



MAYOR

Dianne M. Keller

COUNCIL

Howard O'Neil, Seat A

Diana L. Straub, Seat B

Noel H. Lowe, Seat C

Robert Sande, Seat D

Ron Cox, Seat E

Colleen Sullivan-Leonard, Seat F

**WASILLA CITY COUNCIL
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 (907) 373-9090

REGULAR MEETING

7 P.M.

NOVEMBER 25, 2002

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **SPECIAL ORDERS**
6. **COMMISSION/AGENCY REPORT (Five minutes per agency.)**
 - A Planning Commission
 - B. Parks And Recreation Commission
 - C. Matanuska-Susitna Borough
 1. Mary Kvahleim, Assembly Member.
 2. Ms. Bea Adler, Mat-Su Borough Department of Emergency Services: Project Impact And Borough Disaster Mitigation Plan Presentation. (20 minutes)
 - D. Evergreen Resources: Mr. John Tanigawa

7. CONSENT AGENDA

A. Minutes of Preceding Meeting:

1. Regular Meeting: October 28, 2002.

B. Introductions (Public Hearing To Be Scheduled For: December 9, 2002)

1. **Ordinance Serial No. 02-77:** Amending The FY-03 Budget By Appropriating \$30,000 From The Capital Reserves Fund Balance To The Records Retention Project.
2. **Ordinance Serial No. 02-78:** Amending The FY-03 Budget In The Amount Of \$34,000 By Appropriating Funds From The Vehicle Fund's Fund Balance In Order To Purchase Replacement Vehicles For Public Works.
3. **Ordinance Serial No. 02-79:** Amending The FY-03 Budget By Appropriating \$50,000 For South Mack Drive Water Main Extension.
4. **Ordinance Serial No. 02-80:** Amending The FY-03 Sewer Grant Fund Budget By Appropriating Funds In The Amount Of \$105,000 In Order To Fund Residential Sewer Connection Grants.

C. Resolutions

1. **Resolution Serial No. 02-34:** Transferring Funds Within An Accounting Fund And Extending The Public Works Clerical Assistant Position No. 301-1 From Seasonal Full-Time To Regular Full-Time.
2. **Resolution Serial No. 02-36:** Authorizing The City To Accept A Loan Offer From The Alaska Drinking Water Fund In The Amount Of \$50,000 For South Mack Drive Water Main Extension Engineering Design.
3. **Resolution Serial No. 02-37:** Transferring Funds Within An Accounting Fund In The Amount Of \$14,700 For Septic Tank Replacement Projects.
4. **Resolution Serial No. 02-38:** Approving A Matching Grant Agreement With The State Of Alaska Department Of Transportation For \$8,803.67 For Airport Security Gate Improvements.

D. Council Memorandums

1. **CM No. 02-66:** Destruction Of Ballots From The October 1, 2002 Regular City Election.
2. **CM No. 02-67:** Approval Of The 2003 City Council Meeting Schedule.
3. **CM No. 02-68:** Contract Amendment For Hattenburg, Dilley, & Linnell, In The Amount Of \$23,995 For Airport Security Gate Improvements Construction Phase Services.
4. **CM No. 02-69:** Liquor License Application – Mekong Thai Cuisine.
5. **CM No. 02-70:** Award Contract To Educational Management Associates, Inc. For The Purchase Of An AS400 Model 270 Computer System.
6. **CM No. 02-71:** Contract Amendment For Hughes Supply, Inc In The Amount Of \$60,000 For Additional Bumpus Water Transmission Main Pipe And Materials.

8. **PUBLIC HEARING** (Three minutes per person.)

