



**MAYOR**

Dianne M. Keller

**COUNCIL**

Howard O'Neil, Seat A

Diana L. Straub, Seat B

Noel H. Lowe, Seat C

Robert Sande, Seat D

Ron Cox, Seat E

Verdie A. Bowen, Seat F

---

**WASILLA CITY COUNCIL**

**MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 (907) 373-9090

**REGULAR MEETING**

**7 P.M.**

**JUNE 28, 2004**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
  - A. Presentation Of Colors By Boy Scout Troop No. 300.
- 4. APPROVAL OF AGENDA**
- 5. SPECIAL ORDERS**
- 6. COMMISSION/AGENCY REPORT (Five minutes per agency.)**
  - A. Planning Commission
  - B. Parks and Recreation Commission
    1. Ms. Tonya Cribb: Museum Presentation
  - C. Matanuska-Susitna Borough

## 7. CONSENT AGENDA

### A. Minutes of Preceding Meeting:

1. Regular Meeting: June 14, 2004
2. Special Meetings: June 7, 2004

### B. Introductions (Public Hearing To Be Scheduled For: July 26, 2004)

1. **Ordinance Serial No. 04-52:** Amending The Official Zoning Map Of The City Of Wasilla To Reflect A Change In Zoning District From RR-Rural Residential To C-Commercial For Approximately 21-Acre Portion Of Tax Parcel A-4 And The Entire 0.9 Acre In Tax Parcel B-11 Within Section 7, Township 17 North, Range 1 West, Seward Meridian, Alaska Pursuant To WMC 16.16.070.
2. **Ordinance Serial No. 04-53:** Adopting WMC Chapter 2.68, Establishing An Airport Advisory Commission.

### C. Resolutions

1. **Resolution Serial No. 04-30:** Transferring Alaska Department Of Environmental Conservation (ADEC) Grant Funds Within An Accounting Fund In The Amount Of \$307,737 For The Palmer-Wasilla Highway Extension Water Main Project.
2. **Resolution Serial No. 04-31:** Transferring Environmental Protection Agency (EPA) Grant Funds Within An Accounting Fund In The Amount Of \$388,574 For The Palmer-Wasilla Highway Extension Water Main Project.
3. **Resolution Serial No. 04-32:** Transferring Federal Aviation Administration (FAA) Grant Funds Within An Accounting Fund In The Amount Of \$1,182,000 For The Wasilla Airport Apron Improvements.

### D. Action Memorandums

1. **AM No. 04-37:** Contract Award To QAP In The Amount Of \$1,687,519 For The Wasilla Airport Apron Improvements.
2. **AM No. 04-40:** Facility Use Allocation Policy For The Wasilla Multi-Use Sports Complex.

3. **AM No. 04-41:** Susitna Place Lots 4A and 5B, Variance and Vacation.
4. **AM No. 04-42:** Contract Amendment To Raven Engineering In The Amount Of \$65,540 For The Palmer-Wasilla Highway Extension Water Main Project Construction Administration Services.
5. **AM No. 04-43:** Contract Award To Wilder Construction In The Amount Of \$987,882 For The Tommy Moe Storm Drain Phase II.
6. **AM No. 04-44:** Contract Award For Insurance (Property, Liability, Automobile, And Worker's Compensation) For The City Of Wasilla.
7. **AM No. 04-45:** Renewal Of Contract To Robertson, Monagle, Eastaugh In An Amount Not To Exceed \$41,600 To Provide Federal Lobbyist Services Effective July 1, 2004 Through June 30, 2005.
8. **AM No. 04-46:** Contract Award To Hattenburg, Dilley & Linnell In The Amount Of \$157,333 For Wasilla Airport Apron Improvements Construction Administration Services.

