



MAYOR

Dianne M. Keller

COUNCIL

Stephanie Massie, Seat A

Douglas W. Holler, Seat B

Steve Menard, Seat C

Marty Metiva, Seat D

Dianne Woodruff, Seat E

Kristofer Larson, Deputy Mayor, Seat F

**WASILLA CITY COUNCIL
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 (907) 373-9090

REGULAR MEETING

7 P.M.

APRIL 28, 2008

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

A. Presentation of Colors by Boy Scout Troop 300

IV. APPROVAL OF AGENDA

V. SPECIAL ORDERS OF THE DAY

VI. COMMISSION AND AGENCY REPORTS

A. Parks and Recreation Commission

B. Planning Commission

C. Matanuska-Susitna Borough

D. Greater Wasilla Chamber of Commerce

VII. PUBLIC PARTICIPATION

A. Public Hearings

1. **Ordinance Serial No. 08-20:** Adopting WMC 5.32.115 Concerning Leases Of Space In City Buildings.
2. **Ordinance Serial No. 08-21:** Amending The FY-08 Budget By Transferring Funds In The Amount Of \$40,400 For Costs Associated With The Development, Implementation And Maintenance Of The Website For The City Of Wasilla.

B. Persons to be Heard

VIII. CONSENT AGENDA

A. Minutes of Preceding Meetings:

1. Regular Meeting: April 14, 2008
2. Special Meeting: April 14, 2008

B. Introduction of Ordinances: Recommended for Public Hearing on May 12, 2008:

1. **Ordinance Serial No. 08-19:** Providing For The Adoption Of The Annual Budget For The Fiscal Year 2009 And Appropriating Funds To Carry Out Said Budget.
2. **Ordinance Serial No. 08-22:** Amending The FY-08 Budget By Appropriating E-911 Surcharge Funds As An Alternate Revenue Source For Dispatch Services.

C. Resolutions

1. **Resolution Serial No. 08-14:** Authorizing The Mayor To Execute Grant Agreements With The State Of Alaska Department Of Environmental Conservation And United States Environmental Protection Agency For The Garden Terrace Water Main Extension Phase 2.

D. Action Memorandums

1. **AM No. 08-25:** Award Of A Three Year Contract To Combs Insurance For Insurance Brokerage Services In The Amount Of \$76,753.

2. **AM No. 08-26:** Award Of A Three Year Contract To Combs Insurance For Employee Benefits Consulting And Brokerage Services In The Amount Of \$108,000 Net Of Commission.

IX. UNFINISHED BUSINESS

- A. **AM No. 08-24:** Appointment of Brandon Wall to the Parks and Recreation Commission. (*Postponed from April 14, 2008, Motion to Adopt Pending.*)

X. NEW BUSINESS

- A. **AM No. 08-23:** Vacation Of West Hastings Drive Right-Of-Way And Utility Easement.
- B. **Resolution Serial No. 08-13:** Amending The City Of Wasilla PERS Plan To Exclude The Position Of Deputy Chief Of Police In The City Of Wasilla PERS Of Alaska Plan Pursuant To AS 39.35.

XI. COMMUNICATIONS

- A. Information Memorandums
 1. **IM No. 08-13:** Planning Department Permit Log For March 2008.
 2. **IM No. 08-14:** Monthly Financial Reports For The Period Ending March 2008 To Include The Month To Date Expenditure Report, Expenditures Greater Than \$5,000, And The Quarterly Report Of Businesses Receiving A Penalty Waiver For Sales Tax.
- B. Commission Minutes
 1. Airport Advisory Commission: March 18, 2008
 2. Parks and Recreation Commission: April 9, 2008

XII. AUDIENCE COMMENTS

XIII. MAYOR, CLERK AND ATTORNEY COMMENTS

XIV. COUNCIL COMMENTS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

I. CALL TO ORDER

The Regular Meeting of the Wasilla City Council was held on Monday, April 28, 2008, at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Dianne M. Keller called the meeting to order at 7 p.m.