- A. **Ordinance Serial No. 02-70:** To Amend The FY-03 Asset Forfeiture Fund Budget To Spend \$873 For Firearms.
- B. **Ordinance Serial No. 02-71:** Amending The FY-03 Iditapark Budget To Accept And Approve A Court Judgment Of \$2,313 Toward Iditapark Improvements.
- C. **Ordinance Serial No. 02-72:** Amending WMC 16.20.020 District Use Chart To Allow Single-Family Dwellings With An Administratively Approved Use Permit Within The P – Public District.
- D. **Ordinance Serial No. 02-73:** Amending The FY-03 Budget By Appropriating \$182,947 To The Capital Reserve Fund From The General Fund's Fund Balance Per Wasilla Municipal Code 5.04.025.
- E. **Ordinance Serial No. 02-74:** Amending The FY-03 Budget By Appropriating \$10,000 From The Technology Fund's Fund Balance In Order To Fund The Purchase Of A Replacement Server For The Police Building.
- F. **Ordinance Serial No. 02-75:** Amending The FY-03 Budget By Appropriating \$47,000 For Iditarod Reservoir Painting.

G. **Ordinance Serial No. 02-76:** Amending the FY-03 Budget By Appropriating \$100,000 for South Mack Drive Railroad Crossing Signal.

9. **PERSONS TO BE HEARD** (Three minutes per person.)

10. **UNFINISHED BUSINESS**

A. **Ordinance Serial No. 02-60(SUB):** Amending 16.20.020 District Use Chart, To Add Coalbed Methane Gas Extraction To The Use Chart, And Amending WMC 16.04.070, Definitions To Permit Coalbed Methane Gas Extraction With A Use Permit In RR - Rural Residential, C - Commercial, I - Industrial, And P – Public Districts.
(Postponed From The October 14, 2002 Regular City Council Meeting)

11. **NEW BUSINESS**

12. **COMMUNICATION**

A. **IM No. 02-13:** 2003 City of Wasilla Holiday Schedule.

B. **IM No. 02-14:** September And October 2002 Expenditure Report.

C. **IM No. 02-15:** Expenditures Greater Than \$5,000 For July Through September 2002.

D. Draft Wasilla Planning Commission Meeting Minutes: October 22, 2002.

13. **AUDIENCE COMMENTS** (Three minutes per person.)

14. **EXECUTIVE SESSION**

A. Lundgren Case.

15. **MAYOR, CLERK, AND ATTORNEY COMMENTS**

16. **COUNCIL COMMENTS**

17. **ADJOURNMENT**

1. CALL TO ORDER

The regular meeting of the Wasilla City Council was held on Monday, November 25, 2002, at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Keller called the meeting to order at 7 p.m.

2. ROLL CALL

Council Members present and establishing a quorum were:

Mr. Howard O'Neil, Seat A
Ms. Diana Straub, Seat B
Mr. Rob Sande, Seat D
Mr. Ron Cox, Seat E
Ms. Colleen Sullivan-Leonard, Seat F

Council Member Lowe was absent and excused.

Staff in attendance were:

Ms. Kristie Smithers, City Clerk
Ms. Jamie Newman, Deputy Clerk
Mr. Tom Klinkner, City Attorney
Mr. Ken Jacobus, Attorney
Mr. Tim Krug, City Planner
Mr. Ted Leonard, Finance Director
Mr. Don Moore, Sports Complex Project Director
Mr. Don Savage, Police Chief
Mr. Don Shiesl, Public Works Director

3. PLEDGE OF ALLEGIANCE

Council Member Sande led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Mayor Keller:

- Requested to add John Tanigawa of Evergreen Resources Corp. to the agenda.

GENERAL CONSENT: There was no objection to approve the agenda as amended.

5. SPECIAL ORDERS

There were no special orders.

6. COMMISSION/AGENCY REPORT (Five minutes per agency.)

A Planning Commission

City Planner:

- Reported that the commission is in the process of reviewing two variance applications; and
- Stated that the commission is working towards solutions to non-conforming issues within the city.

B. Parks And Recreation Commission

No report was presented.

C. Matanuska-Susitna Borough

1. Mary Kvalheim, Assembly Representative

Ms. Kvalheim:

- Discussed the proposed \$81 million dollar bond package that the borough is putting together; and
- Reported that a meeting is scheduled with the Library Board to address library needs.

2. Ms. Bea Adler, Mat-Su Borough Department of Emergency Services: Project Impact And Borough Disaster Mitigation Plan Presentation. (20 minutes)

Ms. Adler:

- Spoke about Project Impact and the Borough Disaster Mitigation Plan; and
- Requested support from the city.

