



CITY OF WASILLA

290 E. HERNING AVE.
WASILLA, ALASKA 99654-7091
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INFORMATION MEMORANDUM NO. 96-23

MEMORANDUM

FROM: Dean W. Baugh
TO: Department Heads
DATE: January 5, 1995
SUBJECT: Prior Year Encumbrances

Attached you will find a list of encumbrances at 6/30/96 which will be carried over to FY97. These are the items you ordered in the last fiscal year but will be paid for in the current fiscal year, as they were not received before year end. These encumbrances have been added into your current year budgets in the computer, this was done so the computer would not show you over budget for these prior year expenses paid for in the current year.

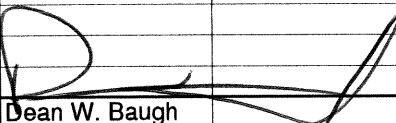
When you are preparing your FY98 budgets please subtract these encumbrances from your current year budget numbers before calculating your new budget numbers. This will ensure that you are not over stating your budget request by the prior year encumbrance numbers.

Also attached is the CIP Budget carry over list from FY96 to FY97 for all CIP funds.

Date:	17-Sep-96		
To:	Finance Department		
From:	Senior Accountant		
RE:	Amendments to FY97 CIP budget.		
Please make the following amendments for carryover of CIP Projects to the FY97 CIP Budget:			
Expenditures			
FUND 02			
02.465.7000	Computer	\$	6,741
02.465.7037	Pave city hall parking	\$	6,241
02.465.7038	Airport fuel system	\$	74,893
02.465.7053	Comrehensive plan update	\$	13,092
02.465.7055	Cemetery renovation	\$	1,401
02.465.7063	Airport eng water/sewer	\$	20,000
02.465.7068	Correctschreiber prob.	\$	2,859
02.465.7069	Shoring shields	\$	3,957
02.465.7074	Highway safety engineering grant	\$	37,200
02.465.7076	Computer network	\$	6,291
02.470.7010	Lid paving support	\$	27,796
02.470.7029	Naomi paving	\$	992
02.470.7030	Glenwood	\$	1,049
02.470.7035	Shadowood paving	\$	1,299
02.470.7042	Whispering woods paving	\$	5,021
02.470.7043	Nelson ave paving	\$	(22,079)
02.470.7050	Hallea lane paving	\$	19,282
02.470.7051	Westpoint/westcove paving	\$	34,582
02.470.7058	Century park paving	\$	(7,077)
02.470.7059	Wild adventure paving	\$	15,210
02.470.7060	Southview paving	\$	69,695
02.470.7070	Paving lid engineering	\$	77,010
02.475.7009	Roads maintenance	\$	71,076
02.475.7023	Peck st paving	\$	(165,926)
02.475.7048	Church st paving	\$	88,506
02.475.7054	Lucille creek culvert	\$	10,676
02.475.7057	Glenwood ave. Paving pii	\$	111,305
02.475.7057	Glenwood ave. Paving pii	\$	203,304
02.475.7057	Glenwood ave. Paving pii	\$	283,000
02.475.7062	Nelson/lucille intersection	\$	28,806
02.475.7072	Spruce/fishook intersection	\$	13,353
02.480.1102	Salary	\$	2
02.480.1202	Esc	\$	4
02.480.1203	Fmed	\$	0
02.480.1205	Sbs	\$	2
02.480.1206	Wc	\$	70
02.480.7003	Museum construction	\$	15,709
02.480.7004	Ada	\$	2,500
02.480.7006	Land purchasing	\$	86,615
02.480.7028	Museum furance grant	\$	519
02.480.7036	Cold storage	\$	19,230
02.480.7061	Building mod	\$	244
02.480.7064	Repair roof city hall/shop	\$	23,373
02.480.7065	Police security counter	\$	1,820
02.480.7066	Museum projects (3)	\$	26,000
02.480.7067	Public facility eng.	\$	15,000

