



CITY OF WASILLA

290 E. HERNING AVE.
WASILLA, ALASKA 99654-7091

Area Code (907)

Administration
Ph: 373-9055
Fx: 373-9085

INTERNAL MEMORANDUM

NO. 95-23

Clerks Office
Ph: 373-9065
Fx: 373-9085

TO: Mayor Stein
FROM: Lee A. Wyatt, Deputy Administrator
DATE: June 12, 1995

Finance
Ph: 373-9070
Fx: 373-9085

SUBJ: STATUS REPORT - PUBLIC WORKS OFFICE MODIFICATIONS

Library
Ph: 376-5913
Fx: 376-2347

The Public Works Office modification project (including moving the Planning Department into the space currently occupied by the Clerk's office and moving the Clerk's office to the space now occupied by Public Works) is approx. 65% complete.

Museum
Ph: 373-9071
Fx: 373-9072

Remainder efforts include: pulling and installing wiring for electrical/telephone and fixture installation, a final coat of paint, trim work, hanging a couple of light fixtures, building 3 counters, wall shelving, and relocating the partition wall in the current Clerk's office to accommodate efficiency in the new Planning Office.

Planning
Ph: 373-9074
Fx: 373-9085

Of the \$20,000 amount authorized by Council, materials expense to date totals about \$7,000. Of this amount \$1,864 has gone towards carpeting installed by others.

Ph: 373-9077
Fx: 373-9051

As mentioned above we are currently completing electrical/telephone conduit extensions and are about to pull wire this week. This "work by others" plus materials will cost about \$4,500 (not reflected in the attached "expenditures" spread sheet.

Public Works
Ph: 373-9095
Fx: 373-9085

Since receipt of Council's Notice to Proceed (on or about the 27th of February, 1995, and over the past 82 working days, force account (in-house labor) has amounted to approximately 176 hours. This works up to about \$2,883 of direct payroll burden and has occupied about 27% of the Property Maintenance Division's labor force.

Ph: _____
Fx: _____

We expect occupancy of these newly designated spaces on or about the 1st week in July. The space currently occupied by Bill Harvey will be designated as a conference room and sit-down work space for Council members, voter registrants, consultants, etc.

The outside work - arctic entry, realignment of the handicap ramp (and canopy of same) will be accomplished as time allows throughout the summer. We hope to accomplish parking lot paving in mid-July.

EXPENDITURES FOR #024059333- PUBLIC WORKS ROOM
6/9/95

VENDOR	AMOUNT
EXPENSES PAID:	
ALASKA GLASS	\$ 1,422.00
ALASKA INDUSTRIAL HARDWARE	\$ 224.31
BROWNS ELECTRIC	\$ 14.63
FRONTIER CARPET	\$ 1,864.70
HOMESTEADER LUMBER	\$ 306.64
KENAI SUPPLY	\$ 737.16
SPEEDY AUTO GLASS	\$ 120.01
SPENARD BLDG	\$ 1,418.22
STATE OF AK. BLDG PERMIT	\$ 105.30
U-PLUMB N SAVE	\$ 18.92
	\$ 6,231.89
 ENCUMBERANCE & OPEN INVOICES	
ELECTRIC DIST. PO4481	\$ 579.00
SPENARDS BLDG	\$ 162.68
BROWNS ELECTRIC	\$ 25.20
	\$ 766.88
 TOTAL SPENT AS OF 6/9/95	\$ 6,998.77
 AMOUNT BUDGETED	\$ 20,000.00
EXPENSES TO DATE	\$ 6,998.77
BALANCE	\$ 13,001.23

Job

hrs.

2.24.95

- 16 - Painting ORIGINAL HEADSTART ROOM including ceiling
- 8 - BUILT TEMP. WALL + REMOVED WINDOW FRAMES.
- 6 - CUT hole in block FOR DOOR + PREPED FOR FRAMING
- 8 - FRAMED UP ~~WINDOW~~ WALL WITH DOOR + INSTALLED T-111
- 4 - REMOVED TEMP WALL
- 4 - REMOVED COUNTER
- 4 - REPAIRED TILE + FLOATED FLOOR IN PREP FOR CARPET
- 4 - REMOVED CHALK BOARDS, CORK, + PLY WOOD FROM EAST WALL
- 8 - INSULATED + VAPOR BARRIER ON NEW WALL, SHEETROCKED BOTH WALLS
- 4 - TAPED + MUD 1ST COAT
- 4 - Sanded 1ST COAT, mud 2ND COAT
- 4 - Sanded 2ND COAT + mud 3RD COAT
- 8 - Sanded 3RD COAT, PRIMED + PAINTED 2 COATS
- 4 - PAINTED LAST COAT, FLOATED ~~TH~~ THRESHOLD FOR DOOR INSTALLATION
- 2 - LAID VISQUEEN OVER CARPET
- 2 - PICKED UP LUMBER FOR FRAMING OFFICE + PARTITIONS
- 8 - FRAMED UP BILLS NEW OFFICE + CLOSET, PUT UP RAFTERS
+ SHEETED CEILING
- 4 - INSTALLED 4X4 POSTS ON BOTTOM PLATE FOR PARTITIONS
- 4 - FRAMED UP DIVIDER PARTITIONS
- 4 - BOXED IN PILING AT WEST WALL. CALLED IN ORDER FOR
WINDOW IN BILLS OFFICE.
- 2 - FRAMED IN R.O. FOR WINDOW
- 2 - PICKED UP SHEETROCK
- 4 - Hung ROCK ON OUTSIDE OF BILLS OFFICE + INSIDE
OF PARTITION.

hrs

Job

8 - Hung Rock on outside of Partitions & wrapped Post to ceiling

8 - Hung Rock on inside of office & closet & Picked up mud & corner bead.

8 - Installed corner bead & started to mud

4 - Finished 1st coat mud

8 - Sanded 1st coat, mud 2nd coat

8 - Sanded 2nd coat & started top coat

6 - Sanded top coat & cleaned up room

8 - Detailed top coat, cleaned room & prep for prime

- started priming

176 hrs total to date 6.12.95

82 days x 8 = 656 man hours

176 hrs = 27%

\$ 2883 DIRECT PATROLL COST