

		Approved	Denied
Action taken	5/12/03		
Other:			
Verified by:	IN		-

WASILLA CITY COUNCIL MEMORANDUM

CM No. 03-15

TITLE:

Request To Purchase Dispatch Center Consoles From Watson

Furniture Co. In The Amount Of \$44, 816.

COUNCIL MEETING DATE: May 12, 2003

ADMINISTRATION INITIAL: Down

REQUESTED BY: Chief Don Savage

PREPARED BY: Chief Don Savage

Date Prepared: 4/23/03

FISCAL IMPACT:

If yes, amount requested: \$44,816.00

Account No.: 15-55-475-852-00

SUMMARY STATEMENT:

This purchase is in accordance with the guidelines of Telecommunications Grant #2002CKWX 0008, obtained last year. It has been planned and budgeted according to the Budget Plan submitted to obtain approval for the use of those grant funds. The Federal oversight agency (COPS Officer) has approved this purchase and we have followed their guidelines requiring a competitive purchase by piggy backing onto another government bid for this same product. We have the approval of the Tacoma Fire Department to use their bid for this purpose. We have also cleared it with the City of Wasilla's Legal Counsel.

STAFF RECOMMENDED ACTION:

To authorize the purchase of Dispatch Center Consoles From Watson Furniture Co., in the amount of \$44, 816.

Attachments:

See Tacoma Fire Department Vendor List, Bid Submittal Results and Bid Proposal.

4002

TACOMA FIRE DEPARTMENT Fire Communications Center

Replace Fire Dispatch Consoles IMPROVEMENT NO. FD1185 SPECIFICATION NO. G-214-02

VENDOR LIST

APW-Wright Line

PMB 1120 Mail Boxes Etc. 13619 Mukilteo Speedway Lynnwood, WA 98037

Contact: Julie Bell

Fax #: (425).750-3300-

E-mail: julie.bell@wrightline.com

Bramic Creative Business Products Limited

5205 Sideline 14, Claremont Ontario, Canada L1Y 1A1

Contact: Bob Sage Fax #: (905) 649-2734

E-mail: bramic@attcanada.net

Watson Dispatch Furniture

26246 Twelve Trees Lane NW Poulsbo, WA 98370

> Contact: Lisa Dotterweich Fax #: (360) 394-1323 E-mail: watsondispatch.com

XYBIX Systems, Inc.

8160 Blakeland Drive, Unit G Littleton, CO 80125

Contact: Kenneth Carson V.P.

Fax #: (303) 683-5454

E-mail: kennethc@xybix.com

WATSON

Project Name:

Tacoma Fire Department Communications Center

Replace Fire Dispatch Consoles By Dispatch Fixture Manufacturer

Improvement No.:

FD1185

Specification No.:

G-214-02

BID PROPOSAL	

In compliance with the contract documents, the following bid proposal is submitted:

1) FIXED PRICE BID: Includes the entire scope of work described in the project manual:

ty Seven Thousand Two Hundred Seventy Five and 00/100

(Please print dollar amount in space shown)

\$ 47,275.00

(do not include Washington State Sales Tax)

2) DESIGN PHASE HISTORY: provide average time duration for design services on recent projects of similar scale as this one.

Working Days:

8

3) FABRICATION PHASE HISTORY: provide average time duration for fabricating fixtures on recent projects of similar scale as this one.

Working Days:

60

4) SHIPPING PHASE HISTORY: provide average time duration for shipping fixtures from the factory to Tacoma.

Working Days:

1 Hour (Per Trip)

- 5) PRODUCT INFORMATION: include a company brochure that provides general information about the modular dispatch fixture system being proposed.
- 6) MANUFACTURER REFERENCES: complete and include the references form provided with the proposal forms.
- 7) MANUFACTURER QUESTIONNAIRE: complete and include the questionnaire form provided with the proposal forms.

Time for Completion

The undersigned hereby agrees to substantial completion of the design, fabrication, removal and installation of modular dispatch fixtures within 90 calendar days after the date of issuance of a Notice to Proceed.

Project Name: Tacoma Fire Department Communications Center Replace Fire Dispatch Consoles By Dispatch Fixture Manufacturer Improvement No.: FD1185 Specification No.: G-214-02 Receipt of Addenda Receipt of the following addenda is acknowledged: Addendum No. ____ Addendum No. Addendum No. ____ Addendum No. Name of Firm _Watson Furniture Systems NOTE: If bidder is a corporation, please indicate the state of incorporation; if a partnership, give full names and addresses of all partners below. ___, Official Capacity Vice President-Signed by Dispatch Division Address 26246 Twelve Trees Lane, Poulsbo, WA 98370 Date 3/18/02 Telephone (800) 426-1202 FAX (360) 394-1323 State of Washington Contractor's License No. Not Applicable

- NOTE: 1. If the bidder is a corporation, this Proposal must be executed by its duly authorized officials.
 - The bidder agrees, by submitting a bid under these Specifications, that in the
 event any litigation should arise concerning the submission of bids or the award of
 contract under this Specification or Call for Bids, the venue of such action or
 litigation shall be in the Superior Court of the State of Washington, in and for the
 County of Pierce.

If no bid is submitted, kindly mark "NO BID" and return to City Clerk, Room 220, Tacoma Municipal Building, Tacoma, Washington 98402-3768.

CITY OF TACOMA

RAY E. CORPUZ, JR. CITY MANAGER

XYBIX

Project Name:

Tacoma Fire Department Communications Center
Replace Fire Dispatch Consoles
By Dispatch Fixture Manufacturer
Improvement No.:

FD1185
Specification No.:

BID PROPOSAL

In compliance with the contract documents, the following bid proposal is submitted:

1) FIXED PRICE BID: Includes the entire scope of work described in the project manual:
Fifty-three Thousand One Hundred
Five Dollars and 82/100

\$53,105.82

2) DESIGN PHASE HISTORY: provide average time duration for design services on recent projects of similar scale as this one.

Working Days: Four

(do not include Washington State Sales

 FABRICATION PHASE HISTORY: provide average time duration for fabricating fixtures on recent projects of similar scale as this one.

Working Days: 3 - 6 Weeks

4) SHIPPING PHASE HISTORY: provide average time duration for shipping fixtures from the factory to Tacoma.

Working Days: Two

- 5) PRODUCT INFORMATION: include a company brochure that provides general information about the modular dispatch fixture system being proposed.
- 6) MANUFACTURER REFERENCES: complete and include the references form provided with the proposal forms.
- 7) MANUFACTURER QUESTIONNAIRE: complete and include the questionnaire form provided with the proposal forms.

Time for Completion

(Please print dollar amount in space shown)

The undersigned hereby agrees to substantial completion of the design, fabrication, removal and installation of modular dispatch fixtures within 90 calendar days after the date of issuance of a Notice to Proceed.