**8. PUBLIC HEARING** (Three minutes per person.)

- A. **Ordinance Serial No. 04-38:** To Amend The FY-04 Police Department Budget By Appropriating \$5,410 From The State Of Alaska Department Of Public Safety Project Safe Neighborhoods.
- B. **Ordinance Serial No. 04-41:** Amending WMC 13.04.080, Water Rates, To Provide Specific Requirements For Bulk Water Use Through Fire Hydrants.
- C. **Ordinance Serial No. 04-42:** To Amend The FY-04 Police Department Budget To Approve And Accept A 2004 Seatbelt Enforcement Blitz Grant For \$4,850 From The State Of Alaska Department Of Transportation And Public Facilities For Overtime Patrols Focused On Seatbelt Enforcement.
- D. **Ordinance Serial No. 04-43:** Amending The FY-04 Budget By Appropriating \$5,000 In State Of Alaska Department Of Natural Resources Division Of Forestry Grant Funds For The 2004 Community Forestry Program.
- E. **Ordinance Serial No. 04-44:** Amending The FY-04 Budget By Appropriating \$594,486 In Federal Aviation Administration (FAA) Grant Funds For The Wasilla Airport Apron Expansion.

- F. **Ordinance Serial No. 04-45:** Amending The FY-04 Budget By Appropriating \$49,855 In State Of Alaska Department Of Transportation And Public Facilities Grant Funds For The Wasilla Airport Apron Expansion.
- G. **Ordinance Serial No. 04-47:** Amending The FY-04 Budget By Transferring Funds For Sports Complex Utilities In The Amount Of \$10,000 To The Sewer Fund.
- H. **Ordinance Serial No. 04-48:** Amending WMC 5.04.025, Stabilization Of Funds, To Provide For Budgeted General Fund Operating Expenditures For Which The City Will Be Reimbursed.
- I. **Ordinance Serial No. 04-49:** Amending The FY-04 Budget By Reducing The Federal Transit Administration Grant For The New City Shop In The Amount Of \$600,000.
- J. **Ordinance Serial No. 04-51:** Amending The FY-05 Youth Court Budget By Accepting And Appropriating Grant Funds In The Amount Of \$10,735 From The Rasmuson Foundation.

9. **PERSONS TO BE HEARD** (Three minutes per person.)

- A. Mr. Clint Mayeur and Mr. Ray Block: Wasilla Airport Animal Control Issue.

10. **UNFINISHED BUSINESS**

11. **NEW BUSINESS**

12. **COMMUNICATION**

- A. Draft Meeting Minutes:

- 1. Planning Commission: June 8, 2004
- 2. Parks And Recreation Commission: June 9, 2004

13. **MAYOR, CLERK, AND ATTORNEY COMMENTS**

14. **AUDIENCE COMMENTS** (Three minutes per person.)

15. **EXECUTIVE SESSION**

16. **COUNCIL COMMENTS**

17. **ADJOURNMENT**

**1. CALL TO ORDER**

The regular meeting of the Wasilla City Council was held on Monday, June 28, 2004 at the Wasilla City Council Chambers, Wasilla, Alaska. Deputy Mayor O'Neil called the meeting to order at 7: 03 p.m.

**2. ROLL CALL**

Mayor Keller was absent and excused.

Council Members present and establishing a quorum were:

Mr. Howard O'Neil, Seat A, Deputy Mayor  
Ms. Diana Straub, Seat B  
Mr. Rob Sande, Seat D  
Mr. Verdie Bowen, Seat F

Council Members Noel Lowe, Seat C and Ron Cox, seat E were absent and excused.

Staff in attendance were:

Ms. Kristie Smithers, City Clerk  
Ms. Jamie Newman, Deputy Clerk  
Mr. Tom Klinkner, City Attorney  
Ms. Sandra Garley, City Planner  
Mr. Archie Giddings, Public Works Director  
Mr. Ted Leonard, Director of Finance and Administrative Services  
Mr. Don Savage, Police Chief  
Mr. Bruce Urban, Recreation and Cultural Services Manager

**3. PLEDGE OF ALLEGIANCE**

Boy Scout Troop 300 led the Pledge of Allegiance.

**4. APPROVAL OF AGENDA**

The agenda was approved as presented with no objection raised.

**5. SPECIAL ORDERS**

There were no special orders.

6. **COMMISSION/AGENCY REPORT** (Five minutes per agency.)

