



CITY OF WASILLA

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COUNCIL MEMORANDUM

NO. 95-79

FROM: Clerk's Office

DATE: September 27, 1995

SUBJECT: Personnel Rules; Proposed Amendments

Please consider the following amendments to Attachment A of Ordinance Serial No. 95-48, Personnel System.

Page 3-6; 3.05.010; Definitions

- W. "Merit anniversary date" is one year from date of ~~hire~~ appointment to a regular position or appointment to a new position. The anniversary date will be advanced by the number of calendar days that total leave without pay exceeds 30 days during the ~~employee's anniversary~~ calendar year.

Page 3-9; 3.10.030(A); Scope of Coverage and Amendment of Rules

3. The terms and conditions of this chapter shall not apply to election officials. Those persons performing as election officials, with the exception of the City Clerk and such members of his regular staff who work as election officials, shall be appointed, terminated and be paid in accordance with Title 4, Elections. Election officials are not considered employees ~~and are not covered by FLSA.~~

Page 3-12; 3.15.030; Recruitment

- A. Vacant positions in a small work force make getting the job done difficult for the remaining employees. Therefore, as soon as practicable after receiving the resignation of an employee, or in the event of a position vacancy, if the position is to be filled, the Mayor or his designated representative shall solicit applications for that position. If a qualified person is available among existing City employees, the Mayor may, ~~in the discretion of the Mayor~~ at his discretion, recruit from the existing City staff. Alternatively, recruitment may include new applicants. Recruitment may be conducted with the assistance of employment referral services.

Page 3-16; 3.15.080; Probationary Period

- B. A probationary regular employee who is separated from the service of the City prior to completion of the probationary period shall not be compensated for ~~any holidays~~, earned leave time, other fringe benefits, or retain any service credits which may have accumulated during this probationary period ~~but may not be~~

~~used until completion of the probationary period.~~ An employee who is terminated during this probationary period shall lose all accumulated leave.

Page 3-26; 3.25.080; Retirement and Supplemental Benefits

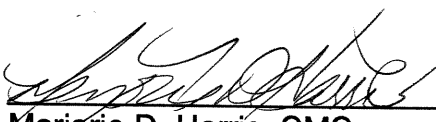
- B. Regular employees of the City of Wasilla shall be enrolled in the State of Alaska, Public Employees Retirement System (PERS) and Supplemental Benefits System (SBS) on the date of hire. ~~For purposes of retirement participation,~~ Temporary employees shall be considered non regular and ineligible for participation in the retirement system, but shall be enrolled in Supplemental Benefits System on the date of hire.

Page 3-27; 3.30.020; Annual Leave

- D. Upon regular appointment the employee shall be credited with ~~accrued~~ accrued leave, as provided above, retroactive to the date of his original hire. Probationary employees will not be paid annual leave during their probationary period.

Page 3-28; 3.30.030; Sick Leave

- C. Upon regular appointment the employee shall be credited with ~~accrued~~ accrued leave, as provided above, retroactive to the date of his original hire. Probationary employees will not be paid sick leave during their probationary period.



Marjorie D. Harris, CMC
City Clerk