



MAYOR
Dianne M. Keller

COUNCIL
Howard O'Neil, Seat A
Diana L. Straub, Seat B
Noel H. Lowe, Seat C
Robert Sande, Seat D
Ron Cox, Seat E
Verdie A. Bowen, Seat F

**WASILLA CITY COUNCIL
MEETING AGENDA**
WASILLA CITY COUNCIL CHAMBERS
Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 (907) 373-9090

REGULAR MEETING

7 P.M.

JANUARY 12, 2004

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
 - A. Presentation Of Colors By Boy Scout Troop No. 300.
- 4. APPROVAL OF AGENDA**
- 5. SPECIAL ORDERS**
 - A. Proclamation Presentation: Martin Luther King, Jr. Observance Day.
- 6. COMMISSION/AGENCY REPORT (Five minutes per agency.)**
 - A. Planning Commission
 - B. Parks And Recreation Commission
 - C. Matanuska-Susitna Borough

7. CONSENT AGENDA

A. Minutes of Preceding Meeting:

1. Regular Meeting: December 8, 2003
2. Special Meeting: December 29, 2003

B. Introductions (Public Hearing To Be Scheduled For: January 26, 2004)

1. **Ordinance Serial No. 04-07:** Amending The FY-04 Budget By Amending The Police Department's Budget To Include A Separate Dispatch Function Budget For January Through June 2004.
2. **Ordinance Serial No. 04-08:** Amending The FY-04 Budget By Appropriating A Federal Earmark In The Amount \$775,000 For A Grade Separated Railroad Crossing At South Mack Drive.
3. **Ordinance Serial No. 04-09:** Requesting The Matanuska-Susitna Borough Assembly To Amend The Wasilla Comprehensive Plan By Including The Railroad Relocation Reconnaissance Study And Amending WMC 16.04.040 Comprehensive Plan.
4. **Ordinance Serial No. 04-10:** Amending The FY-04 Sewer Grant Fund Budget By Appropriating Funds In The Amount Of \$123,000 In Order To Fund Residential Sewer Connection Grants.
5. **Ordinance Serial No. 04-11:** Identifying Priorities For A Hazard Mitigation List.

C. Resolutions

1. **Resolution Serial No. 04-01:** Supporting Senate Concurrent Resolution (SCR) 12 And Urging The Second Session Of The Twenty-Third Alaska State Legislature To Pass SCR 12.
2. **Resolution Serial No. 04-02:** Authorizing The Administration To Execute Memorandums Of Agreement With The Alaska Department Of Transportation For Improvements To Crusey Street And Lucas Road.
3. **Resolution Serial No. 04-03:** Supporting Knik Arm Crossing.

4. **Resolution Serial No. 04-04:** Authorizing The Administration To Execute A Memorandum Of Agreement With The Alaska Department Of Transportation For The South Mack Drive Grade Separated Railroad Crossing.

D. Action Memorandums

1. **AM No. 04-01:** Contract Amendment For Hattenburg, Dilley, And Linnell In The Amount Of \$46,476 For Additional Design Services For Church Road/Parks Highway Signalization And South Mack Drive Improvements To The Wasilla Airport.
2. **AM No. 04-03:** Renewal Of Advertising Contract With The Frontiersman.
3. **AM No. 04-04:** Contract Amendment For Rockford Corporation In The Amount Of \$8,882 For The Bumpus Reservoir Facility.

8. **PUBLIC HEARING** (Three minutes per person.)

- A. **Ordinance Serial No. 04-01:** To Amend The FY04 Police Department Budget By Appropriating \$1,500 In Order To Accept The Wal-Mart Foundation Grant.
- B. **Ordinance Serial No. 04-02:** Amending The Official Zoning Map Of The City To Reflect A Change In Zoning Districts From RR—Rural Residential To C--Commercial For Tract 3-A Fred Nelson Resubdivision.
- C. **Ordinance Serial No. 04-03:** Adopting WMC Chapter 16.34, Appeals To The Planning Commission, Amending WMC Chapter 16.36, Appeals, And Repealing WMC 16.08.100, Appeals To The Commission.
- D. **Ordinance Serial No. 04-04:** To Amend The FY-04 Police Department Budget To The Actual Amount Awarded In The Byrne Grant.
- E. **Ordinance Serial No. 04-05:** To Amend The FY-04 Police Department Budget To The Actual Amount Awarded In The SAM Grant.
- F. **Ordinance Serial No. 04-06:** Extending To December 1, 2003 The Due Date For Receipt Of City Sales Tax Returns And City Sales Tax For The Month Of October 2003.