A. Planning Commission

Commissioner Dorothy Hamilton:

- reported on a recent street name change in Mission Hills Subdivision;
- thanked the council for adopting an ordinance clarifying the number of commission members that constitute a quorum;
- noted that the commission continues to refine the city's hazard mitigation list;
- mentioned new development within the city; and
- thanked the council for funding a code compliance officer for the city.

B. Parks and Recreation Commission

1. Ms. Tonya Cribb: Museum Presentation

Ms. Cribb:

- gave a power point presentation highlighting recent improvements made to the Dorothy Page Museum.

Council Members Bowen, Sande, and Straub recognized Mr. Cribb for her hard work and dedication, and commended her on her outstanding service to the Dorothy Page Museum.

C. Matanuska-Susitna Borough

No report was presented.

7. **CONSENT AGENDA**

A. Minutes of Preceding Meeting:

1. Regular Meeting: June 14, 2004
2. Special Meetings: June 7, 2004

B. Introductions (Public Hearing To Be Scheduled For: July 26, 2004)

1. **Ordinance Serial No. 04-52:** Amending The Official Zoning Map Of The City Of Wasilla To Reflect A Change In Zoning District From RR-Rural Residential To C-Commercial For Approximately 21-Acre Portion Of Tax Parcel A-4 And The Entire 0.9 Acre In Tax Parcel B-11 Within Section 7, Township 17 North, Range 1 West, Seward Meridian, Alaska Pursuant To WMC 16.16.070.

2. **Ordinance Serial No. 04-53:** Adopting WMC Chapter 2.68, Establishing An Airport Advisory Commission.

C. Resolutions

1. **Resolution Serial No. 04-30:** Transferring Alaska Department Of Environmental Conservation (ADEC) Grant Funds Within An Accounting Fund In The Amount Of \$307,737 For The Palmer-Wasilla Highway Extension Water Main Project.
2. **Resolution Serial No. 04-31:** Transferring Environmental Protection Agency (EPA) Grant Funds Within An Accounting Fund In The Amount Of \$388,574 For The Palmer-Wasilla Highway Extension Water Main Project.
3. **Resolution Serial No. 04-32:** Transferring Federal Aviation Administration (FAA) Grant Funds Within An Accounting Fund In The Amount Of \$1,182,000 For The Wasilla Airport Apron Improvements.

D. Action Memorandums

1. **AM No. 04-37:** Contract Award To QAP In The Amount Of \$1,687,519 For The Wasilla Airport Apron Improvements.
2. **AM No. 04-40:** Facility Use Allocation Policy For The Wasilla Multi-Use Sports Complex.
3. **AM No. 04-41:** Susitna Place Lots 4A and 5B, Variance and Vacation.
4. **AM No. 04-42:** Contract Amendment To Raven Engineering In The Amount Of \$65,540 For The Palmer-Wasilla Highway Extension Water Main Project Construction Administration Services.
5. **AM No. 04-43:** Contract Award To Wilder Construction In The Amount Of \$987,882 For The Tommy Moe Storm Drain Phase II.
6. **AM No. 04-44:** Contract Award For Insurance (Property, Liability, Automobile, And Worker's Compensation) For The City Of Wasilla.
7. **AM No. 04-45:** Renewal Of Contract To Robertson, Monagle, Eastaugh In An Amount Not To Exceed \$41,600 To Provide Federal Lobbyist Services Effective July 1, 2004 Through June 30, 2005.

8. **AM No. 04-46:** Contract Award To Hattenburg, Dilley & Linnell In The Amount Of \$157,333 For Wasilla Airport Apron Improvements Construction Administration Services.

MOTION: Council Member Bowen moved to adopt the consent agenda.

GENERAL CONSENT: The motion passed without objection.

8. **PUBLIC HEARING** (Three minutes per person.)

- A. **Ordinance Serial No. 04-38:** To Amend The FY-04 Police Department Budget By Appropriating \$5,410 From The State Of Alaska Department Of Public Safety Project Safe Neighborhoods.

Deputy Mayor O'Neil opened the public hearing on Ordinance Serial No. 04-38 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member Sande moved to adopt Ordinance Serial No. 04-38.

GENERAL CONSENT: The motion passed without objection.

