUND BALANCE</b> | <u>135,422</u>      | <u>74,197</u>       | <u>(11,397)</u>    | <u>8,109</u>                  | <u>(46,778)</u>                |

### Personnel (Full-time Equivalents)

N/A

### Performance Indicators

N/A

## **DEPARTMENT BUDGET SUMMARY**

### **Bond Guarantee Fund**

#### **Program**

This fund was established to track deposits that back up or guarantee payment of Special Assessment bonds through the debt service funds. If property owners make insufficient payments to make the yearly bond payments, the Bond Guarantee Fund will make up the difference

#### **Goal**

This fund accounts for the accumulation of deposits to guarantee payment of Special Assessment Bonds.

#### **Objectives for Fiscal Year 2002**

- To meet all debt service requirements when due, thus avoiding any charges for penalties or interest.

#### **Significant Budget changes**

N/A

#### **Previous Year's Accomplishments**

N/A

## Bond Guarantee Fund

### Summary Of Revenue And Expenditures

|  | F.Y. 1999<br>ACTUAL | F.Y. 2000<br>ACTUAL | F.Y 2001<br>BUDGET | ACTUAL<br>F.Y 2001<br>3/31/01 | F.Y 2002<br>BUDGET |
|--|---------------------|---------------------|--------------------|-------------------------------|--------------------|
| <b>REVENUES</b>                                |                     |                     |                    |                               |                    |
| Interest Income                                | 6,633               | 6,392               | -                  | 5,750                         | 6,000              |
| <b>TOTAL REVENUE</b>                           | <u>\$ 6,633</u>     | <u>\$ 6,392</u>     | <u>\$ -</u>        | <u>\$ 5,750</u>               | <u>\$ 6,000</u>    |
| <b>EXPENDITURES</b>                            |                     |                     |                    |                               |                    |
| Bond Principal                                 | \$ -                | \$ -                | \$ -               |                               | \$ -               |
| Bond Interest                                  | -                   | -                   | -                  |                               | -                  |
| <b>TOTAL EXPENDITURES</b>                      | <u>\$ -</u>         | <u>\$ -</u>         | <u>\$ -</u>        | <u>\$ -</u>                   | <u>\$ -</u>        |
| <b>INCREASE (DECREASE)<br/>IN FUND BALANCE</b> | <u>6,633</u>        | <u>6,392</u>        | <u>-</u>           | <u>5,750</u>                  | <u>6,000</u>       |

### Personnel (Full-time Equivalents)

N/A

### Performance Indicators

N/A

## CAPITAL PROJECT FUNDS

### CAPITAL PROJECT FUNDS

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities. Please note that water, sewer and airport construction projects are included in the enterprise funds.

### CAPITAL PROJECT FUND

This fund was setup to account for the acquisition and construction of major capital facilities other than those financed by enterprise funds (Sewer, Water and Airport funds).

### VEHICLE FUND

This fund was setup to account for the acquisition of all vehicles purchased for city operations.

### RIGHT-OF-WAY FUND

This fund accounts for the acquisition of needed right-of-way for city operations.

### HONOR GARDEN CIP PROJECT FUND

This fund accounts for the construction of The Armed Forces Honor Garden project.

### CAPITAL PROJECT FUNDS RECAP.

|   | <u>CIP</u>          | <u>VEHICLE</u>    | <u>R. O. W.</u>  | <u>HONOR<br/>GARDEN</u> | <u>TOTAL</u>        |
|---|---------------------|-------------------|------------------|-------------------------|---------------------|
| <b>ESTIMATED BEGINNING<br/>BALANCES</b>                 | \$ 1,170,200        | \$ 331,683        | \$ 70,654        | \$ 15,063               | \$ 1,587,600        |
| <b>REVENUES</b>   |                     |                   |                  |                         |                     |
| Intergovernmental                                       | 995,305             | \$ -              | \$ -             | \$ -                    | \$ 995,305          |
| Local Revenue   | 98,888              | 19,500            | 2,000            | 683,497                 | 803,885             |
| Other   | 120,118             | -                 | -                | -                       | 120,118             |
| Transfer In   | 459,549             | 138,000           | 5,000            | -                       | 602,549             |
| <b>TOTAL AVAILABLE FUNDS</b>                            | <u>\$ 2,844,060</u> | <u>\$ 489,183</u> | <u>\$ 77,654</u> | <u>\$ 698,560</u>       | <u>\$ 4,109,457</u> |
| <b>EXPENDITURES</b>                                     |                     |                   |                  |                         |                     |
| Capital Outlay - Funded By<br>Prior Year Appropriations | \$ 830,165          | \$ -              | \$ -             | \$ 320,987              | \$ 1,151,152        |
| Capital Outlay - Funded By<br>FY 02 Appropriations      | 1,037,456           | 124,000           | -                | -                       | 1,161,456           |
| <b>TOTAL USE OF FUNDS</b>                               | <u>\$ 1,867,621</u> | <u>\$ 124,000</u> | <u>\$ -</u>      | <u>\$ 320,987</u>       | <u>\$ 2,312,608</u> |
| <b>ESTIMATED FUNDS<br/>AVAILABLE 6/30/02</b>            | <u>\$ 976,439</u>   | <u>\$ 365,183</u> | <u>\$ 77,654</u> | <u>\$ 377,573</u>       | <u>\$ 1,796,849</u> |

Note: Per City of Wasilla Fiscal Policy, unexpended appropriations for capital expenditures do not lapse and will continue in force until the purpose for which it was made has been accomplished or



# **DEPARTMENT BUDGET SUMMARY**

## **Capital Project Fund**

### **Program**

To account for capital improvements to various City facilities, City Roads and performance of feasibility studies. Financing is provided from transfers of funds from other funds and federal and state grant appropriations.

### **Goal**

To protect the City of Wasilla's interest in each capital project by ensuring satisfactory job progress and reasonable performance by all parties involved in the projects.

### **Objectives for Fiscal Year 2002**

- ❑ To administer professional and construction contracts in a manner consistent with appropriate legal requirements, City polices, Federal and State grant requirements, and department needs for each project.
- ❑ To investigate all possible funding sources for upcoming projects to ensure that the City of Wasilla is receiving the maximum outside funding possible for upcoming project needs.

### **Significant Budget Changes**

None

## CAPITAL PROJECT FUND

|                                      | <u>F.Y. 2001<br/>L-T-D Budget</u> | <u>Projected<br/>Activity<br/>As of 6/31/01</u> | <u>Project<br/>Balance<br/>6/31/01</u> |
|--------------------------------------|-----------------------------------|---|--|
| <b>Revenue:</b>                      |                                   |   |  |
| Federal Grants                       | \$ -                              | \$ -  | \$ -                                   |
| State Grants                         | 855,692                           | 277,064   | 578,628                                |
| Matanuska Susitna Borough Contrib.   | -                                 | -   | -                                      |
| Project Plan Fees                    | -                                 | 1,400   | (1,400)                                |
| Interest Income                      | 20,000                            | 138,000   | (118,000)                              |
| Local Donations                      | 1,050                             | 1,050   | -                                      |
| LID Bond Proceeds                    | 753,924                           | 753,924   | -                                      |
| General Fund Operating Transfer      | 458,512                           | 458,512   | -                                      |
| 78-1 Debt Service Fund Transfer      | 8,888                             | 8,888   | -                                      |
| Capital Project Fund's Fund Balance  | 2,876,118                         | 2,410,824                                       | 465,294                                |
| <b>Total Revenue</b>                 | <b><u>\$ 4,974,184</u></b>        | <b><u>\$ 4,049,662</u></b>                      | <b><u>\$ 924,522</u></b>               |
| <b>Projects:</b>                     |                                   |   |  |
|                                      | -                                 | -   | -                                      |
| <b>Miscellaneous CIP Projects</b>    |                                   |   |  |
|                                      | \$ 210,121                        | \$ 210,121                                      | \$ -                                   |
| <b>Building/Facility Projects:</b>   |                                   |   |  |
| Land Acquisition                     | 216,813                           | 216,813   | -                                      |
| Public Safety Building               | 1,493,464                         | 1,493,464                                       | -                                      |
| Miscellaneous Building Projects      | 134,857                           | 134,857   | -                                      |
| HVAC For West Wing Of City Hall      |                                   |   |  |
| <b>City Road Projects</b>            |                                   |   |  |
| Miscellaneous City Road Projects     | 57,944                            | 57,944  | -                                      |
| DOT Impacy Engineering               | -                                 | -   | -                                      |
| <b>LID RoadProjects:</b>             |                                   |   |  |
| LID Paving Support & Engineering     | 244,357                           | 150,000   | 94,357                                 |
| GVC/GGL LID                          | 224,000                           | 224,000   | -                                      |
| Prospector Hills Street Lid          | -                                 | -   | -                                      |
| <b>City Bond Road Projects:</b>      |                                   |   |  |
| Pre-2000 Road Projects               | -                                 | -   | -                                      |
| GVC/GGL LID                          | 506,972                           | 506,972   | -                                      |
| Centaur Paving                       | 258,000                           | 258,000   | -                                      |
| DOT Impacy Engineering               | 30,000                            | 30,000  | -                                      |
| Transportation Master Plan           | 75,000                            | 75,000  | -                                      |
| Propecter Hills/Was. Villa LID       | 10,000                            | 10,000  | -                                      |
| <b>Storm Water Projects:</b>         |                                   |   |  |
| Storm Water Facility                 | 750,000                           | 48,165  | 701,835                                |
| Storm Water Master Plan              | 95,000                            | 95,000  | -                                      |
| Non-Downtow Drainage                 | 1,089                             | 1,089   | -                                      |
| Storm Drain Rehabilitation           | 27,285                            | 27,285  | -                                      |
| <b>Recreation/Facility Projects:</b> |                                   |   |  |
| Iditapark Development Projects       | 234,549                           | 234,549   | -                                      |
| Bumpus Recreation Complex            | -                                 | -   | -                                      |
| Miscellaneous Park Projects          | 136,403                           | 136,403   | -                                      |
| Trail Projects                       | 153,330                           | 25,000  | 128,330                                |
| Smith Ballfield Dev. Grant Project   | 50,000                            | 50,000  | -                                      |
| CIP Transfer To Vehicle Fund         | 65,000                            | 65,000  | -                                      |
| <b>Total Project Expenditures</b>    | <b><u>\$ 4,974,184</u></b>        | <b><u>\$ 4,049,662</u></b>                      | <b><u>\$ 924,522</u></b>               |

Note - 6/31/01 project balances per Wasilla Municipal Code are automatically brought forward to Fiscal Year 2002. It is projected that all of the Fiscal Year 2001 project balances will be expended in Fiscal Year 2002. Therefore, the 6/31/01 project balances are included in the Fiscal year 2002 budgeted activity numbers.