II. ROLL CALL

Council Members present and establishing a quorum were:

- Ms. Stephanie Massie, Seat A
- Mr. Doug Holler, Seat B
- Mr. Steve Menard, Seat C
- Mr. Marty Metiva, Seat D
- Ms. Dianne Woodruff, Seat E
- Mr. Kristofer Larson, Deputy Mayor, Seat F

Staff in attendance were:

- Ms. Kristie Smithers, City Clerk
- Ms. Jamie Newman, Deputy Clerk
- Mr. Archie Giddings, Director of Public Works
- Ms. Angella Long, Police Chief
- Ms. Cheryl Deariso, Chief Financial Officer
- Mr. Bruce Urban, Recreation and Cultural Services Manager
- Mr. Marvin Yoder, Interim Deputy Administrator

III. PLEDGE OF ALLEGIANCE

- A. Presentation of Colors by Boy Scout Troop 300

Boy Scout Troop 300 led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Mayor Keller asked if there were changes to the agenda as presented.

Council Member Holler requested to move Resolution Serial No. 08-13 from the Consent Agenda to New Business.

No objection was noted.

GENERAL CONSENT: The agenda was approved, as amended, by Deputy Mayor Larson and Council Members Holler, Massie, Menard, Metiva, and Woodruff.

V. SPECIAL ORDERS OF THE DAY

There were no Special Orders.

VI. COMMISSION AND AGENCY REPORTS

A. Parks and Recreation Commission

Commissioner Dave Tuttle:

- reported that the Commission continues to plan Arbor Day and Independence Day events;
- noted an amateur wrestling tournament will be held at the Wasilla Multi-Use Sports Complex; and
- encouraged participation in Wasilla Clean-Up Days, which are scheduled to take place May 5 through 10, 2008.

B. Planning Commission

Mr. Marvin Yoder, Deputy Administrator:

- reported on items from the April 22, 2008, Planning Commission Meeting, to include review of the subdivision re-write draft.

C. Matanuska-Susitna Borough

Assembly Member Mary Kvalheim was not in attendance, however, she forwarded a written report on items under consideration by the Matanuska-Susitna Borough Assembly.

D. Greater Wasilla Chamber of Commerce

Ms. Cheryl Metiva, Executive Director:

- updated the Council on the recent activities of the Greater Wasilla Chamber of Commerce to include facility renovation; the Governors Mat-Su Summer Picnic; and Wasilla Clean-Up Days.

VII. PUBLIC PARTICIPATION

A. Public Hearings

1. **Ordinance Serial No. 08-20:** Adopting WMC 5.32.115 Concerning Leases Of Space In City Buildings.

Mayor Keller opened the public hearing on Ordinance Serial No. 08-20.

There being no one present who wished to testify, Mayor Keller closed the public hearing and discussion moved to the Council.

MOTION: Deputy Mayor Larson moved to adopt Ordinance Serial No. 08-20.

GENERAL CONSENT: The motion to adopt Ordinance Serial No. 08-20, passed without objection by Deputy Mayor Larson and Council Members Holler, Massie, Menard, Metiva, and Woodruff.

2. **Ordinance Serial No. 08-21:** Amending The FY-08 Budget By Transferring Funds In The Amount Of \$40,400 For Costs Associated With The Development, Implementation And Maintenance Of The Website For The City Of Wasilla.

Mayor Keller opened the public hearing on Ordinance Serial No. 08-21.

There being no one present who wished to testify, Mayor Keller closed the public hearing and discussion moved to the Council.

MOTION: Council Member Metiva moved to adopt Ordinance Serial No. 08-21.

VOTE: The motion to adopt Ordinance Serial No. 08-21, passed unanimously with Deputy Mayor Larson and Council Members Holler, Massie, Menard, Metiva, and Woodruff voting in favor.

B. Persons to be Heard

1. Mr. Phil Lockwood, Museum of Alaska Transportation and Industry (MATI)

Mr. Lockwood:

- presented an update of the activities of MATI; and
- spoke about upcoming summer events to include a transportation expo and truck show.

2. Ms. Cheryl Metiva, Greater Wasilla Chamber of Commerce

Ms. Metiva:

- talked about recent expenses incurred by the Chamber of Commerce for facility renovations to include the installation of a new furnace.