02.480.7071	Upgrade water/sewer master		\$	25,000
02.480.7073	Public safety building planning		\$	40,000
02.486.7002	Old airport planning/development		\$	12,006
02.486.7007	Carter park		\$	5,000
02.486.7026	Bikepaths		\$	50,000
02.486.7026	Bike path (glenwood paving)		\$	96,569
02.486.7045	Tree planting-donations		\$	4,344
02.486.7049	Parks		\$	3,218
02.486.7075	120 acre ballfields		\$	10,000
		SUBTOTAL	\$	1,476,781
	FUND4			
04.491.5009	Vehicle purchase	SUBTOTAL	\$	-
	FUND 8			
08.492.6005	Parks west engineering		\$	13,000
08.492.6007	Hallea lane water ext.		\$	(35,082)
08.492.6008	Water crossing hallea lane		\$	67,792
08.492.6009	Water main ext main st.		\$	(3,871)
08.492.6010	Purchase/upgrade m.u.c.		\$	167,078
08.492.6011	Water crossing parks/deska		\$	38,800
			\$	-
		SUBTOTAL	\$	247,717
	FUND 11			
11.452.5803	Row acquisition	SUBTOTAL	\$	22,118
	FUND 12			
12.453.9220		SUBTOTAL	\$	-
	FUND 14			
14.495.6511	Sewer drain field replacement		\$	263,758
14.495.6512	Sewer treatment lab		\$	12,940
14.495.6513	Parks west engineering		\$	(325)
14.495.6514	Safety upgrades		\$	9,210
14.495.6515	Manway changeouts		\$	37,899
14.495.6517	Sewer/well conflict		\$	2,114
14.495.6518	Sewer Crossing Hallea Lane		\$	67,893
14.495.6521	Carrs Mall Sewer		\$	6,675
		SUBTOTAL	\$	400,164
	FUND 17			
17.460.6209		SUBTOTAL	\$	-
	Total Carryover Expenditures		\$	2,146,780
	Revenues			

FUND 02			
02.3020.02	Co-tree planting-donations		\$ 3,670
02.3034.01	Highway safety grant		\$ 33,480
02.3037.50	Mat-su boro grant public safet bld plan		\$ 20,000
02.3107.13	Co-museum furance grant		\$ 519
02.3305.11	Co-whispering woods paving		\$ 907
02.3307.11	Co-westpoint/westcove paving		\$ 84,186
02.3308.11	Hallea lane paving		\$ 43,890
02.3309.01	Glenwood paving-grant 95/704-8-001		\$ 92,964
02.3309.02	Glenwood paving-grant 96/704-8-001		\$ 160,000
02.3311.11	Wild adventure paving		\$ 80,261
02.3312.11	Southview paving		\$ 97,039
Fund Balance	Ada		\$ 2,500
Fund Balance	Airport eng water/sewer		\$ 20,000
Fund Balance	Airport fuel system		\$ 74,893
Fund Balance	Bike path		\$ 50,000
Fund Balance	BIKE PATH (Glenwood Paving)		\$ 96,569
Fund Balance	Building mod. And salary accts		\$ 322
Fund Balance	Bumpus Recreation Area		\$ 10,000
Fund Balance	Carter park		\$ 5,000
Fund Balance	Cemetery renovations		\$ 1,401
Fund Balance	Church street paving		\$ 88,506
Fund Balance	Cold storage		\$ 19,230
Fund Balance	Computer		\$ 6,741
Fund Balance	Computer network		\$ 6,291
Fund Balance	Comrehensive plan update		\$ 13,092
Fund Balance	Correct schreiber prob		\$ 2,859
Fund Balance	Glenwood		\$ 1,049
Fund Balance	Glenwood ave. Paving piii		\$ 283,000
Fund Balance	Glenwood paving phase ii		\$ 43,304
Fund Balance	Glenwood paving phase ii		\$ 18,341
Fund Balance	Hallea Lane Paving		\$ 5,194
Fund Balance	Highway safety grant match		\$ 3,720
Fund Balance	Land purchasing		\$ 86,615
Fund Balance	Lid paving support fy95		\$ 27,796
Fund Balance	Lucille creek culvert		\$ 10,676
Fund Balance	Museum		\$ 15,709
Fund Balance	Museum 3 projects		\$ 26,000
Fund Balance	Naomi paving		\$ 992
Fund Balance	Nelson/lucille intersection		\$ 28,806
Fund Balance	Old airport planning		\$ 12,006
Fund Balance	Parks		\$ 3,218
Fund Balance	Pave city hall parking		\$ 6,241
Fund Balance	Paving lid engineering		\$ 77,010
Fund Balance	Police security counter		\$ 1,820
Fund Balance	Public facility eng		\$ 15,000
Fund Balance	Public safety bld planning		\$ 20,000
Fund Balance	Repair roof city hall/shop		\$ 23,373
Fund Balance	Road maintenance		\$ 71,076
Fund Balance	Shadowood paving		\$ 1,299
Fund Balance	Shoring shelds		\$ 3,957
Fund Balance	Southview Paving		\$ 39,267
Fund Balance	Spruce/fishook intersection		\$ 13,352
Fund Balance	Tree planting donations		\$ 674
Fund Balance	Upgrade water/sewer master		\$ 25,000