| <b>F.Y. 2002<br/>Budgeted<br/>Activity</b> | <b>F.Y. 2003<br/>Budgeted<br/>Activity</b> | <b>F.Y. 2004<br/>Budgeted<br/>Activity</b> | <b>F.Y. 2005<br/>Budgeted<br/>Activity</b> | <b>F.Y. 2006<br/>Budgeted<br/>Activity</b> |
|--|--|--|--|--|
| \$ 310,000                                 | \$ 800,000                                 | \$ 800,000                                 | \$ 1,125,000                               | \$ -                                       |
| 685,305                                    | 488,927                                    | 519,177                                    | 736,677                                    | 136,677                                    |
| -  | -  | -  | -  | -  |
| -  | 1,400                                      | 1,400                                      | 1,400                                      | 1,400                                      |
| 90,000                                     | 95,000                                     | 95,000                                     | 95,000                                     | 95,000                                     |
| -  | -  | -  | -  | -  |
| 120,118                                    | -  | -  | -  | -  |
| 450,661                                    | 325,000                                    | 355,000                                    | 355,000                                    | 180,000                                    |
| 8,888                                      | 8,888                                      | 8,888                                      | 8,888                                      | 8,888                                      |
| 202,649                                    | -  | -  | -  | -  |
| <b>\$ 1,867,621</b>                        | <b>\$ 1,719,215</b>                        | <b>\$ 1,779,465</b>                        | <b>\$ 2,321,965</b>                        | <b>\$ 421,965</b>                          |

|                     |                     |                     |                     |                   |
|---------------------|---------------------|---------------------|---------------------|-------------------|
| \$ 9,579            | \$ -                | \$ -                | \$ -                | \$ -              |
| -                   | -                   | -                   | -                   | -                 |
| -                   | -                   | -                   | -                   | -                 |
| -                   | -                   | -                   | -                   | -                 |
| 45,400              | -                   | -                   | -                   | -                 |
| 50,000              | 50,000              | 50,000              | 50,000              | 50,000            |
| 30,000              | 30,000              | 30,000              | 30,000              | 30,000            |
| -                   | -                   | -                   | -                   | -                 |
| -                   | -                   | -                   | -                   | -                 |
| 465,800             | -                   | -                   | -                   | -                 |
| -                   | -                   | -                   | -                   | -                 |
| -                   | -                   | -                   | -                   | -                 |
| -                   | -                   | -                   | -                   | -                 |
| -                   | -                   | -                   | -                   | -                 |
| 1,011,835           | 1,357,250           | 1,357,250           | 1,900,000           | -                 |
| -                   | -                   | -                   | -                   | -                 |
| -                   | -                   | -                   | -                   | -                 |
| -                   | -                   | -                   | -                   | -                 |
| 61,677              | 111,677             | 111,677             | 111,677             | 111,677           |
| 65,000              | 65,000              | 65,000              | 65,000              | 65,000            |
| -                   | -                   | -                   | -                   | -                 |
| 128,330             | -                   | 60,000              | 60,000              | 60,000            |
| -                   | -                   | -                   | -                   | -                 |
| -                   | -                   | -                   | -                   | -                 |
| <b>\$ 1,867,621</b> | <b>\$ 1,613,927</b> | <b>\$ 1,673,927</b> | <b>\$ 2,216,677</b> | <b>\$ 316,677</b> |

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

The City of Wasilla MIS Department has seen a need to allow employees to log into the City of Wasilla's network from remote sites. Our computer consultants have recommended that the most efficient way to do this would be to setup a terminal server that would serve as a secure gateway to the Network

**Impact on Operating Budget:**

Increased maintenance cost and upkeep cost are estimated at \$330.00 per year.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget | Project Expenditures To Date | Project Balance | Additions       |                |                |                |                | Total CIP Cost  |
|-------------------|--------------|------------------------------|-----------------|-----------------|----------------|----------------|----------------|----------------|-----------------|
|                   |              |                              |                 | Fiscal YR 2002  | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                 |
| Administration/OH | \$ -         | \$ -                         | \$ -            | \$ -            | \$ -           | \$ -           | \$ -           | \$ -           | \$ -            |
| Land              | -            | -                            | -               | -               | -              | -              | -              | -              | -               |
| Design Services   | -            | -                            | -               | 500             | -              | -              | -              | -              | 500             |
| Engineering       | -            | -                            | -               | 2,000           | -              | -              | -              | -              | 2,000           |
| Construction      | -            | -                            | -               | -               | -              | -              | -              | -              | -               |
| Equipment         | -            | -                            | -               | 3,579           | -              | -              | -              | -              | 3,579           |
| Software          | -            | -                            | -               | 3,000           | -              | -              | -              | -              | 3,000           |
| Contingency       | -            | -                            | -               | 500             | -              | -              | -              | -              | 500             |
| <b>Totals</b>     | <b>\$ -</b>  | <b>\$ -</b>                  | <b>\$ -</b>     | <b>\$ 9,579</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 9,579</b> |

**Funding Source Summary**

**Funding Sources:**

|                     | Prior Budget | Project Revenue To Date | Project Balance | Additions       |                |                |                |                | Total CIP Funding |
|---------------------|--------------|-------------------------|-----------------|-----------------|----------------|----------------|----------------|----------------|-------------------|
|                     |              |                         |                 | Fiscal YR 2002  | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| Federal:            | \$ -         | \$ -                    | \$ -            | \$ -            | \$ -           | \$ -           | \$ -           | \$ -           | \$ -              |
|                     | -            | -                       | -               | -               | -              | -              | -              | -              | -                 |
| State:              | -            | -                       | -               | -               | -              | -              | -              | -              | -                 |
|                     | -            | -                       | -               | -               | -              | -              | -              | -              | -                 |
| Local:              | -            | -                       | -               | -               | -              | -              | -              | -              | -                 |
| Operating Transfers | -            | -                       | -               | 9,579           | -              | -              | -              | -              | 9,579             |
|                     | -            | -                       | -               | -               | -              | -              | -              | -              | -                 |
| <b>Totals</b>       | <b>\$ -</b>  | <b>\$ -</b>             | <b>\$ -</b>     | <b>\$ 9,579</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 9,579</b>   |

Cost Beyond 5-Year Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

The south facing office areas and the computer/communications room currently have no ventilation. Operable window are used for ventilation and cooling. There are numerous windows on the south exterior wall, which allow significant solar gain in the summer. With no mechanical ventilation, the office areas overheat in the summer months causing an uncomfortable working environment. Also, temperatures in the computer/communication rooms can rise up to approximately 86 degrees. This type of environment could cause damage to our network servers and other computer equipment.

**Impact on Operating Budget:**

Utilities would go up slightly.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget | Project Expenditures To Date | Project Balance | Additions        |                |                |                |                | Total CIP Cost   |
|-------------------|--------------|------------------------------|-----------------|------------------|----------------|----------------|----------------|----------------|------------------|
|                   |              |                              |                 | Fiscal YR 2002   | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                  |
| Administration/OH | \$ -         | \$ -                         | \$ -            | \$ -             | \$ -           | \$ -           | \$ -           | \$ -           | \$ -             |
| Land              | -            | -                            | -               | -                | -              | -              | -              | -              | -                |
| Design Services   | -            | -                            | -               | -                | -              | -              | -              | -              | -                |
| Engineering       | -            | -                            | -               | -                | -              | -              | -              | -              | -                |
| Construction      | -            | -                            | -               | 45,400           | -              | -              | -              | -              | 45,400           |
| Equipment         | -            | -                            | -               | -                | -              | -              | -              | -              | -                |
| Other Services    | -            | -                            | -               | -                | -              | -              | -              | -              | -                |
| Contingency       | -            | -                            | -               | -                | -              | -              | -              | -              | -                |
| <b>Totals</b>     | <b>\$ -</b>  | <b>\$ -</b>                  | <b>\$ -</b>     | <b>\$ 45,400</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 45,400</b> |

**Funding Source Summary**

**Funding Sources:**

|                     | Prior Budget | Project Revenue To Date | Project Balance | Additions        |                |                |                |                | Total CIP Funding |
|---------------------|--------------|-------------------------|-----------------|------------------|----------------|----------------|----------------|----------------|-------------------|
|                     |              |                         |                 | Fiscal YR 2002   | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| Federal:            | \$ -         | \$ -                    | \$ -            | \$ -             | \$ -           | \$ -           | \$ -           | \$ -           | \$ -              |
|                     | -            | -                       | -               | -                | -              | -              | -              | -              | -                 |
| State:              | -            | -                       | -               | -                | -              | -              | -              | -              | -                 |
|                     | -            | -                       | -               | -                | -              | -              | -              | -              | -                 |
| Local:              | -            | -                       | -               | -                | -              | -              | -              | -              | -                 |
| Operating Transfers | -            | -                       | -               | 45,400           | -              | -              | -              | -              | 45,400            |
|                     | -            | -                       | -               | -                | -              | -              | -              | -              | -                 |
| <b>Totals</b>       | <b>\$ -</b>  | <b>\$ -</b>             | <b>\$ -</b>     | <b>\$ 45,400</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 45,400</b>  |

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

Provide for resurfacing of gravel roads, improve or correct existing drainage problems, correct right of way problems

**Impact on Operating Budget:**

Reduce cost of Road Maintenance in General Operating Fund.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget     | Project Expenditures To Date | Project Balance | Additions        |                  |                  |                  |                  | Total CIP Cost    |
|-------------------|------------------|------------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-------------------|
|                   |                  |                              |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Administration/OH | \$ -             | \$ -                         | \$ -            | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
| Land              | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Design Services   | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Engineering       | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Construction      | \$41,944         | \$41,944                     | -               | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 291,944           |
| Equipment         | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Other Services    | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Contingency       | -                | -                            | -               | -                | -                | -                | -                | -                | -                 |
| <b>Totals</b>     | <b>\$ 41,944</b> | <b>\$ 41,944</b>             | <b>\$ -</b>     | <b>\$ 50,000</b> | <b>\$ 50,000</b> | <b>\$ 50,000</b> | <b>\$ 50,000</b> | <b>\$ 50,000</b> | <b>\$ 291,944</b> |

**Funding Source Summary**

**Funding Sources:**

|                     | Prior Budget     | Project Revenue To Date | Project Balance | Additions        |                  |                  |                  |                  | Total CIP Funding |
|---------------------|------------------|-------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-------------------|
|                     |                  |                         |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Federal:            | \$ -             | \$ -                    | \$ -            | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
|                     | -                | -                       | -               | -                | -                | -                | -                | -                | -                 |
| State:              | -                | -                       | -               | -                | -                | -                | -                | -                | -                 |
|                     | -                | -                       | -               | -                | -                | -                | -                | -                | -                 |
| Local:              | -                | -                       | -               | -                | -                | -                | -                | -                | -                 |
| Operating Transfers | 41,944           | 41,944                  | -               | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 291,944           |
|                     | -                | -                       | -               | -                | -                | -                | -                | -                | -                 |
| <b>Totals</b>       | <b>\$ 41,944</b> | <b>\$ 41,944</b>        | <b>\$ -</b>     | <b>\$ 50,000</b> | <b>\$ 50,000</b> | <b>\$ 50,000</b> | <b>\$ 50,000</b> | <b>\$ 50,000</b> | <b>\$ 291,944</b> |