VIII. CONSENT AGENDA

- A. Minutes of Preceding Meetings:
 - 1. Regular Meeting: April 14, 2008
 - 2. Special Meeting: April 14, 2008

- B. Introduction of Ordinances: Recommended for Public Hearing on May 12, 2008:
 - 1. **Ordinance Serial No. 08-19:** Providing For The Adoption Of The Annual Budget For The Fiscal Year 2009 And Appropriating Funds To Carry Out Said Budget.
 - 2. **Ordinance Serial No. 08-22:** Amending The FY-08 Budget By Appropriating E-911 Surcharge Funds As An Alternate Revenue Source For Dispatch Services.

- D. Resolutions
 - 1. **Resolution Serial No. 08-14:** Authorizing The Mayor To Execute Grant Agreements With The State Of Alaska Department Of Environmental Conservation And United States Environmental Protection Agency For The Garden Terrace Water Main Extension Phase 2.

- D. Action Memorandums
 - 1. **AM No. 08-25:** Award Of A Three Year Contract To Combs Insurance For Insurance Brokerage Services In The Amount Of \$76,753.
 - 2. **AM No. 08-26:** Award Of A Three Year Contract To Combs Insurance For Employee Benefits Consulting And Brokerage Services In The Amount Of \$108,000 Net Of Commission.

The City Clerk read the Consent Agenda into the record.

MOTION: Council Member Metiva moved to adopt the Consent Agenda as read.

GENERAL CONSENT: The motion to adopt the Consent Agenda as read, passed without objection by Deputy Mayor Larson and Council Members Holler, Massie, Menard, Metiva, and Woodruff.

IX. UNFINISHED BUSINESS

- A. **AM No. 08-24:** Appointment of Brandon Wall to the Parks and Recreation Commission. *(Postponed from April 14, 2008, Motion to Adopt Pending.)*

MOTION: Council Member Woodruff moved to confirm the appointment of Brandon Wall to the Parks and Recreation Commission. *(Clerk note: On April 14, 2008, the Council passed motions to divide the question and postpone action on AM No. 08-19. AM No. 08-24 reflects the pending motion as a result of the division of the question and postponement.)*

Mayor Keller introduced Mr. Wall and invited him forward.

Mr. Wall spoke about his interest in serving on the Parks and Recreation Commission.

GENERAL CONSENT: The motion to confirm the appointment of Brandon Wall to the Parks and Recreation Commission, passed without objection by Deputy Mayor Larson and Council Members Holler, Massie, Menard, Metiva, and Woodruff.

X. NEW BUSINESS

- A. **AM No. 08-23:** Vacation Of West Hastings Drive Right-Of-Way And Utility Easement.

MOTION: Deputy Mayor Larson moved to adopt AM No. 08-23, by selecting Option Number 1, recommending approval of W. Hastings Drive right-of-way vacation to the Matanuska-Susitna Borough Assembly.

Discussion moved to the Council and the Public Works Director answered questions regarding the vacation of right-of-way.

GENERAL CONSENT: The motion to adopt AM No. 08-23, by selecting Option Number 1, recommending approval of W. Hastings Drive right-of-way vacation to the Matanuska-Susitna Borough, passed without objection by Deputy Mayor Larson and Council Members Holler, Massie, Menard, Metiva, and Woodruff.

- B. **Resolution Serial No. 08-13:** Amending The City Of Wasilla PERS Plan To Exclude The Position Of Deputy Chief Of Police In The City Of Wasilla PERS Of Alaska Plan Pursuant To AS 39.35.

MOTION: Council Member Holler moved to adopt Resolution Serial No. 08-13.

Discussion moved to the Council.

The Deputy Administrator and Police Chief answered questions.

Discussion continued and debate ensued.

VOTE: The motion to adopt Resolution Serial No. 08-13, passed with Deputy Mayor Larson and Council Members Massie, Metiva, and Woodruff voting in favor and Council Members Holler and Menard opposed.

