

presented 4/5/99 H.

WASILLA CITY COUNCIL INFORMATION MEMORANDUM

IM No. 99-34

SUBJECT: Public Safety Building Information

PREPARED BY: Planning Office

DATE: March 26, 1999

FOR AGENDA OF: April 5, 1999

SUMMARY:

Several documents are attached concerning the proposed Public Safety Building. These documents are in **draft form**, and should the Memorandum of Agreement with the Matanuska-Susitna Borough move forward, a professional consultant will meet with the city and borough, finalize the spatial needs, develop the program, write performance specifications, and be involved with assembling the request for proposals for a design/build contract. As the progress moves forward, the Council and Assembly will be provided with updated documents .

FISCAL IMPACT: No Yes, amount requested: \$ Fund:

RECOMMENDED ACTION:

Information Only

MAYOR REVIEW/COMMENT:



Reviewed by: SARAH PALIN, Mayor

Attachments:

- ◆ Memorandum of Agreement between MSB and COW for the Public Safety Complex
- ◆ Proposed Replat of Lots 2-6 Wasilla Airpark Industrial
- ◆ 3/23/99 Memo from Kevin Koechlein to Tim Krug
- ◆ 3/17/99 letter from Kevin Koechlein to John Cramer
- ◆ MSB list of draft Fire and EMS requirements
- ◆ Draft COW list of Spacial Needs
- ◆ Various information that will be in the MSB 4/6/99 Assembly Packet

**Memorandum of Agreement
between
The Matanuska-Susitna Borough
and
The City of Wasilla
for the
Public Safety Complex**

DRAFT

The Matanuska-Susitna Borough and the City of Wasilla have determined that there is a need for additional public safety facilities to house Fire, Emergency Medical, Rescue and possibly Police services. The parties agree that it may be in the best interest of the public to consolidate any needed construction to reduce costs, improve efficiencies to the public, and to provide better service to the public. The Borough and the City have developed a basic concept for a shared Public Safety Complex. Both parties shall notify each other no later than April 7, 1999 if they choose to build a joint use public safety building.

The Borough and City administrations have jointly agreed to a location for the Public Safety Complex within Block 2 of Wasilla Airpark Industrial Subdivision. The City has purchased lots 2-6 for the complex. The Wasilla Lakes Fire Service Area has agreed to move ahead with funding of the preliminary design and construction documents. (Final design) space and cost allocation shall be subject to the approval of the Borough Assembly and Wasilla City Council no later than July 21, 1999.

Upon concept and site selection approval by the Borough Assembly and City Council, no later than May 5, 1999, the project design work can begin with an estimated 60-day completion after approval of an architect. Construction of the facility could then commence with 60-90 days after final action for design and financing authorizations. Completion and possession of the facility would hopefully occur 12 months after construction begins.

Matanuska-Susitna Borough

City of Wasilla

Michael J. Scott, Manager

Sarah Palin, Mayor

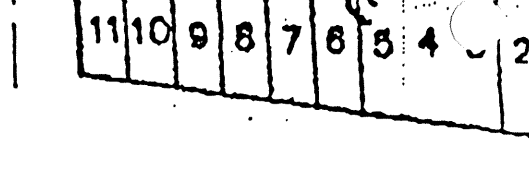
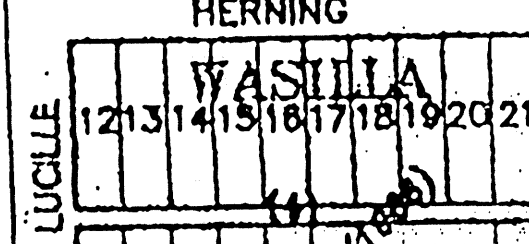
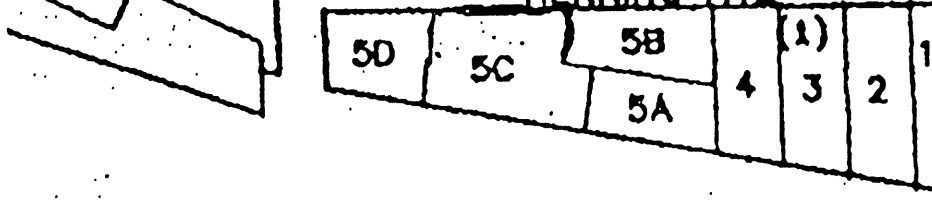
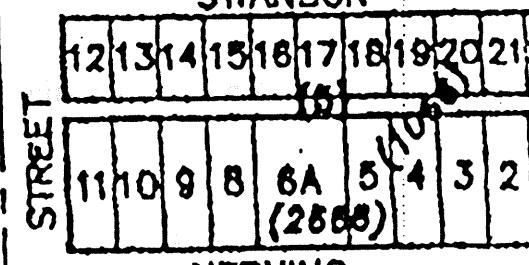
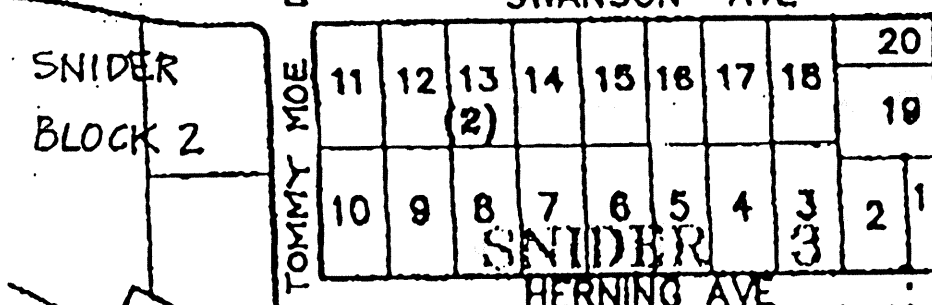
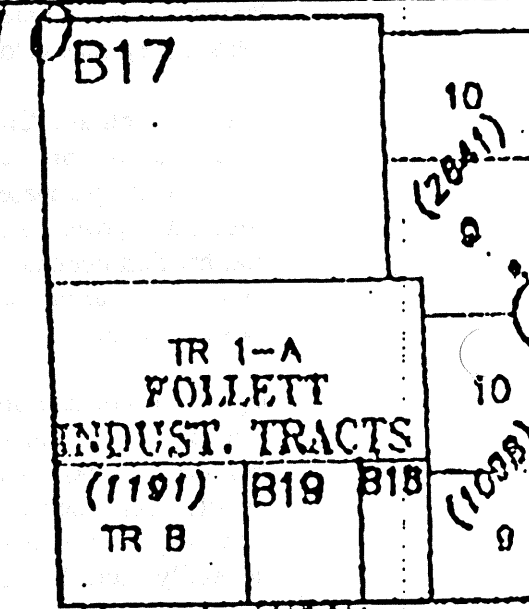
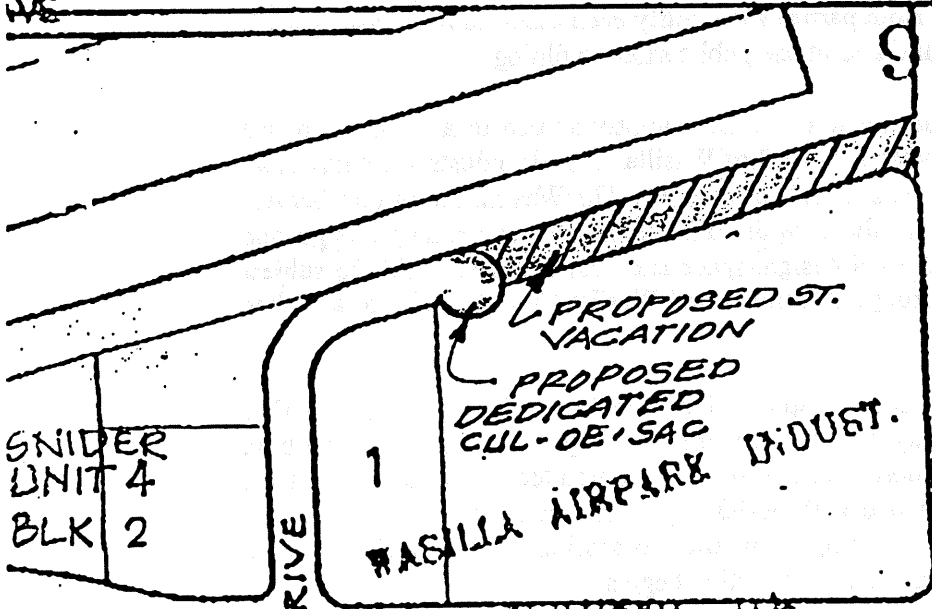
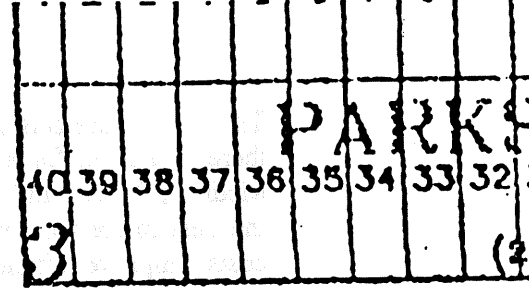
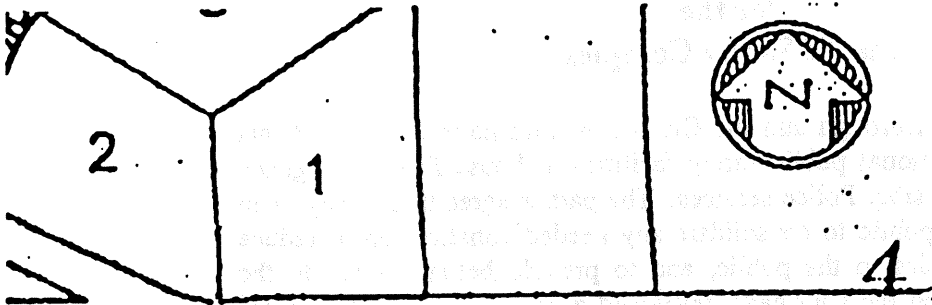
Date

