



MAYOR
Sarah Palin

COUNCIL
Howard O'Neil, Seat A
Dianne M. Keller, Seat B
Noel H. Lowe, Seat C
Judy Patrick, Seat D
Ron Cox, Seat E
Colleen Sullivan-Leonard, Seat F

**WASILLA CITY COUNCIL
MEETING AGENDA**
WASILLA CITY COUNCIL CHAMBERS
Wasilla City Hall, 290 East Herning Avenue, Wasilla, AK 99654 (907) 373-9090

REGULAR MEETING

7 P.M.

MAY 29, 2002

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **SPECIAL ORDERS**
6. **COMMISSION/AGENCY REPORT (Five minutes per agency.)**
 - A. Planning Commission
 - B. Parks And Recreation Commission
 - C. Matanuska-Susitna Borough
7. **CONSENT AGENDA**
 - A. Minutes of Preceding Meeting:
 1. Regular Meeting: May 13, 2002

B. Introductions (Public Hearing To Be Scheduled For: June 10, 2002)

1. **Ordinance Serial No. 02-28:** Amending WMC 5.04.025(B) Stabilization Of Funds.
2. **Ordinance Serial No. 02-31:** Amending The FY-02 By Revising The Library Department's Budget In Order To Fund Projected Deficits In Line Items.
3. **Ordinance Serial No. 02-32:** Amending The FY-02 Budget By Revising The Police Department's Budget In Order To Fund Projected Deficits In Line Items.
4. **Ordinance Serial No. 02-33:** Adopting WMC 5.02, Financial Policies.
5. **Ordinance Serial No. 02-34:** Amending The FY-02 Budget By Appropriating \$75,000 From The Capital Reserve Fund For Septic Tank Replacement At The Wasilla Shopping Center.
6. **Ordinance Serial No. 02-35:** Amending The FY-02 Budget By Revising The Revenue And Expenditure Budget Accounts In The Youth Court Special Revenue Fund To Match Actual Local Revenue Being Realized.

C. Resolutions

1. **Resolution Serial No. 02-12:** Authorizing The City To Transfer Funds And Acquire Lots 2 And 3, Block 1, Buena Vista Subdivision, Addition No. 2.
2. **Resolution Serial No. 02-13 (SUB):** Transferring Funds Within An Accounting Fund For The Construction Of A City Web Site. (Requested by Council Member Lowe)

D. Council Memorandums

1. **CM No. 02-24:** Contract Extension Renewal for Group Three Design In The Amount of \$20,000 for Landscape Architectural Services.
2. **CM No. 02-25:** Bid Award for Asphalt Installation Annual Contract.
3. **CM No. 02-26:** Contract Amendment for USKH, Inc., In The Amount of \$75,200 for Nelson Avenue Improvements.

4. **CM No. 02-27:** Appointment Of Planning Commissioner.

8. **PUBLIC HEARING** (Three minutes per person.)
 - A. **Ordinance Serial No. 02-26:** To Amend The FY-02 Budget By Approving And Accepting State Of Alaska Department Of Transportation, Alaska Highway Safety Office, Bicycle/Pedestrian Safety Mini Grant For \$1,248 To The Parks Department.

 - B. **Ordinance Serial No. 02-29:** Providing For The Amending Of The Fiscal Year 2003 Budget By Appropriating Funds To The Capital Project And Enterprise Funds For Construction Projects.

 - C. **Ordinance Serial No. 02-30:** Authorizing The City Of Wasilla To Enter Into A Lease Agreement With Matanuska-Kenai Inc., dba MTA Wireless In Exchange For Cellular Telephone Service.

9. **PERSONS TO BE HEARD** (Three minutes per person.)

10. **UNFINISHED BUSINESS**

11. **NEW BUSINESS**

12. **COMMUNICATION**
 - A. Wasilla Planning Commission: Draft Meeting Minutes of May 14, 2002.

13. **MAYOR, CLERK, AND ATTORNEY COMMENTS**

14. **AUDIENCE COMMENTS** (Three minutes per person.)

15. **EXECUTIVE SESSION**

16. **COUNCIL COMMENTS**

17. **ADJOURNMENT**

1. CALL TO ORDER

The regular meeting of the Wasilla City Council was held on Wednesday, May 29, 2002, at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Palin called the meeting to order at 7 p.m.

2. ROLL CALL

Council Members present and establishing a quorum were:

Mr. Howard O'Neil, Seat A
Ms. Dianne Keller, Seat B
Mr. Noel Lowe, Seat C
Mr. Ron Cox, Seat E
Ms. Colleen Sullivan-Leonard, Seat F

Council Member Patrick was absent and excused.

Staff in attendance were:

Ms. Kristie Smithers, City Clerk
Mr. John Cramer, Deputy Administrator
Mr. Tom Klinkner, City Attorney
Mr. Tim Krug, City Planner
Mr. Ted Leonard, Finance Director
Ms. Jamie Newman, Deputy Clerk
Mr. Don Savage, Police Chief
Mr. Chester Simton, Library Director
Mr. Don Shiesl, Public Works Director

3. PLEDGE OF ALLEGIANCE

Mayor Palin led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Mayor Palin noted the following changes to the agenda:

- Add CM No. 02-27, under the consent agenda; and
- Replace Resolution Serial No. 02-13 with Resolution Serial No. 02-13(SUB).

GENERAL CONSENT: There was no objection to approve the agenda as amended.

5. SPECIAL ORDERS

There were no special orders.

6. COMMISSION/AGENCY REPORT

A Planning Commission

No report was given.