- B. **Ordinance Serial No. 04-41:** Amending WMC 13.04.080, Water Rates, To Provide Specific Requirements For Bulk Water Use Through Fire Hydrants.

Deputy Mayor O'Neil opened the public hearing on Ordinance Serial No. 04-41 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member Straub moved to adopt Ordinance Serial No. 04-41.

Council Member Sande inquired as to the cost of the water meter proposed in the ordinance.

Discussion followed by the council regarding the actual cost to the city for a water meter and back flow prevention device.

MOTION: Council Member Sande moved a primary amendment to amend Ordinance Serial No. 04-41, Section 2 as follows: A deposit of **two thousand** [TWENTY-FOUR HUNDRED] dollars (\$2,0[4]00) is required for the meter and back flow prevention device to connect to the hydrant.

GENERAL CONSENT: The primary amendment passed without objection.

GENERAL CONSENT: The main motion as amended passed without objection.



- C. **Ordinance Serial No. 04-42:** To Amend The FY-04 Police Department Budget To Approve And Accept A 2004 Seatbelt Enforcement Blitz Grant For \$4,850 From The State Of Alaska Department Of Transportation And Public Facilities For Overtime Patrols Focused On Seatbelt Enforcement.

Deputy Mayor O'Neil opened the public hearing on Ordinance Serial No. 04-42 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member Sande moved to adopt Ordinance Serial No. 04-42.

GENERAL CONSENT: The motion passed without objection.

- D. **Ordinance Serial No. 04-43:** Amending The FY-04 Budget By Appropriating \$5,000 In State Of Alaska Department Of Natural Resources Division Of Forestry Grant Funds For The 2004 Community Forestry Program.

Deputy Mayor O'Neil opened the public hearing on Ordinance Serial No. 04-43 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member Sande moved to adopt Ordinance Serial No. 04-43.

GENERAL CONSENT: The motion passed without objection.

- E. **Ordinance Serial No. 04-44:** Amending The FY-04 Budget By Appropriating \$594,486 In Federal Aviation Administration (FAA) Grant Funds For The Wasilla Airport Apron Expansion.

- F. **Ordinance Serial No. 04-45:** Amending The FY-04 Budget By Appropriating \$49,855 In State Of Alaska Department Of Transportation And Public Facilities Grant Funds For The Wasilla Airport Apron Expansion.

Deputy Mayor O'Neil opened the public hearing on Ordinance Serial Nos. 04-44 and 04-45 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member Bowen moved to adopt Ordinance Serial Nos. 04-44 and 04-45.

GENERAL CONSENT: The motion passed without objection.

- G. **Ordinance Serial No. 04-47:** Amending The FY-04 Budget By Transferring Funds For Sports Complex Utilities In The Amount Of \$10,000 To The Sewer Fund.

Deputy Mayor O'Neil opened the public hearing on Ordinance Serial No. 04-47 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member Straub moved to adopt Ordinance Serial No. 04-47.

GENERAL CONSENT: The motion passed without objection.

- H. **Ordinance Serial No. 04-48:** Amending WMC 5.04.025, Stabilization Of Funds, To Provide For Budgeted General Fund Operating Expenditures For Which The City Will Be Reimbursed.

Deputy Mayor O'Neil opened the public hearing on Ordinance Serial No. 04-48 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member Bowen moved to adopt Ordinance Serial No. 04-48.

GENERAL CONSENT: The motion passed without objection.

- I. **Ordinance Serial No. 04-49:** Amending The FY-04 Budget By Reducing The Federal Transit Administration Grant For The New City Shop In The Amount Of \$600,000.

Deputy Mayor O'Neil opened the public hearing on Ordinance Serial No. 04-49 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member Bowen moved to adopt Ordinance Serial No. 04-49.

GENERAL CONSENT: The motion passed without objection.

- J. **Ordinance Serial No. 04-51:** Amending The FY-05 Youth Court Budget By Accepting And Appropriating Grant Funds In The Amount Of \$10,735 From The Rasmuson Foundation.