Date

PROPOSED

REPLAT OF LOTS 2 THRU 16
WASILLA AIRPARK INDUST.
THE VACATION OF A PORTION
OF TOMMY MOE DRIVE

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MATANUSKA-SUSITNA BOROUGH

Department of Public Safety

680 North Seward Meridian Parkway, Wasilla, Alaska 99654
PHONE (907) 373-8800 * FAX (907) 376-0799

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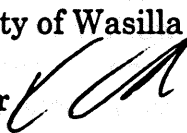
MAR 24 1999

Planning Department

MEMORANDUM

DATE: March 23, 1999

TO: Tim Krug, Planning Director for the City of Wasilla

FROM: Kevin Koechlein, Public Safety Director 

SUBJECT: Proposed Plat

I received the proposed plat from Denali North for the public safety land. It looks good to me, as it will give us an alternate entrance to the back of the property. If you need anything else from the borough regarding this let me know.

I am also sending my notes on last weeks meeting for your records.

Enclosure

Wasilla Public Safety Complex

Meeting of March 19, 1999

**Present: Kevin Koechlein, Jack Krill, Jim Swing, Dave Carroll (MSB)
Tim Krug, Walt Gilmore (City of Wasilla)**

Meeting was to go over progress on the building and how it is going to proceed.

Land Issues:

Tim reported that the city has completed the purchase of the lots and is going to replat them into a single lot. They have hired an engineer to do the survey and other work to get this accomplished. MSB can assist with the platting process to expedite this along. This replat is not seen as a potential hindrance to the schedule.

The site will need to have soils study completed before any RFP can be issued for construction. This will be a part of the work MSB to do for the design specifications.

The issue of permits was addressed with the following permits or other applications identified:

Wasilla- land use permit, driveway permit, sewer and water connection

MSB- historical preservation review

State- fire Marshall review, DEC,

Utilities- MEA, MTA, ENSTAR, City of Wasilla Public works

The general consensus was permits would be a part of the contractors responsibility unless otherwise provided in the RFP.

The other land issue is that there will need to be a site agreement between the borough and city for use of the site. This needs to address costs, space etc. for each party as well as the term of the agreement. MSB to take the lead on drafting the site agreement.

The city also stated they had asked DOT for a traffic light at Parks and Lucille with the city paying a portion of the costs.

Design:

Discussion on the merits of design build vs. conventional design and bidding. MSB PW has little experience with the process but supports its concept and will assist. The process was clarified as to what the initial design specification will look like. It will be a set of standards and requirements for space, contents etc.. It will then be up to the proposers to

define the building and provide the actual design. The borough and city would then select the best proposal in terms of space, design and cost.

W. Gilmore expressed concerns over what extent the city would be involved in the overall process. The intent has been and remains that the city would be involved in the entire process including selection of the A/E for design specifications, the final design spec package, and then for the final RFP selection. The city needs to identify who their key people will be in the process.

The proposed time schedule was discussed with the following key times:

April 6- assembly approves funding for A/E

RFP for A/E out and received by May 1

Mid May assembly approval of A/E

June 1 A/E firm starts

July 10 final design spec delivered and sent to assembly and council

End of July- RFP issued

Sept 5, RFP due in

End of Sept. RFP awarded

Oct construction begins.

Other key items that will occur concurrent with the above are the platting action, funding mechanism, permits and other applications as needed.



MATANUSKA-SUSITNA BOROUGH

Department of Public Safety

680 North Seward Meridian Parkway, Wasilla, Alaska 99654

PHONE (907) 373-8800 * FAX (907) 376-0799

March 17, 1999

John Cramer
Deputy Administrator
City of Wasilla
290 East Herning
Wasilla, Alaska 99654

Dear John:

Attached is a proposed time line for the Public Safety Complex construction. I realize it is a best hope for the project and that there may be some hidden problems I am not aware of. However, the basic steps will all need to be completed along with fixing any new ones that jump up.

If you would review this and make any changes or additions you see need to be included and return it to me for finalization I would appreciate it. Also, I will have the clerk's office send you the copy of the MOA that was given to the assembly last night.

Sincerely,

A handwritten signature in cursive script, appearing to read "K. Koehlein".

KEVIN KOECHLEIN, Director
Department of Public Safety

Enclosure

From the 12 Boroughs - Robert Sup...
3-17-99

**Wasilla Public Safety Complex
Construction Time Line**

The proposed time line presented here is based on many of the key elements being performed simultaneously. If each item is strung out and not worked in conjunction with others the time frame may double, eliminating the ability to begin construction in 1999.

April 1999

- Assembly approval of funding for design and specifications
- MSB to request proposals from qualified design firms
- MSB and City develop site agreement for land
- Final platting issues identified and any platting actions initiated
- MSB Finance Dept. begins development of the COP process
- MSB and City finalize building needs

May 1999

- MSB and City sign site agreement for land use
- RFP awarded for design/specifications
- Consultant begins work for a design build bid package
- City and Borough complete platting requirements
- Apply for preliminary permits, work orders for MEA, MTA, ENSTAR

June 1999

- Final design package delivered to MSB and City, submitted to assembly and city council for approval
- Cost estimates complete and provided to MSB Finance Dept for funding by COP or other method.
- MSB Finance Dept begins financing process

July 1999

- Complete bid package and prepare for publication pending funding approvals. Package cannot be made public until such time as there is confirmed funding available in an amount of the engineers estimate.
- Based on design submit final permit applications as needed, request for service to utilities.
- Complete any final land issues

August 1999

- Finalize funding approval
- Receive RFP's or construction and evaluate
- submit RFP to assembly and city for approval

FYI
Council
Perkins
(SP)

This should be considered with the Borough's M.O.A. We did not receive this time-line until Wednesday

September 1999

- Award of bid and construction begins by October 1, 1999
- Construction to begin depending on weather and other factors

September 2000

- construction completed, agencies move in to new building



MATANUSKA-SUSITNA BOROUGH

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680 North Seward Meridian Parkway, Wasilla, Alaska 99654

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Fire & EMS Space Requirements Combined Public Safety Building

Apparatus Room: 12,000 square ft.

6 pieces of Fire Apparatus

2 Engines @ 42'

1 Ladder Truck @ 58'

1 Pumper Tanker @ 42'

1 Rescue Truck @ 38'

1 Brush/Wildland @ 28'

4 Ambulances

@ 28' plus 8' = 36'

The configuration of the apparatus room with the housing of fire apparatus and ambulances will require 5 bay with 14' wide doors and 14' in height, the 14' height is to accommodate the height of the fire apparatus. The size of each bay should be 20' to provide enough room to work around the apparatus and ambulances with compartment doors open and the restocking of various equipment, tools and appliances and fire hose. The projected spacing of the apparatus, based on actual apparatus and ambulance sizing would require ample room to the front and rear of each piece of equipment for various tasks that are needed to be performed after emergency or routine responses to insure the equipment is response ready as soon as possible. Example: bay 1 - 1 engine (42'), 1 pumper tanker (42') total of 84", bay 2 - 1 rescue truck (38'), 1 engine (42') total of 80', bay 3- 1 ladder truck (58') 1 brush/wildland unit (28') total 80', bay 4 2 ambulances (28') total 56', bay 5 2 ambulances (28') total 56'. The 14' to 20' around the fire apparatus will allow for safe and easy access around the equipment. The length of the ambulances 28' x 2 @ 56 also requires an additional 8' behind each ambulance for removal of litters and other equipment in a safe manner, this would require up to 75' to 80' of space for the ambulance bays. Additionally during the period of time after responses when the equipment is being cleaned and reloaded the additional space will provide adequate room for the personnel to perform the tasks. Presently in all the public safety buildings, when cleaning and servicing equipment to prepare it to be placed back in service or reloaded on the apparatus, the vehicles are parked outside on the aprons. This situation creates extreme difficulties, particularly during late night hours or extreme weather conditions. Additional fixtures and equipment that will be placed in the apparatus bay will be a fire hose washer, a fire hose dryer, and wire type

lockers for hanging and storing personal protective equipment, approximately 35 to 40 for paid n call fire responders and 35 to 40 for paid on call EMS responders. The dimensions of the apparatus bay with 5 bays @ 20' wide by 100' deep would be 100' x 100'. Another section of the apparatus room would require 4 rooms at the rear, each room would be approximately 20' x 25' and would consist of the following: Room 1 - air room which would contain an air compressor and cascade unit for refilling SCBA bottles, 2 wet sinks, a work bench and drying area for decontamination, cleaning, servicing and minor repairs of SCBA units. Room 2 - EMS, fire decontamination room, this room will provide for the decontamination and cleaning of EMS and fire equipment that becomes exposed to various contaminants such as body fluids, bloddborne pathogens, haz-mat, etc. and would contain showers and other decontamination equipment. Room 3 - EMS supply and equipment storage area, this room would provide secure storage for EMS medical supplies and equipment carried on and necessary for EMS service. Room 4 - secure storage for fire equipment, such as fire hose, tools and appliances, and other related equipment. The area above the 4 rooms can be identified as an area that all heating and mechanical components of the structure can be located.

