

INFORMATION MEMORANDUM
NO. 97-13

FROM: Clerk's Office
DATE: May 07, 1997
SUBJECT: Election Time Line

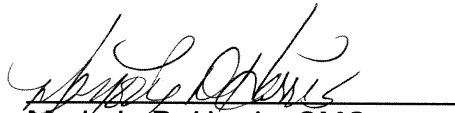
The table below is a time line of high volume activity in the Clerk's Office between the months of August and November.

The Mat-Su Borough Clerk's Office has set a new time lines for election materials. Since the City participates in the election process with the Borough to save on duplicate costs, our office will now have to provide final lists of propositions and candidates for ballot copy by August 18.

07/28/97	Election judge and canvass board appointment approval.
08/01/97	First notice published for candidate filing dates.
08/04/97	Filing for City Election opens, 8:00 a.m.
08/06/97	Second notice published for candidate filing dates.
08/11/97	Last regular meeting date to place propositions on ballot.
08/13/97	Final notice published for candidate filing dates.
08/15/97	Last date to place propositions on the ballot.
08/15/97	Filing for City Election closes, 5:00 p.m.
08/18/97	Borough requires final list of propositions and candidates for ballot.
09/05/97	First notice published for City election.
09/05/97	Notice of Regular Election posted in both precincts.
09/07/97	Last day to register to vote for Regular Election.
09/15/97	Precinct and District Alpha lists ordered from Division of Elections.
09/17/97	Notice published for Regular Elections.
09/22/97	Absentee voting begins for Regular Election, 8:00 a.m.-5:00 p.m., Mon.-Fri.
10/02/97	Election judge training.
10/03/97	Last notice published for Regular Election.
10/06/97	Absentee voting ends for Regular Election, 5:00 p.m.

10/07/97	Regular Election, 7:00 a.m.-8:00 p.m.
10/08/97	Canvass Board meeting, review question ballots, 10:00 a.m.
10/10/97	Canvass Board counts absentee and qualified question ballots, 2:00 p.m.
10/13/97	Council certifies election results.
10/20/97	New Council members take oath of office.

Wasilla Municipal Code Chapter 4.16.070 requires certification of the election results on the first Monday following the election unless there has been an order of investigation or a contest. Wasilla Municipal Code Chapter 2.04.010 requires that newly elected council members are sworn in and take their respective office on the first Monday following certification of the election results.



Marjorie D. Harris, CMC
City Clerk