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:   
 Project Description:   
 Department/Div.:

Project Number:   
 (Assigned By Finance Department)

Ranking:   
 (Assigned By Administration)

Project Narrative:

Impact on Operating Budget:

**Project Cost Summary**

Expenditure Category:

|                   | Prior Budget | Project Expenditures To Date | Project Balance | Additions        |                  |                  |                  |                  | Total CIP Cost    |
|-------------------|--------------|------------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-------------------|
|                   |              |                              |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Administration/OH | \$ -         | \$ -                         | \$ -            | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
| Land              | -            | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Design Services   | -            | -                            | -               | 30,000           | 30,000           | 30,000           | 30,000           | 30,000           | 150,000           |
| Engineering       | -            | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Construction      | -            | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Equipment         | -            | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Other Services    | -            | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Contingency       | -            | -                            | -               | -                | -                | -                | -                | -                | -                 |
| <b>Totals</b>     | <b>\$ -</b>  | <b>\$ -</b>                  | <b>\$ -</b>     | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 150,000</b> |

**Funding Source Summary**

Funding Sources:

|                     | Prior Budget | Project Revenue To Date | Project Balance | Additions        |                  |                  |                  |                  | Total CIP Funding |
|---------------------|--------------|-------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-------------------|
|                     |              |                         |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Federal:            | \$ -         | \$ -                    | \$ -            | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
|                     | -            | -                       | -               | -                | -                | -                | -                | -                | -                 |
| State:              | -            | -                       | -               | -                | -                | -                | -                | -                | -                 |
|                     | -            | -                       | -               | -                | -                | -                | -                | -                | -                 |
| Local:              | -            | -                       | -               | -                | -                | -                | -                | -                | -                 |
| Operating Transfers | -            | -                       | -               | 30,000           | 30,000           | 30,000           | 30,000           | 30,000           | 150,000           |
|                     | -            | -                       | -               | -                | -                | -                | -                | -                | -                 |
| <b>Totals</b>       | <b>\$ -</b>  | <b>\$ -</b>             | <b>\$ -</b>     | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 150,000</b> |

Cost Beyond 5-Year Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

Construct street improvements per LID formation.

**Impact on Operating Budget:**

Road maintenance costs should be slightly reduced.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget | Project Expenditures To Date | Project Balance | Additions         |                |                |                |                | Total CIP Cost    |
|-------------------|--------------|------------------------------|-----------------|-------------------|----------------|----------------|----------------|----------------|-------------------|
|                   |              |                              |                 | Fiscal YR 2002    | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| Administration/OH | \$ -         | \$ -                         | \$ -            | \$ 35,000         | \$ -           | \$ -           | \$ -           | \$ -           | \$ 35,000         |
| Land              | -            | -                            | -               | -                 | -              | -              | -              | -              | -                 |
| Design Services   | -            | -                            | -               | 20,000            | -              | -              | -              | -              | 20,000            |
| Engineering       | -            | -                            | -               | 20,000            | -              | -              | -              | -              | 20,000            |
| Construction      | -            | -                            | -               | 335,800           | -              | -              | -              | -              | 335,800           |
| Equipment         | -            | -                            | -               | -                 | -              | -              | -              | -              | -                 |
| Other Services    | -            | -                            | -               | 15,000            | -              | -              | -              | -              | 15,000            |
| Contingency       | -            | -                            | -               | 40,000            | -              | -              | -              | -              | 40,000            |
| <b>Totals</b>     | <b>\$ -</b>  | <b>\$ -</b>                  | <b>\$ -</b>     | <b>\$ 465,800</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 465,800</b> |

**Funding Source Summary**

**Funding Sources:**

|                                    | Prior Budget | Project Revenue To Date | Project Balance | Additions         |                |                |                |                | Total CIP Funding |
|------------------------------------|--------------|-------------------------|-----------------|-------------------|----------------|----------------|----------------|----------------|-------------------|
|                                    |              |                         |                 | Fiscal YR 2002    | Fiscal YR 2003 | Fiscal YR 2004 | Fiscal YR 2005 | Fiscal YR 2006 |                   |
| Federal:                           | \$ -         | \$ -                    | \$ -            | \$ -              | \$ -           | \$ -           | \$ -           | \$ -           | \$ -              |
|                                    | -            | -                       | -               | -                 | -              | -              | -              | -              | -                 |
| State:                             | -            | -                       | -               | -                 | -              | -              | -              | -              | -                 |
|                                    | -            | -                       | -               | -                 | -              | -              | -              | -              | -                 |
| Local:                             | -            | -                       | -               | 295,682           | -              | -              | -              | -              | 295,682           |
| Operating Transfers                | -            | -                       | -               | 120,118           | -              | -              | -              | -              | 120,118           |
| Assessments                        | -            | -                       | -               | -                 | -              | -              | -              | -              | -                 |
| Reallocation of Budget-LID Support | -            | -                       | -               | 50,000            | -              | -              | -              | -              | 50,000            |
| <b>Totals</b>                      | <b>\$ -</b>  | <b>\$ -</b>             | <b>\$ -</b>     | <b>\$ 465,800</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 465,800</b> |

**Cost Beyond 5-Year Program:**



City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

This project will include a series of three sub-projects identified in the Storm Water Master Plan. The three projects are estimated to cost \$5 - 6 million.

A DEC grant was awarded for \$1,264,300 (\$750,000 was appropriated in FY 01). The city appropriated \$250,000 of its funds in FY 01. Additional funds are needed to provide the match funds for the existing grant. Further funding will be needed for the completion of the projects over the next several years. Additional grant funds will be sought.

**Impact on Operating Budget:**

None anticipated.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget      | Project Expenditures To Date | Project Balance   | Additions         |                     |                     |                     |                | Total CIP Cost      |
|-------------------|-------------------|------------------------------|-------------------|-------------------|---------------------|---------------------|---------------------|----------------|---------------------|
|                   |                   |                              |                   | Fiscal YR 2002    | Fiscal YR 2003      | Fiscal YR 2004      | Fiscal YR 2005      | Fiscal YR 2006 |                     |
| Administration/OH | \$ 11,815         | \$ 1,615                     | 10,200            |                   | \$ 10,500           | \$ 10,500           | \$ 12,500           | \$ -           | \$ 45,315           |
| Land              | 46,550            | 46,550                       | -                 |                   |                     |                     |                     |                | 46,550              |
| Design Services   | 108,200           |                              | 108,200           |                   | 95,000              | 95,000              | 125,000             |                | 423,200             |
| Engineering       | 41,000            |                              | 41,000            |                   | 95,000              | 95,000              | 125,000             |                | 356,000             |
| Construction      | 481,900           |                              | 481,900           | 310,000           | 975,000             | 975,000             | 1,275,000           |                | 4,016,900           |
| Equipment         | -                 |                              | -                 |                   |                     |                     |                     |                | -                   |
| Other Services    |                   |                              |                   |                   |                     |                     |                     |                | -                   |
| Contingency       | 60,535            |                              | 60,535            |                   | 181,750             | 181,750             | 362,500             |                | 786,535             |
| <b>Totals</b>     | <b>\$ 750,000</b> | <b>\$ 48,165</b>             | <b>\$ 701,835</b> | <b>\$ 310,000</b> | <b>\$ 1,357,250</b> | <b>\$ 1,357,250</b> | <b>\$ 1,900,000</b> | <b>\$ -</b>    | <b>\$ 5,674,500</b> |

**Funding Source Summary**

**Funding Sources:**

|                     | Prior Budget      | Project Revenue To Date | Project Balance*  | Additions         |                     |                     |                     |                | Total CIP Funding   |
|---------------------|-------------------|-------------------------|-------------------|-------------------|---------------------|---------------------|---------------------|----------------|---------------------|
|                     |                   |                         |                   | Fiscal YR 2002    | Fiscal YR 2003      | Fiscal YR 2004      | Fiscal YR 2005      | Fiscal YR 2006 |                     |
| Federal:            |                   |                         |                   |                   |                     |                     |                     |                |                     |
| Future/Anticipated  | \$ -              | \$ -                    | \$ -              | \$ 310,000        | \$ 800,000          | \$ 800,000          | \$ 1,125,000        | \$ -           | \$ 3,035,000        |
|                     |                   |                         |                   |                   |                     |                     |                     |                |                     |
| State:              |                   |                         |                   |                   |                     |                     |                     |                |                     |
| DEC Grant-Awarded   | 500,000           | 1,615                   | 498,385           |                   | 382,250             | 382,250             |                     |                | 1,264,500           |
| DEC Grt- Future     |                   |                         |                   |                   |                     |                     | 600,000             |                | 600,000             |
|                     |                   |                         |                   |                   |                     |                     |                     |                |                     |
| Local:              |                   |                         |                   |                   |                     |                     |                     |                |                     |
| Operating Transfers | 250,000           | 46,550                  | 203,450           |                   | 175,000             | 175,000             | 175,000             |                | 775,000             |
|                     |                   |                         |                   |                   |                     |                     |                     |                |                     |
| <b>Totals</b>       | <b>\$ 750,000</b> | <b>\$ 48,165</b>        | <b>\$ 701,835</b> | <b>\$ 310,000</b> | <b>\$ 1,357,250</b> | <b>\$ 1,357,250</b> | <b>\$ 1,900,000</b> | <b>\$ -</b>    | <b>\$ 5,674,500</b> |

**Cost Beyond 5-Year**

Program:

\* - Project balances are projected to be expended in Fiscal Year 2002.

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

Construct park facilities at Iditapark to include the Armed Forces Honor Garden, restrooms, storage building, irrigation system, trails, lighting, landscaping, pavillions and other amendities.