D. John Tanigawa, Evergreen Resources

Mr. Tanigawa:

- Spoke about who Evergreen Resources is and what they do; and
- Discussed coalbed methane "what is it and how do you produce it".

7. CONSENT AGENDA

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5. **CM No. 02-70:** Award Contract To Educational Management Associates, Inc. For The Purchase Of An AS400 Model 270 Computer System.
6. **CM No. 02-71:** Contract Amendment For Hughes Supply, Inc In The Amount Of \$60,000 For Additional Bumpus Water Transmission Main Pipe And Materials.

MOTION: Council Member O'Neil moved to adopt the consent agenda.

GENERAL CONSENT: No objection was raised.

8. PUBLIC HEARING (Three minutes per person.)

- A. **Ordinance Serial No. 02-70:** To Amend The FY-03 Asset Forfeiture Fund Budget To Spend \$873 For Firearms.

Mayor Keller opened the public hearing and there being no one who wished to be heard, the public hearing closed.

MOTION: Council Member Cox moved to adopt Ordinance Serial No. 02-70.

GENERAL CONSENT: No objection was raised.

- B. **Ordinance Serial No. 02-71:** Amending The FY-03 Iditapark Budget To Accept And Approve A Court Judgment Of \$2,313 Toward Iditapark Improvements.

Mayor Keller opened the public hearing and there being no one who wished to be heard, the public hearing closed.

MOTION: Council Member Sullivan-Leonard moved to adopt Ordinance Serial No. 02-71.

GENERAL CONSENT: No objection was raised.

- C. **Ordinance Serial No. 02-72:** Amending WMC 16.20.020 District Use Chart To Allow Single-Family Dwellings With An Administratively Approved Use Permit Within The P – Public District.

Mayor Keller opened the public hearing and there being no one who wished to be heard, the public hearing closed.

MOTION: Council Member O'Neil moved to adopt Ordinance Serial No. 02-72.

GENERAL CONSENT: No objection was raised.

- D. **Ordinance Serial No. 02-73:** Amending The FY-03 Budget By Appropriating \$182,947 To The Capital Reserve Fund From The General Fund's Fund Balance Per Wasilla Municipal Code 5.04.025.

Mayor Keller opened the public hearing and there being no one who wished to be heard, the public hearing closed.

MOTION: Council Member Sullivan-Leonard moved to adopt Ordinance Serial No. 02-73.

GENERAL CONSENT: No objection was raised.

- E. **Ordinance Serial No. 02-74:** Amending The FY-03 Budget By Appropriating \$10,000 From The Technology Fund's Fund Balance In Order To Fund The Purchase Of A Replacement Server For The Police Building.

Mayor Keller opened the public hearing and there being no one who wished to be heard, the public hearing closed.

MOTION: Council Member Cox moved to adopt Ordinance Serial No. 02-74.

GENERAL CONSENT: No objection was raised.

- F. **Ordinance Serial No. 02-75:** Amending The FY-03 Budget By Appropriating \$47,000 For Iditarod Reservoir Painting.

Mayor Keller opened the public hearing and there being no one who wished to be heard, the public hearing closed.

MOTION: Council Member O'Neil moved to adopt Ordinance Serial No. 02-75.

GENERAL CONSENT: No objection was raised.

- G. **Ordinance Serial No. 02-76:** Amending the FY-03 Budget By Appropriating \$100,000 for South Mack Drive Railroad Crossing Signal.

Mayor Keller opened the public hearing and there being no one who wished to be heard, the public hearing closed.

MOTION: Council Member Cox moved to adopt Ordinance Serial No. 02-76.

GENERAL CONSENT: No objection was raised.

9. PERSONS TO BE HEARD (Three minutes per person.)

No comments were made under persons to be heard.

10. UNFINISHED BUSINESS

- A. **Ordinance Serial No. 02-60(SUB):** Amending 16.20.020 District Use Chart, To Add Coalbed Methane Gas Extraction To The Use Chart, And Amending WMC 16.04.070, Definitions To Permit Coalbed Methane Gas Extraction With A Use Permit In RR - Rural Residential, C - Commercial, I - Industrial, And P – Public Districts.
(Postponed From The October 14, 2002 Regular City Council Meeting)

PREVIOUS MOTION: Council Member Lowe moved to adopt Ordinance Serial No. 02-60. (Motion on the floor from the October 14, 2002 Regular City Council Meeting.)

