



	Approved	Denied
Date Action Taken: 3/12/2007	✓	
Other:		
Verified by: <i>[Signature]</i>		

WASILLA CITY COUNCIL ACTION MEMORANDUM

AM No. 07-14

TITLE: AWARD OF CONTRACT TO ALASKA SAFETY, INC., IN AN AMOUNT NOT TO EXCEED \$40,000 PER YEAR FOR PROVISIONING AND INSTALLATION OF WASILLA POLICE DEPARTMENT EMERGENCY EQUIPMENT.

Agenda of: March 12, 2007

Originator: William A. Miller, Purchasing Officer *[Signature]*

Date: February 28, 2007

Route to:	Department	Signature/Date
X	Finance, Risk Management & MIS Director Purchasing	<i>[Signature]</i> 3-1-07
X	Deputy Administrator Planning, Economic Development, Human Resources	<i>[Signature]</i> 3-01-07
X	City Clerk	<i>[Signature]</i>

REVIEWED BY MAYOR DIANNE M. KELLER: *[Signature]*

FISCAL IMPACT: yes \$40,000 or no Funds Available yes no
 Account name/number: Vehicle Fund Balance
 Subject to annual appropriation to expenditure account

SUMMARY STATEMENT: In accordance with WMC 5.08.110, on October 21, 2006, the City of Wasilla issued Invitation to Bid 0641-1-2007 for the provision of emergency vehicle equipment (light bars, sirens, etc.). Bids were received from two companies: Alaska Safety, Inc., and Sirenet.com. Alaska Safety, Inc., was the apparent low bidder at the bid opening, and following a thorough review of the bid, the Purchasing/Contracting Officer and Chief of Police confirmed that it conformed in all material respects to the solicitation.

In accordance with WMC 5.08.110, November 9, 2006, the City of Wasilla issued Invitation to Bid 0642-0-2006/WM for police vehicle emergency equipment installation services. Bids were received from two firms: Alaska Safety, Inc., and Emergency Lighting Technologies, Inc. A thorough review of the two bids revealed they were both non-responsive as they did not conform to the requirements of the bid. Both bids were rejected and the process for issuing another Invitation to Bid was begun.

On January 9, 2007 the City of Wasilla issued a new Invitation to Bid (0644-0-2207/WM) for police vehicle emergency equipment installation services whereupon two bids were received from the same firms. A thorough review of the two bids revealed the Emergency Lighting Technologies, Inc., bid was non-responsive in that it did not conform in all material respects to the solicitation document requirements. Page nineteen (19) of the bid packet did not contain the cost information required by the bid. Instead, the page of the official bid packet had been substituted with alternate bid pricing in a format not offered in the solicitation. For this reason, the bid was deemed non-responsive.

Following a thorough review of the bid from Alaska Safety, the Purchasing/Contracting Officer and Chief of Police confirmed that it conformed in all material aspects to the solicitation. The pricing structure offered by Alaska Safety, Inc., is the same as that recently offered to the State of Alaska who expects to sign a contract with Alaska Safety within the next few months.

ACTION: Council is requested to authorize the award of a contract for emergency equipment and installation services to Alaska Safety, Inc., in an amount not to exceed \$40,000 per year. The contract will be effective March 15, 2007 and is a one year contract with the option to renew for three (3) additional one (1) year terms. The continuation of the new Contract beyond the current fiscal year is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the Wasilla City Council. The City may terminate this Contract, and Alaska Safety, Inc., waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the funding from City, State, and/or federal sources is not appropriated or is withdrawn, limited, or impaired.



CITY OF WASILLA

• Purchasing •
290 East Herning Avenue • Wasilla • Alaska • 99654-7091
• Telephone 907-373-9047 • Fax 907-373-9011 •

Abstract of Bids Received
Bid #ITB-0641-1-2007/WM Title: Emergency Vehicle Equipment – Whelen/Setina/Etc
 Date: November 9, 2006 Time: 5:00 p.m.
 Location: Wasilla City Hall

Vendor Name	Alaska Safety	Sirennet.com
Date Received	11/9/2006	11/7/2006
Original Bid Packet – Master (Y/N)	Y	Y
Certification Signed (Y/N)	Y	Y
Signed by	Paul Richards	Sascha Melius
Position/Company	President	Regional Sales
Discount off Whelen 2006 or current year product catalog	30%	40%
FOB Wasilla?	Yes	No
Award Contract to:	X	

Bid Opening Attendees		
Company Name	Company Representative	Title
City of Wasilla	Sandy Connelly	Public Works Clerk
City of Wasilla	Bill Miller	Purchasing/Contracting Officer

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BID TABULATION

No. 0644-0-2007/WM - WPD Emergency Equipment Installation

Alaska Safety		Emergency Lighting Technologies
Item #1		
Cost per Hour for Installation of New Equipment	\$60	
Cost for each install of equipment on page 13		
Crown Victoria	\$1705	
Expedition	\$1865	
Explorer	\$1865	
Taurus	\$1705	
Item #2		
Cost per hour for removing and reinstalling equipment	\$60	
Item #3		
Cost per hour for removing equipment	\$60	
Item #4		
Cost per each hour of labor	\$60	
Payment Terms	Net 30	
Certification (page 20) completed	Yes	
Awarded to:	X	

The bid submitted by Emergency Lighting Technologies is non-responsive as it does not conform in all material respects to solicitation document requirements, including all prescribed public procurement procedures and requirements.

The bid submitted did not conform to the requirement detailed in the bid which stated "This entire document and any amendments if applicable to this bid must be returned as part of the contractor's bid submission."

Page nineteen (19) of the official bid packet was substituted with alternate bid pricing in a format not offered in this solicitation.

A contract will be awarded to Alaska Safety, Inc.

Attendee: William H. Harvey Attendee: William A. Miller Attendee: Edward Burgholzer