



## CITY OF WASILLA

290 E. HERNING AVE.

WASILLA, ALASKA 99654-7091

PHONE: (907) 373-9050

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### INFORMATION MEMORANDUM NO. 93-09

**To:** Wasilla City Council  
**From:** Irl T. Stambaugh, Chief of Police  
**Date:** February 23, 1993  
**Subject:** Equipment Purchases

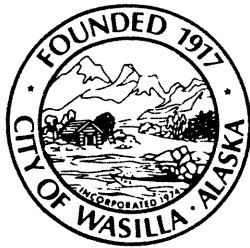
In an ongoing effort to establish, maintain and build a quality law enforcement agency, certain equipment is necessary to accomplish that goal.

The attached information is a per-officer itemized list of necessary equipment and associated costs. A brief explanation as to why each purchase is necessary is also attached.

It is anticipated that funding for this equipment will be reimbursed by the State of Alaska during the current legislative session through a \$297,000 grant request for the police department start up costs.

I will be available at your convenience to provide any additional information you may request regarding the requested purchases.

  
Irl T. Stambaugh  
Chief of Police



## CITY OF WASILLA

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PHONE: (907) 373-9050

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**Date:** February 26, 1993  
**From:** Irl Stambaugh, <sup>IS</sup> Chief of Police  
**To:** Wasilla City Council  
**Subject:** Officers date of hire

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The anticipated starting date for the Wasilla Police Department is July 1, 1993.

In an effort to insure that the Officers are prepared for duty on July 1st it is necessary to hire the Officers effective June 16, 1993.

The additional time is necessary to train the officers in the following areas that have been mandated by federal and state law--CPR, Hazardous Materials and Blood Borne pathogens. The time will also be used for firearms qualification, procedures manual classes, and familiarization classes on city rules and regulations.

The cost of hiring the officers two weeks earlier than the anticipated start date will be \$13,150.67.

**UNIFORMS:**

2 Long sleeve shirts	\$29.50 each	\$ 59.00
2 Short sleeve shirts	29.50 each	59.00
2 Pair uniform pants	67.87 each	133.74
1 Summer jacket with liner	106.00	106.00
1 Winter parka (Barrier Brand)	<u>350.00</u>	350.00
<b>Subtotal</b>	<b>\$707.74</b>	

Uniforms are a wool blend that may be washed or dry cleaned. This is the standard dark blue police uniform worn by most law enforcement agencies in the state. By purchasing this equipment from "Youngs Firehouse" in Anchorage we are able to attach our purchases to the bid price received by the Anchorage Police Department, Palmer Police and Seward Police which lowers the purchase price to Wasilla.

**BALLISTIC VEST:**

Afariland undershirt style vest	353.29
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Ballistic vests are a mandatory issue item used primarily for officer safety but may affect city liability if not used. The majority of police departments in the state require that officers wear a vest while on duty. Procedures for the Wasilla Police Department will make the wearing of vests mandatory

**LEATHER EQUIPMENT:**

Leather belt	37.95
Glock .45 holster	67.90
Glock clip holders	21.25
Handcuff holder	20.35
Handcuffs - Peerless	22.50
Baton ring	10.90
Baton	9.70
Cap Stun holder	21.00
Cap Stun	18.00
Flap key ring holder	13.00
Belt keepers (4 each)	<u>12.56</u>
<b>Subtotal</b>	<b>\$252.11</b>

Listed leather equipment is standard issue for all officers. Leather equipment is black basket weave design.

**CAP-STUN:**

Cap-Stun is a spray solution consisting of capsium pepper. Cap-Stun is used as an alternative to physical violence when an officer is faced with a combative person(s) who will not comply during arrest with an officer's instructions. The product is sprayed in the face of the individual which causes an immediate irritant to the eyes, nose and skin. The product is washed off and disperses in the air approximately 20 minutes after use. The solution causes no permanent injury or long-term problem.

Through recent studies conducted by other departments, it has been found that the use of Cap-Stun is more effective and less harmful than using a baton (night stick).

