



CITY OF WASILLA

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INFORMATION MEMORANDUM

NO. 96-35

DATE: December 4, 1996

FROM: Mary Ellen Emmons, Library Director

THROUGH: John Cramer, Deputy Administrator

SUBJ: Replacement of Library Furnace

The furnace at the Library needs to be replaced as soon as possible. The repairs completed last winter did not fix the problem, and there is a potential fire hazard. Tony Leoni, Property Maintenance, began requesting bids as soon as possible. Those figures are not available in time for the packet deadline, but should be known by the December 9 Council meeting.

We had encumbered funds at the end of FY'96, from the Building Maintenance account, to cover the cost of having the library painted. Those funds are still encumbered, and are now available, since the library was painted by the Alaska Job Corps Center for the cost of material. The purchase order was kept open, since there had been a possibility that some type of reimbursement would be made to the Job Corps. We plan to use those funds for the furnace. The Finance Department does not see any problem, since the funds will still be spent under the same account code for which they were originally intended. We did not know in advance that the painting costs would be so minimal, and the furnace replacement is an unexpected emergency.

We wanted Council to be informed of this change, since funding is shared between the City and the Borough. A copy of this memorandum will be forwarded to Bruce Urban, Manager of Recreational and Library Services, Matanuska-Susitna Borough.