



## CITY OF WASILLA

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### COUNCIL MEMORANDUM NO. 97-46

FROM: Clerk's Office

DATE: June 5, 1997

SUBJECT: Legal Services Request For Proposals

Attached is the revised RFP for Legal Services. This document has been reviewed by Michael Gatti, Borough Attorney and revised by Jack Snodgrass, Palmer Municipal Attorney.

Section 3 General Requirements, Item D Professional Liability Insurance, needs a dollar amount plugged in.

Section 7 Critical Dates, needs to be established.

Depending on the time frame established, we may be able to advertise in the Alaska Bar Rag or through flyers sent out to all attorneys by the Alaska Bar Association as well as in the local paper.

Recommend:

1. Establish the amount of malpractice insurance, usually 1 or 2 million dollars;
2. Establish the time frame anticipated for the RFP, and
3. Approve the RFP.

Marjorie D. Harris, CMC  
City Clerk