

MAYOR
Sarah Palin

COUNCIL
Howard O'Neil, Seat A
Dianne M. Keller, Seat B
Noel H. Lowe, Seat C
Judy Patrick, Seat D
Ron Cox, Seat E
Colleen Sullivan-Leonard, Seat F

**WASILLA CITY COUNCIL
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS

Wasilla City Hall, 290 East Herning Avenue, Wasilla, AK 99654 (907) 373-9090

REGULAR MEETING

7 P.M.

APRIL 22, 2002

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **SPECIAL ORDERS**
6. **COMMISSION/AGENCY REPORT (Five minutes per agency.)**
 - A. Planning Commission
 - B. Parks And Recreation Commission
 - C. Matanuska-Susitna Borough
 - D. Jeffrey Schowen: Acumen Information Services, Inc.
7. **CONSENT AGENDA**
 - A. Minutes of Preceding Meeting:
 1. Regular Meeting: April 8, 2002

- B. Introductions
(Public Hearing To Be Scheduled For: April 29, 2002, Special City Council Meeting)
1. **Ordinance Serial No. 02-24:** Authorizing Utility Revenue Bonds Of The City To Be Issued In Series To Finance Water And Wastewater Improvements; Creating A Lien Upon Net Revenues Of The City Water And Wastewater Utilities For The Payment Of The Bonds; And Establishing Covenants Of The City Related To The Bonds.
 2. **Ordinance Serial No. 02-25:** Authorizing The Issuance And Sale Of A Series Of Utility Revenue Bonds By The City In The Principal Amount Of \$3,309,000 For The Purpose Of Financing Water Improvements; Establishing The Terms Of The Bonds; Authorizing The Issuance And Sale Of Notes In Anticipation Of The Issuance Of Such Bonds; And Authorizing The Sale Of The Bonds.
- C. Introductions
(Public Hearing To Be Scheduled For: May 13, 2002, Regular City Council Meeting)
1. **Ordinance Serial No. 02-21:** Amending Wasilla Municipal Code 12.12.040 (B) (3) Side Lot Line Setback.
 2. **Ordinance Serial No. 02-22:** Amending Wasilla Municipal Code Title 4 Elections.
 3. **Ordinance Serial No. 02-23:** Providing For The Adoption Of The Annual Budget For The Fiscal Year 2003 And Appropriating Funds To Carry Out Said Budget.
- D. Resolutions
- E. Council Memorandums
1. **CM No. 02-18:** Destruction Of Ballots From The March 5, 2002 Special City Election.
 2. **CM No 02-20:** Contract Amendment for Hankal Construction, Inc. in the Amount of \$34,311 for the Phase B Septage Facility Improvements.
 3. **CM No. 02-21:** Contract Amendment for Construction Unlimited, Inc. in the Amount of \$147,460 for the Lucille Street Water and Sewer Main Extensions.

- 8. PUBLIC HEARING** (Three minutes per person.)
- A. **Ordinance Serial No. 02-15:** Amending The FY-02 Budget By Revising The Budget For Capital Improvement Program For The Armed Forces Honor Garden, Accepting A State Grant Of \$29,700 And Approve Forgiveness Of A Startup Loan Of \$37,000 From The General Fund.
 - B. **Ordinance Serial No. 02-16:** Amending The Official Zoning Map Of The City Of Wasilla To Rezone Tax Parcels B-2, C-2, And C-4, Township 17 North, Range 1 West, Section 11, Seward Meridian, Alaska From RR-Rural Residential District To C-Commercial District Pursuant To WMC 16.16.070, Rezoning.
 - C. **Ordinance Serial No. 02-18:** To Amend The FY-02 Budget By Appropriating \$918 In Order To Accept Asset Forfeiture Funds From The U.S. Department Of Justice, Drug Enforcement Administration And Expend For Police Equipment.
 - D. **Ordinance Serial No. 02-19:** Amending The FY-02 Budget By Appropriating \$10,000 From The General Fund's Fund Balance To Fund A Records Management Assessment For The City Of Wasilla. (Requested by Council Member Lowe)
 - 1. **CM No. 02-19:** Award of Professional Services Contract To Acumen Information Services In The Amount Of \$10,000 To Conduct A Records Management Assessment For The City Of Wasilla.
 - E. **Ordinance Serial No. 02-20:** Amending Wasilla Municipal Code (WMC) 3.20.110 (A) To Authorize The Leasing Of City Land To A Public Utility For A Site For Public Utility Facilities By Negotiation And Without Appraisal.
- 9. PERSONS TO BE HEARD** (Three minutes per person.)
- A. Ronnie McKenzie, North Country Real Estate: Property Purchase
- 10. UNFINISHED BUSINESS**
- 11. NEW BUSINESS**
- 12. COMMUNICATION**
- A. Wasilla Planning Commission: Regular Meeting Minutes of April 9, 2002.
- 13. MAYOR, CLERK, AND ATTORNEY COMMENTS**