Deputy Mayor O'Neil opened the public hearing on Ordinance Serial No. 04-51 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member Bowen moved to adopt Ordinance Serial No. 04-51.

GENERAL CONSENT: The motion passed without objection.

**9. PERSONS TO BE HEARD** (Three minutes per person.)

A. Mr. Clint Mayeur and Mr. Ray Block: Wasilla Airport Animal Control Issue.

Mr. Mayeur:

- stated he is a lease holder at the Wasilla Airport;
- requested that the council amend the municipal code to allow animals onsite at the Wasilla Airport provided the animal is in control of the handler including being on a leash; and
- requested that the city follow the State of Alaska in allowing controlled animals at the Wasilla Airport.

Mr. Block

- stated he is a lease holder at the Wasilla Airport;
- noted he supports the allowance of animals on leashes at the airport provided they are in the handlers control;
- reported that signs currently posted at the airport state animals must be on a leash; and
- requested that the city amend the municipal code to mirror airport rules adopted by the State of Alaska in regard to dogs on leashes at the airport.

**10. UNFINISHED BUSINESS**

There was no unfinished business.

**11. NEW BUSINESS**

There was no new business.

**12. COMMUNICATION**

A. Draft Meeting Minutes:

1. Planning Commission: June 8, 2004
2. Parks And Recreation Commission: June 9, 2004

### **13. MAYOR, CLERK, AND ATTORNEY COMMENTS**

#### City Clerk:

- reported she is working to set up a presentation by Kevin Ritchie of the Alaska Municipal League on Home Rule status at the next regular council meeting;
- noted the records management project is continuing and staff is now working on organizing land use files for the city; and
- commented on the implementation process planned for the city's new telephone system.

#### Director of Finance and Administrative Services:

- updated the council on communication efforts with the Mat-Su Borough regarding the collection of a proposed borough wide sales tax; and
- encouraged attendance at the Special Borough Assembly meeting of June 29, 2004 to hear the details of the proposed sales tax ordinance.

#### City Attorney:

- discussed the sales tax levy and collection process under State law as it applies to the city of Wasilla and the Mat-Su Borough;
- touched on the benefits of home rule status;
- noted that a home rule charter may provide more voter control on issues that are currently determined by the city council; and
- outlined the procedure used in establishing a home rule commission and charter.

### **14. AUDIENCE COMMENTS (Three minutes per person.)**

#### Mr. Jack Krill, Mat-Su Borough Director of Emergency Services:

- updated the council on the activities of the Mat-Su Borough Public Safety Department.

Council Member Straub inquired as to the ISO rating schedule and Mr. Krill answered her question.

### **15. EXECUTIVE SESSION**

No executive session was held.

### **16. COUNCIL COMMENTS**

#### Council Member Sande:

- inquired about the fence construction project at the Lake Lucille boat launch site.

Council Member Straub:

- noted she attended a Valdez city council meeting and found it informative;
- thanked the museum staff for the positive improvements made to the Dorothy Page Museum; and
- thanked planning commissioner Dorothy Hamilton for volunteering her service at the Statewide Girl Scout Camp in Wasilla.

Council Member Bowen:

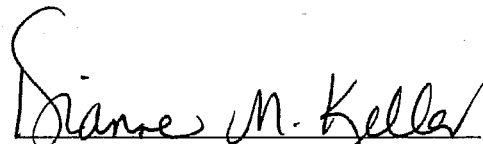
- spoke about his disappointment with the borough in regard to the lack of communication given to the city in drafting their proposed sales tax ordinance;
- requested that the city consider allowing leashed animals at the airport;
- thanked the museum staff for their positive contributions to the museum; and
- reiterated his support of the city pursuing home rule status.

Deputy Mayor O'Neil:

- stated his concurrence with remarks make by Council Member Bowen regarding the borough; and
- reiterated his supports of the city looking into home rule status; and
- recognized the museum staff for their positive contributions.

## 17. ADJOURNMENT

The meeting adjourned at 8:20 p.m.

  
DIANNE M. KELLER, Mayor

ATTEST:

  
KRISTIE L. SMITHERS, MMC  
City Clerk

Adopted by the Wasilla City Council on July 26, 2004.