XI. COMMUNICATIONS

A. Information Memorandums

1. **IM No. 08-13:** Planning Department Permit Log For March 2008.
2. **IM No. 08-14:** Monthly Financial Reports For The Period Ending March 2008 To Include The Month To Date Expenditure Report, Expenditures Greater Than \$5,000, And The Quarterly Report Of Businesses Receiving A Penalty Waiver For Sales Tax.

B. Commission Minutes

1. Airport Advisory Commission: March 18, 2008
2. Parks and Recreation Commission: April 9, 2008

No action was taken on the Communication items.

XII. AUDIENCE COMMENTS

Mr. Phil Lockwood, Museum of Alaska Transportation and Industry (MATI):

- reported on visitor statistics;
- noted MATI receives no funding from the City of Wasilla; and
- questioned why the City funds other organizations that do not hold events or have headquarters located within City limits, as an example, the Tesoro Iron Dog.

XIII. MAYOR, CLERK AND ATTORNEY COMMENTS

Mr. Tom Klinkner, City Attorney:

- presented an update on litigation matters;
- cautioned the council about getting involved in employee matters until collective bargaining issues are resolved as this may be interpreted as unfair labor practices; and
- noted he will research the best manner in which to conduct dialogue on issues related to terms and conditions of employment with city employees who do not have a collective bargaining representative.

Ms. Kristie Smithers, City Clerk:

- reported on homeland security training offered to the Council; and
- updated the council on the special meeting scheduled for May 14, 2008.

Mayor Keller:

- shared information on the May 14, 2008, special meeting;
- talked about creative applications of the Incident Command model;
- shared information on the Volunteer Appreciation Ceremony scheduled to place on April 30, 2008;
- noted the finance department received training on the financial software last week;
- requested that council members route requests for information through the clerk's office for tracking purposes; and
- reported it appears library funding from the Matanuska-Susitna Borough is less than anticipated.

XIV. COUNCIL COMMENTS

Council Member Massie:

- thanked members of the public for attending the council meeting; and
- commented on Resolution Serial No. 08-13.

Council Member Holler:

- inquired about the cancellation of compensation system training by the MBL Group scheduled to take place on May 14, 2008;
- asked how many city employees are exempt from the public employees retirement system (PERS); and
- thanked the Wasilla High School government class for attending the council meeting.

Council Member Menard:

- expressed disappointment with the adoption of Resolution Serial No. 08-13;
- asked if the City of Wasilla donated property to the Museum of Alaska Transportation and Industry; and
- talked about a resolution he sponsored encouraging the mayor to eliminate financial support for events that are held outside the boundaries of the city of Wasilla. (*Clerk note: See Resolution Serial No. 08-08*)

Council Member Metiva:

- thanked members of the public for attending the council meeting;
- encouraged involvement in Big Brothers;
- thanked the Chief Financial Officer for her budget presentation;
- thanked Phil Lockwood for his comments;
- encouraged participation in Wasilla Clean-Up Days; and
- commented on Resolution Serial No. 08-13.

Council Member Woodruff:

- encouraged the council to attend Wasilla Planning Commission meetings on a regular rotating basis;
- shared information from the last Wasilla Planning Commission meeting she attend;
- thanked Brandon Wall for his willingness to serve on the Parks and Recreation Commission;
- thanked Mary Bixby for preparing the City Newsletter; and
- thanked the Chamber of Commerce for renovation work on the depot.

Council Member Larson:

- thanked Brandon Wall for his willingness to serve on the Parks and Recreation Commission; and
- shared his thoughts on Resolution Serial No. 08-13.

Mayor Keller:

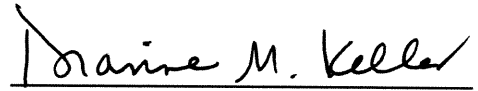
- noted the proposed FY-09 and FY-10 budgets were built around the goals and initiatives adopted by the council; and
- suggested that the council participate with the planning commission in a tour of the city.

XV. EXECUTIVE SESSION

No executive session was held.

XVI. ADJOURNMENT

With no further business at hand, Mayor Keller adjourned the meeting at 9:03 p.m.



DIANNE M. KELLER
Mayor

ATTEST:



KRISTIE SMITHERS, MMC
City Clerk

Adopted by the Wasilla City Council on May 12, 2008