

SUBJECT: Winter Property Maintenance

REQUESTED BY: Public Works

PREPARED BY: Don Shiesl

DATE: November 1, 1999

FOR AGENDA OF: October 25, 1999

SUMMARY:

Accompanying Ordinance Serial No.99-49 requests that this Parks and Property Technician I position be upgraded from a nine month seasonal to a twelve-month regular position. The incumbent currently is laid off in winter.

As the workload grows, this position is needed to support several activities during the winter months. These activities include ice rink maintenance, snow removal from walkways and bike paths, hanging winter banners and Christmas lights, preparing layouts for the flower beds, preparing the plant nursery for spring, and performing building maintenance including painting, changing lights, fixing toilets and sinks and other related maintenance.

This position will increase the efficiency of the operation by allowing other employees to complete assignments instead of having to stop and go perform the tasks illustrated above.

FISCAL IMPACT: No Yes, amount requested: \$13,755 Fund: General Fund,
Fund Balance

RECOMMENDED ACTION:

Council is requested to approve Ordinance Serial No. 99-49 to upgrade position #804-1 from a nine month to twelve-month status.

MAYOR REVIEW/COMMENT:
Reviewed by: SARAH PALIN, Mayor

Presented with: Ord 99-49
Date: 11/22/99 Verified by: DS

Attachments: Ordinance Serial No. 99-49