B. Parks And Recreation Commission

No report was given.

C. Matanuska-Susitna Borough

No report was given.

7. CONSENT AGENDA

A. Minutes of Preceding Meeting:

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B. Introductions (Public Hearing To Be Scheduled For: June 10, 2002)

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1. **CM No. 02-24:** Contract Extension Renewal For Group Three Design In The Amount Of \$20,000 For Landscape Architectural Services.
2. **CM No. 02-25:** Bid Award For Asphalt Installation Annual Contract.
3. **CM No. 02-26:** Contract Amendment For USKH, Inc., In The Amount Of \$75,200 For Nelson Avenue Improvements.
4. **CM No. 02-27:** Appointment Of Planning Commissioner.

MOTION: Council Member Keller moved to adopt the consent agenda.

VOTE: The motion passed unanimously.

8. PUBLIC HEARING

- A. **Ordinance Serial No. 02-26:** To Amend The FY-02 Budget By Approving And Accepting State Of Alaska Department Of Transportation, Alaska Highway Safety Office, Bicycle/Pedestrian Safety Mini Grant For \$1,248 To The Parks Department.

Mayor Palin opened the public hearing and there being no persons who wished to be heard, the public hearing was closed.

MOTION: Council Member Keller moved to adopt Ordinance Serial No. 02-26.

VOTE: The motion passed unanimously.

- B. **Ordinance Serial No. 02-29:** Providing For The Amending Of The Fiscal Year 2003 Budget By Appropriating Funds To The Capital Project And Enterprise Funds For Construction Projects.

Mayor Palin opened the public hearing and there being no persons who wished to be heard, the public hearing was closed.

MOTION: Council Member Lowe moved to adopt Ordinance Serial No. 02-29.

VOTE: The motion passed unanimously.

- C. **Ordinance Serial No. 02-30:** Authorizing The City Of Wasilla To Enter Into A Lease Agreement With Matanuska-Kenai Inc., dba MTA Wireless In Exchange For Cellular Telephone Service.

Mayor Palin opened the public hearing.

Mr. Dave Glenn, Grasshopper Aviation, raised concerns regarding the impact of the cellular tower to future development at the airport.

Mr. Rod Ewing, MTA Wireless, encouraged the council to adopt Ordinance Serial No. 02-30.

There being no others who wished to be heard, the public hearing was closed and discussion moved to the council.

The city planner answered questions from the council.

MOTION: Council Member Keller moved to adopt Ordinance Serial No. 02-30.

VOTE: The motion passed unanimously.

- B. **Ordinance Serial No. 02-29:** Providing For The Amending Of The Fiscal Year 2003 Budget By Appropriating Funds To The Capital Project And Enterprise Funds For Construction Projects.

RECONSIDERATION: Council Member Cox moved to reconsider Ordinance Serial No. 02-29.

VOTE: The motion to reconsider passed with Council Member O'Neil opposed.

MOTION: Council Member Cox moved to amend Ordinance Serial No. 02-30 by increasing the Capital Project Fund in the amount of \$40,000 to fund the first phase of a records management program.

Discussion moved to the council and the city clerk answered questions from the council.

VOTE: The motion failed unanimously.

GENERAL CONSENT: Ordinance Serial No. 02-29 passed without objection.

MOTION: Council Member Lowe moved to bring back Ordinance Serial No. 02-19 and CM No. 02-19 for discussion and adoption. (Postponed from the April 22, 2002 regular city council meeting)

A. **Ordinance Serial No. 02-19:** Amending The FY-02 Budget By Appropriating \$10,000 From The General Fund's Fund Balance To Fund A Records Management Assessment For The City Of Wasilla. (Requested by Council Member Lowe)

1. **CM No. 02-19:** Award of Professional Services Contract To Acumen Information Services In The Amount Of \$10,000 To Conduct A Records Management Assessment For The City Of Wasilla.

VOTE: The motion to adopt Ordinance Serial No. 02-19 and CM No.02-19 passed unanimously.

9. PERSONS TO BE HEARD

There were no persons to be heard.

10. UNFINISHED BUSINESS

There was no unfinished business.

11. NEW BUSINESS

There was no new business.

12. COMMUNICATION

A. Wasilla Planning Commission: Draft Meeting Minutes of May 14, 2002.

No action was taken on the communication item.

13. MAYOR, CLERK, AND ATTORNEY COMMENTS

Mayor Palin:

- Reported on the status of road construction projects within the city; and
- Updated the council on various city issues.

14. AUDIENCE COMMENTS

Deb Remus:

- Congratulated the city clerk on her professional achievement that was recently awarded through the International Institute of Municipal Clerks.

15. EXECUTIVE SESSION

No executive session was held.

16. COUNCIL COMMENTS

Council Member Keller:

- Spoke about the improved maintenance on Glenwood Avenue; and
- Reported on the Garden of Reflection meeting she attended.

Council Member Lowe:

- Inquired into the construction schedule for the Honor Garden.

Council Member Sullivan-Leonard:

- Reported that she has made contact with the Military Youth Academy regarding their possible assistance to the city for community projects; and
- Acknowledge Planning Commissioner Verdie Bowen for his military service.

Council Member Cox:


- Suggested that the city sponsor a community recognition program designed to recognize beautiful yards within the city.

17. ADJOURNMENT

The meeting adjourned at 8 p.m.


SARAH PALIN, Mayor

ATTEST:


KRISTIE L. SMITHERS, CMC
City Clerk

Adopted by the Wasilla City Council on June 10, 2002.