



MAYOR

Dianne M. Keller

COUNCIL

Howard O'Neil, Seat A

Diana L. Straub, Seat B

Noel H. Lowe, Seat C

Robert Sande, Seat D

Ron Cox, Seat E

Verdie A. Bowen, Seat F

**WASILLA CITY COUNCIL
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS

Wasilla City Hall, 290 E. Herring Avenue, Wasilla, AK 99654 (907) 373-9090

REGULAR MEETING

7 P.M.

JULY 26, 2004

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
 - A. Presentation Of Colors By Boy Scout Troop No. 300.
- 4. APPROVAL OF AGENDA**
- 5. SPECIAL ORDERS**
- 6. COMMISSION/AGENCY REPORT (Five minutes per agency.)**
 - A. Planning Commission
 - B. Parks and Recreation Commission
 - C. Matanuska-Susitna Borough
 - D. State of Alaska Local Boundary Commission
 1. Mr. Dan Bockhorst, Executive Director

7. CONSENT AGENDA

A. Minutes of Preceding Meeting:

1. Regular Meeting: June 28, 2004

B. Introductions (Public Hearing To Be Scheduled For: August 9, 2004)

1. **Ordinance Serial No. 04-46:** Amending WMC 3.65.020.J, Coverage, Use, Accrual, And Other Aspects Of Paid Time Off ("PTO") To Provide For The Mayor To Offer 100 Percent Cash Payment For Paid Time Off Yet To Be Accrued In A Fiscal Year.

C. Resolutions

1. **Resolution Serial No. 04-33:** Adopting The 2004 Wasilla Emergency Operations Plan For The City Of Wasilla And Repealing Resolution Serial No. 01-14.
2. **Resolution Serial No. 04-34:** Renaming N. Larry Wadkins Place To N. Lanny Wadkins Place Within Mission Hills Phase II Subdivision.

D. Action Memorandums

1. **AM No. 04-44(SUB):** Approval Of The Award Of City Of Wasilla's Insurance (Property, Liability, Automobile, And Worker's Compensation) In The Amount Of \$447,758 To The Alaska Public Entity Insurance.
2. **AM No. 04-45:** Renewal Of Contract With Robertson, Monagle, Eastaugh In An Amount Not To Exceed \$41,600 To Provide Federal Lobbyist Services Effective July 1, 2004 Through June 30, 2005.
3. **AM No. 04-47:** Contract Extension To Guardian Security Services In The Amount Of \$33,255 For FY-05.
4. **AM No. 04-48:** Confirmation Of Election Officials For The October 5, 2004 Regular City Election.
5. **AM No. 04-49:** Renewal Of Animal Control Contract With The City Of Houston In The Amount Of \$50,000 To Provide Animal Control Services Effective July 1, 2004 Through June 30, 2005.

6. **AM No. 04-50:** Contract Amendment For USKH In The Amount Of \$132,000 For The Tommy Moe Storm Drain System Construction Administration Services.
7. **AM No. 04-51:** Contract Award To Big Dipper Construction In The Amount Of \$104,638 For Road Maintenance And Miscellaneous Projects Annual Equipment Rental.
8. **AM No. 04-52:** Contract Award To McDowell Group In The Amount Of \$24,050 To Develop A Fee Structure For City Parks And Recreation Services.
9. **AM No. 04-53:** Contract Award To NANA Training Systems In The Amount Of \$99,560 To Administer The City's Health And Safety Program.
10. **AM No. 04-54:** Award Of Contract To Mt. Hawley Insurance Company In The Amount Of \$40,080.05 To Provide Earthquake & Flood Insurance For The City Of Wasilla.

8. PUBLIC HEARING (Three minutes per person.)

- A. **Ordinance Serial No. 04-52:** Amending The Official Zoning Map Of The City Of Wasilla To Reflect A Change In Zoning District From RR-Rural Residential To C-Commercial For Approximately 21-Acre Portion Of Tax Parcel A-4 And The Entire 0.9 Acre In Tax Parcel B-11 Within Section 7, Township 17 North, Range 1 West, Seward Meridian, Alaska Pursuant To WMC 16.16.070.
- B. **Ordinance Serial No. 04-53:** Adopting WMC Chapter 2.68, Establishing An Airport Advisory Commission.

9. PERSONS TO BE HEARD (Three minutes per person.)

- A. Ms. Bonnie Quill. Historical Preservation Commission: Recognizing Tonya Cribb For Her Accomplishments At The Dorothy Page Museum.

10. UNFINISHED BUSINESS

- A. Mat-Su Borough Proposed Sales Tax Report: Assembly Member Mary Kvalheim; Mr. John Duffy, Borough Manager; and Ms. Tammy Clayton, Finance Director.

