

Presented 2/23/98

IM No. 98-17

WASILLA CITY COUNCIL INFORMATION MEMORANDUM

SUBJECT: CLERKS ROLE IN ANNEXATION PROCESS

PREPARED BY: Kristie VanGorder, City Clerk *KV* DATE: February 10, 1998

FOR AGENDA OF: February 23, 1998

SUMMARY:

Since the council meeting of February 9, 1998, we have discussed the city clerk's role in an annexation process. After talking with the Department of Community and Regional Affairs, the city clerk's office may be involved by having notices available during the annexation process once the petition is submitted to the local boundary commission.

In discussing the policy established in Resolution Serial No. 96-61, we find that the city clerk's role in a proposed annexation has been inappropriately assigned.

The proposed resolution establishes a policy for the mayor's office to use when administration is approached by property owners wishing to annex property into the city.

FISCAL IMPACT: No Yes, amount requested: \$ Fund:

RECOMMENDED ACTION:

Consideration of adoption of the proposed resolution.

Sarah Palin

Reviewed by: SARAH PALIN, Mayor

Attachments: Resolution Serial No. 98-07