9. **PERSONS TO BE HEARD** (Three minutes per person.)

10. **UNFINISHED BUSINESS**

11. NEW BUSINESS

- A. **AM No. 04-05:** Establishing A Community Grant Policy And Repealing CM Nos. 98-26(AM) And 98-37.
- B. **AM No. 04-06:** Application For Restaurant Designation Permit; Evangelos Restaurant.
- C. **AM No. 04-07:** Council Travel To Washington D.C. And Juneau.
- D. **Interviews For City Council Seat F**
 - 1. Appointment Of City Council Seat F

12. COMMUNICATION

- A. Draft Wasilla Planning Commission Minutes: December 9, 2003.

13. MAYOR, CLERK, AND ATTORNEY COMMENTS

14. AUDIENCE COMMENTS (Three minutes per person.)

15. EXECUTIVE SESSION

16. COUNCIL COMMENTS

17. ADJOURNMENT

1. CALL TO ORDER

The regular meeting of the Wasilla City Council was held on Monday, January 12, 2004 at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Keller called the meeting to order at 7 p.m.

2. ROLL CALL

Council Members present and establishing a quorum were:

Mr. Howard O'Neil, Seat A, Deputy Mayor
Ms. Diana L. Straub, Seat B
Mr. Noel Lowe, Seat C
Mr. Rob Sande, Seat D
Mr. Ron Cox, Seat E
Mr. Verdie Bowen, Seat F (See page 6 for appointment to office.)

Staff in attendance were:

Ms. Kristie L. Smithers, City Clerk
Ms. Jamie Newman, Deputy City Clerk
Ms. Sandra Garley, City Planner
Mr. Archie Giddings, Public Works Director
Mr. Don Savage, Police Chief
Mr. Ted Leonard, Finance Director
Mr. Bruce Urban, Recreation and Cultural Services Manager

3. PLEDGE OF ALLEGIANCE

Boy Scout Troop 300 led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

5. SPECIAL ORDERS

A. Proclamation Presentation: Martin Luther King, Jr. Observance Day.

Mayor Keller presented a Proclamation honoring the memory of Dr. Martin Luther King Jr.

6. **COMMISSION/AGENCY REPORT** (Five minutes per agency.)

A. Planning Commission

No report was presented.

B. Parks And Recreation Commission

No report was presented.

C. Matanuska-Susitna Borough

No report was presented.

7. **CONSENT AGENDA**

A. Minutes of Preceding Meeting:

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3. **Ordinance Serial No. 04-09:** Requesting The Matanuska-Susitna Borough Assembly To Amend The Wasilla Comprehensive Plan By Including The Railroad Relocation Reconnaissance Study And Amending WMC 16.04.040 Comprehensive Plan.
4. **Ordinance Serial No. 04-10:** Amending The FY-04 Sewer Grant Fund Budget By Appropriating Funds In The Amount Of \$123,000 In Order To Fund Residential Sewer Connection Grants.
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1. **Resolution Serial No. 04-01:** Supporting Senate Concurrent Resolution (SCR) 12 And Urging The Second Session Of The Twenty-Third Alaska State Legislature To Pass SCR 12.
2. **Resolution Serial No. 04-02:** Authorizing The Administration To Execute Memorandums Of Agreement With The Alaska Department Of Transportation For Improvements To Crusey Street And Lucus Road.
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2. **AM No. 04-03:** Renewal Of Advertising Contract With The Frontiersman.
3. **AM No. 04-04:** Contract Amendment For Rockford Corporation In The Amount Of \$8,882 For The Bumpus Reservoir Facility.

