



	Approved	Denied
Action taken		12/8/03
Other:		
Verified by:	<i>Smithes</i>	

WASILLA CITY COUNCIL MEMORANDUM

CM No. 03-71

TITLE: COUNCIL POLICY FOR NON-PROFIT GRANTS

COUNCIL MEETING DATE: December 8, 2003

ADMINISTRATION INITIAL: *AME*

PREPARED BY: Council Member Sullivan-Leonard Date Prepared: December 2, 2003

FISCAL IMPACT:

If yes, amount requested: \$ Account No.:

SUMMARY STATEMENT:

I respectfully request that the Wasilla City Council hereby establish the following guidelines with regard to disbursement of funds for grant requests from non-profit organizations.

Since the city believes that non-profit organizations contribute greatly to our community and to our residents, I propose that the City Council consider the following guidelines with regard to disbursement of funds in the Community Grants budget to be as follows:

- Grant requests from non-profit agencies must be submitted to the City Clerk by July 1 of each year.
- The City Clerk will advertise for availability of non-profit grant requests at least twice in the month of June respectfully each year.
- Each member of the City Council will review all non-profit grant requests individually. If a Council Member agrees to sponsor a non-profit grant request, the Council Member shall have the City Clerk prepare a CM (Council Action Memorandum) to be presented to the Council for action. Determination of grant recipients and amount to be allocated will be at the discretion of the City Council as a whole.
- Any excess funds not used from the Community Grants budget will be rolled back into the general fund balance.

I believe upon adoption of this Council Action Memorandum, it will give the guidance and assistance necessary to streamline the process of reviewing and allocating funds based on the needs of the community and at the direction and vision of the Wasilla City Council.

STAFF RECOMMENDED ACTION: If this CM is adopted, CM Nos. 98-26(AM) and 98-37 are repealed.