



CITY OF WASILLA

290 E. HERNING AVE.

WASILLA, ALASKA 99654-7091

PHONE: (907) 373-9050

FAX: (907) 373-9085

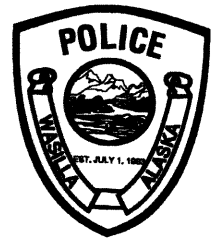
POLICE DEPARTMENT

250 N. KNIK STREET

WASILLA, AK 99654-7014

(907) 373 - 9077

(907) 373 - 9051 FAX



INFORMATION MEMO 93-39

11-23-93

To: Wasilla City Council

From: Irl Stambaugh, Chief of Police

Thru: John Stein, Mayor *JStein*

Re: Investigator Position

Background:

Since the inception of the Wasilla Police Department, one of the primary goals established by the City and the department was to provide a quality service in a timely manner, certain staffing levels were established to provide quality service with as minimal an impact as possible to the taxpayer.

Problem:

As we are now establishing a "Calls for service" history, it is becoming more and more apparent that we are lacking in the area of providing timely follow-up on all calls requiring additional work. The procedure in place at this time has been for the officer dispatched to the call to handle any follow-up required as a result of that call. This approach to personnel allocation is appropriate when follow-ups are minimal but is not an efficient use of manpower when the cases requiring follow-up become more and more time consuming. To date we have generated 2650 case numbers, averaging around 500 calls per month, and of those 500 calls, an average of 100 calls a month require from 1 hour to unlimited hours of follow-up. The problem created by follow-up hours is the officer on duty, who should be on patrol, is in the station doing required case work.

Page # 2:

Solution:

Our current budget allows for nine officer positions. It is the intent of the police department to upgrade one position to an Investigator position to be paid at the same rate and title as the Sergeant position, I am of the opinion at this time that Officer Achee is the best person suited for the upgrade and associated duties that go with it. By filling the Investigator position a vacant officer position is created, it is intended that the officer position be filled by the present department secretary Angella Long who has shown an interest in becoming a police officer. Ms. Longs existing position will be filled by an interested city employee or from the list of applicants that previously applied for the job. This form of upgrading positions is the least time consuming and most cost effective method to provide quality law enforcement in the community.

Once the Investigator position is in place this will allow for more timely and thorough investigation of pending cases, more interaction with the District Attorney's office on investigations, and more hours available for the patrol officers to patrol instead of conducting follow-ups. The Investigator will also work normal patrol duties as staffing levels dictate.

In closing it should be noted that the position and funding are in place in the existing budget.

(3 attachments)