MOTION: Council Member O'Neil moved to adopt the consent agenda.

GENERAL CONSENT: The motion passed without objection.

8. **PUBLIC HEARING** (Three minutes per person.)

- A. **Ordinance Serial No. 04-01:** To Amend The FY04 Police Department Budget By Appropriating \$1,500 In Order To Accept The Wal-Mart Foundation Grant.

Mayor Keller opened the public hearing on Ordinance Serial No. 04-01 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member O'Neil moved to adopt Ordinance Serial No. 04-01.

GENERAL CONSENT: The motion passed without objection.

- B. **Ordinance Serial No. 04-02:** Amending The Official Zoning Map Of The City To Reflect A Change In Zoning Districts From RR—Rural Residential To C--Commercial For Tract 3-A Fred Nelson Resubdivision.

Mayor Keller opened the public hearing on Ordinance Serial No. 04-02 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member O'Neil moved to adopt Ordinance Serial No. 04-02.

VOTE: The motion passed unanimously.

- C. **Ordinance Serial No. 04-03:** Adopting WMC Chapter 16.34, Appeals To The Planning Commission, Amending WMC Chapter 16.36, Appeals, And Repealing WMC 16.08.100, Appeals To The Commission.

Mayor Keller opened the public hearing on Ordinance Serial No. 04-03 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member O'Neil moved to adopt Ordinance Serial No. 04-03.

VOTE: The motion passed unanimously.

- D. **Ordinance Serial No. 04-04:** To Amend The FY-04 Police Department Budget To The Actual Amount Awarded In The Byrne Grant.

- E. **Ordinance Serial No. 04-05:** To Amend The FY-04 Police Department Budget To The Actual Amount Awarded In The SAM Grant.

Mayor Keller opened the public hearing on Ordinance Serial Nos. 04-04 and 04-05 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member Lowe moved to adopt Ordinance Serial Nos. 04-04 and 04-05.

GENERAL CONSENT: The motion passed without objection.

- F. **Ordinance Serial No. 04-06:** Extending To December 1, 2003 The Due Date For Receipt Of City Sales Tax Returns And City Sales Tax For The Month Of October 2003.

Mayor Keller opened the public hearing on Ordinance Serial No. 04-06 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member O'Neil moved to adopt Ordinance Serial No. 04-06.

VOTE: The motion passed with Council Member Straub opposed.

9. PERSONS TO BE HEARD (Three minutes per person.)

No comments were made under persons to be heard.

10. UNFINISHED BUSINESS

There was no unfinished business.

11. NEW BUSINESS

- A. **AM No. 04-05:** Establishing A Community Grant Policy And Repealing CM Nos. 98-26(AM) And 98-37.

MOTION: Council Member Lowe moved to adopt AM No. 04-05.

Discussion by the council followed.

MOTION: Council Member Straub moved the following primary amendment: any costs associated with special meetings held in association with community grant requests will be taken out of the funds appropriated for community grants.

The council requested an at ease beginning at 7:24 p.m. No objection was raised.

The council reconvened at 7:26 p.m.

Discussion on community grants continued.

VOTE: The primary amendment passed with Council Member Sande opposed.

MOTION: Council Member Lowe moved the following primary amendment: all grant requests must be sponsored by a council member through the city clerk in order to be drafted in an action memorandum format and submitted to the council for consideration.

GENERAL CONSENT: The primary amendment passed without objection.

VOTE: The main motion to adopt AM No. 04-05 as amended failed with Council Members Cox, Lowe, and Sande in favor and Council Members O'Neil and Straub opposed. (See page 8 for reconsideration.)

- B. **AM No. 04-06:** Application For Restaurant Designation Permit; Evangelos Restaurant.

MOTION: Council Member O'Neil moved to adopt AM No. 04-06.

VOTE: The motion passed with Council Member Cox opposed.

- C. **AM No. 04-07:** Council Travel To Washington D.C. And Juneau.

MOTION: Council Member O'Neil moved to adopt AM No. 04-07.