**WEAPON:**

.45 Caliber Glock Handgun	\$530.00
.45 Glock Magazines (2 each)	62.00
.45 Ammo for Qualification - 500 Rounds, 50 Rounds a Box (\$12.00 Box)	120.00
.45 Ammo for Duty	<u>16.00</u>
<b>Subtotal</b>	<b>\$728.00</b>

Issue weapon is a durable .45 caliber semi-automatic, double action weapon that is the preferred issue weapon due to the cost, durability and ease in which it can be used.

**AMMO**

As can be seen in the weapon section, 500 rounds is required for weapon certification. The ammo is used during a mandatory three-day qualification course that is conducted by certified instructors at no cost to the City.

**RADIOS:**

Radio	\$1,019.00
External Mike	80.00
Charger	60.00
Extra Battery	110.00
Holder	<u>51.00</u>
<b>Subtotal</b>	<b>\$1,320.00</b>

A hand held radio is issued to each officer in an attempt to insure that officers are able to stay contact with dispatch and/or other officers who are working.

As a result of each officer being issued a radio it increases that officer's availability for emergency calls and aids in officer safety when the officer is away from the vehicle.

**CELLULAR PHONES:**

Phones are provided to each officer to insure that they can be contacted at any time. This will insure the officers availability both on and off duty in the event of a disaster or other emergency.

The phones can also be used during crime scene processing when no phone is readily available.

The phones may also be used when it becomes necessary to conduct secure communications with officers in the field. (Radios can be monitored with the use of a scanner, cellular phones cannot.)

Oki 900 Phone	\$612.00
Minute Charge, Per Month	435.00

**VEHICLES:**

Vehicle Radios	\$1,630.00
Light Bar/Siren	1,500.00
Install Equipment	800.00

**Vehicles:**

5 Ford Crown Vic Police Equipped	18,500.00
4 Ford Chevy Astro or Aero Star All-Wheel Drive Vans	18,000.00

Maintenance Agreement on All Vehicle to Include Oil Changes and/or Major Work (5 Years)	4,390.00
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**NOTE: VEHICLE INSURANCE QUOTES ARE PENDING. ALL PRICES ARE BASED ON THE BEST ESTIMATES AVAILABLE. PRICE QUOTES MAY VARY DEPENDING ON THE BIDS RECEIVED.**

## CITY OF WASILLA

### POLICE VEHICLE HOME CAR PROGRAM

Vehicles are operated on and off duty by the officer assigned to the vehicle. Ownership of the vehicle rests with the City. Costs of vehicles and equipment are funded by the police operating budget. Maintenance will be contracted to the vehicle vendor through a bid process.

#### Advantages:

Assignment of the vehicle to an individual officer provides incentive to take better care of the vehicle and the officers tend to take more pride in their equipment.

Studies conducted by the Anchorage Police Department since 1978 have shown some of the advantages of a home car plan to be:

- (1) The accident rate for home cars is reduced as compared to fleet vehicles.
- (2) Better gas mileage is achieved.
- (3) Less maintenance is required which results in vehicles lasting 3 or 4 times longer than fleet vehicles (1 year for fleet vehicle - minimum of 5 years for a home car.)

These combined factors all tend to reduce the overall costs per vehicle.

Additional advantages available from the home cars are:

- (1) The deterrent effect of criminal offenders who perceive a greater "police presence" from the increased quantity of vehicles deployed throughout the city.
- (2) The additional benefit of off-duty officers available for immediate response to emergencies, and the police action initiated by these officers when traffic violations or criminal offenses are observed.
- (3) More efficient utilization of personnel resources in bad weather conditions when officers are deployed in their areas without the requirement of response to the police headquarters in their privately owned vehicle.
- (4) Reduced impact on limited parking facilities for private vehicles and less total fuel resources used.
- (5) Increased neighborhood awareness of police presence and improved community relations from visibility of police vehicles and the interaction between the public and the officer.