**Impact on Operating Budget:**

Additional facilities will require increased expenditures for materials, services and personnel for operations and maintenance. Local funding for FY 2002 will come from Honor Garden fund raising.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget      | Project Expenditures To Date | Project Balance | Additions        |                   |                   |                   |                   | Total CIP Cost    |
|-------------------|-------------------|------------------------------|-----------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                   |                   |                              |                 | Fiscal YR 2002   | Fiscal YR 2003    | Fiscal YR 2004    | Fiscal YR 2005    | Fiscal YR 2006    |                   |
| Administration/OH | \$ -              | \$ -                         | \$ -            | \$ 10,000        | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 50,000         |
| Land              | -                 | -                            | -               | -                | -                 | -                 | -                 | -                 | -                 |
| Design Services   | 17,000            | 17,000                       | -               | 10,000           | 10,000            | 10,000            | 10,000            | 10,000            | 67,000            |
| Engineering       | 15,000            | 15,000                       | -               | -                | -                 | -                 | -                 | -                 | 15,000            |
| Construction      | 102,062           | 102,062                      | -               | 35,000           | 85,000            | 85,000            | 85,000            | 85,000            | 477,062           |
| Equipment         | 100,487           | 100,487                      | -               | -                | -                 | -                 | -                 | -                 | 100,487           |
| Other Services    | -                 | -                            | -               | -                | -                 | -                 | -                 | -                 | -                 |
| Contingency       | -                 | -                            | -               | 6,677            | 6,677             | 6,677             | 6,677             | 6,677             | 33,385            |
| <b>Totals</b>     | <b>\$ 234,549</b> | <b>\$ 234,549</b>            | <b>\$ -</b>     | <b>\$ 61,677</b> | <b>\$ 111,677</b> | <b>\$ 111,677</b> | <b>\$ 111,677</b> | <b>\$ 111,677</b> | <b>\$ 742,934</b> |

**Funding Source Summary**

**Funding Sources:**

|                         | Prior Budget      | Project Revenue To Date | Project Balance | Additions        |                   |                   |                   |                   | Total CIP Funding |
|-------------------------|-------------------|-------------------------|-----------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                         |                   |                         |                 | Fiscal YR 2002   | Fiscal YR 2003    | Fiscal YR 2004    | Fiscal YR 2005    | Fiscal YR 2006    |                   |
| Federal:                | \$ -              | \$ -                    | \$ -            | \$ -             | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| State:                  | 107,487           | 107,487                 | -               | 61,677           | 61,677            | 61,677            | 61,677            | 61,677            | 415,872           |
| Local:                  |                   |                         |                 |                  |                   |                   |                   |                   |                   |
| Operating Transfers     | 100,000           | 100,000                 | -               | -                | 50,000            | 50,000            | 50,000            | 50,000            | 300,000           |
| Capital Proj. Fund Bal. | 27,062            | 27,062                  | -               | -                | -                 | -                 | -                 | -                 | 27,062            |
| <b>Totals</b>           | <b>\$ 234,549</b> | <b>\$ 234,549</b>       | <b>\$ -</b>     | <b>\$ 61,677</b> | <b>\$ 111,677</b> | <b>\$ 111,677</b> | <b>\$ 111,677</b> | <b>\$ 111,677</b> | <b>\$ 742,934</b> |

**Cost Beyond 5-Year**

Program:

\*Note - Match for grant is from Honor Gardern Expenditures in Honor Garden CIP.

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:  
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**  
Develop existing well for irrigation of soccer fields, provide some assistance in building soccer fields, and buy materials for another pavillion at softball fields. Most work will be provided by soccer volunteers.

**Impact on Operating Budget:**  
Maintenance of water system will require additional resouce of water division.

**Project Cost Summary**

| Expenditure Category: | Prior Budget | Project Expenditures To Date | Project Balance | Additions        |                  |                  |                  |                  | Total CIP Cost    |
|-----------------------|--------------|------------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-------------------|
|                       |              |                              |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Administration/OH     | \$ -         | \$ -                         | \$ -            | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
| Land                  | -            | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Design Services       | -            | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Engineering           | -            | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Construction          | -            | -                            | -               | 65,000           | 65,000           | 65,000           | 65,000           | 65,000           | 325,000           |
| Equipment             | -            | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Other Services        | -            | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Contingency           | -            | -                            | -               | -                | -                | -                | -                | -                | -                 |
| <b>Totals</b>         | <b>\$ -</b>  | <b>\$ -</b>                  | <b>\$ -</b>     | <b>\$ 65,000</b> | <b>\$ 65,000</b> | <b>\$ 65,000</b> | <b>\$ 65,000</b> | <b>\$ 65,000</b> | <b>\$ 325,000</b> |

**Funding Source Summary**

| Funding Sources:    | Prior Budget | Project Revenue To Date | Project Balance | Additions        |                  |                  |                  |                  | Total CIP Funding |
|---------------------|--------------|-------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-------------------|
|                     |              |                         |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Federal:            | \$ -         | \$ -                    | \$ -            | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
| State:              | -            | -                       | -               | 45,000           | 45,000           | 45,000           | 45,000           | 45,000           | 225,000           |
| Local:              | -            | -                       | -               | -                | -                | -                | -                | -                | -                 |
| Operating Transfers | -            | -                       | -               | 20,000           | 20,000           | 20,000           | 20,000           | 20,000           | 100,000           |
| <b>Totals</b>       | <b>\$ -</b>  | <b>\$ -</b>             | <b>\$ -</b>     | <b>\$ 65,000</b> | <b>\$ 65,000</b> | <b>\$ 65,000</b> | <b>\$ 65,000</b> | <b>\$ 65,000</b> | <b>\$ 325,000</b> |

Cost Beyond 5-Year Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

Grants are typically available from the Matanuska-Susitna Borough, State of Alaska, and the Federal Government for trail development. However the grants require matching funds. In essence, it takes money to make money and this will allow the city to spread its funds further.

**Impact on Operating Budget:**

Minimum routine maintenance would include clearing of overbrush, sweeping and periodic repairs to the surfaces. This would also include minimal law enforcement on the trail system.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget      | Project Expenditures To Date | Project Balance   | Additions      |                |                  |                  |                  | Total CIP Cost    |
|-------------------|-------------------|------------------------------|-------------------|----------------|----------------|------------------|------------------|------------------|-------------------|
|                   |                   |                              |                   | Fiscal YR 2002 | Fiscal YR 2003 | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Administration/OH | \$ -              | \$ -                         | \$ -              | \$ -           | \$ -           | \$ 3,000         | \$ 3,000         | \$ 3,000         | \$ 9,000          |
| Land              | -                 | -                            | -                 | -              | -              | 12,000           | 12,000           | 12,000           | 36,000            |
| Design Services   | -                 | -                            | -                 | -              | -              | 6,000            | 6,000            | 6,000            | 18,000            |
| Engineering       | -                 | -                            | -                 | -              | -              | 12,000           | 12,000           | 12,000           | 36,000            |
| Construction      | 153,330           | 25,000                       | 128,330           | -              | -              | 15,000           | 15,000           | 15,000           | 198,330           |
| Equipment         | -                 | -                            | -                 | -              | -              | 8,000            | 8,000            | 8,000            | 24,000            |
| Other Services    | -                 | -                            | -                 | -              | -              | 2,000            | 2,000            | 2,000            | 6,000             |
| Contingency       | -                 | -                            | -                 | -              | -              | 2,000            | 2,000            | 2,000            | 6,000             |
| <b>Totals</b>     | <b>\$ 153,330</b> | <b>\$ 25,000</b>             | <b>\$ 128,330</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 60,000</b> | <b>\$ 60,000</b> | <b>\$ 60,000</b> | <b>\$ 333,330</b> |

**Funding Source Summary**

**Funding Sources:**

|                     | Prior Budget      | Project Revenue To Date | Project Balance*  | Additions      |                |                  |                  |                  | Total CIP Funding |
|---------------------|-------------------|-------------------------|-------------------|----------------|----------------|------------------|------------------|------------------|-------------------|
|                     |                   |                         |                   | Fiscal YR 2002 | Fiscal YR 2003 | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Federal:            | \$ -              | \$ -                    | \$ -              | \$ -           | \$ -           | \$ -             | \$ -             | \$ -             | \$ -              |
| State:              | 85,380            | 13,920                  | 71,460            | -              | -              | 30,000           | 30,000           | 30,000           | 175,380           |
| Local:              |                   |                         |                   |                |                |                  |                  |                  |                   |
| Operating Transfers | 67,950            | 11,080                  | 56,870            | -              | -              | 30,000           | 30,000           | 30,000           | 157,950           |
| <b>Totals</b>       | <b>\$ 153,330</b> | <b>\$ 25,000</b>        | <b>\$ 128,330</b> | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 60,000</b> | <b>\$ 60,000</b> | <b>\$ 60,000</b> | <b>\$ 333,330</b> |

Cost Beyond 5-Year Program:

\* - Project balances are projected to be expended in Fiscal Year 2002.

## **DEPARTMENT BUDGET SUMMARY**

### **Vehicle Fund**

#### **Program**

To account for the acquisition of needed vehicles for city operations.

#### **Goal**

To purchase needed vehicles for the departments at the best price available. Also, to provide a means for the City of Wasilla to accumulate funds over a period of time to fund replacement of vehicles as the vehicles wear out.

#### **Objectives for Fiscal Year 2002**

- To review policies on vehicle replacement.

#### **Significant Budget Changes**

None

## VEHICLE FUND

|                                   | <u>F.Y. 2001<br/>L-T-D Budget</u> | <u>Projected<br/>Activity<br/>As of 6/31/01</u> | <u>Project<br/>Balance<br/>6/31/01</u> |
|-----------------------------------|-----------------------------------|---|--|
| <b>Revenue:</b>                   |                                   |   |  |
| Interest Income                   | \$ 20,000                         | \$ 20,000                                       | \$ -                                   |
| Operating Transfers:              |                                   |   |  |
| General Fund                      | 100,000                           | 100,000   | \$ -                                   |
| Capital Project Fund              | 65,000                            | 65,000  | \$ -                                   |
| Sewer Utility Fund                | 15,000                            | 15,000  | \$ -                                   |
| Water Utility Fund                | 10,000                            | 10,000  | \$ -                                   |
| Fund Balance Draw Down            | 157,000                           | 157,000   | \$ -                                   |
| <b>Total Revenue</b>              | <b>\$ 367,000</b>                 | <b>\$ 367,000</b>                               | <b>\$ -</b>                            |
| <b>Projects:</b>                  |                                   |   |  |
| Vehicle Purchases - Police        | \$ 123,000                        | \$ 123,000                                      | \$ -                                   |
| Vehicle Purchases - Public Works  | 244,000                           | 244,000   | -                                      |
| <b>Total Project Expenditures</b> | <b>\$ 367,000</b>                 | <b>\$ 367,000</b>                               | <b>\$ -</b>                            |

| <u>F.Y. 2002<br/>Budgeted<br/>Activity</u> | <u>F.Y. 2003<br/>Budgeted<br/>Activity</u> | <u>F.Y. 2004<br/>Budgeted<br/>Activity</u> | <u>F.Y. 2005<br/>Budgeted<br/>Activity</u> | <u>F.Y. 2006<br/>Budgeted<br/>Activity</u> |
|--|--|--|--|--|
| \$ 19,500                                  | \$ 19,500                                  | \$ 19,500                                  | \$ 19,500                                  | \$ 19,500                                  |
| 113,000                                    | 82,500                                     | 83,500                                     | 84,500                                     | 85,500                                     |
| -  | -  | -  | -  | -  |
| 15,000                                     | 15,000                                     | 15,000                                     | 15,000                                     | 15,000                                     |
| 10,000                                     | 10,000                                     | 10,000                                     | 10,000                                     | 10,000                                     |
| -  | -  | -  | -  | -  |
| <u><u>\$ 157,500</u></u>                   | <u><u>\$ 127,000</u></u>                   | <u><u>\$ 128,000</u></u>                   | <u><u>\$ 129,000</u></u>                   | <u><u>\$ 130,000</u></u>                   |
| <br>                                       |  |  |  |  |
| \$ 58,000                                  | \$ 60,000                                  | \$ 60,000                                  | \$ 60,000                                  | \$ 60,000                                  |
| 66,000                                     | 67,000                                     | 68,000                                     | 69,000                                     | 70,000                                     |
| <u><u>\$ 124,000</u></u>                   | <u><u>\$ 127,000</u></u>                   | <u><u>\$ 128,000</u></u>                   | <u><u>\$ 129,000</u></u>                   | <u><u>\$ 130,000</u></u>                   |

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

This purchase is to replace vehicles which have gone over 100,000 miles and/or have started to experience high maintenance costs making them cost prohibitive. I estimate that we will have to purchase two new vehicles in FY02. It is unknown what the costs of those vehicles will be, however based on last year's prices I believe that the patrol package specials will cost about \$22,000. each. It will cost another five to seven thousand each to properly equip them with the emergency lights, cages, prisoner seats, radios, gun rack, siren, push bumpers and control panels.