The total area required for these 4 rooms - 20' x 100' = 2000 square ft.

Total area required for apparatus room 100' x 100' = 10,000 square ft.

Training and conference rooms: 5000 square ft.

The concept and intent of the training/meeting rooms and conference rooms is a shared space concept designed to meet the present and future needs of the Borough EMS, fire and rescue and City of Wasilla and the police department as a primary users and other agencies as secondary users. To provide for adequate room to conduct multiple training or meetings and small breakout or conference rooms, the conceptual design would consist of 2 training/meeting rooms approximately 40' x 40' providing 1600 square ft per room. These 2 rooms would be separated by 2 conference/breakout rooms approximately 20' x 20' with rollaway partitions. Each training/meeting room will provide space, depending on seating type, fixed or temporary (moveable) and worktable arrangement that would accommodate up to 90 people. When the rollaway partitions for the conference rooms are open or stowed, it would create 1 large room, approximately 4000 square ft. which depending on the seating type and work table arrangement, could possibly accommodate approximately 230 people. An area would be provide within the training/meeting room for a small kitchenette with a sink, microwave oven, coffee maker, and other amenities. An additional area will provide restroom

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facilities to service the users of the rooms, these areas are projected at approximately 1000 square ft.

Domicile space, paid on call staff area: 4000 square ft.

The intent of this area of the facility is to provide functional space for paid on call personnel to operate from. At present neither the Central Mat-Su Fire Department or the Wasilla Ambulance Service has full time fire fighters or medics. This does not preclude the concept of using paid on call personnel from staffing the facility on a shift type schedule. With the increase in EMS responses and fire responses, utilizing the paid on call personnel will provide definite advantages to the delivery of emergency services to the core area. In the conceptual design of this area of the facility, if the time occurs when the need to hire full time emergency response personnel for 24 hr. staffing arises, this facility will have the necessary amenities to meet the need. There are several areas that will be needed. A dormitory/ sleeping area, this will require approximately 75 square ft per person, for a total of 1050 square ft. for 14 personnel. The design would incorporate an area that will be acoustically separated from the adjoining areas. The dormitory will consist of pods that have 1 bed, 1 desk and 3 wardrobes.

A kitchen area for the personnel to prepare meals. It should provide for food preparation, warming and storage (refrigerated and non-refrigerated). It should include a refrigerator/freezer, range, microwave oven, dishwasher, sink and garbage disposal along with counters, upper cabinet storage and pantry storage. This kitchen area can also be utilized for larger functions and activities that may occur in the training/meeting rooms. The projected size of this area is approximately 300 square ft.

A day room/ dining room for the on shift personnel to take breaks and eat. This projected size of this area is approximately 600 square ft.

Privacy toilet/ shower room - this would provide unisex privacy rooms for the paid on call personnel. The projected size of this area is approximately 800 square ft.

A non-disrobing locker room with adjoining unisex toilet/shower room for additional paid on call staff that are not being used for shifts, but respond for emergency calls. The projected size of this area is approximately 600 square ft.

2 office areas, one for ambulance service paid on call officers and one for paid on call fire officers. These offices would be equipped with desks, computer, fax

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machine, file cabinets and would provide work areas for the completion of incident reports and other essential paper work as required by the services. The projected size of these offices would be 20' x 20', totaling 800 square ft.

A general office supply/ office equipment storage room. The projected size of this area would be approximately 450 square ft.

Total area Apparatus Room	12,000 square ft.
Total area Meeting/Training Rooms	5,000 square ft.
Total area Domicile/Staff Area	4,000 square ft.
Total area Required for Facility	21,000 square ft.

Optional that may be considered:

2000 to 4000 square ft of space could be considered for administrative offices for Director, Fire Chief, EMS Coordinator and secretarial/support.

CITY OF WASHINGTON
SPECIAL NEEDS

3/25/99

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Space	Space Name	# Staff	# Spaces	Type	Area	Remarks
Administrative Spaces						
AD1	Chief of Police	1	1	PO4	150	
AD2	Vacant Office (Future Captian)	0	1	PO4	150	
AD3	Sergeant	1	1	PO4	150	
AD4	Public Safety Director	1	1	PO4	150	
	Secretary	1	1	NA		Space at Records
	Volunteer	0	1	NA		Space at Records
	Conference Room			NA		See Shared Spaces
	Coffee Alcove			NA		See Shared Spaces
	Copy Area			NA		See Shared Spaces
Staff Total		4			600	
Net Circulation Factor				25%	150	
Net Useable Area					750	
Records and Administrative Support						
R1	Secretary	1	1	OP4	100	WIAPSIN & Duress Alarms
R1	Future Volunteer	0	1	OP4	80	
	Shelving under Counter for Forms			NA		
R2	Active Records Storage		8	F11	75	Files above ctr. Sto. Cab.
R2	Long Term Records Storage		8	F11	75	From Public Works Garage
R2	Police/Staff/Public Counter		1	CNTR5	32	
R2	Mail Boxes		40		1	40
R2	Printer		2	PRNT	50	
Staff Total		1			452	
Net Circulation Factor				25%	113	
Net Useable Area					565	
Crime Prevention						
Close to Reception						
CP1	Crime Prevention	1	1	OP2	64	W/Side Chair
CP1	Youth Court Secretary	1	1	OP2	64	
CP1	Probation Officer	1	1	OP2	64	
CP2	Student Area		1	NA	80	Table for 4
CP2	Copier		1	CPY1	30	
CP2	Fax		1	FAX	30	
CP2	Shredder		1	SHRD	35	
CP2	Files		2	F11	20	
CP2	Supply Cabinet		1	SHFL1	11	
CP2	Work Tables		3	WTBL1	75	Access to Report Taking
Staff Total		3			473	
Net Circulation Factor				25%	118	
Net Useable Area					591	
Criminal Investigations						
Detectives Area						
IN1	Investigator (2 future)	1	3	OP5	300	
IN1	ADF&G/State Patrol		1	OP5	100	
Staff Total		1			400	
Net Circulation Factor				25%	100	
Net Useable Area					500	

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ID Laboratory

ID1	ID/Evidence Prep Area		NA	Adjacent to sally port
	Layout Table	1	WTBL2	120
	Drafting Station	1	DRFT2	36
ID2	Lab		NA	
	Dusting Station	1	DH6	30
	Fume Hood	1	FH6	40 For ninhydrin
	Superglue Cabinet	2	SGC	60
Staff Total		0		286
Net Circulation Factor			25%	72
Net Useable Area				358

Evidence Preparation

EP1	Evidence Intake		NA	Adjacent to sally port
	Bag/Tag Sink Area	2	CNTR1	28 Vestible
	Evidence Prep/Layout Table	1	WTBL2	120 1 patrol side; 1 evid. Side
	Through Wall Lockers	5	LKR4	90 Different locker sizes
EP2	Property and Evidence Storage		NA	
	Main Evidence Storage	1	400	400 Thickened slab (high density)
	Bike Storage	1	BKE	125 At cold/warm storage
EP3	Money/Jewel Vault	1	25	25 Cash, Jewelry
EP3	Narcotics Vault (DEA)	1	SHLF4	16
EP2	Bio-freezer	1	REF1	25
EP2	Bio-refrigerator	1	REF1	25
Staff Total		0		854
Net Circulation Factor			25%	214
Net Useable Area				1068

Patrol Support

		10		
P1	Report Writing	3	OP1	126 Partitions preferred
P1	Reports/APSIN	1	OP3	90 Partitions, close to report wrtg
P1	Officers File	25	FI1	250 Officers Files
P1	Copy Station	1	CPY1	30 W/Printer
P2	Tape Storage	3	25	75 Tapes below counter
P3	Briefing/Conference/Squad Room	1	BRF14	350 W/AV, Kitchenette & Counter
P4	School Liaison Storage	1	STOR1	40 Books/Stickers Etc.
P5	Gun Cleaning/Armory	1	100	100
P6	Lockers	50	LKR3	825 Radios/Flexcuffs Etc.
P7	Toilet/Shower Room	4	T1SH1	360
P8	Equipment Issue	1	80	80
Staff Total		10		2326
Net Circulation Factor			25%	582
Net Useable Area				2908

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Suspect Processing

SP1	Uncuffing	2	WTG2	126 Counter W/Space for Intox.
SP1	Computer Station		OP1	42
SP1	Video Capture Station	1	VC	25
SP1	Sink	1	VC	25 Print Bar
SP2	Toilet	1	T1	50 Penal Ware/Remote Flush
SP3	Holding Cell	4	WHC1	300 2 flex for Juvenile
SP4	Interview Rooms	2	INT1	264 1 w/Cuffing rail
SP5	AV Recording Room	1	MON	50
Staff Total		0		882
Net Circulation Factor			25%	221
Net Useable Area				1103