Fund Balance	Westpoint/Westcove Paving		\$	22,203
Fund Balance	Wild Adventure Paving		\$	10,191
Fund Balance			\$	-
Fund Balance	Interest Income & 78-1 Transfers used		\$	-
		SUBTOTAL	\$	1,911,209
FUND4				
FUND BALANCE	Vehicle purchase	SUBTOTAL	\$	-
FUND 08				
Fund Balance	Parks/Deska Water Xing		\$	38,800
Fund Balance	Parks West Engineering		\$	13,000
Fund Balance	Hallea Lane Water Extension		\$	(35,082)
Fund Balance	Water Xing Hallea Lane		\$	67,792
Fund Balance	Water Main Extention Main St.		\$	(3,871)
Fund Balance	Purchase/Upgrade M.U.C.		\$	167,078
Fund Balance				
		SUBTOTAL	\$	247,717
FUND 11				
FUND BALANCE		SUBTOTAL	\$	22,118
FUND 12				
02.3106.01	MG7/94-073 iditarod trail hq	SUBTOTAL	\$	-
FUND 14				
14.3020.45	MG#4/92-034 Sewer Drain Field		\$	272,439
14.3033.02	MG#4/94-005 susitna pump		\$	-
14.3033.03	MG#4/94-005 sewer/well conflict		\$	(942)
14.3033.07	ADEC 90507		\$	18,045
14.3033.08	MG#4/94-005 hallea lane sewer crossing		\$	67,893
14.3301.03	MG#4/94-005 sewer lab		\$	14,878
FUND BALANCE			\$	53,459
		SUBTOTAL	\$	425,772
FUND 17				
17.3020.37		SUBTOTAL	\$	-
	Total Carryover Revenue		\$	2,606,816
				
Dean W. Baugh Senior Accountant				

9/17/96

REPORT DATE 06/30/96
 SYSTEM DATE 07/16/96
 FILES ID W

CITY OF MADILLA
 SUMMARY PURCHASE ORDER REPORT
 COMPLETE LIST OF PURCHASE ORDERS
 WITH STATUS OF OPEN

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P.O. NUMBER	P.O. DATE	P.O. DESCRIPTION	POST PERIOD	VENDOR NUMBER	DISTRIBUTION AMOUNT	LIQUIDATED TO DATE	ENCUMBRANCES TO DATE	OUTSTANDING ENCUMBRANCES
5111	01/09/96	Paving LID Engineering	01/96	2697	DENALI NORTH	12190.00	7840.00	4350.00
	024707070							
		PURCHASE ORDER 5111	TOTALS			12190.00	7840.00	4350.00
5181	02/02/96	Church Road	02/96	3032	R & M CONSULTANTS, INC.	192349.00	90091.98	102251.02
	024757048							
		PURCHASE ORDER 5181	TOTALS			192349.00	90091.98	102251.02
5209A	02/07/96	revised Spruce/Fishhook Intersect	04/96	2398	ALASKA RIM ENGINEERING	17362.50	3110.00	13,352.50
	024757072							4452.50
		PURCHASE ORDER 5209A	TOTALS			17362.50	3110.00	13,352.50
5294	03/19/96	Church Road	03/96	3022	R & M CONSULTANTS, INC.	12120.00	9000.00	3120.00
	024757048							
		PURCHASE ORDER 5294	TOTALS			12120.00	9000.00	3120.00
5317	04/08/96	Facilities Repair	04/96	2745	GAMETIME C/D SATELINES	2171.00	1950.04	220.96
	014503401							
		PURCHASE ORDER 5317	TOTALS			2171.00	1950.04	220.96
5363	04/11/96	Computer Software	04/96	3383	UNITED SYSTEM TECHNOLOGY	3000.00	2750.00	250.00
	014205004							
		PURCHASE ORDER 5363	TOTALS			3000.00	2750.00	250.00
5363	04/11/96	Travel	04/96	3383	UNITED SYSTEM TECHNOLOGY	1040.00	.00	1040.00
	014202501							
		PURCHASE ORDER 5363	TOTALS			1040.00	.00	1040.00
5385	04/19/96	Glenwood Pave-Phase II	04/96	2697	DENALI NORTH	6265.00	6175.00	90.00
	024757057							
		PURCHASE ORDER 5385	TOTALS			6265.00	6175.00	90.00
5389	04/23/96	Contingency	04/96	2512	GROUP THREE DESIGN	3800.00	2850.00	950.00
	014112700							
		PURCHASE ORDER 5389	TOTALS			3800.00	2850.00	950.00