14. **AUDIENCE COMMENTS** (Three minutes per person.)
15. **EXECUTIVE SESSION**
16. **COUNCIL COMMENTS**
17. **ADJOURNMENT**

1. CALL TO ORDER

The regular meeting of the Wasilla City Council was held on Monday, April 22, 2002, at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Palin called the meeting to order at 7 p.m.

2. ROLL CALL

Council Members present and establishing a quorum were:

Mr. Howard O'Neil, Seat A
Ms. Dianne Keller, Seat B
Mr. Noel Lowe, Seat C
Ms. Judy Patrick, Seat D
Ms. Colleen Sullivan-Leonard, Seat F

Council Member Cox was absent and excused.

Staff in attendance were:

Ms. Kristie Smithers, City Clerk
Mr. John Cramer, Deputy Administrator
Mr. Archie Giddings, City Engineer
Mr. Tim Krug, City Planner
Mr. Ted Leonard, Finance Director
Ms. Jamie Newman, Deputy Clerk
Mr. Don Savage, Police Chief

3. PLEDGE OF ALLEGIANCE

Mayor Palin led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented. No objection was raised.

5. SPECIAL ORDERS

There were no special orders.

6. **COMMISSION/AGENCY REPORT** (Five minutes per agency.)

A Planning Commission

No report was presented.

B. Parks And Recreation Commission

No report was presented.

C. Matanuska-Susitna Borough

Assembly Member Dan Kelly:

- Reported on the Brett Memorial Ice Area ribbon cutting;
- Stated that the borough is working on their FY-03 budget; and
- Spoke about meetings held with the Anchorage Assembly to discuss federal funds that will be available to municipalities to address security issues.

Discussion moved to the council.

D. Jeffrey Schowen: Acumen Information Services, Inc.

Mr. Schowen:

- Spoke about the records industry in general; and
- Discussed the benefits of a records management system.

Discussion moved to the council.

7. **CONSENT AGENDA**

A. Minutes of Preceding Meeting:

1. Regular Meeting: April 8, 2002

B. Introductions

(Public Hearing To Be Scheduled For: April 29, 2002, Special City Council Meeting)

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2. **Ordinance Serial No. 02-25:** Authorizing The Issuance And Sale Of A Series Of Utility Revenue Bonds By The City In The Principal Amount Of \$3,309,000 For The Purpose Of Financing Water Improvements; Establishing The Terms Of The Bonds; Authorizing The Issuance And Sale Of Notes In Anticipation Of The Issuance Of Such Bonds; And Authorizing The Sale Of The Bonds.

C. Introductions

(Public Hearing To Be Scheduled For: May 13, 2002, Regular City Council Meeting)

1. **Ordinance Serial No. 02-21:** Amending Wasilla Municipal Code 12.12.040 (B) (3) Side Lot Line Setback.
2. **Ordinance Serial No. 02-22:** Amending Wasilla Municipal Code Title 4 Elections.
3. **Ordinance Serial No. 02-23:** Providing For The Adoption Of The Annual Budget For The Fiscal Year 2003 And Appropriating Funds To Carry Out Said Budget.

