



CITY OF WASILLA

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COUNCIL MEMORANDUM

NO. 97-27

FROM: The Clerk's Office

DATE: May 06, 1997

SUBJECT: Public Access to Legislative History

In November of 1996 money was appropriated into 411.5002, office equipment for the purchase of a new pop vending machine. After receiving cost proposals it was found to be more cost effective to allow a vending company to place the machine and maintain it. This has saved the City man hours on maintenance and stocking.

I propose utilizing a portion of this money as follows:

(2) PC-cillin Virus Software	\$200.00
(1) Additional Clerk's Index Software License	75.00
(1) Conversion Service AS400 Clerk's Index to PC format (1974-1993)	600.00
Set up and installation of PC for Public information/research	<u>500.00</u>
Total	<u>\$1,375.00</u>

REASON FOR THIS PROJECT:


A virus has been found on several of the PC's around City Hall, the Clerk's Office currently has no protection from any virus and receives information via diskettes from all other departments. The need is critical to protect the Clerk's Office systems. At this point in time it appears that the virus has been eradicated, however we are not sure where it came from.

The Clerk's Office currently has 2 surplus PC's with the capacity to be utilized as a server for information research. I propose setting up one at the Counter in the Clerk's Office to be set up assessable to the public for researching past legislative history. The Municipal Code Book could also be set up on this server as a research tool for the public as well. Future plans are to set up the other surplus PC at the Library to serve as a research site once the City Offices are networked entirely.

Conversion of the AS400 Clerk's Index to the PC format would allow the Clerk's Office access to the information. Currently the Clerk's Office is not hooked into the AS400 Computer. The PC Clerk's Index version is much more user friendly and is set up in the Window's environment.

Administration has also requested that Council consider authorizing the remainder, approximately \$150.00, to be spent on the purchase of a gas barbecue grill to be utilized for various functions that occur during the summer, i.e. clean up days picnic, end of summer picnic, possibly even prior to work sessions and for potlucks and employee lunch hours.

RECOMMEND: Authorization to re-designate the use \$1,375.00 to purchase the PC-cillin Virus Software, convert the AS400 Clerk's Index to the PC format and set up an additional network station in the Clerk's Office to give legislative history research capabilities to the general public. Further authorize the re-designation of up to \$150.00 for the purchase of a gas barbecue.



Marjorie D. Harris, CMC
City Clerk

APPROVED
DATE: 5/12/97
BY: M Harris \$1,375. - for Clerk's proposal.