CITY OF WASILLA
 SUMMARY PURCHASE ORDER REPORT
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P.O. NUMBER	P.O. DATE	P.O. DESCRIPTION	POST PERIOD	VENDOR NUMBER	DISTRIBUTION AMOUNT	LIQUIDATED TD DATE	ENCUMBRANCES TD DATE	OUTSTANDING ENCUMBRANCES
5400	04/25/96	Maintenance-Hydrants TD	04/96	1409 WESTERN UTILITIES SUPPLY	563.59	470.53	.00	93.06
5403	04/26/96	School Adm Building Eng.	04/96	3395 ARCHITECTS ALASKA	15000.00	.00	.00	15000.00
5403	04/26/96	Economic Development	04/96	3395 ARCHITECTS ALASKA	5000.00	.00	.00	5000.00
5432	05/01/96	Archival Supplies	05/96	3397 BROWNS RIVER	1300.00	.00	.00	1300.00
5453	05/05/96	Continuing Education	05/96	3409 SHILD INN	221.49	.00	.00	221.49
5467	05/13/96	Economic Development	05/96	1389 WARNING LITES OF AK, INC.	575.00	.00	.00	575.00
5499	06/01/96	Vehicle Maint. & Repair	06/96	1334 N C MACHINERY CO.	238.75	.00	.00	238.75
5501	05/20/96	Old Airport Development	05/96	3003 SENTEC INC	1765.00	.00	.00	1765.00
5505	05/21/96	Archival Supplies	05/96	3397 BROWNS RIVER	1153.90	.00	.00	1153.90
PURCHASE ORDER 5400 TOTALS					563.59	470.53	.00	93.06
PURCHASE ORDER 5403 TOTALS					10000.00	.00	.00	10000.00
PURCHASE ORDER 5432 TOTALS					1300.00	.00	.00	1300.00
PURCHASE ORDER 5453 TOTALS					221.49	.00	.00	221.49
PURCHASE ORDER 5467 TOTALS					575.00	.00	.00	575.00
PURCHASE ORDER 5499 TOTALS					238.75	.00	.00	238.75
PURCHASE ORDER 5501 TOTALS					1765.00	.00	.00	1765.00
PURCHASE ORDER 5505 TOTALS					1153.90	.00	.00	1153.90

P.O. NUMBER	P.O. DATE	P.O. DESCRIPTION	POST PERIOD	VENDOR NUMBER	DISTRIBUTION	AMOUNT	LIQUIDATED TO DATE	ENCUMBRANCES TO DATE	OUTSTANDING ENCUMBRANCES
5512	05/29/96	Books	05/96	1129	FACTS ON FILE, INC.	2094.00	468.21	.00	1625.79
PURCHASE ORDER 5512 TOTALS 2094.00 468.21 .00 1625.79									
5522	05/30/96	Building Maintenance	05/96	3450	JOB CORP	8500.00	.00	.00	8500.00
PURCHASE ORDER 5522 TOTALS 8500.00 .00 .00 8500.00									
5541	05/31/96	Telephone	05/96	1176	MATANUSKA TELEPHONE ASSN	250.00	.00	.00	250.00
PURCHASE ORDER 5541 TOTALS 250.00 .00 .00 250.00									
5546	05/30/96	Office Equipment Maintenance	05/96	3092	GENICOM CORPORATION	1300.00	.00	.00	1300.00
PURCHASE ORDER 5546 TOTALS 1300.00 .00 .00 1300.00									
5553	05/31/96	Printed Forms	05/96	2889	J. PATRICK PHOTOGRAPHY	2930.00	.00	.00	2930.00
PURCHASE ORDER 5553 TOTALS 2930.00 .00 .00 2930.00									
5565	05/31/96	Maps	05/96	3336	L C M F	360.00	.00	.00	360.00
PURCHASE ORDER 5565 TOTALS 360.00 .00 .00 360.00									
5566	06/03/96	Archival Supplies	06/96	3397	BROWNS RIVER	1220.40	.00	.00	1220.40
PURCHASE ORDER 5566 TOTALS 1220.40 .00 .00 1220.40									
5568	05/31/96	Programming	05/96	1113	MITCHELL COULTHARD	210.00	.00	.00	210.00
PURCHASE ORDER 5568 TOTALS 210.00 .00 .00 210.00									
5569	05/31/96	Subscriptions	05/96	3433	MAT NET, INC.	300.00	.00	.00	300.00
PURCHASE ORDER 5569 TOTALS 300.00 .00 .00 300.00									