MOTION: Council Member O'Neil moved a primary amendment to adopt Ordinance Serial No. 02-60 (SUB).

Discussion moved to the council and the city planner answered questions from the council.

VOTE: The motion passed unanimously. (The primary amendment was deemed final on the main motion and allowed to stand. No objection was raised.)

11. NEW BUSINESS

There was no new business.

12. COMMUNICATION

- A. **IM No. 02-13:** 2003 City of Wasilla Holiday Schedule.
B. **IM No. 02-14:** September And October 2002 Expenditure Report.

- C. **IM No. 02-15:** Expenditures Greater Than \$5,000 For July Through September 2002.
- D. Draft Wasilla Planning Commission Meeting Minutes: October 22, 2002.

No action was taken on the communication items.

The mayor requested to allow audience comments before the Executive Session. No objection was raised.

13. AUDIENCE COMMENTS (Three minutes per person.)

Jeanne Troshynski, President of Friends of Wasilla Library;

- Reported that the Friends Group is continuing to brain storm for ideas to expand the library; and
- Spoke about perhaps purchasing a lot near Wasilla Middle School to secure land for a new library; and
- Reported that the Friends Group is continuing to work on an endowment fund for library expansion.

14. EXECUTIVE SESSION

- A. Lundgren Case.

Mayor Keller requested to enter into executive session for the purpose of potential or pending litigation to which the City of Wasilla may become or is a party specifically the Lundgren Case.

GENERAL CONSENT: No objection was raised.

Mayor Keller, the entire City Council, the Sports Complex Project Director, the Public Works Director, City Attorney Tom Klinkner, and Attorney Ken Jacobus entered executive session at 8 p.m. in the council conference room. The executive session exited at 9 p.m.

No action was taken from the Executive Session.

15. MAYOR, CLERK, AND ATTORNEY COMMENTS

City Clerk:

- Reported that a request for \$250 for the Community Christmas Dinner was received and if council does not object, funding will be granted from Council Contingency. No objection was raised.
- Spoke about professional photos possibly being scheduled for the next council meeting; and

- Announced that a Clerk/Council FY-04 budget work-session is tentatively scheduled for February 3, at 6 p.m.

Finance Director:

- Announced that the Finance Department has been awarded the Distinguished Budget Award; and
- The Finance Department also received an award for Excellence in Financial Reporting.

Public Works Director:

- Reported that Iditarod Water Tank repairs are currently underway; and
- The Iditarod Water Tank is expected to be on-line in January 2003; and
- The well at Bumpus has been developed and the city is moving forward with the design of reservoir; and
- Announced that the city has \$20 million dollars worth of construction projects scheduled for Summer 2003.

City Planner:

- Reported that planning permits are up 25 percent from last year.

Tom Klinkner, City Attorney:

- Reported that the city was recently award \$3,400 in attorney fees for the appeal of the redistricting case.

Mayor Keller:

- Reported on developments with the Regional Dispatch Center project; and
- Spoke about meetings that are being scheduled with local Legislators; and
- Encouraged everyone to purchase a brick for the Honor Garden.

16. COUNCIL COMMENTS

Council Member Sullivan-Leonard:

- Spoke about the AML Conference; and
- Shared information she received from the conference.

Council Member Sande:

- Spoke about how informative and beneficial the AML Conference was; and
- Spoke about the tour he took with Evergreen Resources and how impressed he is with the company.

Council Member Straub:

- Spoke about the benefits received from attending the AML Conference; and
- Requested to spend time in each city department in an effort to learn about city functions.


17. ADJOURNMENT

The meeting adjourned at 9:20 p.m.



DIANNE M. KELLER, Mayor

ATTEST:



KRISTIE L. SMITHERS, CMC
City Clerk

Adopted by the Wasilla City Council on December 9, 2002.