



CITY OF WASILLA

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COUNCIL MEMORANDUM 97- 52

From: John T. Felton, Public Works Director/City Engineer
Date: June 16, 1997
Subject: FY 98 Janitorial Contract Bid Results

On Friday, June 17, 1997, seven sealed bids were opened for the FY 998 Janitorial Contract. The bids for monthly service are as follows:


Name	Per Month Bid	Non-Collusion Affidavit
Valley Services	\$1,814.94	Yes
Boyd's Cleaning Services	\$1,992.60	Yes
J. R. Cleaning Services	\$2,025.00	Yes
Chapman's Janitorial Services	\$2,040.00	Yes
ABM Janitorial Company	\$3,072.94	No
Richards P.C.P.	\$6,509.90	No
Alaska Green & Clean	\$7,745.00	No

I have reviewed all of the bids and have found only the irregularity to be the absence of the Non-Collusion Affidavit as shown above. I do not feel that the Council should waive this irregularity. To avoid any difficulties, I suggest that the Council accept only the low three bids and award to the lowest bidder. This fulfills all of the procurement requirements and protects the Council from any liability.

Valley Services appears to be a reputable firm and there are no indications that they are not qualified to perform the janitorial services for the City.

Recommendation:

The Public Works Department recommends that the Council accept the bids of Valley Services, Boyd's Cleaning Services and J. R. Cleaning Services and authorize Administration to enter into the published Contract for Janitorial Services with Valley Services for \$1,814.94 per month starting July 1, 1997.



John T. Felton
Public Works Director/City Engineer

APPROVED
DATE: 6/23/97
BY: [Signature]