Sally Port/Warm Storage

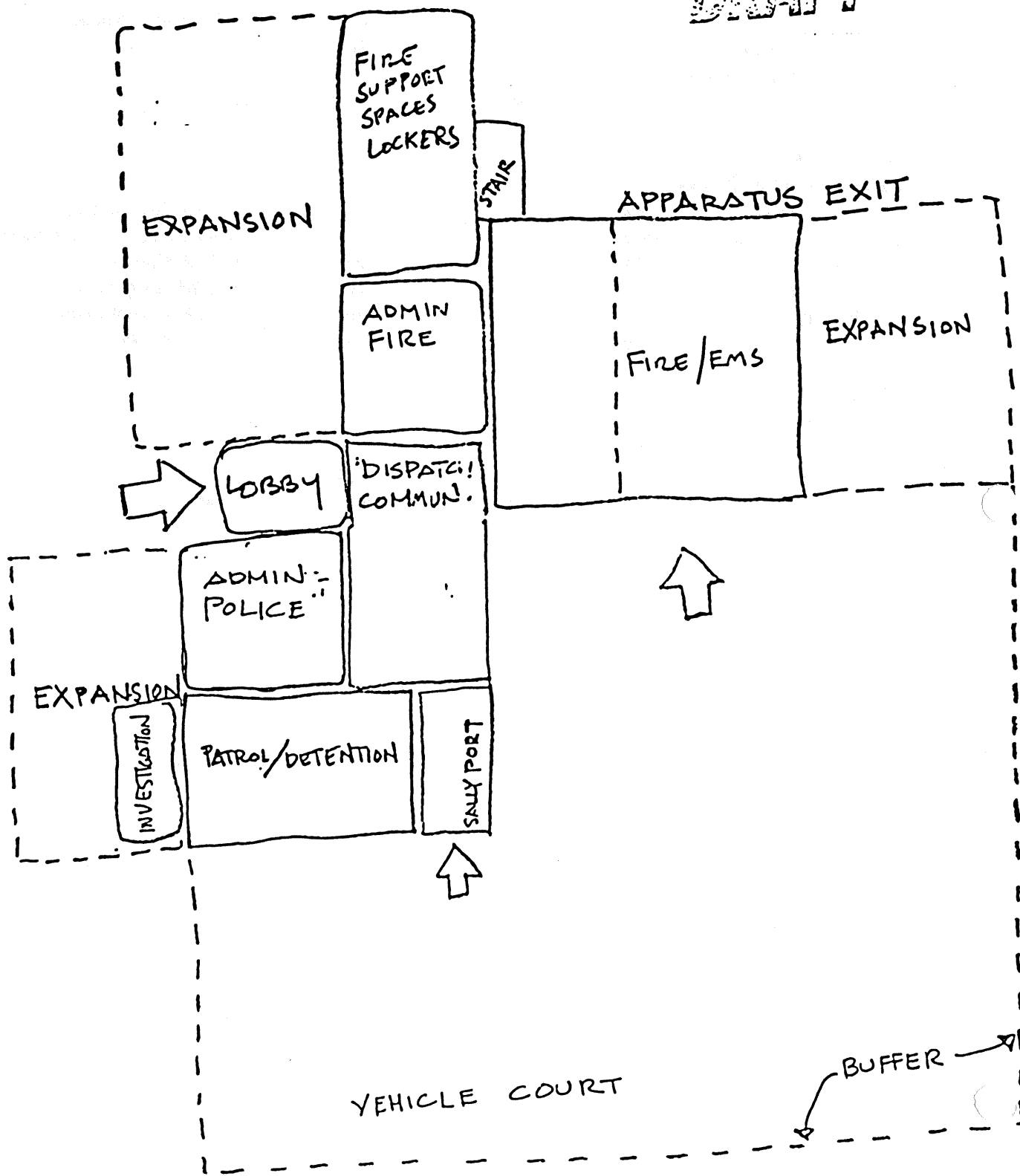
WS1	Sally Port W/ Weapon Locker	1	385	385 With Heat/Cuffing Rail
WS2	Vehicle/Vehicle Exam Area	2	200	400 After Hours Large Evidence
WS2	Flare Storage/Flam. Sto. Lkr.	1	SHLF4	16 Explosion Vent
WS2	Maintenance Locker	1	SHLF4	16 Oil/Headlights etc.
WS3	Bio-Dry	1	SHLF4	16 W/Aux. Ventilation
WS2	Prisoner Personal Property	1	SHLF4	16 W/Aux. Ventilation
Staff Total		0		849
Net Circulation Factor			20%	170
Net Useable Area				1019

Communications/Dispatch

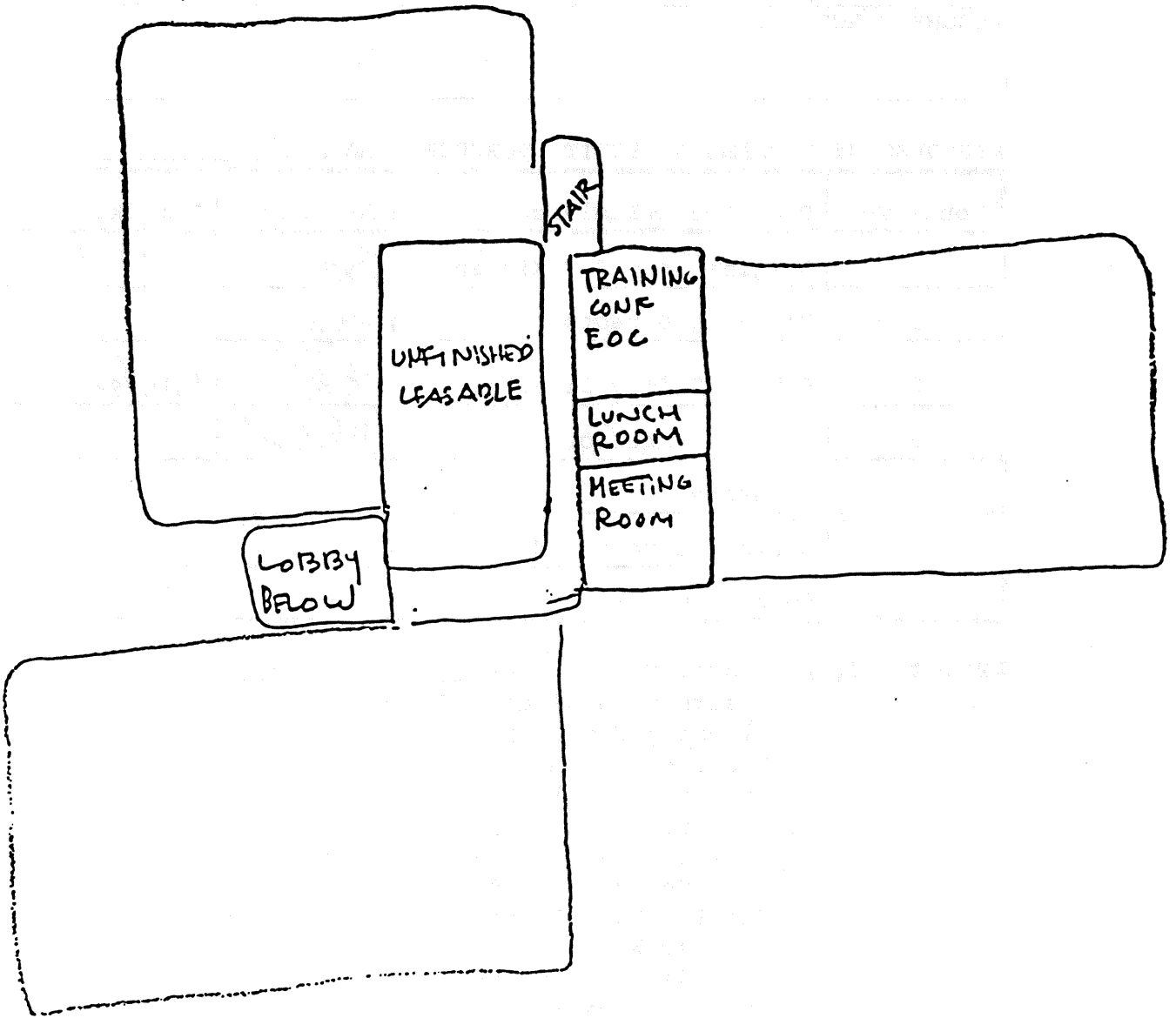
CD1	Supervisor (Rec./Comm.)	1	1	PO4	150	Accessible under floor space
	Communicators	16		NA		At Consoles
CD2	Dispatch Center			NA		
	Supervisor Console		1	COM2	150	
	Call Taking/Disp. Cons.		3	COM1	450	1 Training Console
	Printers		4	PRNT	100	
	Copier		1	CPY1	30	Centralized
	Fax		1	FAX	30	
	APSIN Terminal			NA		In Consoles
	Counter/Reference		2	CNTR5	64	
	Coffee Alcove		1	COF1	48	W/Kitchenette
	Chair Corral		1	STOR1	40	Chair Stack Area
CD3	Restroom		1	T1	50	
CD4	Tel/Equip. Room/CAD/Radio Rm.		1	400	400	
CD5	Lockers		20	LKR2	200	
CD6	Network Room		1	80	80	
Staff Total		0			1792	
Net Circulation Factor				25%	448	
Net Useable Area					2240	

Police Department Net Square Feet	10744
Mechanical/Janitor/Plumbing Gross	1053.99
Structural/Wall Thickness Gross	968.002
Police Department Gross Square Feet	12766

DRAFT



DRAFT



SECOND FLOOR

MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM IM No. 99-078

SUBJECT: Wasilla Joint Use Public Safety Building Site Selection

MANAGER RECOMMENDATION: For Assembly consideration.

