



CITY OF WASILLA

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COUNCIL MEMORANDUM NO. 96-45

From: Duane Dvorak, City Planner 

Through: John C. Stein, Mayor

To: Wasilla City Council

Date: April 17, 1996

Subject: Recommendation for architectural services to provide professional programming and conceptual design services for a new library, a new community/conference/recreation building and a new covered ice arena.

The Evaluation Committee met on Wednesday, April 10, 1996, to consider the seven (7) proposals submitted for the above referenced services. The committee members individually rated the proposals and those scores were tabulated and totaled to determine the best overall proposal. The results of the evaluation process and the recommendation of the Committee are set forth on the attached sheet. The committee unanimously concurred on the selection of Architects Alaska as the most qualified firm to provide the services.

RECOMMENDATION

It is recommended that the Council affirm the selection of Architects Alaska and authorize the Administration to negotiate a professional services agreement for the proposed services, in an amount not to exceed \$20,000.

APPROVED

DATE: 4/22/96

BY: 

**CITY OF WASILLA
PROPOSAL EVALUATION SCORE SHEET**

The Evaluation Committee met at 10:00AM on April 10, 1996. The Evaluation Committee is made up of the following City staff, as appointed by the Mayor for this review:

John C. Cooper, III, Museum and Recreation Services Director
Mary Ellen Emmons, Library Director
Duane Dvorak, City Planner
Jack Felton, Public Works Director/City Engineer

The proposals were reviewed independently by each evaluator prior to combining the scores. Prior to the group rating process, it was determined that no evaluators had contacted references or scored the proposals based on the performance (references) criteria. The scores below are based on all other criteria set forth in the RFP, and the total possible score from each evaluator is adjusted to a maximum of 125 points.

SCORES

Firm Name	Evaluator #1	Evaluator #2	Evaluator #3	Evaluator #4	Totals
GDM, Inc.	92	67	116	94	369
USKH	108	100	107	105.5	420.5
Design Company	103	78	106	99.5	386.5
CTA Architects AK	91	78	113	94	376
Livingston Slone	113	120	109	93	435
Architects Alaska	111	125	115	113	464
Koonce Pfeffer, Inc.	97	59	103	96.5	355

The aggregate score for each proposal is listed below in order of magnitude:

Architects Alaska	464
Livingston Slone	435
USKH	420.5
Design Company	386.5
CTA Architects of Alaska	376
GDM, Inc.	369
Koonce Pfeffer, Inc.	355