CITY OF WASILLA
POLICE DEPARTMENT
MISSION STATEMENT

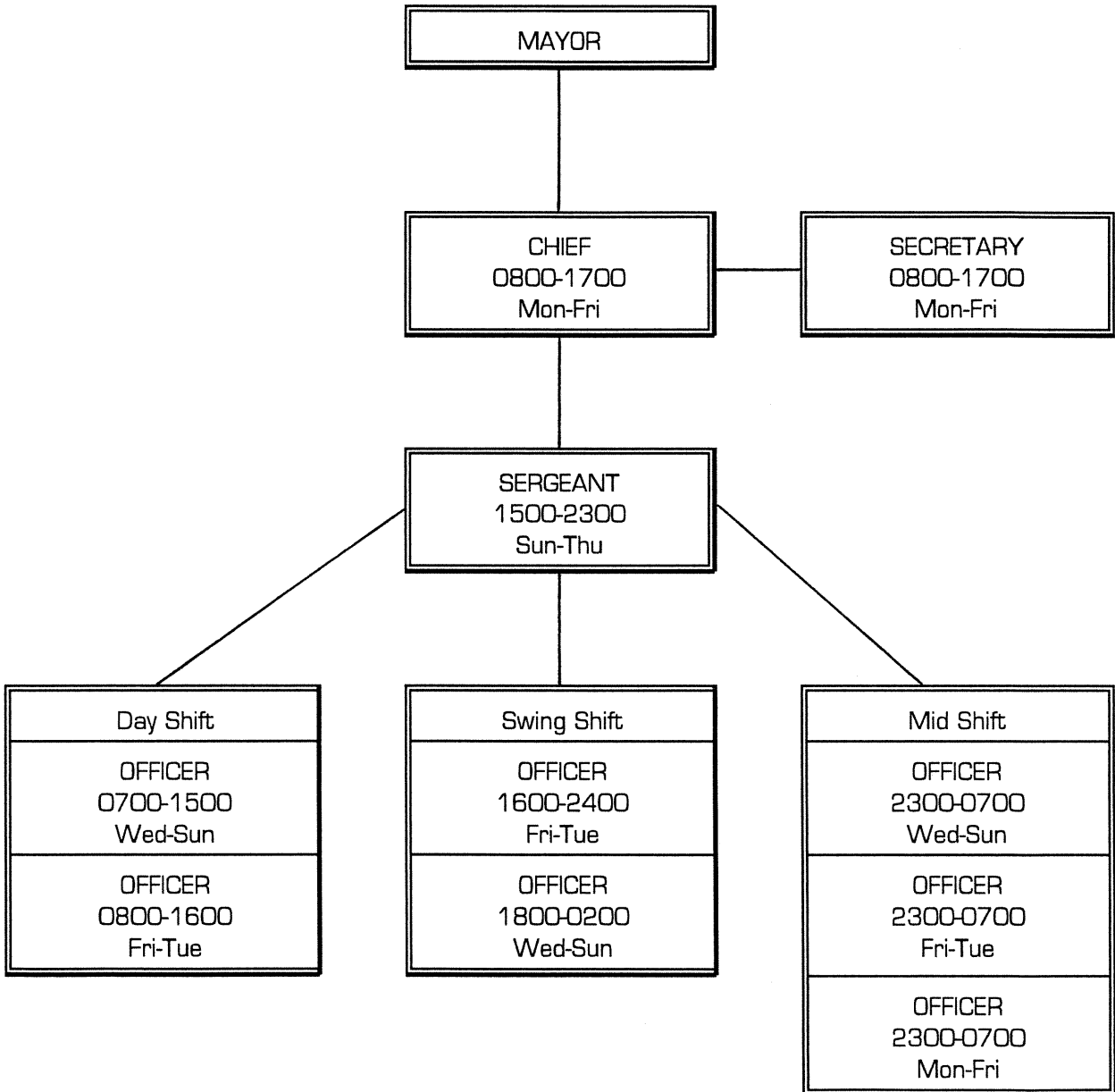
The Wasilla Police Department's mission is to provide the best possible law enforcement and crime prevention services, staffed by experienced, educated officers utilizing the most modern equipment and facilities.

The Department will maintain a cooperative working relationship with other local, state, and federal law enforcement agencies as well as all other area emergency services organizations. Mutual assistance agreements with law enforcement and emergency service organizations (to include Palmer Police Department, Alaska State Troopers, Alaska Division of Fire Prevention, Mat-Su Borough Public Safety, and area private security services) will be established.

The Department will initially be staffed with 8 commissioned officers and a chief. Qualifications for commissioned personnel will be as required by Alaska Police Standards Council with an emphasis on academic achievement and exceptional communication skills.

The primary emphasis of the Department is to prevent criminal activity coupled with enforcement of local, state, and federal laws. The Department will support crime prevention and programs such as Neighborhood Watch, Crime Stoppers, merchant education, and related programs. Additionally, the Department will maintain a broad knowledge of support programs such as the availability of women's shelters, drug treatment programs, crisis intervention programs, etc. in the interest of community awareness.

CITY OF WASILLA
POLICE DEPARTMENT
ORGANIZATIONAL CHART
1993



CITY OF WASILLA
 POLICE DEPARTMENT
 ORGANIZATIONAL CHART
 1994-PROPOSED

