

*Presented by Ord 98-56 Am
10/26/98
gh.*

WASILLA CITY COUNCIL INFORMATION MEMORANDUM

IM No. 98-110

SUBJECT: CLERK'S OFFICE AND ENTRYWAY REMODEL

REQUESTED BY: Council Member Chappel

PREPARED BY: Kristie L. VanGorder, City Clerk *KV*

DATE: October 5, 1998

FOR AGENDA OF: October 12, 1998

SUMMARY:

On September 14, 1998, the council adopted CM No. 98-49, which directed the clerk's office to relocate to the first floor. The proposed funding ordinance will appropriate the funds for the remodeling the front office area and Herning Street entrance.

The office area will require modifications, which include new carpeting and paint, the installation of a handicapped counter, electric door release, and wall removal and construction. Since the area will be unoccupied during the renovation, the property maintenance division agrees that this is an opportune time to paint and tile the entryway.

After several discussions with property maintenance, we estimate the total renovation cost of the office and entry space at \$15,000.

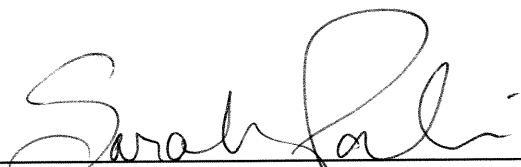
The option of renovating the council chambers will be brought to the council in the future.

FISCAL IMPACT: No Yes, amount requested: \$15,000 from the General Fund to Fund 02.480.7091.

RECOMMENDED ACTION:

Introduce and set ordinance for public hearing.

MAYOR REVIEW/COMMENT:



Reviewed by: SARAH PALIN, Mayor

Attachments: