



MAYOR
Dianne M. Keller

COUNCIL
Howard O'Neil, Seat A
Diana L. Straub, Seat B
Noel H. Lowe, Seat C
Robert Sande, Seat D
Ron Cox, Seat E
Mark A. Ewing, Seat F

**WASILLA CITY COUNCIL
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 (907) 373-9090

REGULAR MEETING

7 P.M.

NOVEMBER 22, 2004

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
 - A. Presentation Of Colors By Boy Scout Troop No. 300.
- 4. APPROVAL OF AGENDA**
- 5. SPECIAL ORDERS**
- 6. COMMISSION/AGENCY REPORT (Five minutes per agency.)**
 - A. Planning Commission
 - B. Parks and Recreation Commission
 - C. Airport Advisory Commission

- D. Matanuska-Susitna Borough
 - 1. Assembly Member Mary Kvalheim
 - 2. Mr. Jack Krill Jr., Director of Emergency Services: Paramedics Program.

7. **CONSENT AGENDA**

- A. Minutes of Preceding Meeting:
 - 1. Regular Meeting: October 25, 2004
- B. Introductions (Public Hearing To Be Scheduled For: December 13, 2004)
 - 1. **Ordinance Serial No. 04-79:** Providing For A New Classification For City Positions In Title 3, Personnel, Of The Wasilla Municipal Code, And Making Other Conforming Amendments To Title 3 For The New Classification.
 - 2. **Ordinance Serial No. 04-81:** Amending WMC Section 5.16.045.B Sales Tax On Building Construction By Property Owner To Change The Cost Of A Certificate Of Exemption To The Amount Of Tax Payable On \$500 Per Month For Duration Of The Construction Project.
- C. Resolutions
 - 1. **Resolution Serial No. 04-42:** Transferring Funds Within An Accounting Fund In The Amount Of \$22,375 For The Garden Terrace Water Main Extension.
 - 2. **Resolution Serial No. 04-43:** Transferring Funds Within An Accounting Fund In The Amount Of \$27,587 For The Richmond Hills Booster Station.
 - 3. **Resolution Serial No. 04-44:** Transferring Funds Within An Accounting Fund In The Amount Of \$10,000 For Iditapark Improvements.
 - 4. **Resolution Serial No. No. 04-46:** Supporting Behavioral Health Services Of Mat-Su d/b/a Mat-Su Health Services In Its Efforts To Become A Federally Qualified Community Health Center In The Greater Wasilla Area.

D. Action Memorandums

1. **AM No. 04-72:** Ballot Destruction: October 5, 2004 Regular City Election.
2. **AM No. 04-74:** Award Of Contract To Western States Contracting Alliance In The Amount Of \$92,785.77 For Computer Aided Dispatch/Records Management Solution (CAD/RMS) Work Stations And Servers (Hardware/Software) For The Dispatch Center.

8. **PUBLIC HEARING** (Three minutes per person.)

- A. **Ordinance Serial No. 04-76:** Amending The FY-05 Budget By Appropriating \$496,840 In Federal Aviation Administration (FAA) Grant Funds And State Match Funds For The Airport Apron Expansion.
- B. **Ordinance Serial No. 04-77:** Transferring Funds In The Amount Of \$8,246.21 For Servicing And Repair Of The Police Department Roof-Top Air Conditioning Unit.
- C. **Ordinance Serial No. 04-78:** Authorizing The Lease To Kim Dooley d/b/a The Penalty Box Of Space Within The Multiuse Sports Complex To Operate A Retail Sporting Goods Store; Authorizing The Mayor To Execute And Deliver The Lease; And Providing For Related Matters.

9. **PERSONS TO BE HEARD** (Three minutes per person.)

- A. Mr. Nick Nelson, Boys and Girls Club
- B. Mr. Phil Lockwood, Museum of Alaska Transportation and Industry (MATI)

10. **UNFINISHED BUSINESS**

11. **NEW BUSINESS**

- A. **AM No. 04-73:** Approval Of Liquor License Transfer From Northwest Retail Ventures LLC, d/b/a, Alaska Marketplace To Brown Jug, Incorporated.
- B. **Resolution Serial No. 04-45:** Authorizing The Execution Of An Intersection Cost Agreement With Lowe's HIW. Inc.

