



CITY OF WASILLA

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WASILLA, ALASKA 99654-7091
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INFORMATION MEMORANDUM NO. 96-09

FROM: Clerk's Office
DATE: March
SUBJECT: Election Time Line

The table below is a time line of high volume activity in the Clerk's Office between the months of August and November.

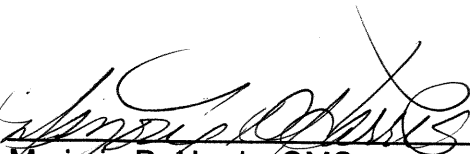
The Mat-Su Borough Clerk's Office has set new time lines for election materials. Since the City participates in the election process with the Borough to save on duplicate costs, our office will now have to provide final lists of propositions and candidates for ballot copy by August 12. This is approximately 1 ½ weeks earlier than previous schedules.

07/22/96	Election judge and canvass board appointment approval.
07/22/96	Last regular meeting date to place proposition on ballot.
07/26/96	First notice published for candidate filing dates.
07/27/96	Last day to register to vote for State Primary Election.
07/29/96	Filing for City Election opens, 8:00 a.m.
08/02/96	Second notice published for candidate filing dates.
08/07/96	Final notice published for candidate filing dates.
08/09/96	Last date to place propositions on the ballot.
08/09/96	Filing for City Election closes, 5:00 p.m.
08/12/96	Borough requires final list of propositions and candidates for ballot.
08/12/96	Absentee voting begins for State Primary Election, 8:00 a.m.-5:00 p.m., Mon.-Fri.
08/26/96	Absentee voting ends for State Primary Election, 5:00 p.m.
08/27/96	Alaska State Primary Election, 7:00 a.m.-8:00 p.m.
08/28/96	State Primary Election wrap up and sent to State Division of Elections.
08/30/96	First notice published for City election.
09/01/96	Last day to register to vote for Regular Election.

09/01/96	Notice of Regular Election posted in both precincts.
09/06/96	Precinct and District Alpha lists ordered from Division of Elections.
09/16/96	Absentee voting begins for Regular Election, 8:00 a.m.-5:00 p.m., Mon.-Fri.
09/18/96	Notice published for Regular Election.
09/27/96	Last notice published for Regular Election.
09/30/96	Election judge training.
09/30/96	Absentee voting ends for Regular Election, 5:00 p.m.
10/01/96	Regular Election, 7:00 a.m.-8:00 p.m.
10/02/96	Canvass Board meeting, review question ballots, 10:00 a.m.
10/04/96	Canvass Board counts absentee and qualified question ballots, 2:00 p.m.
10/07/96	Council certifies election results (special meeting, 7:00 p.m.)
10/14/96	New Council members take oath of office.
10/21/96	Absentee voting begins for General Election, 8:00 a.m.-5:00 p.m., Mon.-Fri.
11/04/96	Absentee voting ends for General Election, 5:00 p.m.
11/05/96	General Election, 7:00 a.m.
11/06/96	General Election wrap up and sent to State Division of Elections.

Wasilla Municipal Code Chapter 4.16.070 requires certification of the election results on the first Monday following the election unless there has been an order of investigation or a contest. Wasilla Municipal Code Chapter 2.04.010 requires that newly elected council members are sworn in and take their respective office on the first Monday following certification of the election results.

The Monday following the election will be the first Monday of the month this year. This means that a special meeting will be necessary to certify the election results on October 7, 1996.



 Marjorie D. Harris, CMC
 City Clerk

/mdh



MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488

PHONE (907) 745-9683 • FAX (907) 745-9845

March 5, 1996

Ms. Marjorie Harris, City Clerk
City of Wasilla
290 East Herning Avenue
Wasilla, AK 99654

RE: Elections

Dear Marj:

Statistics vary in discussions on the growth of the Matanuska-Susitna Borough, but nevertheless, growth is prevalent and continues at a significant rate. It is a wonderful experience to watch communities take form, as you have certainly seen in Wasilla. You know, too, that growth and increased population require rules and regulations to meet the needs of the many and the few.

The borough's population, which currently exceeds 50,000, impacts our election process as well, requiring tighter time frames and earlier ordering schedules. Over the past few years the borough has tightened their election schedule to meet the needs of the rising population. Recently our election code underwent amendments requiring propositions to be set no later than 53 calendar days before a regular election, which is also the last day for candidates to file or withdraw their declarations of candidacy. We have also eliminated the rotation requirement pursuant to recent state legislation. Please see a copy of MSB Ordinance Serial No. 96-014(AM), enclosed.

With these changes in our code, we will now require the City to notify us of any propositions to be placed on the regular election ballot and a list of your final candidates no later August 12, 1996. We are making you aware of this now in case you will need to

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Ms. Marj Harris

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amend your code. You may also want to consider eliminating the rotations of names to reduce the cost of your ballots.

We welcome your participation with the borough and look forward to running the election results of any of the Cities who would like to combine their efforts with the borough. We will also offer to expedite your election returns, by counting your precincts as soon as they arrive at the counting center. This will allow the citizens of the City to receive results as soon as possible.

Thank you in advance for your attention to this matter. If you have questions, please don't hesitate to give Kristie or me a call. It is always a pleasure to work with you.

Sincerely,

MATANUSKA-SUSITNA BOROUGH



SANDRA A. DILLON
Borough Clerk

clk/kv/elc/wasilla