D. Resolutions

E. Council Memorandums

1. **CM No. 02-18:** Destruction Of Ballots From The March 5, 2002 Special City Election.
2. **CM No 02-20:** Contract Amendment for Hankal Construction, Inc. in the Amount of \$34,311 for the Phase B Septage Facility Improvements.
3. **CM No. 02-21:** Contract Amendment for Construction Unlimited, Inc. in the Amount of \$147,460 for the Lucille Street Water and Sewer Main Extensions.

MOTION: Council Member Keller moved to adopt the consent agenda.

Ms. Smithers, City Clerk:

- Noted a typographical in Section 9 (A) (i) of Ordinance Serial No. 02-24. The correction is as follows: [125%] 100%

VOTE: The motion passed unanimously.

8. PUBLIC HEARING (Three minutes per person.)

- A. **Ordinance Serial No. 02-15:** Amending The FY-02 Budget By Revising The Budget For Capital Improvement Program For The Armed Forces Honor Garden, Accepting A State Grant Of \$29,700 And Approve Forgiveness Of A Startup Loan Of \$37,000 From The General Fund.

Mayor Palin opened the public hearing.

Deb Remus requested that the city complete the Honor Garden as originally scheduled.

Steve Stoll requested clarification on the ordinance.

There being no others who wished to be heard, the public hearing was closed.

Discussion moved to the council and the public works director answered questions.

MOTION: Council Member Lowe moved to adopt Ordinance Serial No. 02-15.

MOTION: Council Member Keller moved to direct staff to prepare a phased approach to completing the honor garden on schedule, the document shall discuss the use of skilled labor vs. unskilled labor and also contain visual aids, and discuss utilizing existing funds to complete the work.

POSTPONE: The council agreed to postpone the issue until later in the meeting in order for staff to discuss available options. No objection was raised. (See page 6 of the meeting minutes)

- B. **Ordinance Serial No. 02-16:** Amending The Official Zoning Map Of The City Of Wasilla To Rezone Tax Parcels B-2, C-2, And C-4, Township 17 North, Range 1 West, Section 11, Seward Meridian, Alaska From RR-Rural Residential District To C-Commercial District Pursuant To WMC 16.16.070, Rezoning.

Mayor Palin opened the public hearing and there being no one who wished to be heard, the public hearing was closed.

MOTION: Council Member Keller moved to adopt Ordinance Serial No. 02-16.

Discussion moved to the council.

MOTION: Council Member Keller moved to waive the \$500 rezone application fee due to the city taking away the property rights of the property owner when the property was rezoned in 1996.

GENERAL CONSENT: No objection was raised.

VOTE: The main motion passed unanimously.

- C. **Ordinance Serial No. 02-18:** To Amend The FY-02 Budget By Appropriating \$918 In Order To Accept Asset Forfeiture Funds From The U.S. Department Of Justice, Drug Enforcement Administration And Expend For Police Equipment.

Mayor Palin opened the public hearing and there being no one who wished to be heard, the public hearing was closed.

MOTION: Council Member Keller moved to adopt Ordinance Serial No. 02-18.

VOTE: The motion passed unanimously.

- D. **Ordinance Serial No. 02-19:** Amending The FY-02 Budget By Appropriating \$10,000 From The General Fund's Fund Balance To Fund A Records Management Assessment For The City Of Wasilla. (Requested by Council Member Lowe)

1. **CM No. 02-19:** Award of Professional Services Contract To Acumen Information Services In The Amount Of \$10,000 To Conduct A Records Management Assessment For The City Of Wasilla.

Mayor Palin opened the public hearing and there being no one who wished to be heard, the public hearing was closed.

Discussion moved to the council.

POSTPONE: Council Member Keller moved to postponed the issue until the FY-03 budget sessions, and requested feedback from administration on the project, and also a project fee breakdown.

VOTE: The motion passed unanimously.

- E. **Ordinance Serial No. 02-20:** Amending Wasilla Municipal Code (WMC) 3.20.110 (A) To Authorize The Leasing Of City Land To A Public Utility For A Site For Public Utility Facilities By Negotiation And Without Appraisal.