11. NEW BUSINESS

12. COMMUNICATION

A. Draft Meeting Minutes:

1. Planning Commission: June 22, 2004.
2. Parks And Recreation Commission: July 14, 2004

13. MAYOR, CLERK, AND ATTORNEY COMMENTS

14. AUDIENCE COMMENTS (Three minutes per person.)

15. EXECUTIVE SESSION

16. COUNCIL COMMENTS

17. ADJOURNMENT

1. CALL TO ORDER

The regular meeting of the Wasilla City Council was held on Monday, July 26, 2004 at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Keller called the meeting to order at 7 p.m.

2. ROLL CALL

Council Members present and establishing a quorum were:

Mr. Howard O'Neil, Seat A, Deputy Mayor
Ms. Diana Straub, Seat B
Mr. Ron Cox, Seat E
Mr. Verdie Bowen, Seat F

Council Members Noel Lowe, Seat C, and Rob Sande, Seat D, were absent and excused.

Staff in attendance were:

Ms. Kristie Smithers, City Clerk
Ms. Jamie Newman, Deputy Clerk
Mr. Tom Klinkner, City Attorney
Ms. Sandra Garley, City Planner
Mr. Archie Giddings, Public Works Director
Mr. Ted Leonard, Director of Finance and Administrative Services
Mr. Don Savage, Police Chief
Mr. Bruce Urban, Recreation and Cultural Services Manager

3. PLEDGE OF ALLEGIANCE

Boy Scout Troop 300 led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Mayor Keller requested to add Mat-Su Borough Representatives: Mr. John Duffy, Borough Manager; Ms. Tammy Clayton, Finance Director; and Ms. Mary Kvalheim, Assembly Member, under New Business to give an update on the proposed borough wide one-percent sales tax.

MOTION: Council Member Bowen moved to approve the agenda as amended.

GENERAL CONSENT: The agenda was approved as amended.

5. SPECIAL ORDERS

There were no special orders.

6. COMMISSION/AGENCY REPORT (Five minutes per agency.)

A. Planning Commission

Commissioner Ray McCarthy:

- noted that the commission continues to draft the city's hazard mitigation plan; and
- spoke briefly about permit applications under review by the commission.

B. Parks and Recreation Commission

Commissioner Joan Matthews:

- expressed appreciation for the support given to the commission by staff members Bruce Urban and Archie Giddings;
- reported that the commission is drafting camping rules for the Bumpus Recreational Area; and
- noted that the Bumpus Equestrian trail is near completion.

C. Matanuska-Susitna Borough

Assembly Member Mary Kvalheim:

- noted that a Port McKenzie ground breaking will held on August 4, 2004; and
- reported that the borough assembly is reviewing a proposed sales and severance tax.

D. State of Alaska Local Boundary Commission

1. Mr. Dan Bockhorst, Executive Director

Mr. Bockhorst:

- spoke about the process for attaining Home Rule status;
- reported on State Statutes that address Home Rule status;
- discussed sales tax exemption and collection issues under a Home Rule Charter;
- expressed concern over divergent sales taxes imposed by a borough and a city within that borough; and
- encouraged the council to consider whether a compelling need exists to justify attempting to attain home-rule status and if adequate resources are available to the prospective charter commission to draft a proposed charter.

Discussion by the council followed.

The council directed the clerk to schedule a work session to discuss home rule status with the following: planning and parks and recreation commission members, and Dan Bockhorst, Local Boundary Commission. (No objection was raised)

Mayor Keller introduced Mr. Ron Singel, a potential candidate for the economic development position.

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C. Resolutions

1. **Resolution Serial No. 04-33:** Adopting The 2004 Wasilla Emergency Operations Plan For The City Of Wasilla And Repealing Resolution Serial No. 01-14.
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10. **AM No. 04-54:** Award Of Contract To Mt. Hawley Insurance Company In The Amount Of \$40,080.05 To Provide Earthquake & Flood Insurance For The City Of Wasilla.

MOTION: Council Member O'Neil moved to adopt the consent agenda.

GENERAL CONSENT: The motion passed without objection.

8. PUBLIC HEARING (Three minutes per person.)

- A. **Ordinance Serial No. 04-52:** Amending The Official Zoning Map Of The City Of Wasilla To Reflect A Change In Zoning District From RR-Rural Residential To C-Commercial For Approximately 21-Acre Portion Of Tax Parcel A-4 And The Entire 0.9 Acre In Tax Parcel B-11 Within Section 7, Township 17 North, Range 1 West, Seward Meridian, Alaska Pursuant To WMC 16.16.070.