**Operations:**

**Officers are bound by the Home Car Rules to specific modes of operation, care and utilization of vehicles. They are also responsible to inspect the vehicle on a daily basis and insure that the conditions of the vehicle meets the required standards for police units. All vehicles are radio equipped and the officer is required to monitor the radio whenever using the car.**

**For more detailed information on operations, a copy of the Home Car Rules is attached.**

## TAKE HOME CAR PROCEDURES

- (1) The City will furnish gasoline, oil maintenance and insurance for the vehicle.
- (2) Vehicle may only be operated off duty within 5 miles of the City of Wasilla.
- (3) Officers will complete all forms and maintain all records as the department deems necessary.
- (4) When requested, the officers will assist in evaluating the program.
- (5) Non-police personnel, including family, friends, etc. may accompany officers as passengers when the vehicle is off duty. Offices are responsible for the appearance and conduct of all passengers.
- (6) No one other than the assigned officer will operate the vehicle except upon authorization of a supervisor.
- (7) All non-police personnel will be discharged from the vehicle prior to the officer responding to any situation which could be harmful to those non-police personnel. (Emergencies, red lights and siren operation, high speed chases, felony calls, etc.)
- (8) Seat belts will be used by the officer and passengers. Child restraint laws will be followed.
- (9) Vehicles will be driven off duty in conformance with all laws, department rules, regulations and procedures.
- (10) Vehicles will not be used for transportation to any location where the possibility exists that embarrassment would be reflected upon the City or the Police Department.
- (11) All employees charged with a take home vehicle shall exercise good judgement in utilizing it and shall not drive or use the vehicle so as to cause unfavorable comment or reflect discredit on the department.
- (12) Officers will monitor the police radio whenever the vehicle is operated.
- (13) Off duty officers will take appropriate action in those situations requiring immediate police action.
- (14) No off duty officer will be dispatched unless it is an emergency situation or his services are critically needed.
- (15) All reports, citations, etc. will be turned in as soon as possible after the incident.
- (16) An off duty officer will be paid at the appropriate overtime rate.
- (17) Marked vehicles should be parked at the officers residence in such a manner so as to promote visibility.



- (18) Officers will have the vehicles washed as necessary and the interior will be kept free of dirt and trash.**
- (19) Officers will have the vehicles serviced as scheduled. All repairs, modifications and engine adjustments will be done by authorized shop personnel only.**
- (20) Officers will not add or delete any equipment other than that which is authorized by the Department.**
- (21) Vehicles will be locked at all time when unattended.**
- (22) Weapons and materials relative to the officers job will not be left unattended in the vehicle.**
- (23) Take Home Car privileges may be suspended whenever an officer is under investigation or disciplinary suspension.**
- (24) Vehicles will be stored at a location designated by the Department when the officer is to be out of town or on sick leave for a period of one week or longer.**
- (25) All officers with a home car will complete and turn in the Take Home Vehicle Monthly Activity Log.**
- (26) The type of Take Home Car assigned to and maintained by the officers will be in accordance with the duty requirements of their position assignment.**
- (27) Failure to comply with the Take Home Car procedures and regulation may result in the suspension or revocation of take home car privileges.**

## EQUIPMENT COSTS

	<u>Per Officer</u>	<u>Total</u>
<b>Uniforms</b>	<b>\$707.74 x 9 =</b>	<b>\$6,369.66</b>
<b>Ballistic Vests</b>	<b>353.29 x 9 =</b>	<b>3,179.61</b>
<b>Leather Equipment</b>	<b>252.11 x 9 =</b>	<b>2,268.99</b>
<b>Weapons</b>	<b>728.00 x 9 =</b>	<b>6,552.00</b>
<b>Radios</b>	<b>1,320.00 x 9 =</b>	<b>11,880.00</b>
<b>Cellular Phones</b>	<b>612.00 x 10 =</b>	<b>6,120.00</b>
<b>Cellular Phone Minute Charge/Month</b>	<b>435.00 x 12 mo. =</b>	<b>5,220.00</b>
<b>Vehicles</b>	<b>18,500.00 x 5 =</b>	<b>92,500.00</b>
	<b>18,000.00 x 4 =</b>	<b>72,000.00</b>
<b>Vehicle Equipment</b>	<b>6,690.00 x 9 =</b>	<b>60,210.00</b>
<b>TOTAL APPROPRIATION:</b>		<b>\$266,299.00</b>