- C. **AM No. 04-70:** Contract Amendment To QAP In The Amount Of \$355,100 For The Wasilla Airport Apron Expansion.
- D. **AM No. 04-71:** Contract Amendment For City Road Maintenance And Miscellaneous Project Equipment Rental Services In The Amount Of \$155,000 For Big Dipper Construction.

12. COMMUNICATION

- A. **IM No. 04-16:** 2005 City of Wasilla Holiday Schedule.
- B. Draft Commission Meeting Minutes:
 - 1. Planning Commission: October 26, 2004.

13. MAYOR, CLERK, AND ATTORNEY COMMENTS

14. AUDIENCE COMMENTS (Three minutes per person.)

15. EXECUTIVE SESSION

16. COUNCIL COMMENTS

17. ADJOURNMENT

1. CALL TO ORDER

The regular meeting of the Wasilla City Council was held on Monday, November 22, 2004 at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Keller called the meeting to order at 7 p.m.

2. ROLL CALL

Council Members present and establishing a quorum were:

Ms. Diana Straub, Seat B
Mr. Noel Lowe, Seat C
Mr. Rob Sande, Seat D
Mr. Ron Cox, Seat E
Mr. Mark Ewing, Seat F

Deputy Mayor Howard O'Neil was not present and his absence was unexcused.

Staff in attendance were:

Ms. Kristie Smithers, City Clerk
Ms. Jamie Newman, Deputy Clerk
Mr. Tom Klinkner, City Attorney
Mr. Archie Giddings, Public Works Director
Mr. Ted Leonard, Director of Finance and Administrative Services
Mr. Don Savage, Police Chief
Mr. Ron Singel, Economic Development Director
Mr. Bruce Urban, Recreation and Cultural Services Manager

3. PLEDGE OF ALLEGIANCE

Cub Scout Pack 300 led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Mayor Keller requested the following adjustments to the agenda:

- to pull Ordinance Serial No. 04-80 from introductions;
- to add under persons to be heard, Mr. Nick Nelson, Boys and Girls Club; and
- to add under persons to be heard, Mr. Phil Lockwood, Museum of Alaska Transportation and Industry.

Council Member Ewing requested the following adjustment to the agenda:

- to move Resolution Serial No. 04-45 from the consent agenda to new business.

Council Member Straub requested the following adjustment to the agenda:

- to move AM Nos. 04-70 and 04-71 from the consent agenda to new business.

GENERAL CONSENT: The agenda was approved as amended. No objection was raised.

5. SPECIAL ORDERS

6. COMMISSION/AGENCY REPORT (Five minutes per agency.)

A. Planning Commission

Commissioner Jesse Elkins:

- spoke about items currently under review by the planning commission;
- noted the commission is reviewing the city's landscaping standards;
- reported that the commission is looking into ways to bring non-conforming mobile home parks into legal non-conforming status; and
- briefly discussed recent rezone requests before the commission.

B. Parks and Recreation Commission

Commissioner Dave Tuttle:

- spoke about holiday festivities planned;
- noted that the commission is planning the ribbon cutting ceremony for the Amphitheater;
- reported on possible parks and recreation programs planned for the summer of 2005; and
- noted that the commission is reviewing trail development at the Multi-Use Sports Complex.

C. Airport Advisory Commission

Archie Giddings, Public Works Director:

- noted that the commission held their second meeting and the main topic of discussion focused on animals at the Wasilla Airport.

D. Matanuska-Susitna Borough

1. Assembly Member Mary Kvalheim

Assembly Member Kvalheim wished everyone a happy holiday season.

Mayor Keller requested the support of Assembly Member Kvalheim on an ordinance under consideration by the borough assembly that allows city airport lease development without going through the borough platting process.

2. Mr. Jack Krill, Director of Emergency Services: Paramedics Program.

Mr. Krill:

- highlighted the emergency services paramedics program;
- spoke about his excitement in fostering a positive relationship with the City;
- extended an invitation to participate in the ride-out program with emergency services personnel;
- noted grant funds recently received for fire protective clothing;
- spoke about the Borough's ISO rating trend and improvement plan; and
- noted that the Valley will host the 2005 State Firefighters Conference which will draw 500 to 1000 attendees.

7. CONSENT AGENDA

A. Minutes of Preceding Meeting:

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2. **Ordinance Serial No. 04-81:** Amending WMC Section 5.16.045.B Sales Tax On Building Construction By Property Owner To Change The Cost Of A Certificate Of Exemption To The Amount Of Tax Payable On \$500 Per Month For Duration Of The Construction Project.