**Impact on Operating Budget:**

N/A will not effect operating budget.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget      | Project Expenditures To Date | Project Balance | Additions        |                  |                  |                  |                  | Total CIP Cost    |
|-------------------|-------------------|------------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-------------------|
|                   |                   |                              |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Administration/OH | \$ -              | \$ -                         | \$ -            | -                | -                | -                | -                | -                | \$ -              |
| Land              | -                 | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Design Services   | -                 | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Engineering       | -                 | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Construction      | -                 | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Equipment         | 123,000           | 123,000                      | -               | \$58,000.00      | \$60,000.00      | \$60,000.00      | \$60,000.00      | \$90,000.00      | 451,000           |
| Other Services    | -                 | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Contingency       | -                 | -                            | -               | -                | -                | -                | -                | -                | -                 |
| <b>Totals</b>     | <b>\$ 123,000</b> | <b>\$ 123,000</b>            | <b>\$ -</b>     | <b>\$ 58,000</b> | <b>\$ 60,000</b> | <b>\$ 60,000</b> | <b>\$ 60,000</b> | <b>\$ 90,000</b> | <b>\$ 451,000</b> |

**Funding Source Summary**

**Funding Sources:**

|                      | Prior Budget      | Project Revenue To Date | Project Balance   | Additions        |                  |                  |                  |                  | Total CIP Funding |
|----------------------|-------------------|-------------------------|-------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
|                      |                   |                         |                   | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Federal:             | \$ -              | \$ -                    | \$ -              | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
| State:               | -                 | -                       | -                 | -                | -                | -                | -                | -                | -                 |
| Local:               | -                 | -                       | -                 | -                | -                | -                | -                | -                | -                 |
| General Fund Transf. | 55,000            | -                       | 55,000            | \$58,000.00      | \$60,000.00      | \$60,000.00      | \$60,000.00      | \$90,000.00      | 383,000           |
| Fund Balance Draw    | 68,000            | -                       | 68,000            | -                | -                | -                | -                | -                | 68,000            |
| <b>Totals</b>        | <b>\$ 123,000</b> | <b>\$ -</b>             | <b>\$ 123,000</b> | <b>\$ 58,000</b> | <b>\$ 60,000</b> | <b>\$ 60,000</b> | <b>\$ 60,000</b> | <b>\$ 90,000</b> | <b>\$ 451,000</b> |

**Cost Beyond 5-Year**

Program:



City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

Project Title:   
 Project Description:   
 Department/Div.:

Project Number:   
 (Assigned By Finance Department)

Ranking:   
 (Assigned By Administration)

**Project Narrative:**

This project will provide a funding source for the future purchase of rolling stock for all divisions of Public Works.

**Impact on Operating Budget:**

Efficient mobile equipment increases the safety and productivity of employees. The expansion of the vehicle fleet will increase vehicle maintenance costs.

**Project Cost Summary**

**Expenditure Category:**

|                   | Prior Budget      | Project Expenditures To Date | Project Balance | Additions        |                  |                  |                  |                  | Total CIP Cost    |
|-------------------|-------------------|------------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-------------------|
|                   |                   |                              |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Administration/OH | \$ -              | \$ -                         | \$ -            | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
| Land              | -                 | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Design Services   | -                 | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Engineering       | -                 | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Construction      | -                 | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Equipment         | 244,000           | 244,000                      | -               | 66,000           | 67,000           | 68,000           | 69,000           | 70,000           | 584,000           |
| Other Services    | -                 | -                            | -               | -                | -                | -                | -                | -                | -                 |
| Contingency       | -                 | -                            | -               | -                | -                | -                | -                | -                | -                 |
| <b>Totals</b>     | <b>\$ 244,000</b> | <b>\$ 244,000</b>            | <b>\$ -</b>     | <b>\$ 66,000</b> | <b>\$ 67,000</b> | <b>\$ 68,000</b> | <b>\$ 69,000</b> | <b>\$ 70,000</b> | <b>\$ 584,000</b> |

**Funding Source Summary**

**Funding Sources:**

|                       | Prior Budget      | Project Revenue To Date | Project Balance | Additions        |                  |                  |                  |                  | Total CIP Funding |
|-----------------------|-------------------|-------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-------------------|
|                       |                   |                         |                 | Fiscal YR 2002   | Fiscal YR 2003   | Fiscal YR 2004   | Fiscal YR 2005   | Fiscal YR 2006   |                   |
| Federal:              | \$ -              | \$ -                    | \$ -            | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -              |
|                       | -                 | -                       | -               | -                | -                | -                | -                | -                | -                 |
| State:                | -                 | -                       | -               | -                | -                | -                | -                | -                | -                 |
|                       | -                 | -                       | -               | -                | -                | -                | -                | -                | -                 |
| Local:                |                   |                         |                 |                  |                  |                  |                  |                  |                   |
| Transfers-Other Funds | 135,000           | 135,000                 | -               | 46,500           | 47,500           | 48,500           | 49,500           | 50,500           | 377,500           |
| Interest Income       | 20,000            | 20,000                  | -               | 19,500           | 19,500           | 19,500           | 19,500           | 19,500           | 117,500           |
| Fund Balance Draw     | 89,000            | 89,000                  | -               | -                | -                | -                | -                | -                | 89,000            |
| <b>Totals</b>         | <b>\$ 244,000</b> | <b>\$ 244,000</b>       | <b>\$ -</b>     | <b>\$ 66,000</b> | <b>\$ 67,000</b> | <b>\$ 68,000</b> | <b>\$ 69,000</b> | <b>\$ 70,000</b> | <b>\$ 584,000</b> |

Cost Beyond 5-Year Program:

## **DEPARTMENT BUDGET SUMMARY**

### **Right of Way Fund**

#### **Program**

To account for the acquisition of needed right-of-ways for city operations.

#### **Goal**

To provide long-term funding for the acquisition of needed right-of-way for city operations.

#### **Objectives for Fiscal Year 2002**

- To ensure that there is funding for purchase of right-of-way rights for the City of Wasilla, if needed.

#### **Significant Budget Changes**

None

**Right of Way Fund**

|                                   | <b>F.Y. 2001<br/>L-T-D Budget</b> | <b>Projected<br/>Activity<br/>As of 6/31/01</b> | <b>Project<br/>Balance<br/>6/31/01</b> |
|-----------------------------------|-----------------------------------|---|--|
| <b>Revenue:</b>                   |                                   |   |  |
| Interest Income                   | \$ 2,000                          | \$ 2,000  | \$ -                                   |
| General Fund Transfer             | -                                 | 5,000   | -                                      |
| <b>Total Revenue</b>              | <b>\$ 2,000</b>                   | <b>\$ 7,000</b>                                 | <b>\$ -</b>                            |
| <b>Projects:</b>                  |                                   |   |  |
| Appraisals                        | \$ -                              | \$ -  | \$ -                                   |
| ROW Acquisitions                  | -                                 | -   | -                                      |
| <b>Total Project Expenditures</b> | <b>\$ -</b>                       | <b>\$ -</b>                                     | <b>\$ -</b>                            |

| <b>F.Y. 2002<br/>Budgeted<br/>Activity</b> | <b>F.Y. 2003<br/>Budgeted<br/>Activity</b> | <b>F.Y. 2004<br/>Budgeted<br/>Activity</b> | <b>F.Y. 2005<br/>Budgeted<br/>Activity</b> | <b>F.Y. 2006<br/>Budgeted<br/>Activity</b> |
|--|--|--|--|--|
| \$ 2,000                                   | \$ 2,500                                   | \$ 2,500                                   | \$ 2,750                                   | \$ 2,750                                   |
| 5,000                                      | 5,000                                      | 5,000                                      | 5,000                                      | 5,000                                      |
| <b>\$ 7,000</b>                            | <b>\$ 7,500</b>                            | <b>\$ 7,500</b>                            | <b>\$ 7,750</b>                            | <b>\$ 7,750</b>                            |
| <br>                                       | <br>                                       | <br>                                       | <br>                                       | <br>                                       |
| \$ -                                       | \$ -                                       | \$ -                                       | \$ -                                       | \$ -                                       |
| -  | -  | -  | -  | -  |
| <b>\$ -</b>                                | <b>\$ -</b>                                | <b>\$ -</b>                                | <b>\$ -</b>                                | <b>\$ -</b>                                |

## **DEPARTMENT BUDGET SUMMARY**

### **Honor Garden CIP Project Fund**

#### **Program**

To account for the construction of the Armed Forces Honor Garden (Alaska Path of Freedom Project).

#### **Goal**

To construct an Armed Forces Honor Garden through fund raising activities and local contributions.

#### **Objectives for Fiscal Year 2002**

- To raise approximately \$700,000 in funds in order to complete ninety percent of the construction of the Armed Forces Honor Garden.
- To construct approximately 90 percent of the Armed Forces Honor Garden.

