



	Approved	Denied
Action taken	5/8/06	
Other:		
Verified by:	<i>W. Miller</i>	

**WASILLA CITY COUNCIL ACTION MEMORANDUM**

**AM No. 06-19**

**TITLE: AUTHORIZATION OF A THREE-YEAR CONTRACT FOR GENERAL COUNSEL LEGAL SERVICES TO BIRCH, HORTON, BITTNER & CHEROT IN AN AMOUNT NOT TO EXCEED \$205,000 BEGINNING JULY 1, 2006 THROUGH JUNE 30, 2009.**

Agenda of: May 8, 2006

Date: April 21, 2006

Originator: William A. Miller, Purchasing Officer *WAM*

Route to:	Department	Signature/Date
X	Finance *signature required	<i>WAM</i>
X	Clerk	<i>W. Miller</i>

**REVIEWED BY MAYOR DIANNE M. KELLER:** *Dianne M. Keller*

**FISCAL IMPACT:**  yes \$205,000 or  no Funds Available  yes  no

Account number: 001-4150-415.30-32

Attachments: Final Score Sheet from RFP Process & Contract

**SUMMARY STATEMENT:** On February 1, 2006, the City of Wasilla issued Request for Proposal number 0609-0-2006/WM for general counsel legal services. In 2005, the city spent \$109,818 for legal services and \$58,629 has been expended YTD FY 2006. Bids were received from five legal firms, and following a detailed proposal and interview based scoring process, Birch, Horton, Bittner and Cherot (BHBC) received the highest score. We are recommending a three year contract be awarded to BHBC.

**STAFF RECOMMENDED ACTION:** Council is requested to authorize a three-year contract for general counsel legal services to Birch, Horton, Bittner and Cherot beginning July 1, 2006 not to exceed \$205,000 for the term of the three year contract. The continuation of the new Contract beyond the current fiscal year is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the Wasilla City Council. The City may terminate this Contract, and BHBC waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the funding from City, State, and/or federal sources is not appropriated or is withdrawn, limited, or impaired.