AGENDA OF: April 6, 1999

ASSEMBLY ACTION:

APPROVED BY MICHAEL J. SCOTT, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator - B.McKibben	BMC	3-14-99
1	Planning Director	MM	
2	Public Safety Director	KB	3/24/99
3	Finance Director	JEL	
4	Attorney		
5	Assistant to the Manager		
6	Borough Clerk		

ATTACHMENT(S): Fiscal Note: Yes _____ No X

- Assembly Resolution No. 99-
- Planning Commission Resolution No. 99-17
- Two location maps
- City of Wasilla Planning Commission Resolution No. 98-24
- City of Wasilla Planning Commission Memorandum 98-08
- Wasilla City Council Action Memorandum 98-21
- Greater Wasilla Chamber of Commerce Resolution 99-01
- Wasilla Area Seniors, Inc. Resolution 98-12
- Mat-Su RC&D Resolution 99-02

STAFF RECOMMENDATION:

Staff respectfully recommends the acceptance of the site selection committee's recommendation to house a joint use public safety facility building in the Wasilla area.

SUMMARY STATEMENT:

In August 1997 a site selection committee was formed to identify a site for a joint use public safety facility for fire and EMS operations and the Wasilla Police Department. The committee was made up of representatives from the City of Wasilla Planning Department, Planning Commission, Department of Public Safety, and the Matanuska-Susitna Borough's Central Mat-Su Fire Chief. The committee conducted several meetings from August 1997 through January 1998. The meetings included the public, City of Wasilla Parks and Recreation Commission, and the Wasilla Planning Commission.

The need for a new and improved fire station has been identified continuously in the Wasilla Lake Fire Service Area Capital Improvement Program (CIP) since 1990. In 1995 discussions were held exploring the idea of a joint use public safety facility within the City of Wasilla. The meetings included design criteria, identification of space through a needs assessment, and selection of a possible location in the City of Wasilla. A consultant was hired by the City of Wasilla, with the concurrence of the Borough, to develop a conceptual design, which was presented to both the City Council of Wasilla and the Matanuska-Susitna Borough Assembly.

The site selection committee was formed after the concept design was presented to the city and borough. The City of Wasilla Planning Commission recommended individuals to the City Council to serve on the site selection committee. The Borough Manager approved Central Mat-Su Fire Chief Jack Krill's participation on the site selection committee. Through a series of public meetings four potential sites were identified as follows:

- 1) 5 acres plus adjoining property on or at the old Wasilla airport located on Lucille Street, Herning Avenue, and Nelson Avenue.

- 2) A general area located near Main Street, Crusey Street, Bogard Road, and Nelson Avenue.
- 3) A tract of land at approximately mile 0.5 Knik Goose Bay Road and Glenwood Avenue.
- 4) A tract of land in the area of Church Road and the new Wasilla Airport.

The site selection committee developed a comprehensive grading and evaluation process to analyze the advantages and disadvantages of the four sites. The evaluation process identified two parcels as priorities - the old Wasilla airport and surrounding land and the area around the Parks Highway and Church Road. Initially both the Wasilla Parks and Recreation Commission and Wasilla Planning Commission opposed the old airport area as a potential site for the joint use Public Safety Building. The Wasilla-Lakes Fire Service Area and Wasilla Ambulance Service opposed the Church Road site.

Since the original opposition by the Wasilla Planning Commission and Parks and Recreation Commission new development has occurred in the area of the old airport. The Wasilla Wonderland Playground and the skate board park have been constructed. Both the Wasilla Planning Commission and Parks and Recreation Commission have reconsidered their recommendations regarding the site of the joint use Public Safety Building. By having a Public Safety Building located near the park a higher level of safety and security can be provided, thus reducing vandalism and other crimes.

In April 1998 the Wasilla City Council amended the 1996 Wasilla Comprehensive Plan to indicate the Lucille Street and Nelson Avenue, old Wasilla Airport location is the site best suited for a proposed Public Safety Building. In December 1998 the Wasilla City Council authorized the purchase of five lots, approximately 4.6 acres adjacent to the old Wasilla airport for the purpose of locating a public safety facility.

Since the action of the Wasilla City Council on this issue the Mat-Su Resource and Development Council (RC&D) has passed a resolution supporting the location of a public safety facility in the area of the old Wasilla Airport. Additionally, the Wasilla Area Seniors Inc. and the Wasilla Chamber of Commerce have passed similar resolutions in support of this location for the public safety facility.

The area of the old Wasilla airport is centrally located to the core area of the City of Wasilla and strategically located near the larger commercial areas of the city. Additionally, the site is centrally located to the population base of the Wasilla-Lakes Fire Service Area and Wasilla Ambulance Service. The location is readily accessible by the on-call personnel and will provide improved access to the main road system. The site also has all necessary utilities presently available for development of a public safety facility; municipal water and sewer, electricity, natural gas, and the availability of fiber optic telephone service.

The construction of a new and larger public safety facility will benefit the borough in several ways. Besides being well located within the service district, the borough will no longer have to pay approximately \$26,000 in annual rent to house the EMS operations and ambulances. These services will be provided by the new facility. Also, the current fire station in Wasilla will be used exclusively for the maintenance of the entire Matanuska-Susitna Borough Public Safety equipment.

Currently, the Borough and City administrations are working together to develop memorandums of understanding outlining the ownership and maintenance of the new joint use public safety facility.

The Matanuska-Susitna Borough Department of Public Safety has recommended approval of this site and the plan to construct a joint use public safety facility within the City of Wasilla.

The Planning Commission reviewed and supports the recommendation of the Department of Public Safety to construct a joint use Public Safety Building within the City of Wasilla for the purpose of housing Wasilla-Lakes fire and EMS operations and the Wasilla Police Department, to be located at Wasilla Airpark Industrial, Block 2, Lots 2-6.

Introduced: 4/6/99
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 99-**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING THE RECOMMENDATION OF SITE SELECTION COMMITTEE TO HOUSE A JOINT USE PUBLIC SAFETY FACILITY AT WASILLA AIRPARK INDUSTRIAL SUBDIVISION, BLOCK 2, LOTS 2 THROUGH 6.

WHEREAS, a need has been identified for a larger and improved public safety facility to house the Wasilla-Lakes Fire Service and Wasilla Area Emergency Medical Service; and

WHEREAS, a need for a larger and improved public safety facility to house the City of Wasilla Police Department has been identified by the City; and

WHEREAS, the Matanuska-Susitna Borough Department of Public Safety and the City of Wasilla have worked in cooperation to find a suitable site for a joint use public safety facility to house the fire, emergency medical and police services; and

WHEREAS, the Planning Commission has reviewed and agrees with the recommendation of the site selection committee; and

WHEREAS, the Assembly has received and reviewed the recommendations of the site selection committee and borough Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska Susitna-Borough Assembly accepts the site selection committee's recommendation to house a joint use public safety facility at Wasilla Airpark Industrial Subdivision, Block 2, Lots 2 through 6.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 1999.

DARCIE K. SALMON, Borough Mayor

ATTEST:

SANDRA A. DILLON, Borough Clerk

(Seal)

MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION 99-17

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION
RECOMMENDING TO THE BOROUGH ASSEMBLY A SITE FOR CONSTRUCTION OF A
JOINT USE PUBLIC SAFETY BUILDING IN THE WASILLA AREA.

WHEREAS, a need has been identified for a larger and improved public safety facility to house the Wasilla-Lake Fire Service and Wasilla Area Emergency Medical Service; and

WHEREAS, a need for a larger and improved public safety facility to house the City of Wasilla Police Department has been identified by the City; and

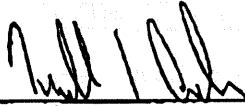
WHEREAS, the Matanuska-Susitna Borough Department of Public Safety and the City of Wasilla have worked in cooperation to find a suitable site for a joint use public safety facility to house the fire, emergency medical and police services; and

WHEREAS, the City of Wasilla has purchased the recommended site for use as a joint public safety facility; and

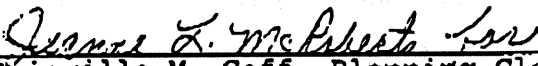
WHEREAS, the Planning Commission has received and reviewed the recommendation of the site selection committee.

NOW THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Planning Commission recommends that the Assembly accept the site selection committee's recommendation to house a joint use public safety facility at Wasilla Airpark Industrial Subdivision, Block 2, Lots 2 through 6.