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2. **AM No. 04-74:** Award Of Contract To Western States Contracting Alliance In The Amount Of \$92,785.77 For Computer Aided Dispatch/Records Management Solution (CAD/RMS) Work Stations And Servers (Hardware/Software) For The Dispatch Center.

MOTION: Council Member Sande moved to adopt the consent agenda.

GENERAL CONSENT: The motion passed without objection.

8. **PUBLIC HEARING** (Three minutes per person.)

- A. **Ordinance Serial No. 04-76:** Amending The FY-05 Budget By Appropriating \$496,840 In Federal Aviation Administration (FAA) Grant Funds And State Match Funds For The Airport Apron Expansion.

Mayor Keller opened the public hearing on Ordinance Serial No. 04-76 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member Lowe moved to adopt Ordinance Serial No. 04-76.

VOTE: The motion passed unanimously.

- B. **Ordinance Serial No. 04-77:** Transferring Funds In The Amount Of \$8,246.21 For Servicing And Repair Of The Police Department Roof-Top Air Conditioning Unit.

Mayor Keller opened the public hearing on Ordinance Serial No. 04-77 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member Sande moved to adopt Ordinance Serial No. 04-77.

VOTE: The motion passed unanimously.

- C. **Ordinance Serial No. 04-78:** Authorizing The Lease To Kim Dooley d/b/a The Penalty Box Of Space Within The Multiuse Sports Complex To Operate A Retail Sporting Goods Store; Authorizing The Mayor To Execute And Deliver The Lease; And Providing For Related Matters.

Mayor Keller opened the public hearing on Ordinance Serial No. 04-78 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member Ewing moved to adopt Ordinance Serial No. 04-78.

Discussion moved to the council.

GENERAL CONSENT: The motion passed without objection.

9. PERSONS TO BE HEARD (Three minutes per person.)

- A. Mr. Nick Nelson, Boys and Girls Club

Mr. Nelson:

- spoke about the mission of the club, which is to provide a positive opportunity for children of the Valley;
- noted programs offered at the club including "project lead" and "smart moves";
- discussed enrollment figures at the club; and
- wished everyone happy holidays.

- B. Mr. Phil Lockwood, Museum of Alaska Transportation and Industry (MATI)

Mayor Keller spoke about a conceptual plan to move historical buildings from the Wasilla Townsite and relocate them to another site. Options include a land swap with the Borough or creating a historical village near the Museum of Alaska Transportation and Industry. The borough would then develop the Wasilla Town Site through an urban revitalization grant.

Mr. Lockwood; President Museum of Alaska Transportation and Industry (MATI):

- stated that MATI looks forward to partnering with the City to develop property to support the concept of a historical village (ideas for the village include: Iditarod headquarters; Valley Performing Arts; and the Dorothy Page Museum); and
- spoke about a meeting held with the Alaska Veterans Museum and their interest in locating to the City of Wasilla.

MOTION: Council Member Lowe moved to direct the Mayor to send a letter of support to the Alaska Veterans Museum encouraging them to relocate to the City of Wasilla.

GENERAL CONSENT: The motion passed without objection.

10. UNFINISHED BUSINESS

There was no unfinished business.

11. NEW BUSINESS

- A. **AM No. 04-73:** Approval Of Liquor License Transfer From Northwest Retail Ventures LLC, d/b/a, Alaska Marketplace To Brown Jug, Incorporated.

MOTION: Council Member Lowe moved to adopt AM No. 04-73.

Discussion followed by the council.

VOTE: The motion passed with Council Member Cox opposed.

- B. **Resolution Serial No. 04-45:** Authorizing The Execution Of An Intersection Cost Agreement With Lowe's HIW. Inc.

MOTION: Council Member Straub moved to adopt Resolution Serial No. 04-45.

Discussion by the council followed.

The council debated the merits of the resolution and staff answered questions from the council.

MOTION: Council Member Ewing moved to direct administration to provide council members and the city attorney with a copy of the tape, minutes and resolution (Planning Commission Resolution 04-08(AM)) from the March 23, 2004 Planning Commission meeting and to direct the attorney to prepare an opinion on the following: what is the city's obligation to pay for a stop light and what is Lowe's obligation to install the stop light at the intersection of Parks Highway, Hermon Road, and Sun Mountain Avenue; Council Member Ewing moved to direct administration to provide the city attorney and council with a copy of traffic light cost estimate and agreement between Lowe's and the State of Alaska Department of Transportation and Public Facilities; and requested that a representative of Lowe's attend the next council meeting.

