



## CITY OF WASILLA

290 E. HERNING AVE.

WASILLA, ALASKA 99654-7091

PHONE: (907) 373-9050

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### **COUNCIL MEMORANDUM 97-12**

From: Erling P. Nelson, Finance Director

Date: March 10, 1997

Subject: Police Dispatch Costs

The FY96 Approved City Audit shows that the Police Department spent less than their FY96 Budget by \$168,242. This is normally a very good situation but it is predicated on the premise that all of the bills for that fiscal year have been properly allocated. The Policy at the city has always been not to go on a buying spree just because there are unspent funds left in the Budget. That policy has served us well in the following situation.

Sometime in July 1996 the Finance Department received an invoice from the Police Department in the amount of \$219,135. Less a credit of \$19,741, which represents what the Palmer Police Department was billed the City of Wasilla for dispatch services to be provided during their Calendar Year 1997 Budget. The invoice had no other instructions on it other than to pay, so the Finance Department paid the bill allocating the entire amount to the FY97 Budget. In retrospect, \$89,826 of that invoice should have been set up as a payable so the FY96 costs were reflected in the FY96 Financial Statements. Doing so would have put the Police Department \$24,972 over budget in the communications line item which includes Dispatch Services but there were adequate funds in other Police Department accounts to cover the shortfall in FY96. The other consequence of allocating the entire amount to FY97 Budget is that there are not enough funds left to pay for FY97 services.

We could just pay for FY97 Dispatch services and let it run over budget, however that is not the best choice. The Finance Department recommends appropriating funds from the General Fund, Fund Balance to correct the problems as set forth in Ordinance No. 97-20.

Recommendation: Introduction of Ord 97-20 and set for public hearing and action on March 24, 1997.



# CITY OF PALMER

231 W. EVERGREEN  
PALMER, ALASKA 99645  
(907) 745-3271

# INVOICE

DATE

NUMBER

PAGE

2/18/97

*F498*

SOLD TO

SHIP TO

City of Wasilla  
290 E. Hearning Ave.  
Wasilla, Alaska 99654-7091  
Attn: E. Nelson

ORDER NO.

ORDER DATE

ACCT. NO.

PURCHASE ORDER #

SHIP VIA

SHIP DATE

TERMS

QUANTITY

DESCRIPTION

UNIT PRICE

EXTENDED PRICE

Dispatch Services for the Calendar Year 1997  
1/1/97 - 12/31/97

\$705,774 Palmer 1997 Dispatch Contract  
(35,000) Alaska State Troopers Portion

670,774 Amount to be divided by Houston, Wasilla,  
Palmer, and Matanuska Susitna Borough

670,774  
(6,708) 1% City of Houston  
(221,355) Matanuska Susitna Borough  
(221,355) City of Wasilla  
(221,356) City of Palmer

-0-

Amount to be billed 1/1/97-12/31/97 per  
Section 1-1 of 1996 Dispatch Contract  
including 5% contingency:

221,355.00 X 1.05 = \$232,422.75

Payment Schedule:

← 116,211.37 due within two weeks of billing  
116,211.38 due by 2/15/97 *F498*

Approved for Payment

Vendor # 1022 Date:

F/A: Yes  No  By *EN*

Fund # 01 Acct. # 4212108

Batch # \_\_\_\_\_ VR # \_\_\_\_\_

RECEIVED

FEB 21 1997

CITY OF WASILLA, ALASKA

RECEIVED

FEB 23 1997

Finance Department

SALES AMOUNT

MISC. CHARGES

SALES TAX

FREIGHT

TOTAL

232,422.75

Note: Any return adjustments on the 5% contingency from 1996 will be issued if applicable after the 1996 audit is accepted by City Council at the end of 4/97.