



	Approved	Denied
Action taken	✓	
Other:		
Date of Council Action: 7/28/03		
Verified by: <i>J. Newman, Deputy Clerk</i>		

WASILLA CITY COUNCIL MEMORANDUM

CM No. 03-38

TITLE: Authorization To Enter Into A Contract With Acumen Information Services, Inc., In The Amount Of \$29,545 To Provide Professional Services For Phase III Of The Records Management System Project.

COUNCIL MEETING DATE: July 28, 2003

ADMINISTRATION INITIAL: *ONE*

REQUESTED BY: Clerk's Office

PREPARED BY: J. Newman, City Clerk

Date Prepared: July 18, 2003

FISCAL IMPACT: YES

If yes, amount requested: \$29,545

Account No.: 110-4181-499.45-06, Records Retention Project

SUMMARY STATEMENT: We are ready to begin Phase III of our records management project and request approval from council to enter into a contract with Acumen Information Services for Phase III. Attached is a cost breakdown and "deliverables" in relation to the project.

STAFF RECOMMENDED ACTION: To approve a contract with Acumen Information Services in the amount of \$29,545 for Phase III of the City's Records Management Program.

Attachments: Records Management System Project Phase III Cost Breakdown.