Mayor Keller opened the public hearing on Ordinance Serial No. 04-52.

Mr. Steve Stoll: Spoke in opposition to the ordinance and encouraged the city to zone the entire parcel from RR- Rural Residential to C- Commercial.

Mr. Kevin Baker, Owner Representative: Spoke in favor of the ordinance as presented.

MOTION: Council Member Cox moved to adopt Ordinance Serial No. 04-52.

VOTE: The motion passed unanimously.

- B. **Ordinance Serial No. 04-53:** Adopting WMC Chapter 2.68, Establishing An Airport Advisory Commission.

Mayor Keller opened the public hearing on Ordinance Serial No. 04-53 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member Cox moved to adopt Ordinance Serial No. 04-53.

Council Member Bowen requested clarification on who is eligible to serve on the Airport Advisory Commission.

Mayor Keller clarified that both city and non-city residents are eligible to apply.

VOTE: The motion passed unanimously.

9. PERSONS TO BE HEARD (Three minutes per person.)

- A. Ms. Bonnie Quill, Mat-Su Historical Preservation Commission: Recognizing Tonya Cribb For Her Accomplishments At The Dorothy Page Museum.

Ms. Quill spoke on the importance of cultural and historical attractions to the city and commended Tonya Cribb, Museum Registrar, on her efforts at the museum.

10. UNFINISHED BUSINESS

- A. Mat-Su Borough Proposed Sales Tax Report: Assembly Member Mary Kvalheim; Mr. John Duffy, Borough Manager; and Ms. Tammy Clayton, Finance Director

Assembly Member Kvalheim:

- shared sales tax collection information from the Kenai Peninsula Borough; and
- stated that amendments may be made from the floor on the borough proposed sales tax ordinance.

Tammy Clayton, Finance Director:

- spoke about various meetings held with the cities of Houston, Palmer, and Wasilla to address concerns regarding the proposed borough wide sales tax.

John Duffy:

- stated that borough administration supports the city collecting its own sales tax with collection details to be addressed in a memorandum of agreement.

11. NEW BUSINESS

There was no new business.

12. COMMUNICATION

A. Draft Meeting Minutes:

1. Planning Commission: June 22, 2004.
2. Parks And Recreation Commission: July 14, 2004

No action was taken on the communication item.

13. MAYOR, CLERK, AND ATTORNEY COMMENTS

City Attorney:

- noted that he drafted an amendment to the borough's proposed sales tax ordinance for Assembly Member Kvalheim to sponsor;
- reported that the eminent domain action continues; and
- announced he will be on vacation until August 16, 2004.

City Clerk:

- reported on the status of the filing period;
- spoke on the telephone system conversion project for city hall; and
- noted that staff is working towards installing memorial markers on all unmarked grave sites at the Wasilla Aurora Cemetery.

Mayor Keller:

- noted that the planning commission is reviewing the city's hazard mitigation plan;
- reported that the city continues to actively pursue grant opportunities;
- spoke about new developments within the city;
- commented on the success of a video production of the city;
- reported on infrastructure improvements within the city; and
- reviewed program development at the sports complex.

14. AUDIENCE COMMENTS (Three minutes per person.)

Mary Kvaheim;

- encouraged the city to support Tonya Cribb, Dorothy Page Museum Registrar.

Mr. Steve Stoll:

- commented on the challenges of attaining Home Rule status;
- noted the need to trust government;
- expressed his appreciation over the polite interaction between city and borough officials at this evenings council meeting;
- spoke in opposition to the hiring of an economic development director for the city;
- expressed concern about the lack of use of sports complex this summer; and
- requested information from the police chief regarding a traffic accident involving a police officer.

Ms. Randi Robinson:

- thanked the city for improving the boat launch area on Lake Lucille;
- raised concern about vehicles speeding in the vicinity of the boat launch area; and
- requested that the city establish an atmosphere to prohibit people from lingering at the boat launch area.

15. EXECUTIVE SESSION

No executive session was held.

16. COUNCIL COMMENTS

Deputy Mayor O'Neil;

- thanked borough representatives for attending the council meeting.

Council Member Bowen:

- thanked museum staff for improvements made to the museum;
- thanked clerk's office staff for assisting in the purchase of a cemetery lot; and
- supports funding library budget shortfalls.

17. ADJOURNMENT

The meeting adjourned at 9:05 p.m.



DIANNE M. KELLER, Mayor

ATTEST:



KRISTIE L. SMITHERS, MMC
City Clerk

Adopted by the Wasilla City Council on August 9, 2004.