CITY OF WASHINGTON
 SUMMARY PURCHASE ORDER REPORT
 COMPLETE LIST OF PURCHASE ORDERS
 WITH STATUS OF OPEN

P.O. NUMBER	P.O. DATE	P.O. DESCRIPTION	POST PERIOD	VENDOR NUMBER	DISTRIBUTION	LIQUIDATED	ENCUMBRANCES	OUTSTANDING
STATUS	ACCOUNT NUMBER	ACCOUNT NAME	PERIOD	VENDOR NAME	AMOUNT	TO DATE	TO DATE	ENCUMBRANCES
5570	05/31/96	0141922907 /	05/96	2929	4690.00	.00	.00	4690.00
		Contractual Svcs.		COMMUNITY PLANNING				
				TOTALS	300.00	.00	.00	300.00
5575	06/05/96	014102700 /	06/96	3462	500.00	.00	.00	500.00
		Contingency		D & A SHDRITE				
				TOTALS	4690.00	.00	.00	4690.00
5577	06/05/96	014205004 /	06/96	3433	300.00	.00	.00	300.00
		Computer Software		MAT NET, INC.				
				TOTALS	300.00	.00	.00	300.00
5586	06/07/96	014502611 /	06/96	1181	8925.00	.00	.00	8925.00
		Summer Rec. Program		MAT SU BOROUGH				
				TOTALS	8925.00	.00	.00	8925.00
5588	06/05/96	014512650 /	06/96	1383	300.00	.00	.00	300.00
		Security Services		GUARDIAN SECURITY SYSTEMS				
				TOTALS	300.00	.00	.00	300.00
5607	06/18/96	014312909 /	06/96	3461	4000.00	.00	.00	4000.00
		Contractual St. Sweeping		JALASKA INVESTMENTS INC				
				TOTALS	4000.00	.00	.00	4000.00
5609	06/17/96	024757054 /	06/96	1724	4200.00	.00	.00	4200.00
		Lucille Creek Culvert		CONTECH CONST. PRODUCTS				
				TOTALS	4200.00	.00	.00	4200.00
5614	06/18/96	055152603 /	06/96	1086	46.00	.00	.00	46.00
		Other Professional Fees		CHEMICAL & GEO LABS OF AK				
				TOTALS	46.00	.00	.00	46.00

CITY OF WASILLA
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P.O. NUMBER	P.O. DATE	P.O. DESCRIPTION	POST PERIOD	VENDOR NUMBER	DISTRIBUTION AMOUNT	LIQUIDATED TO DATE	ENCUMBRANCES TO DATE	OUTSTANDING ENCUMBRANCES
5632	06/21/96	Continuing Education	06/96	3089 I P T M	1390.00	.00	.00	1390.00
PURCHASE ORDER 5632					TOTALS	1390.00	.00	1390.00
5636	06/25/96	Office Supplies	06/96	2746 WASILLA ONE HOUR PHOTO	682.50	.00	.00	682.50
PURCHASE ORDER 5636					TOTALS	682.50	.00	682.50
5637	06/27/96	Public Relations	06/96	3144 NORTHERN MIRROR	90.00	.00	.00	90.00
PURCHASE ORDER 5637					TOTALS	90.00	.00	90.00
FINAL REPORT TOTALS					318397.13	124705.76	.00	193691.37
								<i>Wok</i>
<i>Fund 01</i>								
<i>Fund 02</i>								
<i>Fund 03</i>								
<i>Fund 05</i>								
<i>Fund 06</i>								
<i>38,148.00</i>								<i>193,691.37 Wok</i>
<i>145,028.52</i>								
<i>10,395.79</i>								
<i>46.00</i>								
<i>93.06</i>								