Discussion by the council followed.

MOTION: Council Member Lowe moved to postpone AM No. 04-07 to the January 26, 2004 regular city council meeting. In addition any council member interested in traveling to Washington DC or Juneau for lobbying efforts must submit their interest to the city clerk no later then the close of business on Friday, January 16, 2004 with the clerk bringing the names forward to council.

GENERAL CONSENT: The motion passed without objection.

- D. **Interviews For City Council Seat F**

- 1. Appointment Of City Council Seat F

The city clerk explained the mechanism to be used to determine the appointment of Seat F.

The city council directed that each candidate is allotted 3 minutes to make a verbal presentation regarding their interest in serving on the city council.

- A. Mr. Steve Stoll
- B. Mr. Verdie Bowen

Each candidate presented a brief overview regarding their interest in serving on the city council.

The clerks requested that the council write down their first and second choice for Seat F and reported that she will then tally up the results and report them to the city council.

RECESS: The council requested a recess beginning at 8:15 p.m. The council reconvened at 8:25 p.m. No objection was raised.

The clerk announced that Mr. Bowen was selected by the city council to fill the remainder of the term for Seat F.

GENERAL CONSENT: No objection was raised to the appointment of Verdie Bowen to Seat F.

12. COMMUNICATION

A. Draft Wasilla Planning Commission Minutes: December 9, 2003.

No action was taken on the communication item.

13. MAYOR, CLERK, AND ATTORNEY COMMENTS

City Clerk:

- spoke about the AM Memorandum format which was recently instituted; and
- stated professional photos are planned prior to the February 9, 2004 city council meeting.

MOTION: Council Member Straub moved to authorize the mayor to sign an amendment to the city clerk's employment agreement effective August 1, 2003.

GENERAL CONSENT: The motion passed without objection.

Mayor Keller:

- reported that the parks and recreation commission is reviewing parks rules and will forward any recommendations to the planning commission;
- stated an account has been set up for an employee who recently suffered a house fire;
- stated that the MBL Group recently completed a review of six city job descriptions; and
- presented an update on various city projects.

14. AUDIENCE COMMENTS (Three minutes per person.)

Mr. John Dewar:

- thanked public works for removing a large snow drift on Lake Street.

Mr. Kenneth Ray:

- encouraged the city to update the railroad relocation study as new information becomes available.

Ms. Charity Blanchette:

- requested that the city consider appointing a youth representative to the council under a program sponsored by the Alaska Association of Student Government.

15. EXECUTIVE SESSION

No executive session.

16. COUNCIL COMMENTS

AM No. 04-05(AM): Establishing A Community Grant Policy And Repealing CM Nos. 98-26(AM) And 98-37.

MOTION: Council Member Straub moved for reconsideration of AM No. 04-05(AM).
(See page 5.)

GENERAL CONSENT: The motion to reconsider passed without objection.

VOTE: The motion to adopt AM No. 04-05(AM) passed unanimously.

Council Member Straub:

- welcomed Council Member Bowen; and
- thanked staff for establishing the new AM format.

Council Member Sande:

- thanked Mr. Stoll and Mr. Bowen their interest in serving on the council; and
- congratulated Council Member Bowen on his appointment.

Council Member Lowe:

- thanked Mr. Stoll and Mr. Bowen for applying for Seat F; and
- congratulated Council Member Bowen on his appointment.

Council Member Cox:

- encouraged Mr. Stoll to consider a run for office in the future; and
- thanked Mr. Stoll and Council Member Bowen for filing for office.

Council Member O'Neil:

- thanked the audience for taking an interest in local government; and
- thanked those that applied for Seat F.

The clerk administered an Oath of Office to Council Member Bowen.

Council Member Bowen:

- thanked the council for their support; and
- stated he is looks forward to serving the residents of the city.

17. ADJOURNMENT

The meeting adjourned at 8:40 p.m.


DIANNE M. KELLER, Mayor

ATTEST:


KRISTIE L. SMITHERS, CMC
City Clerk

Adopted by the Wasilla City Council on January 26, 2004.