#### **Significant Budget Changes**

None

## Honor Garden CIP Project Fund

|                           | <u>F.Y 2001<br/>BUDGET</u> | <u>F.Y 2002<br/>BUDGET</u> | <u>F.Y. 2003<br/>BUDGET</u> | <u>TOTAL<br/>PROJECT</u> |
|---------------------------|----------------------------|----------------------------|-----------------------------|--------------------------|
| <b>REVENUES</b>           |                            |                            |                             |                          |
| Sales Of Bricks           | \$ 28,250                  | \$ 240,125                 | \$ 14,125                   | \$ 282,500               |
| Sales Of Trees            | 5,000                      | 30,000                     | -                           | \$ 35,000                |
| Sales Of Benches          | 10,000                     | 5,000                      | -                           | \$ 15,000                |
| Investment Income         | -                          | 4,500                      | 4,500                       | \$ 9,000                 |
| Corporate Sponsorships    | 13,813                     | 117,406                    | 6,906                       | \$ 138,125               |
| Corporate In-Kind         | 15,000                     | 286,465                    | 16,851                      | \$ 318,316               |
| <b>TOTAL REVENUES</b>     | <u>\$ 72,063</u>           | <u>\$ 683,497</u>          | <u>\$ 42,382</u>            | <u>\$ 797,941</u>        |
| <b>EXPENDITURES</b>       |                            |                            |                             |                          |
| Professional Services     | 17000                      | 76320                      |                             | \$ 93,320                |
| Marketing                 | 15,000                     | 20,143                     | 2,000                       | \$ 37,143                |
| Marketing (In-Kind)       | 10,000                     | 52,542                     | 177,476                     | \$ 240,018               |
| Operating Cost            | -                          | 4,459                      | 1,541                       | \$ 6,000                 |
| Brick Purchases           | 15,000                     | 97,973                     |                             | \$ 112,973               |
| Bench Purchases           | -                          | 15,000                     | -                           | \$ 15,000                |
| Tree Purchases            | -                          | 17,500                     | -                           | \$ 17,500                |
| Construction              | -                          | 22,500                     | 136,129                     | \$ 158,629               |
| Construction (In-Kind)    | -                          | 14,550                     | 82,450                      | \$ 97,000                |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 57,000</u>           | <u>\$ 320,987</u>          | <u>\$ 399,596</u>           | <u>\$ 777,583</u>        |
| <b>INCREASE IN</b>        |                            |                            |                             |                          |
| <b>FUNDBALANCE</b>        | <u>\$ 15,063</u>           | <u>\$ 362,510</u>          | <u>\$ (357,214)</u>         | <u>\$ 20,358</u>         |

Note - Total project budget was passed in F.Y. 2001. Any Fund Balance at the end project of the project will be transferred to the Iditapark CIP

**2000-2002 RECOMMENDED CITY BUDGET  
PERSONNEL SUMMARY**

|                       | <u>1999<br/>Approved</u> | <u>2000<br/>Approved</u> | <u>2001<br/>Approved</u> | <u>2002<br/>Projected</u> |
|-----------------------|--------------------------|--------------------------|--------------------------|---------------------------|
| Council/Clerk         | 2.00                     | 2.50                     | 2.50                     | 2.50                      |
| Mayor                 | 3.00                     | 3.00                     | 3.00                     | 3.00                      |
| General Adm. Services | -                        | -                        | 1.00                     | 1.00                      |
| Finance/MIS           | 7.00                     | 7.00                     | 7.00                     | 7.00                      |
| Planning              | 3.00                     | 3.00                     | 3.00                     | 3.00                      |
| Police                | 15.00                    | 16.00                    | 18.00                    | 18.00                     |
| Youth Court           | 2.50                     | 2.50                     | 2.50                     | 2.50                      |
| Public Works*         | 12.00                    | 14.00                    | 15.00                    | 15.75                     |
| Museum                | 2.00                     | 2.00                     | 2.00                     | 1.00                      |
| Recreation Services   | 3.59                     | 3.59                     | 3.59                     | 3.09                      |
| Library               | 8.50                     | 9.00                     | 9.00                     | 9.50                      |
| <b>Total</b>          | <u><u>58.59</u></u>      | <u><u>62.59</u></u>      | <u><u>66.59</u></u>      | <u><u>66.34</u></u>       |

**\*Note:** Includes personnel in PW Administration, Roads Maintenance, Property Maintenance, Sewer, and Water.

**GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION(1)  
FOR FISCAL YEARS 1991 THROUGH 2000**

| FISCAL YEAR | (2)<br>GENERAL GOVERNMENT | (3)<br>POLICE | PUBLIC WORKS | (4) (5)<br>LIBRARY,<br>YOUTH COURT &<br>PASS-THRU GRANTS | MUSEUM &<br>RECREATION SERVICES | DEBT SERVICE | CAPITAL OUTLAY | TOTAL      |
|-------------|---------------------------|---------------|--------------|--|---------------------------------|--------------|----------------|------------|
| 1991        | 703338                    |               | 380229       | 334837   | 116720                          | 329421       | 494980         | 2,359,525  |
| 1992        | 717,596                   | -             | 388,558      | 342,072  | 174,940                         | 518,835      | 379,252        | 2,521,253  |
| 1993        | 832,358                   | 151,459       | 420,550      | 372,372  | 201,032                         | 207,064      | 1,145,857      | 3,330,692  |
| 1994        | 994,402                   | 861,096       | 484,963      | 435,082  | 285,469                         | 336,819      | 2,556,528      | 5,954,359  |
| 1995        | 1,353,163                 | 981,124       | 603,926      | 436,098  | 345,626                         | 179,975      | 1,663,337      | 5,563,249  |
| 1996        | 1,286,594                 | 1,090,305     | 587,309      | 520,367  | 442,987                         | 390,385      | 2,309,488      | 6,627,435  |
| 1997        | 1,319,683                 | 1,280,540     | 668,716      | 653,242  | 477,911                         | 264,826      | 1,376,179      | 6,041,097  |
| 1998        | 1,283,709                 | 1,289,878     | 731,585      | 674,234  | 486,756                         | 333,429      | 1,805,596      | 6,605,187  |
| 1999        | 1,335,308                 | 1,502,984     | 728,392      | 709,991  | 439,771                         | 486,298      | 4,382,531      | 9,585,275  |
| 2000        | 1,425,757                 | 1,632,413     | 754,122      | 669,743  | 480,528                         | 642,999      | 4,840,525      | 10,446,087 |

(1) Includes General, Special Revenue, Debt Service, and Capital Project Funds.

(2) Includes Administration, City Council, Planning, Finance and Nondepartmental.

(3) Police Department established in FY93. Includes Asset Forfeiture Special Revenue Fund's Expenditures.

(4) Library is shown as a Special Revenue Fund as the expenditures are funded partly by the Matanuska-Susitna Borough.

(5) Youth Court established in FY96.



**GENERAL GOVERNMENT REVENUES BY SOURCE (1)  
FOR FISCAL YEAR 1991 THROUGH 2000**

| <u>FISCAL YEAR</u> | <u>(2)<br/>TAXES</u> | <u>STATE<br/>SHARED<br/>REVENUES</u> | <u>OTHER<br/>GOVERN-<br/>MENTS</u> | <u>PENAL-<br/>TIES<br/>FINES<br/>AND<br/>FORFEI-<br/>TURES</u> | <u>INVEST-<br/>MENT<br/>INCOME</u> | <u>FEES,<br/>PERMITS<br/>AND<br/>OTHER<br/>REVENUES</u> | <u>SPECIAL<br/>ASSESS-<br/>MENTS</u> | <u>OTHER</u> | <u>TOTAL</u> |
|--------------------|----------------------|--------------------------------------|------------------------------------|--|------------------------------------|---|--------------------------------------|--------------|--------------|
| 1991               | 620,564              | 772,100                              | 303,571                            | 9,849  | 259,094                            | 38,307  | 230,820                              | 142,423      | 2,376,728    |
| 1992               | 829,773              | 880,899                              | 332,212                            | 9,951  | 25,202                             | 31,798  | 488,635                              | 233,686      | 2,832,156    |
| 1993               | 2,094,933            | 1,334,508                            | 280,690                            | 5,520  | 42,585                             | 37,276  | 245,685                              | 216,267      | 4,257,464    |
| 1994               | 3,699,781            | 2,381,351                            | 131,316                            | 19,450   | 58,809                             | 39,650  | 355,433                              | 312,073      | 6,997,863    |
| 1995               | 4,252,607            | 955,571                              | 282,216                            | 53,297   | 107,130                            | 44,251  | 303,141                              | 388,141      | 6,386,354    |
| 1996               | 4,626,864            | 879,473                              | 315,499                            | 53,728   | 110,929                            | 52,585  | 407,258                              | 529,828      | 6,976,164    |
| 1997               | 4,960,321            | 1,140,947                            | 345,711                            | 58,641   | 392,417                            | 51,005  | 407,887                              | 211,959      | 7,568,888    |
| 1998               | 5,121,764            | 680,238                              | 379,770                            | 79,841   | 490,879                            | 48,922  | 332,234                              | 299,437      | 7,433,085    |
| 1999               | 5,372,395            | 671,215                              | 1,646,918                          | 76,805   | 653,695                            | 33,168  | 349,228                              | 258,115      | 9,061,539    |
| 2000               | 5,950,156            | 685,834                              | 977,443                            | 71,191   | 528,552                            | 33,630  | 345,511                              | 598,680      | 9,190,997    |

- (1) Includes General, Special Revenue, Debt Service, and Capital Project Fund  
(2) A 2% sales tax on retail sales and services was approved by the voters  
October 1992, becoming effective January 1, 1993

**TAX REVENUES BY SOURCE  
LAST TEN FISCAL YEARS**

| FISCAL<br>YEAR | CITY<br>LEVY | AMOUNT<br>COLLECTED | % OF<br>LEVY | AMOUNT OF<br>LEVY<br>UNCOLLECTED | AMOUNT<br>OF LEVY<br>UNCOLLECTED<br>AS A<br>PERCENT<br>OF TOTAL<br>TAXES |
|----------------|--------------|---------------------|--------------|----------------------------------|--|
| 1992           | 856,969      | 829,773             | 96.83%       | 27,196                           | 3.17%  |
| 1993           | 989,302      | 971,184             | 98.17%       | 18,118                           | 1.83%  |
| 1994           | 483,319      | 480,179             | 99.35%       | 3,140                            | 0.65%  |
| 1995           | 418,659      | 427,566             | 102.13%      | (8,907)                          | (2.13%)  |
| 1996           | 468,773      | 447,548             | 95.47%       | 21,225                           | 4.53%  |
| 1997           | 465,016      | 553,962             | 119.13%      | (88,946)                         | (19.13%)   |
| 1998           | 449,064      | 455,322             | 101.39%      | (6,258)                          | (1.39%)  |
| 1999           | 372,930      | 439,901             | 117.96%      | (66,971)                         | (17.96%)   |
| 2000           | 365,253      | 440,877             | 120.70%      | (75,624)                         | (20.70%)   |
| 2001           | 341,866      | 370,160             | 108.28%      | (28,294)                         | (8.28%)  |

- (1) The Matanuska-Susitna Borough (MSB) does all of the assessment, collection and foreclosure regarding property taxes for the City of Wasilla. No breakdown is furnished for delinquent taxes. Taxes are periodically forwarded to the city.
- (2) F.Y 2001 amount collected is projected based on Year-To-Date information.