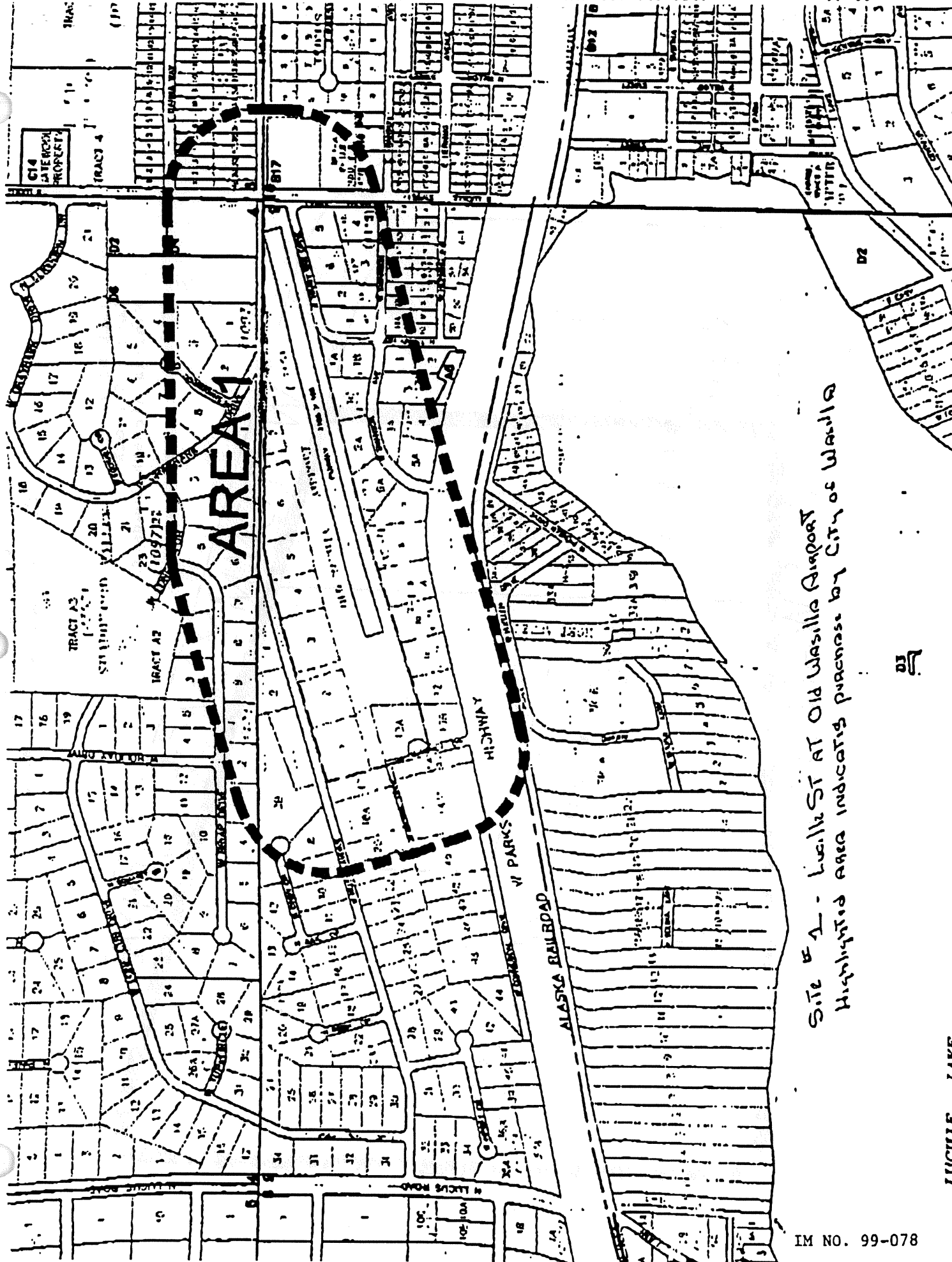
ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 15 day of March, 1999.


~~Craig Savage, Chair~~
Thomas L. Anderson, Vice Chair

ATTEST:


Priscilla M. Goff, Planning Clerk

(Seal)



Site # 1 - Lucille St at Old Wasilla Airport
 Highlighted Area indicates purchase by City of Wasilla

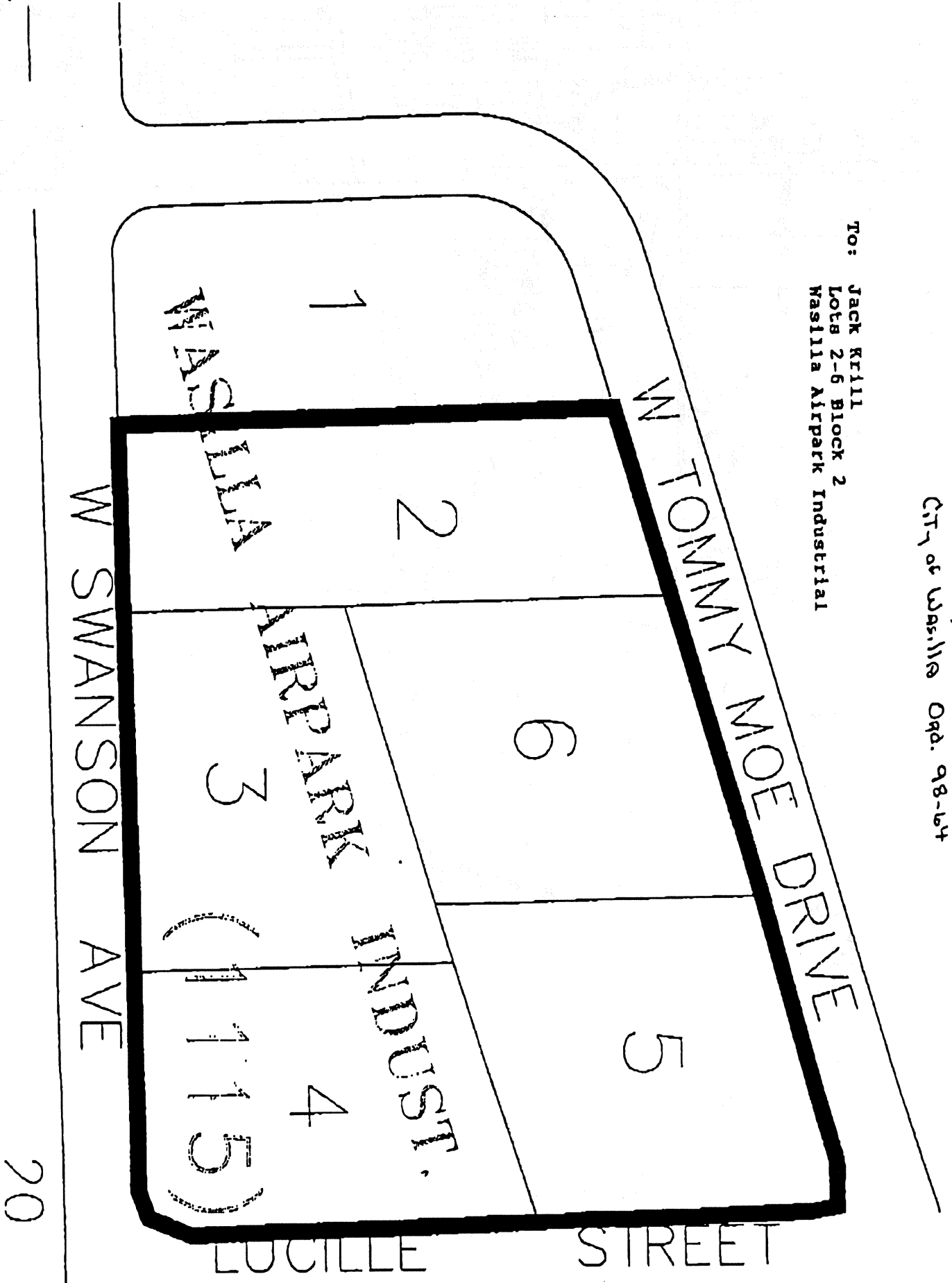
03

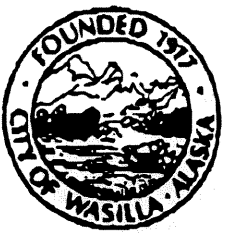
LUCILLE LAKE

Feb-08-99 14:59 CITY OF WASILLA

To: JACK KRILL
Lots 2-6 Block 2
Wasilla Airpark Industrial

Dec. 14, 1999 - Purchase
City of Wasilla Ord. 98-64





CITY OF WASILLA
290 E. HERNING AVE.
WASILLA, ALASKA 99654-7091

**WASILLA PLANNING COMMISSION
RESOLUTION NO. 98-24**

Area Code (907)

Administration
Ph: 373-8066
Fx: 373-8082

Clerk's Office
Ph: 373-8080
Fx: 373-8082

Finance
Ph: 373-8070
Fx: 373-8085

Library
Ph: 376-8813
Fx: 376-2347

Museum
Ph: 373-8071
Fx: 373-8072

Parks & Recreation
75-8053
3-8072

Planning
Ph: 373-8084
Fx: 373-8092

Police
Ph: 373-8077
Fx: 373-8081

Public Works
Ph: 373-8086
Fx: 373-8084

Ph: _____
Fx: _____

A RESOLUTION OF THE WASILLA PLANNING COMMISSION RECOMMENDING THAT THE WASILLA CITY COUNCIL LOCATE THE PUBLIC SAFETY FACILITY ON BLOCK 2 WASILLA AIRPARK INDUSTRIAL SUBDIVISION.

WHEREAS, Wasilla City Council Action Memorandum CM No. 98-21 requested the Public Safety Building Site Selection Advisory Committee (PSBSSAC) to proceed with identifying specific parcels near Lucille Street and Nelson Avenue for a future public safety facility; and

WHEREAS, the PSBSSAC recommends per Planning Commission Memorandum No. 98-08 that the Wasilla Planning Commission recommend to the Wasilla City Council to proceed with purchasing all of Block 2 of Wasilla Airpark Industrial Subdivision; and

WHEREAS, the southwest corner of Lucille Street and Nelson Avenue involve two other property owners other than the City of Wasilla; and

WHEREAS, the other corners are either developed or involve negotiations with several property owners; and

WHEREAS, the southwest corner has all utilities available.

