

SUBJECT: Request for Sewer Assistance Program

PREPARED BY: Donald Shiesl, Public Works Director

DATE: December 2, 1998

FOR AGENDA OF: December 14, 1998

SUMMARY:

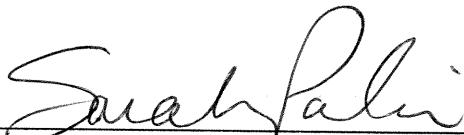
The City of Wasilla has received requests from Glenda Harris for Jack R. Harris, Trust, Mel and Emma Husa, Anita L. and Leonard Michaels to be considered for a residential assistance loan/grant to assist them in paying for the construction costs to connect to the City sewer system. The Public Works Department has received the required \$100 non-refundable fee to qualify for the program and has received confirmation from the Finance Department that funding is available for these loan/grants.

Applicants are listed and prioritized per Council Policy 95-06 as Priority III, residential.

FISCAL IMPACT: ___ No ___ X Yes, amount requested: \$24,000 \$8,000 per request
Fund: 17.491.5018, Sewer loan/grant fund.

RECOMMENDED ACTION: Council approve the applications of Glenda Harris for Jack R. Harris Trust, for Lakeshore Subd, Tract 2, Parcel 3A; Mel and Emma Husa, for Lakeshore Subd. Tract 2, Parcel 3B; and Leonard and Anita Michaels, for Lakeshore Subd., Tract 2, Parcel 2 for a residential assistance grant, to assist in connection to the City sewer system, with 50% eligible costs reimbursed in a combination loan/grant by the City not to exceed \$8,000 for each property.

MAYOR REVIEW/COMMENT:



Reviewed by: SARAH PALIN, Mayor

APPROVED

DATE: 12/14/98

BY: per Council action
(Munnar)

Attachments: None

Date: 12-1-98

Applicants Name: Glenda L. Harris Phone: 277-2203

Mailing Address: 2428 Galewood St - Anchorage, AK 99508-4054

TYPE OF LOAN REQUEST: GRANT ONLY
Residential: X Commercial: _____

If this is a commercial loan request, please indicate what type of business the loan is for, ie an office building, apartment complex (number of units), etc.

PROPERTY DESCRIPTION:

Subdivision: Lakeshore Tract 2 Parcel 3A Lot: _____ Block: _____

PRIORITY: Please mark the following that applies to your situation.

- Property owner with a failed on-site sewer system.
- Property owner with an existing on-site system desiring to convert to the city system.
- Property owner installing new system.

All applications are reviewed by the City Administration and are subject to approval or rejection by the City Council.

Glenda L. Harris - for Jack R. Harris Trust
APPLICANT'S SIGNATURE

FOR OFFICE USE ONLY

\$100.00 Application Fee Received By: [Signature] Date: 12-2-98

Off Site Assessment Fee Charged By: _____ Date: _____ Amount: \$ _____

SEWER CONNECTION DEPOSIT:

Received By: _____ Date: _____ Amount: \$ _____

Refunded By: _____ Date: _____ Amount: \$ _____

REQUIRED DOCUMENTS:

Sewer Service Application Received	By: _____	Date: _____
Copy given to Billing Clerk	By: _____	Date: _____
Maintenance Easement Received	By: _____	Date: _____
Deed Of Trust/Promissory note Received	By: _____	Date: _____
Copy Given To Billing Clerk	By: _____	Date: _____

Sewer Hookup Approved By Public Works:
Date: _____ By: _____

EXPENDITURES:

Expenses paid by owner must be supported by invoices. Invoices Received By: _____

Expenses Paid By Owner Approved	By: _____	Date: _____	Amount: \$ _____
Cost of City Labor and Materials	By: _____	Date: _____	Amount: \$ _____
Cost of Engineering, Inspection And Permit Fees	By: _____	Date: _____	Amount: \$ _____
Subtotal of Expenses			Amount: \$ _____
Less The Average Cost of A Private On-Site System As Determined By Public Works (New Systems)			Amount: \$ (_____)
Amount Available For grant portion of the Grant Loan Program			Amount: \$ _____

Check To Applicant:
Check Amount \$ _____ Check Number: _____ Date: _____

Date: 11-10-98

Applicants Name: ANITA L. MICHELS Phone: 376-7820

Mailing Address: BOX 873123
WASILLA AK 99687

TYPE OF LOAN REQUEST:

Residential: Commercial:

If this is a commercial loan request, please indicate what type of business the loan is for, ie an office building, apartment complex (number of units), etc.

PROPERTY DESCRIPTION:

Subdivision: LAKE SHORE SUB Tract 2 Parcel 2
Lot: _____ Block: _____

PRIORITY: Please mark the following that applies to your situation.

- Property owner with a failed on-site sewer system.
- Property owner with an existing on-site system desiring to convert to the city system.
- Property owner installing new system.

All applications are reviewed by the City Administration and are subject to approval or rejection by the City Council.

Anita L. Michels
APPLICANT'S SIGNATURE

FOR OFFICE USE ONLY

\$100.00 Application Fee Received By: AMC Date: 11-10-98

Off Site Assessment Fee Charged By: _____ Date: _____ Amount: \$ _____

SEWER CONNECTION DEPOSIT:

Received By: _____ Date: _____ Amount: \$ _____

Refunded By: _____ Date: _____ Amount: \$ _____

REQUIRED DOCUMENTS:

Sewer Service Application Received	By: _____	Date: _____
Copy given to Billing Clerk	By: _____	Date: _____
Maintenance Easement Received	By: _____	Date: _____
Deed Of Trust/Promissory note Received	By: _____	Date: _____
Copy Given To Billing Clerk	By: _____	Date: _____

Sewer Hookup Approved By Public Works:
Date: _____ By: _____

EXPENDITURES:

Expenses paid by owner must be supported by invoices. Invoices Received By: _____

Expenses Paid By Owner Approved	By: _____	Date: _____	Amount: \$ _____
Cost of City Labor and Materials	By: _____	Date: _____	Amount: \$ _____
Cost of Engineering, Inspection And Permit Fees	By: _____	Date: _____	Amount: \$ _____
Subtotal of Expenses			Amount: \$ _____
Less The Average Cost of A Private On-Site System As Determined By Public Works (New Systems)			Amount: \$(_____)
Amount Available For grant portion of the Grant Loan Program			Amount: \$ _____

Check To Applicant:
Check Amount \$100.00 Check Number: _____ Date: 11-10-98