MOTION: GENERAL CONSENT: The motion passed without objection.

MOTION: Council Member Lowe moved to postpone Resolution Serial No. 04-45 until the December 13, 2004 regular city council meeting and requested that staff bring forward the following information: 1) is administration approaching stop lights as a incentive for box stores; 2) what portion of the Home Depot traffic light is City going to be asked to pay; 3) the full cost of traffic lights as an incentive after the fact or otherwise; 4) administrations proposal for sharing in the cost of the Home Depot traffic light. *(Council Member Lowe expressed in his motion that the Lowe's intersection cost agreement must be discussed in the same context as the Home Depot intersection cost agreement.)*

VOTE: The motion to postpone passed unanimously.

- C. **AM No. 04-70:** Contract Amendment To QAP In The Amount Of \$355,100 For The Wasilla Airport Apron Expansion.

MOTION: Council Member Straub moved to adopt AM No. 04-70.

Questions were asked of the public works director and discussion moved to the council.

VOTE: The motion passed unanimously.

- D. **AM No. 04-71:** Contract Amendment For City Road Maintenance And Miscellaneous Project Equipment Rental Services In The Amount Of \$155,000 For Big Dipper Construction.

MOTION: Council Member Ewing moved to adopt AM No. 04-71.

Questions were asked of the public works director and discussion moved to the council.

VOTE: The motion passed unanimously.

12. COMMUNICATION

- A. **IM No. 04-16:** 2005 City of Wasilla Holiday Schedule.

- B. Draft Commission Meeting Minutes:

- 1. Planning Commission: October 26, 2004.

No action was taken on the communication items.

13. MAYOR, CLERK, AND ATTORNEY COMMENTS

City Clerk:

- inquired as to the wishes of the council in scheduling employee meetings in 2005 (the consensus of the council was to direct the clerk to schedule two meetings with employees in 2005);
- thanked the public works department for remodeling the council conference room; and
- reviewed the upcoming meeting schedule with the council.

City Attorney:

- spoke about matters under review; and
- reported that the eminent domain case is slowly progressing.

Mayor Keller:

- noted a joint meeting between the Borough and Cities of Houston, Palmer, and Wasilla is scheduled for January 20, 2004;
- noted that the City is working with the Wasilla Chamber of Commerce on a beautiful Wasilla program;
- highlighted upcoming holiday events;
- reported on discussion with the Alaska Railroad on alternative corridor funding;
- reported on library circulation statistics;
- reported on infrastructure projects; and
- congratulated Police Chief Don Savage and Museum Registrar Tonya Cribb who were recently recognized by organizations for contributions made to the community.

14. AUDIENCE COMMENTS (Three minutes per person.)

Mr. Steve Stoll:

- commented on the need for traffic lights throughout the City; and
- stated that the City should offer infrastructure improvement incentives in the amount of \$250,000 per business; and
- commented on a land use decision of the planning commission denying a rezone request from rural residential to commercial.

15. EXECUTIVE SESSION

No executive session was held.

16. COUNCIL COMMENTS

Council Member Ewing:

- commented on recent changes to the Seward Meridian expansion project from four to five lanes;
- noted the need for creative approaches in relocating the railroad in Wasilla; and
- requested illuminated street lights at critical bus stop locations;
- stated the following intersections are in need of traffic signalization: Peck and Bogard, Spruce and Lucille, and Lucille and Nelson; and
- wished everyone a Happy Thanksgiving.

Council Member Ron Cox:

- wished everyone a Happy Thanksgiving.

Council Member Straub:

- congratulated the Wasilla Police Department for solving a recent incident;
- appreciates discussion by the council this evening;
- supports scheduling a work session to discuss long range infrastructure plans; and
- wished everyone a Happy Thanksgiving.

Council Member Lowe:

- wished everyone Happy Holidays.

Council Member Sande:

- noted he will be meeting with the finance director to discuss compensation issues and develop a compensation action plan; and
- stated the need for local businesses to maintain landscaping standards.

17. ADJOURNMENT

The meeting adjourned at 10:15 p.m.


DIANNE M. KELLER, Mayor

ATTEST:


KRISTIE L. SMITHERS, MMC
City Clerk

Adopted by the Wasilla City Council on December 13, 2004.