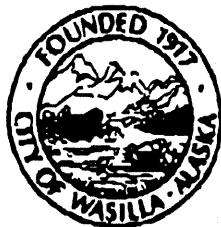
NOW THEREFORE BE IT RESOLVED, the Wasilla Planning Commission recommends that the Wasilla City Council acquire Block 2 of Wasilla Airpark Industrial Subdivision for future location of a public safety facility.

I certify that a resolution in substantially the above form was passed by a majority of those voting at a duly called and conducted meeting of the Wasilla Planning Commission this 8th day of December 1998.

ATTESTED:

Helen Y. Kaye
Helen Y. Kaye, Planning Clerk

Harold Newcomb
Harold Newcomb, Chair



CITY OF WASILLA

290 E. HERNING AVE.
WASILLA, ALASKA 99654-7091

PLANNING COMMISSION MEMORANDUM NO. 98 - 08

Area Code (907)

Administration
Ph: 373-9055
F: 373-9082

Clerk's Office
Ph: 373-9090
F: 373-9082

Finance
Ph: 373-9070
F: 373-9086

Library
Ph: 376-5813
F: 376-2347

Museum
Ph: 373-9071
F: 373-9072

Parks & Recreation
73-9053
3-9072

Planning
Ph: 373-9094
F: 373-9092

Police
Ph: 373-9077
F: 373-9051

Public Works
Ph: 373-9096
F: 373-9054

Ph: _____
F: _____

Date: November 30, 1998

To: Wasilla Planning Commission

Thru: Sarah Palin, Mayor *SP*

From: Public Safety Building Site Selection Advisory Committee *✓*
Composed of: Tim Krug, Wasilla City Planner *✓*
Charlie Fannon, Wasilla Chief of Police *C.F.*
Harold Newcomb, Chair, Wasilla Planning Commission *H.N.*
Jack Krill, Chief, MSB Wasilla-Lakes Fire Department *JK*

Subject: Identification on specific parcels near Lucille Street and Nelson Avenue for a Public Safety Building.

Wasilla City Council Action Memorandum CM No. 98-21 requests the Public Safety Building Site Selection Advisory Committee (PSBSSAC) to proceed with identifying specific parcels near Lucille Street and Nelson Avenue for a future public safety facility.

The intersection of Lucille Street and Nelson Avenue has properties without facilities on all the corners, except for the southeast corner which has a mini-storage constructed. The northeast corner would require clearing and negotiating with several property owners. The northwest corner would require clearing, negotiating with several property owners and it would be difficult dealing with the elevation changes on the site. The southwest corner is owned by the City of Wasilla, Brian Eberhard and the owners of Valley Feed and Seed (if you desired to also obtain Block 2, Lot 1 of Wasilla Airpark Industrial Subdivision). The southwest corner is cleared, level, has all utilities, and the owner of the majority of the properties (4.7 acres) has agreed to sell the property for what appears to be a reasonable cost.

Therefore, the PSBSSAC recommends to the Wasilla Planning Commission to recommend to the Wasilla City Council to proceed with purchasing all of Block 2 of Wasilla Airpark Industrial Subdivision. The attached resolution has been drafted for your approval.

Attachments:
CM No. 98-21
Aerial Photograph
Page 114 MSB Assessment List

WASILLA CITY COUNCIL ACTION MEMORANDUM

CM No. 98-21

SUBJECT: Area Location for a Public Safety Building**PREPARED BY: Tim Krug, City Planner****DATE: April 20, 1998****FOR AGENDA OF: April 27, 1998**

SUMMARY: Wasilla City Council (WCC) Memorandum No. 97-44, WCC Resolution No. WR97-38, and Wasilla Planning Commission (WPC) Resolution No. 97-25 recommendations required additional analysis be done prior to the dedication of any property for a Public Safety Building.

The WPC established a Public Safety Building Site Selection Advisory Committee (PSBSSAC) according to memorandum PCM No. 97-19. This committee selected four areas of Wasilla (as attached) to be considered. The committee recommended specific items to be rated along with a suggested score to the WPC.

The Planning Commissioners rated each of the four areas and then their scores were normalized and tallied to discover area 1 and area 4 tied. As a tiebreaker the normalization process was changed to add up the total points and not the normalized points and area 4 received slightly more points than area 1. The Wasilla Planning Commission then passed Resolution No. 97-41 (as attached) which recommends that area 4 - Church Road and Parks Highway is selected.

Once an area is selected by the Wasilla City Council, the Planning Commission will look forward to recommend to the City Council the specific recommended parcel in the approved area.

PROBLEMS:

1. Staff of the Matanuska-Susitna Borough Fire Department does not appear to be interested in locating to area-4.
2. The Matanuska-Susitna Borough has not yet agreed to a joint-use public safety facility.

ADVANTAGES / DISADVANTAGES FOR EACH OPTION:

Staff has prepared a list of pros and cons for each of the suggested motions. These pros and cons are not complete. Council members are welcomed to add input.

1. Motion to amend the 1996 Wasilla Comprehensive Plan to endorse the Wasilla Planning Commission findings indicating Area 4 - Church Road and Parks Highway to be the best-suited area for a proposed Public Safety Building.

APPROVED *and amended with option No. 2*
DATE: 4/27/98
BY: [Signature]

Pros:

- The Council would be consistent with the Planning Commission in their recommendation. The Commission spent extensive time in their evaluation of the area.
- Low land costs and abundant acreage available.
- Protection of airport property.
- Private development opportunities.
- Near Meadow Lakes area, which is the fastest growing area in the state.
- Low congestion.

Cons:

- Is on the outer limits in maintaining ISO ratings. (Main St. fire station was suggested to remain open as a satellite station, this would increase Mat-Su operation costs.)
- Does not yet have Wasilla-Lakes Fire Service Area's support.
- Not as close to the existing volunteers.
- Not as close to majority of existing properties that require fire protection.

2. Motion to amend the 1996 Wasilla Comprehensive Plan to indicate that Area 1 - Lucille Road and Nelson Avenue to be best-suited area for a proposed Public Safety Building.

Pros:

- Is centrally located to existing structures that require fire protection.
- Is close to volunteers.
- Has Wasilla-Lakes Fire Service Area's support.
- May have greater potential of getting voter support in a future bond sale.
- Medium-priced real estate.
- All utilities available.
- Maintains good ISO ratings.

Cons:

- Opposed by individuals involved with the Wonderland playground.
- Medium congestion.

3. Motion to amend the 1996 Comprehensive Plan to indicate that between Area 1- Lucille Road/Nelson Avenue Area 4 -Church Road/Parks Highway (Lucas Road/Nelson Avenue Area) to be best suited area for the Public Safety Building.

Pros/Cons: Combination of Pros/Cons from items 1 and 2 as stated above.

FISCAL IMPACT: No Yes, amount requested: \$ Fund:

RECOMMENDED ACTION:

Council to select an area to amend our comprehensive plan to allow a proposed Mat-Su/City of Wasilla joint-use Public Safety Building, and recommend that the Public Safety Building Site Selection Advisory Committee (PSBSSAC) proceed with identifying specific parcels within the area selected.

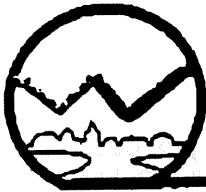


Reviewed by: SARAH PALIN Mayor

Attachments:

- Wasilla Planning Commission Resolution No. 97-41
- Wasilla Planning Commission Memorandum 97-19
- Wasilla Planning Commission Resolution No. 97-25
- Wasilla City Council Resolution No. WR97-38
- Wasilla City Council Memorandum 97-44
- Area Map

17



Greater
Wasilla
Chamber of Commerce

Wasilla ... "Home of the Iditarod"

415 S. Fairbairn Avenue • Wasilla, AK 99654 • Telephone (907) 376-1299 • Fax (907) 373-2561
Home Page: www.chamber.wasilla.net Email: chamber@wasilla.net

RESOLUTION 99-01

A RESOLUTION OF THE GREATER WASILLA CHAMBER OF COMMERCE IN SUPPORT OF A NEW PUBLIC SAFETY BUILDING FOR THE CITY OF WASILLA.

Whereas, the Greater Wasilla Chamber of Commerce is dedicated to creating a positive economic & civic climate, facilitating the growth and prosperity of it's members and the community; and

Whereas, fire, police and ambulance rescue services are all essential for the growth and prosperity of our community; and

Whereas, the Jake Wright Fire Station lacks both sufficient size and strategic location for equipment, and volunteer firefighters parking; and

Whereas, the Wasilla Police Department is currently crowded into a small section of the City Hall, and

Whereas, the ambulances are currently housed in a warehouse behind Wendy's, which affords poor access to the main arteries; and

Whereas, a new public safety building may create the opportunity to attract other State and Federal agencies, thus improving residents' and businesses' access to services; and

Whereas, construction of a new public safety building would create additional employment opportunities in the Mat-Su Valley; and

Whereas, having the Public Safety Building located in Block 2 of the Wasilla Airpark Industrial Subdivision will help ensure the necessary safety of our youth and families utilizing the adjacent Iditapark facilities.

