



CITY OF WASILLA

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INFORMATION MEMORANDUM NO. 96-15

DATE: MAY 16, 1996

TO: WHOM IT MAY CONCERN

FROM: ERLING P. NELSON *EPN*
FINANCE DIRECTOR

RE: FINANCE DEPARTMENT WORK SCHEDULE

THE MAYOR HAS APPROVED AN EXPERIMENTAL CHANGE IN THE WORK SCHEDULE FOR THE FINANCE DEPARTMENT. EFFECTIVE 0001 HRS MAY 20, 1996, ALL REGULAR FINANCE DEPARTMENT EMPLOYEES WILL START A 4-10 HOUR WORKDAY WORKWEEK.

THE OBJECTIVE OF THE CHANGE IS TO ACHIEVE 25% OF TOTAL WORK HOURS AS TIME UN-INTERRUPTED BY PHONE CALLS ETC. & SEE IF AN INCREASE IN WORK EFFICIENCY CAN BE ACHIEVED.

RESULTS OF THE EXPERIMENT WILL BE REVIEWED IN AUGUST TO DETERMINE WHETHER THE EXPERIMENT WILL BE CONTINUED, MODIFIED OR CANCELED.