

**SUBJECT: TELECONFERENCING UNIT FOR COUNCIL CHAMBERS**

REQUESTED BY/PREPARED BY: K. VanGorder, City Clerk, DATE: July 17, 2001

FOR AGENDA OF: July 23, 2001

**SUMMARY:**

At times council members have been out of town during regular or special meetings of the council. We have tried to teleconference both council members and other presenters using the regular speakerphone. Sometimes these conversations are successful, and at other times not. I am requesting that we upgrade our council chambers by installing a proper teleconferencing unit.

I have received a quote from Grinnel/Audio Video to install such a system. This unit will hook into the existing microphones, which should make it easier for the individual on the line to participate in discussions during the meeting.

**FISCAL IMPACT:** \_\_\_ No \_\_\_ X Yes, amount requested: \$3,565, account no. 01.51.411.599.00, council contingency.

**COUNCIL MEMBER RECOMMENDED ACTION:**

To transfer \$3,565 from council contingency to purchase and install a Teleconferencing Unit for the Council Chambers.

Administration Initial: SP

Attachments: None

Presented to council on 7/23/01  
Action taken:  Approved  Denied  
other: Fund in FY03 Budget  
Verified by KV