

SUBJECT: Municipal Legal Services

REQUESTED BY: Kristie VanGorder, City Clerk

PREPARED BY: Jamie Newman, Deputy Clerk

DATE: February 1, 2000

FOR AGENDA OF: February 14, 2000

SUMMARY:

The municipal services contract for the city will expire on June 30, 2000. We request that the council appoint two council members to work with the deputy administrator and the city clerk to form a selection committee.

The selection committee will be responsible for preparing the Request for Proposals (RFP), evaluating the proposals submitted, and selecting the highest ranked firms to interview with the council for final determination.

FISCAL IMPACT: X No ___ Yes, amount requested: \$ _____ Fund: _____

CLERK RECOMMENDED ACTION: To appoint two council members to work with the deputy administrator and the city clerk to prepare a RFP for municipal legal services, to evaluate the proposals submitted, and to select the highest ranked firms to interview with the council for final selection.

Administration Initial: JNE

Attachments: None

Presented to council on 2/14/00
Action taken: Approved Denied
other: Amended - Fuller + Lowe will be
Verified by JN. on committee