Now Therefore, Be it Resolved that the Greater Wasilla Chamber of Commerce, does hereby support and endorse the construction of a new public safety building at Block 2 of the Wasilla Airpark Industrial Subdivision.

Hereby, adopted by the Greater Wasilla Chamber of Commerce this 21st day of January, 1999.

Carol G. Kane 1/21/99
Carol G. Kane, President Date

Carolyn Hanson 1/21/99
Carolyn Hanson, Treasurer Date

Dave Pfeifer 1/21/99
Dave Pfeifer, President-Elect Date

Dwight Coppock 1/21/99
Dwight Coppock, Secretary Date

Phil Lockwood 1-21-99
Phil Lockwood, Vice President Date

Dwight Coppock 1/21/99
ATTESTED: Dwight Coppock, Secretary

n-27-99 13:20 CITY OF WASILLA
Dec-17-98 11:10A Wasilla Area Seniors

907 373 5170

P.01
P.02

(FYI)

*Comm. +
Commission Ex.*

RECEIVED

**WASILLA AREA SENIORS, INC.
RESOLUTION 98-12**

DEC 16 1998

CITY OF WASILLA, ALASKA

A RESOLUTION OF THE BOARD OF DIRECTORS OF WASILLA AREA SENIORS, INC. SUPPORTING THE PURCHASE OF LAND AND LOCATION OF A PUBLIC SAFETY FACILITY IN WASILLA.

WHEREAS, The City of Wasilla has grown to a point where it is necessary to consider expanding the public safety facilities; and

WHEREAS, The senior citizens population of Wasilla is also growing and senior citizens rely on the peace of mind and dependability of the public safety services offered by the City of Wasilla; and

WHEREAS, A facility combining all the areas public safety services is a great way to better this service and coordinate this service; and

WHEREAS, A parcel of land identified as Block 2 of Wasilla Airpark Industrial Subdivision would make a good central location for a public safety facility and we support the City of Wasilla entering into negotiations for the purchase of this property.

NOW THEREFORE LET IT BE RESOLVED, that the Board of Directors of Wasilla Area Seniors, Inc. supports and recommends that the City of Wasilla purchase property and construct a coordinated public safety facility.

Passed this 17th day of December, 1998 at the regular meeting of the Board of Directors.

Elmer P. Feltz
Elmer Feltz, Board President

12/17/98
Date

ATTEST:

Jane A. Robinette
Jane Robinette, Board Secretary

12/17/98
Date

RECEIVED
FEB 03 1999
MATANUSKA SUSITNA BOROUGH
DEPT OF PUBLIC SAFETY



Resource Conservation & Development Council

RESOLUTION 99-02

**A RESOLUTION SUPPORTING A NEW PUBLIC SAFETY BUILDING
FOR THE CITY OF WASILLA**

WHEREAS, the Jake Wright Fire Station 61 is currently undersized for its vehicles, and located at a congested intersection with minimal parking for volunteer firefighters; and

WHEREAS, ambulances are currently kept in a warehouse behind Wendy's on the Parks Highway; and

WHEREAS, the Wasilla Police Department is not setup in the best configuration for a police department at Wasilla City Hall; and

WHEREAS, the potential exists to attract other state and federal agencies to a new public safety facility in Wasilla.

THEREFORE BE IT RESOLVED that the Mat Su Resource Conservation and Development Council supports the construction of a new public safety building at block 2 of the Wasilla Airpark Industrial Subdivision.

ADOPTED this 21st day of January, in the year 1999.



Ted Smith, President

Attest: 

Al Jorgensen, Secretary



IM NO. 99-078

Requested and Prepared by: Planning
Adopted: March 22, 1999
Vote: Unanimous; Bennett and Patrick absent

**WASILLA CITY COUNCIL
RESOLUTION SERIAL NO. 99-07**

**A RESOLUTION OF THE WASILLA CITY COUNCIL IDENTIFYING THE PLACEMENT
OF A PUBLIC SAFETY FACILITY ON LOTS 2 - 6, BLOCK 2, WASILLA AIRPARK
INDUSTRIAL.**

WHEREAS, Wasilla City Council Action Memorandum CM No. 98-21 requested the Public Safety Building Site Selection Advisory Committee (PSBSSAC) proceed with identifying specific parcels near Lucille Street and Nelson Avenue for a future public safety facility; and

WHEREAS, the PSBSSAC recommends per Planning Commission Memorandum No. 98-08 that the Wasilla Planning Commission recommend to the Wasilla City Council to proceed with purchasing all of Block 2 of Wasilla Airpark Industrial Subdivision; and

WHEREAS, the southwest corner of Lucille Street and Nelson Avenue involve two other property owners other than the City of Wasilla; and

WHEREAS, the other corners are either developed or involved in negotiations with several property owners; and

WHEREAS, the southwest corner has all utilities available; and

WHEREAS, the Wasilla Planning Commission Resolution No. 98-24, recommended Wasilla City Council locate the Public Safety Facility on Block 2 of Wasilla Airpark Industrial Subdivision; and

WHEREAS, the Wasilla City Council authorized the purchase of Lots 2-6, Block 2, Wasilla Airpark Industrial Subdivision.

NOW, THEREFORE, BE IT RESOLVED, that the Wasilla City Council identifies Block 2, Lots 2-6, Wasilla Airpark Industrial Subdivision, for the future location of a Public Safety Facility.

ADOPTED by the Wasilla City Council on March 22, 1999.

I certify that a resolution in substantially the above form was passed by a majority of those voting at a duly called and conducted meeting of the Wasilla City Council this 22nd day of March, 1999.


SARAH PALIN, Mayor

ATTEST:


KRISTIE L. VANGORDER, CMC/AE
City Clerk

[SEAL]

MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM IM No. 99-015

SUBJECT: Request for appropriation of funds from the Wasilla-Lakes Fire Service Area Fund Balance (250) to the Fire Service Area Capital Fund 405, Project 10140 for hiring an architectural/engineering firm for designing a new public safety building.

AGENDA OF: March 16, 1999

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY MICHAEL J. SCOTT, BOROUGH MANAGER:

Michael J. Scott

Route To:	Department/Individual	Initials	Remarks
	Originator - Koechlein	<i>[Signature]</i> 3/5/99	
	Assessor		
	Public Works Director		
	Planning Director		
1	Finance Director	RFB/TC	3/5/99
2	Attorney		
3	Assistant Manager		
4	Borough Clerk	<i>[Signature]</i>	

ATTACHMENT (S):

Ordinance Serial No. 99-065

Fiscal Note: Yes No

Attachment: Memorandum from Wasilla-Lakes FSA Board of Supervisors, Dated 1-18-99

SUMMARY STATEMENT:

Beginning in approximately 1992, the borough and city of Wasilla began discussions on the concept of a joint public safety complex in Wasilla. The facility would potentially house EMS, rescue, and fire services along with the Wasilla Police Department. A

needs assessment and building needs were completed by GDM Associates that outlined the basics of a joint facility and spatial needs based on current levels of service and predicted growth for five, ten, and fifteen years.

Since the beginning discussions, numerous potential locations were evaluated by the city and borough with the final selection being at the end of the Wasilla park strip. This location was deemed to have the best access, availability of utilities, and was strategically located. The city has since purchased additional land in the area to consolidate the ownership of all parcels by the city.

The borough and city have signed a memorandum of agreement to facilitate the design and construction process and to assure that the building is built as economically and quickly as possible. To continue the working relationship and process, funding is required to hire an architectural firm to complete the design specification for bidding. The borough and city have recommended that the design build process be used to reduce costs and allow for the private sector builders and designers to have the flexibility to submit proposals for the facility.

Ordinance Serial No. 99-_____ will provide funding for the contracting of services to produce a design scope of work that can be bid out. It is anticipated that upon approval of the assembly, the borough can begin advertising for the design services within 30 days.

The Wasilla-Lakes Fire Service Area Board of Supervisors has strongly endorsed this project and funding request. It has been on their CIP list, along with EMS, for nearly 10 years. The administration concurs with their recommendation and recommends the assembly adopt Ordinance Serial No. 99-_____.

.. Adopted:

MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 99-011

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY
APPROVING THE SCOPE OF WORK AND BUDGET FOR HIRING AN
ARCHITECTURAL/ENGINEERING FIRM FOR DESIGNING A NEW PUBLIC
SAFETY BUILDING.

WHEREAS, the assembly appropriated funding in Ordinance
Serial No. 99-_____ in the amount of \$100,000 for hiring an
architectural/engineering firm for designing a new public
safety building; and

WHEREAS, the assembly must approve the scope of work
and budget for hiring an architectural/engineering firm for
designing a new public safety building prior to expenditure
of said funds.

NOW, THEREFORE, BE IT RESOLVED by Matanuska-Susitna
Borough Assembly that the following scope of work and budget
is hereby approved:

Scope of Work

The funds will be used to hire an
architect/engineer to design a new public safety
building.

Project Budget

Design a new public safety building \$100,000

BE IT FURTHER RESOLVED, that the project funds be used
for the project in the most judicious manner, under the
direction of the Public Works Department and the Matanuska-
Susitna Borough Public Safety Department with authorization

to expend funds from the \$100,000 appropriated by Ordinance
Serial No. 99-_____.

Adopted by the Matanuska-Susitna Borough Assembly this
_____ day of _____, 1999.

DARCIE K. SALMON, Borough Mayor

ATTEST:

SANDRA DILLON, Borough Clerk

(SEAL)