Mayor Palin opened the public hearing and there being no one who wished to be heard, the public hearing was closed.

MOTION: Council Member Keller moved to adopt Ordinance Serial No. 02-20.

VOTE: The motion passed unanimously.

- A. **Ordinance Serial No. 02-15:** Amending The FY-02 Budget By Revising The Budget For Capital Improvement Program For The Armed Forces Honor Garden, Accepting A State Grant Of \$29,700 And Approve Forgiveness Of A Startup Loan Of \$37,000 From The General Fund.

The deputy administrator reported on current funding available for the project.

PREVIOUS MOTION: Council Member Lowe moved to adopt Ordinance Serial No. 02-15. (Motion on the floor, see page 4 of the meeting minutes)

PREVIOUS MOTION: Council Member Keller moved to direct staff to prepare a phased approach to completing the honor garden on schedule, the document shall discuss the use of skilled labor vs. unskilled labor and also contain visual aids, and discuss utilizing existing funds to complete the work.

GENERAL CONSENT: There was no objection and it was agreed that the information will be provided at the May 13, 2002 city council meeting.

MOTION: Council Member Lowe moved to task \$67,000 in grant funds received from the State of Alaska for Iditapark improvements to completing the Honor Garden.

VOTE: The motion to task \$67,000 in grant funds received from the State of Alaska for Iditapark improvements to completing the Honor Garden passed unanimously.

VOTE: The main motion as amended passed unanimously.

9. **PERSONS TO BE HEARD** (Three minutes per person.)

- A. Ronnie McKenzie, North Country Real Estate: Property Purchase

Ms. McKenzie spoke about property located at 332 N Boundary Street and encouraged the city to purchase the property in order to expand the historical district.

10. **UNFINISHED BUSINESS**

There was no unfinished business.

11. NEW BUSINESS

There was no new business.

12. COMMUNICATION

- A. Wasilla Planning Commission: Regular Meeting Minutes of April 9, 2002.

No action was taken on the communication item.

13. MAYOR, CLERK, AND ATTORNEY COMMENTS

Ms. Smithers, City Clerk

- Requested that the council bring in their code books for the current code update;
- Reviewed the upcoming city council meetings; and
- Noted that the second regular meeting in May will be held on Wednesday, May 29.

Mayor Palin:

- Reported on the accomplishments of the recent visit to Washington DC;
- Announced that the city of Wasilla received the designation of Tree City USA from the National Arbor Day Foundation; and
- Spoke about infrastructure projects underway by the city.

14. AUDIENCE COMMENTS

Steve Stoll:

- Spoke in opposition to the recent visit to Washington DC by staff and elected officials;
- Commented on the decision of the council to appeal the redistricting plan;
- Supports bidding the work needed for the Honor Garden; and
- Commented on the work that has been done to Wasilla Wonderland Park.

Dan Kelly:

- Commented on the progress of Wasilla Wonderland Park; and
- Supports lobbying efforts in Washington DC.

Deb Remus:

- Thanked the council for addressing concerns raised about the dedication of the Honor Garden.

John Dewar:

- Requested that the city address the flooding on Lake Street.

Mike Smith:

- Thanked the council for supporting his rezone request; and
- Offered assistance in constructing the Honor Garden.

15. EXECUTIVE SESSION

No executive session was held.

16. COUNCIL COMMENTS

Council Member Patrick:

- Spoke in favor of the action taken by the council during the meeting this evening.

Council Member Keller:


- Thanked staff for the maintenance on Glenwood Avenue;
- Requested that public works monitor the traffic on East Enterprise Drive; and
- Reported on the Local Planning Emergency Commission Conference that she attended.

Council Member Sullivan-Leonard:

- Stated that she was honored to represent the city of Wasilla in Washington DC.

17. ADJOURNMENT

The meeting adjourned at 9:30 p.m.



SARAH PALIN, Mayor

ATTEST:



KRISTIE L. SMITHERS, CMC
City Clerk

Adopted by the Wasilla City Council on May 13, 2002