

**SUBJECT: New Laborer Position Request**

REQUESTED BY: Public Works

PREPARED BY: Public Works

DATE: March 2, 2000

FOR AGENDA OF: March 13, 2000

**SUMMARY:**

A new full time regular utility laborer position is requested in the sewer and water divisions to expand the preventative maintenance programs in these utilities. This position had been budgeted in the next fiscal year; however, it is being requested now to allow the second lagoon to be cleaned earlier than the other lagoon was cleaned last year. Starting cleaning earlier will help mitigate odors this spring.

Other examples of what this position will do in the area of preventative maintenance are shown below.

1. Clean and repair the lagoon aeration system
2. Thaw S.T.E.P. systems for summer treatment program
3. Increase the frequency of pumping the holding tanks
4. Recharge, flow-test and repair fire hydrants
5. Exercise water main line and residential valves
6. Provide annual maintenance of altitude valves
7. Put parks and recreation restrooms and irrigation facilities back on line
8. Clean and service fleet vehicles more frequently

**FISCAL IMPACT:**  No  Yes, amount requested: \$ 12,414 Fund: General fund, fund balance

**RECOMMENDED ACTION:**

Council is requested to approve Resolution 00-11 to establish and Serial Ordinance 00-28 to fund a new regular full time utility laborer position for the water and sewer divisions.

**MAYOR REVIEW/COMMENT:**

  
Reviewed by: SARAH PALIN, Mayor

Presented with: Ord 00-28  
Date: 4/10/00 Verified by: Hy.

Attachments: Serial Ordinance 00-28  
Resolution No. 00-11