## WASILLA CITY COUNCIL ACTION MEMORANDUM

## AM No. 04-12

### TITLE: Community Grant Policy

Agenda of: February 9, 2004
Originator: Jamie Newman, Deputy Clerk

Date: February 2, 2004

| Route to: | Department | Signature/Date |
|---|---|---|
| | Police | |
| | Recreational and Cultural Services Library, Museum | |
| | Public Works Planning | |
| X | Finance *signature required | *O. ____* |
| X | Clerk | *Smithe* |
| | | |

REVIEWED BY MAYOR DIANNE M. KELLER: *Dianne M. Keller*

FISCAL IMPACT: ☐ yes$ or ☒ no          Funds Available ☐ yes ☐ no
Account name/number:
Attachments:

SUMMARY STATEMENT: In discussing and reviewing the council meeting tape we discovered that the clerk and deputy clerk were not clear on the newly adopted grant policy. We briefly discussed the matter with Council Members Sande and Straub and they too agreed clarification was needed. Because of the confusion the clerk made a decision to extend the community grant application deadline to March 1, 2004 for this year only.

After discussing the process it made sense to us that funding for grants should be established prior to the applicant applying for funding. This prevents the applicant and staff from spending valuable time and energy on a non-funded item.

We recommend the following options for discussion:

1. to grant funds to eligible applicants (those that applied by March 1, 2004) out of existing FY-04 funds ($20,000 is currently allocated);

2. to determine funding for community grants during the FY-05 budget and to disburse those funds after July 1, 2004 (those that applied by March 1 would be eligible to receive funding);

3. to revise the grant policy to establish that the council will determine funding for community grants during the budget process with grant applications due August 1<sup>st</sup>. This will prevent the applicant from spending resources to apply for funding that is unavailable.

4. to repeal the existing grant policy and "get out of the grant business"

**STAFF RECOMMENDED ACTION:** select an option above.