**TAX REVENUES BY SOURCES  
LAST TEN FISCAL YEARS**

| <u>FISCAL<br/>YEAR</u> | <u>PROPERTY<br/>TAXES</u> | <u>SALES<br/>TAXES</u> | <u>TOTAL<br/>TAXES</u> |
|------------------------|---------------------------|------------------------|------------------------|
| 1992                   | 829,773                   | -                      | 829,773                |
| 1993                   | 971,184                   | 1,123,749              | 2,094,933              |
| 1994                   | 480,179                   | 3,219,602              | 3,699,781              |
| 1995                   | 427,566                   | 3,825,041              | 4,252,607              |
| 1996                   | 447,548                   | 4,179,316              | 4,626,864              |
| 1997                   | 553,962                   | 4,406,359              | 4,960,321              |
| 1998                   | 465,494                   | 4,656,270              | 5,121,764              |
| 1999                   | 439,901                   | 4,932,494              | 5,372,395              |
| 2000                   | 440,877                   | 5,509,279              | 5,950,156              |
| 2001                   | 370,160                   | 5,750,000              | 6,120,160              |

- (1) A 2% sales tax on retail sales and services was approved by the voters in October 1992, becoming effective January 1, 1993.
- (2) Property taxes were capped at 2 mills effective for FY 94.
- (3) During FY95 the City implemented GASB 22.
- (4) F.Y 2001 amount collected is projected based on Year-To-Date inform

**ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY  
LAST TEN FISCAL YEARS**

| <u>FISCAL YEAR</u> | <u>REAL PROPERTY</u> | <u>PERSONAL PROPERTY (1)</u> | <u>TOTAL ASSESSED VALUE NET OF EXEMPTIONS (1)</u> | <u>ESTIMATED ACTUAL VALUE (1)</u> | <u>RATIO OF TOTAL ASSESSED TO TOTAL ESTIMATED ACTUAL VALUE</u> |
|--------------------|----------------------|------------------------------|---|-----------------------------------|--|
| 1991               | 175,382,500          | 29,714,387                   | 205,096,887                                       | 223,597,400                       | 91.73%   |
| 1992               | 182,453,700          | 31,788,493                   | 214,242,193                                       | 229,966,200                       | 93.16%   |
| 1993               | 201,681,900          | 33,866,234                   | 235,548,134                                       | 251,040,200                       | 93.83%   |
| 1994               | 207,793,416          | 33,866,234                   | 241,659,650                                       | 244,474,200                       | 98.85%   |
| 1995               | 222,219,600          | 34,652,956                   | 246,270,256                                       | 269,881,500                       | 91.25%   |
| 1996               | 249,438,500          | 38,301,293                   | 275,748,993                                       | 272,626,900                       | 101.15%  |
| 1997               | 244,837,100          | 41,981,450                   | 273,538,950                                       | 297,377,900                       | 91.98%   |
| 1998               | 268,459,100          | 46,586,585                   | 299,376,085                                       | 305,409,300                       | 98.02%   |
| 1999               | 303,475,800          | -                            | 286,868,900                                       | 305,214,400                       | 93.99%   |
| 2000               | 322,482,900          | -                            | 304,377,400                                       | 342,576,700                       | 88.85%   |
| 2001               | 361,413,900          | -                            | 341,866,700                                       | 303,748,563                       | 88.85%   |

(1) Effective with Fiscal Year 1999, Personal Property was exempted from property tax.

**PROPERTY TAX RATES-ALL DIRECT AND  
OVERLAPING GOVERNMENTS  
LAST TEN FISCAL YEARS**

| FISCAL<br>YEAR | MAT-SU<br>BOROUGH | WASILLA<br>FIRE<br>SERVICE<br>AREA | CITY<br>OF<br>WASILLA | TOTAL |
|----------------|-------------------|------------------------------------|-----------------------|-------|
| 1992           | 13.00             | 0.90                               | 4.00                  | 17.90 |
| 1993           | 13.00             | 0.90                               | 4.20                  | 18.10 |
| 1994           | 15.78             | 0.90                               | 2.00                  | 18.68 |
| 1995           | 15.78             | 1.30                               | 1.70                  | 18.78 |
| 1996           | 13.75             | 1.30                               | 1.70                  | 16.75 |
| 1997           | 12.25             | 1.30                               | 2.00                  | 15.55 |
| 1998           | 11.50             | 1.30                               | 1.50                  | 14.30 |
| 1999           | 11.73             | 1.00                               | 1.30                  | 14.03 |
| 2000           | 12.50             | 1.00                               | 1.20                  | 14.70 |
| 2001           | 11.94             | 1.00                               | 1.00                  | 13.94 |

Tax Rate - Millage per \$1,000 of assessed value.

**SPECIAL ASSESSMENT COLLECTIONS  
FISCAL YEARS 1991 THROUGH 2000**

| <u>FISCAL<br/>YEAR</u> | <u>(1)<br/>SPECIAL<br/>ASSESSMENT<br/>COLLECTIONS</u> |
|------------------------|---|
| 1991                   | 230,820   |
| 1992                   | 488,635   |
| 1993                   | 245,685   |
| 1994                   | 355,433   |
| 1995                   | 303,141   |
| 1996                   | 407,258   |
| 1997                   | 407,887   |
| 1998                   | 332,234   |
| 1999                   | 349,228   |
| 2000                   | 345,511   |

(1) Includes prepayment, foreclosure, current and delinquent payments

**RATIO OF NET GENERAL BONDED DEBT TO  
ASSESSED VALUE AND NET BONDED DEBT PER CAPITA  
FOR FISCAL YEARS 1998 THROUGH 2001**

| <u>FISCAL YEAR</u> | <u>POPULATION (2)</u> | <u>ASSESSED VALUE (3)</u> | <u>BONDED LONG-TERM DEBT</u> | <u>DEBT SERVICE MONIES AVAILABLE</u> | <u>NET BONDED LONG-TERM DEBT</u> | <u>NET BONDED LONG-TERM DEBT TO ASSESSED VALUE</u> | <u>NET BONDED DEBT PER CAPITA</u> |
|--------------------|-----------------------|---------------------------|------------------------------|--------------------------------------|----------------------------------|--|-----------------------------------|
| 1998               | 5,134                 | \$ 299,376,085            | \$ 5,500,000                 | -                                    | \$5,500,000                      | 1.84%  | \$ 1,071                          |
| 1999               | 5,213                 | 286,868,900               | 5,500,000                    | -                                    | 5,500,000                        | 1.92%  | 1,055                             |
| 2000               | 5,568                 | 304,377,400               | 5,330,000                    | -                                    | 5,330,000                        | 1.75%  | 957                               |
| 2001               | 5,829                 | 341,866,700               | 5,160,000                    | -                                    | 5,160,000                        | 1.51%  | 885                               |

(1) The City of Wasilla issued its first general obligation debt in Fiscal Year 1998.

(2) Source of Data - State Of Alaska

(3) Source of Data - Matanuska-Susitna Borough Assessment Office.

**DEMOGRAPHIC STATISTICS  
FOR FISCAL YEARS 1992 THROUGH 2001**

| <u>FISCAL YEAR</u> | <u>(1)<br/>POPULATION</u> |
|--------------------|---------------------------|
| 1992               | 3,818                     |
| 1993               | 4,028                     |
| 1994               | 4,124                     |
| 1995               | 4,381                     |
| 1996               | 4,635                     |
| 1997               | 4,917                     |
| 1998               | 5,134                     |
| 1999               | 5,213                     |
| 2000               | 5,568                     |
| 2001               | 5,829                     |

- (1) 1991 population from 1990 census.  
All other numbers are estimates from  
Department of Labor or DCRA
- (2) Year 2001 population based on 1999 Department of Labor  
population number adjusted by the average annual percentage  
of growth from 1995 through 1999.



**LAND USE PERMITS ISSUED  
1990 THROUGH 1999**

| <u>CALENDAR<br/>YEAR</u> | <u>NUMBER<br/>ISSUED</u> |
|--------------------------|--------------------------|
| 1990                     | 35                       |
| 1991                     | 48                       |
| 1992                     | 47                       |
| 1993                     | 78                       |
| 1994                     | 104                      |
| 1995                     | 140                      |
| 1996                     | 130                      |
| 1997                     | 159                      |
| 1998                     | 144                      |
| 1999                     | 100                      |

- (1) The City Of Wasilla does not issue building permits.
- (2) No value is assigned to the land use permits.
- (3) Source: Wasilla Planning Office

**CITY OF WASILLA  
 ORDINANCE SERIAL No. 01-28**

**AN ORDINANCE OF THE CITY OF WASILLA, ALASKA PROVIDING FOR THE  
 ADOPTION OF THE ANNUAL BUDGET FOR THE FISCAL YEAR 2002 AND  
 APPROPRIATING FUNDS TO CARRY OUT SAID BUDGET.**

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BE IT ORDAINED AND ENACTED BY THE CITY OF WASILLA, ALASKA AS FOLLOWS:

**Section 1. Classification.** This is a non-code ordinance.

**Section 2. Purpose.** In accordance with WMC 6.04.020, the Wasilla City Council hereby adopts the Annual Budget for the Fiscal Year 2002, as presented by the Mayor and introduced on April 23, 2001.

**Section 3. Appropriation.** There is hereby appropriated out of the revenues of the City of Wasilla, for the fiscal year beginning July 1, 2001 and ending June 30, 2002, the sum \$13,242,695 to be raised by taxation and otherwise, which sum is deemed by Council to be necessary to defray all expenditures of the City during said budget year to be divided and appropriated in accordance with the attached budget proposal as follows:

|                           |                     |                              |              |
|---------------------------|---------------------|------------------------------|--------------|
| <b>General Fund</b>       |                     | <b>Special Revenue Funds</b> |              |
| Council/Clerk             | \$ 396,433          | Library                      | \$ 595,313   |
| Administration            | 314,345             | Youth Court                  | 149,595      |
| General Administration    | 176,116             | Asset Forfeiture             | -            |
| Finance                   | 448,248             |                              |              |
| M.I.S.                    | 160,124             | <b>Capital Funds</b>         |              |
| Planning                  | 237,985             | Capital Project Fund         | \$ 1,037,456 |
| Public Safety             | 1,823,510           | Vehicle Fund                 | 124,000      |
| Public Works              |                     | Right of Way Fund            | -            |
| Administration            | 281,757             |                              |              |
| Roads                     | 689,725             | <b>Fiduciary Funds</b>       |              |
| Property Maintenance      | 284,448             | Cemetery                     | \$ 3,900     |
| Culture and Recreation    |                     |                              |              |
| Museum                    | 66,308              |                              |              |
| Recreation                | 393,708             |                              |              |
| Non-Departmental          | 59,768              |                              |              |
| Debt Service              | 440,323             |                              |              |
| Transfers                 | 1,392,374           |                              |              |
| <b>Total General Fund</b> | <b>\$ 7,165,172</b> |                              |              |

**Enterprise Funds**

**Sewer**

|                          |    |                  |
|--------------------------|----|------------------|
| Operations & Transfers   | \$ | 496,557          |
| Debt Service - Principal |    | 8,855            |
| Capital Projects         |    | 706,000          |
| <b>Total Sewer Fund</b>  | \$ | <b>1,211,412</b> |

**Water**

|                        |    |                  |
|------------------------|----|------------------|
| Operations & Transfers | \$ | 419,913          |
| Capital Projects       |    | 2,149,715        |
| <b>Total Water</b>     | \$ | <b>2,569,628</b> |

**Airport**

|                        |    |                |
|------------------------|----|----------------|
| Operations & Transfers | \$ | 65,157         |
| Capital Projects       |    | 40,000         |
| <b>Total Airport</b>   | \$ | <b>105,157</b> |

**Debt Service Funds**

|                                  |    |         |
|----------------------------------|----|---------|
| 1987 Sewer Improvement District. | \$ | 25,286  |
| 1988 Overlook Sewer Improvement  |    | -       |
| 1982 Original Water Bond         |    | 17,776  |
| 1986 Southside Water District    |    | 12,289  |
| Gas Assessment                   |    | 40,162  |
| Paving Districts                 |    | 207,199 |
| Bond Guarantee                   |    | -       |

**Section 4. Tax Levy.** The rate of tax levy on each dollar assessed valuation of taxable property is fixed at .9 mills.

**Section 5. Effective Date.** This ordinance takes effect July 1, 2001.

ADOPTED, by the Council of the City of Wasilla this .

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SARAH PALIN, Mayor

ATTEST:

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KRISTIE L. VANGORDER, CMC

[SEAL]

## **GLOSSARY**

**ADOPTED BUDGET** – Refers to the budget amounts as originally approved by the City Council at the beginning of the year and also to the budget document which consolidates all beginning-of-the-year operating appropriations and new capital project appropriations.

**ANNUAL BUDGET** – A budget developed and enacted to apply to a single fiscal year.

**APPROPRIATION** – The legal authorization granted to the legislative body of a government which permits officials to incur obligations and make expenditures of governmental resources for specific purpose. Appropriations are usually limited in amounts and time they may be expended.

**ASSESSED VALUATION** - The valuation set upon all real and personal property in the City that is used as a basis for levying taxes. Tax-exempt property is excluded from the assessable base.

**ASSESSED VALUE** – The fair market value placed on personal and real property owned by taxpayers.

**BASIS OF ACCOUNTING** - A term referring to when revenues, expenditures, expenses and transfers (and the related assets and liabilities) are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

**BUDGET** – A plan of financial operation embodying an estimate of proposed expenditures for a given period of time and the proposed means of financing them. Sometimes the term “budget” designates the financial plan presented to the appropriating governing body for adoption and sometimes, the plan finally approved by that body.

**BUDGET DOCUMENT** – The official written statement prepared by the City's administrative staff to present a comprehensive financial program to the City Council. The first part provides overview information, together with a message from the budget-making authority and a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the past year's actual revenues, expenditures, and other data used in making the estimates. The third part is composed of personnel and salary schedules, the chart of accounts and a glossary.

**BUDGET MESSAGE** – A general discussion of the proposed budget presented in writing by the budget-making authority to the City Council. The budget message contains an explanation of the principal budget items, an outline of the City's experience during the past period and its financial status at the time of the message and recommendations regarding the financial policy for the coming period.

**CAPITAL PROJECTS FUND** – Funds established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than propriety and trust funds).

**CAPITAL OUTLAY** – Expenditures that result in the acquisition of items such as tools, desks, machinery and vehicles costing more than \$500 each having a useful life of more than one year and are not consumed through use are defined as capital items.

**COMPONENT UNIT** – A separate government unit, agency, or nonprofit corporation that is combined with other component units to constitute the reporting entity in conformity with GAAP.

**COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)** – The official annual report of a government including: (a) the five combined financial statements in the combined statement overview and their related notes, (b) combining statements by fund type and individual fund, and (c) account group financial statements prepared in conformity with GAAP and organized into a financial report pyramid. It also includes support schedules necessary to demonstrate compliance with finance-related legal and

contractual provisions, required supplementary information, extensive introductory material and detailed statistical sections.

**CONTINGENCY** – Those funds included in the budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

**CONTRACTUAL SERVICES** – Items of expenditure from services the City receives primarily from an outside company.

**DEBT SERVICE FUNDS** – Funds established to account for the accumulation of resources for and the payment of general long-term debt principal and interest that resulted from the issuance of bonds.

**ENCUMBRANCES** – Commitments related to unperformed contracts, in the form of purchase orders or contracts, for goods or services. Used in budgeting, encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures that will result if unperformed contracts in process are completed.

**ENTERPRISE FUND** – A proprietary fund established to account for operations that are financed and operated in a manner similar to private business enterprises. In this case, the intent of the governing body is that the expenses, including depreciation, of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

**EXPENDITURE** – Decrease in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, intergovernmental grants, entitlements and shared revenues.

**EXPENSES** – Outflows or other using up of assets or incurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services, or carrying out other government units, and/or other funds.

**FIDUCIARY FUND TYPES** – The trust and agency funds used to account for assets held by a government unit in a trustee capacity or an agent for individual, private organizations, other government units, and/or other funds.

**FISCAL YEAR** – The twelve-month period to which the annual operating budget applies and at the end of which a government determines the financial position and results of its operations. The City's fiscal year extends from July 1 to the following June 30.

**FUND** – A fiscal and accounting entity with a self-balancing set of accounts in which cash and /or other financial resources, all related liabilities and residual equities or balances and changes therein are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

**FUND TYPE** – The three broad fund categories of governmental accounting are subdivided into seven fund types. The seven types are general, special revenue, debt services, capital projects, enterprises, internal service and trust and agency.

**GENERAL FUND** – A type of governmental fund used to account for revenues and expenditures for regular day-to-day operations of the City, which are not accounted for in specific purpose funds. The primary sources of revenue for this fund are local taxes and federal and state revenues.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPALS (GAAP)** – Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general

applications, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

**GOVERNMENT FUND TYPES** – Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities, except those accounted for in the proprietary funds and fiduciary funds. Under current GAAP, there are four governmental fund types: general, special revenue, debt service and capital projects.

**INTERFUND TRANSFERS** – Amounts transferred from one fund to another fund. This includes reimbursements, residual equity transfers and operating transfers.

**INTERGOVERNMENTAL REVENUES** – Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

**INVESTMENT** – Securities held for the production of income in the form of interest in compliance with the policies set out by the City's Code of Ordinances.

**LAPSE** – As applied to appropriations, the automatic termination of an appropriation. Except for indeterminate appropriations and continuing appropriations, an appropriation is made for a certain period of time.

**LEVY** – To impose taxes, special assessments, or service charges for the support of government activities. Also used to denote the total amount of taxes, special assessments, or service charges imposed by a government.

**LIABILITIES** – Debt or other legal obligations arising from present obligations of a particular entity, to transfer assets or provide services to other entities in the future as a result of past transactions or events.

**MEASUREMENT FOCUS** – The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenue and expenses).

**MILL** - A measure of the rate of property taxation, representing one one-thousandth of a dollar of assessed value.

**MILLAGE RATE** – The tax rate on property, based on mill(s). A rate of 1 mill applied to a taxable value of \$100,000 would yield \$100 in taxes.

**MODIFIED ACCRUAL BASIS OF ACCOUNTING** – A basis of accounting in which revenues and other financial resources are recognized when they become susceptible to accrual, that is when they are both "measurable" and "available to finance expenditures of the current period". "Available" means collectable in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

**OPERATING BUDGET** – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Annual operating budgets are essential to sound financial management and should be adopted by every government.

**OPERATING TRANSFERS** – All Interfund Transfers other than residual equity transfers.

**ORDINANCE** – A formal legislative enactment by the legislative body which, if not in conflict with any highest form of law, has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

**OTHER FINANCING SOURCES** – Governmental funds, general long-term debt proceeds, land lease payments, land sale payments, proceeds from the sale of fixed assets, operating transfers-in, service charges and fees for governmental services.

**OVERSIGHT RESPONSIBILITY** – The basic, but not the only, criterion for including a government department, agency, institution, commission, public authority, or other organization in a government unit's reporting entity for general purpose financial reports. Oversight responsibility is derived from the government unit's power and includes, but is not limited to, financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters.

**PROGRAM** – An organized set of related work activities, which are directed toward a common purpose or goal and represent a well-defined expenditure of City resources.

**PROGRAM BUDGET** – A budget which structures budget choices and information in terms of programs and their related activities (i.e. repairing roads, treating water, etc), provides information on what each program is committed to accomplish in the long run (goals) and in the short run (objectives) and measures the degree of achievement of program objectives (performance measures).

**PROGRAM DESCRIPTION** – A program description describes the function of the program, the various activities involved in the program and other pertinent information about the program. It answers the question, "what does this program do?"

**PROGRAM GOAL** – A program goal is a general statement on the intended effect or purpose of the program's activities. It includes terms such as to provide (a service), to supply (a given need), to control, reduce, or eliminate (an occurrence), to maintain (standards), or to maximize (quality). A goal is not limited to a one-year time frame and should generally not change from year to year. A goal statement describes essential reason for the program's existence.

**PROGRAM OBJECTIVE** – Objectives are statements of the intended beneficial and/or tangible effects of a program's activities. They are measurable and related to the proposed budget year. They are specific targets toward which a manager can plan, schedule work activities and make staff assignments. Objectives should quantifiably be addressed in terms such as: to increase an activity, to maintain a service level, to reduce the incidence, or to eliminate a problem.

**PROPERTY TAX** – A tax levied on the assessed value of property.

**PROPRIETARY FUNDS** – A type of fund that accounts for governmental operations that are financed and operated in a manner similar to private business enterprises. The only proprietary fund type used by the City is the enterprise funds.

**PURCHASE ORDER** – A document authorizing the delivery of specified merchandise or the rendering of certain services for a stated, estimated price. Outstanding purchase orders at the end of a fiscal year are called encumbrances.

**RESOLUTION** – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

**RETAINED EARNINGS** – An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

**REVENUE** – Increases in the net current assets of a governmental type other than expenditure refunds and residual equity transfers. General long-term debt proceeds and operating transfers-in are classified as “other financing sources” rather than revenues. Increases in the net total assets of a proprietary fund type other than expense refunds, capital contributions and residual equity transfers. Operating transfers, as in governmental fund types, are classified separately from revenues.

**SALES TAX** – A tax levied on retail sales, rentals and service activities.

**SPECIAL REVENUE FUND** – A fund is used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditure for specified purposes.

**TAX RATE** – The level at which taxes are levied. For example, a property tax rate may be proposed to be \$0.12 per \$100 of assessed value.

**TAX LEVY** – The total dollar amount of tax that optimally should be collected based on tax rates and assessed values of personal and real properties.

**TAX ROLL** – The official list showing the amount of taxes levied against each taxpayer or property. Frequently, the tax roll and the assessment roll are combined, but even in these cases the two can be distinguished.